Charleston Historic Landmarks Commission
4:00 p.m., March 19, 2026
City Service Center Conference Room • 915 Quarrier Street

AGENDA

COA-26-0003

Application of James D. Seward for a certificate of appropriateness in order to construct a deck on the rear of the property located at **1419 Virginia Street, East**.

Report on Minor Work Permits

Administrative reviews March-June 2026

New Business

Discussion on Administrative Review Policies

Approval of Minutes

Adjournment

Charleston Historic Landmarks Commission

Application for Certificate of Appropriateness

CofA #_____ **Hearing Date:** _____

Name of Landmark or Historic District East End Historic District Expansion

Applicant Information	Property Information
Name: James D. Seward	Address: 1419 Virginia Street East
Address: Charleston, WV 25301	Tax Map and Parcel:
Phone: 605-641-2580	Zoning District: East End Historic District Expansion
Agent Name, Address and Phone Number: **(if other than applicant)**	Property Owner and Mailing Address: (if other than applicant)

IMPORTANT: This application must be typed or legibly printed and filed with the Planning Department, 915 Quarrier Street, Suite 1 Charleston, WV 25301. The following items must accompany this application: 1) a site plan drawn to scale; 2) shop drawings; 3) a list of the owners of adjacent properties with their mailing addresses; 4) photographs, elevations, testimonials or other documentation, which may support your application. You or your representative must be present at the scheduled public hearing in order to present your request and answer questions. THE PLANNING DEPARTMENT WILL NOT ACCEPT ANY INCOMPLETE APPLICATIONS.

The request for a Certificate of Appropriateness involves:

☒ Repair ☐ Alteration ☒ New Construction ☐ Demolition

Is this a tax credit project?

☐ Yes ☒ No

Please describe the proposed work to be done on the property. I'm writing to respectfully request approval of a new deck on the back of my home at 1419 Virginia Street East. In addition, we are also requesting approval of the completion of the existing wooden fence. The garage that was demolished completely filled the space that is now vacant in the fence line. The goal will be to match the existing wooden fence and complete the corner.

What measures are being taken to retain and preserve the historic character of the property? Are existing materials being restored or replaced in like kind? The deck will be constructed on the backside of the house, and be beneath the sun porch. The deck will be constructed of wood with the railings painted to match the house. The fence will be painted or stained to match the current color of the existing fence.

How are the distinctive, character-defining features of the structure being affected or altered by the proposed work? Demolishing the garage left a significant gap in the fencing, leaving the property looking unfinished. Adding the deck to the back of the house will also provide a more completed look to accent the historic appearance of the home.

Is the work planned in accordance with substantiated documentation, physical or pictorial evidence? If so, please explain and attach copies to this application. See attached pictures of the gap in fencing that is being requested to be extended. Also, please see the illustration of the requested new deck.

Does any proposed new construction honor the historic materials that characterize the property and conform to the massing, size and scale of the historic environment? Explain. The new construction does honor the historic materials that characterize the property and historic district requirements. All colors and materials will be made to match the homes current color pattern.

I hereby affirm that all of the statements and information contained in or filed with this application are true and correct to the best of my knowledge.

