

CHARLESTON CITY COUNCIL

Regular Meeting

May 18, 2026

at 7:00 PM



THIS MEETING WILL TAKE PLACE IN PERSON AND CAN BE VIEWED LIVE VIA

<https://charlestonwv.civicclerk.com/web/home.aspx>

Council Chambers, Third Floor
City Hall, 501 Virginia St. E.
Charleston, WV

AGENDA

CALL TO ORDER BY THE MAYOR

INVOCATION AND PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC SPEAKERS AND CLAIMS

1. **INTERESTED PUBLIC SPEAKERS MUST REGISTER AT THE CLERK'S HALLWAY TABLE IN PERSON NO EARLIER THAN 15 MINUTES BEFORE THE MEETING STARTS. FIVE (5) SPEAKERS WILL BE PERMITTED (RULE NO. 22 (B)).**
2. Claims 5-18-2026

PROCLAMATIONS

1. 5-18-2026

COMMUNICATIONS

1. 5-18-2026

REPORTS OF STANDING COMMITTEES

FINANCE

1. Resolution No. 26-054 - Authorizing the filing of the U.S. Department of Transportation, Section 5310 Vehicle Grant funding application for the purchase of a shuttle van for the Roosevelt Community Center, with a commitment to provide a 20% match.
2. Resolution No. 26-055 - Authorizing the Mayor or City Manager to enter into a contract with

West Virginia Paving, Inc. to perform asphalt street paving construction services.

3. Resolution No. 26-056 - Authorizing the Mayor or City Manager to purchase a total of 15 2026 Ford Police Interceptors from Thornhill Group, Inc. for the Charleston Police Department, including the installation of all necessary modifications and furnished cameras.
4. Resolution No. 26-057 – Authorizing the Mayor or City Manager to enter into an agreement for the fully adhered EPDM flat roof overlay of the Roosevelt Community from Almost Heaven Roofing.