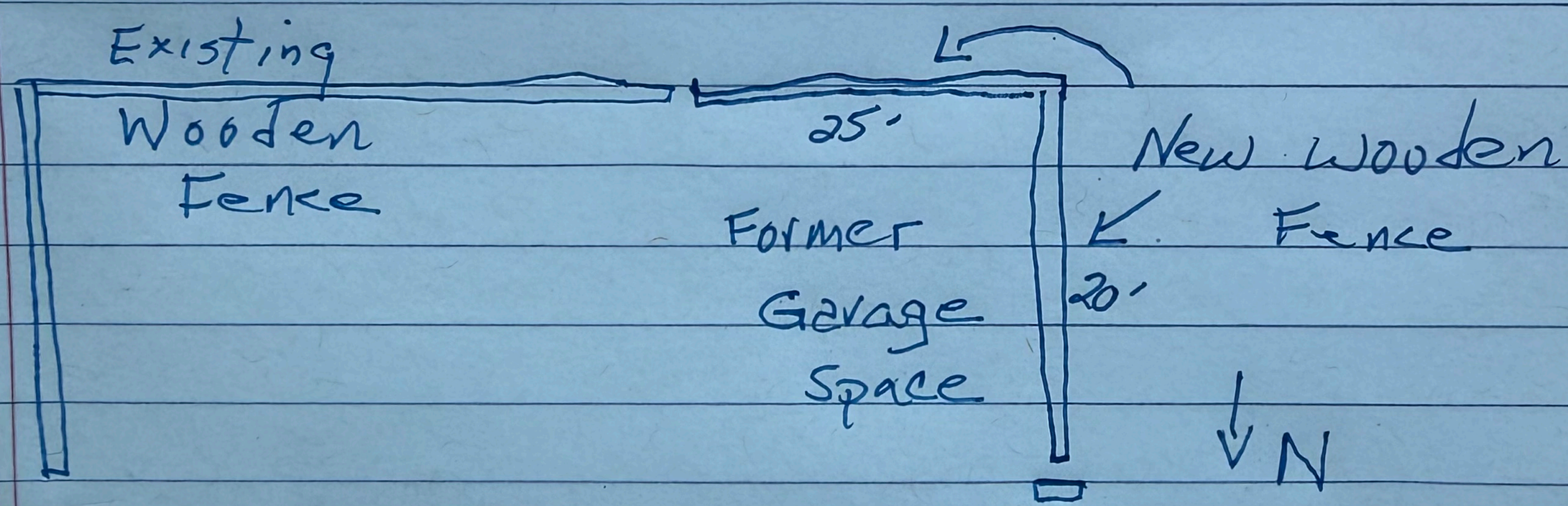
Signature

25JUNE2026
Date

Planning Department Use Only
The following is a list of related cases:
The following is a list of zoning ordinance violations, building code violations and enforcement actions relating to the subject property:
Application reviewed by:
Action: ☐ **Approved** ☐ **Rejected**
If approved, were there any specific conditions or limitations imposed by the CHLC?
Planning Official Signature and Title *Date*

Kanawha Blvd.

WV Children's
Home Society



House
1419 Virginia St. E.

Virginia St. E

#9 — 12' 4x4 = 20.88
#8 — 8' 4x4 = 10.98
#120 — 12' DECK BOARDS 9.78
#68 — 36" PIC BALUSTER 1.87
#20 — 8' 2x4 4.58
#5 — 2x10x12 = 25.98
#5 — 2x10x10 = 21.68
#48 — 2x8x12 = 20.38
#96 — 2x8 JOIST HANGER = 2.77
2" JOIST TAPE 20.97 x2

3" SCREWS 69.98

3 1/4 IN 16d NAIL 62.98

8" GALVANIZED CARRIAGE BOLT x#48 3.44 PER

80 LB QUICK CRETE BAGS 6.47 PER BAG 8 BAGS

12' DECK BOARD $9.78 PER BOARD

PICKETS = 1.87 PER

12' 4x4 = 20.88
8' 4x4 = 10.98

12x12 28 DECK BOARDS

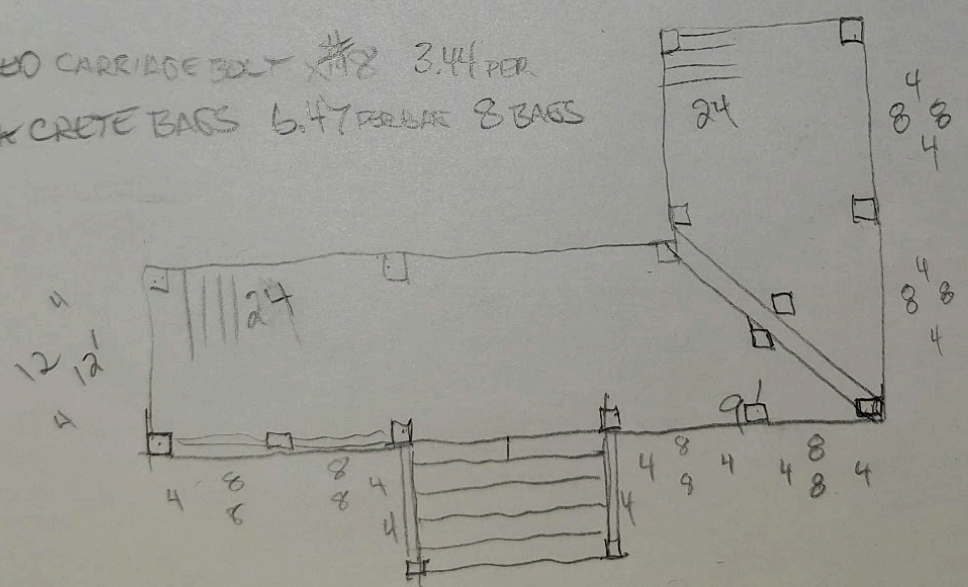
12x12 28
28
16
10

110 DECK BOARDS + 10 RAILS
120 DECK BOARDS

8' 2x4 x 20

12' 4x4 11

8 = 12' 4x4 TREATED
7 = 8' 4x4 TREATED

2x10x10 = 5
2x10x12 = 5

10' IIII 9
12' IIIII 5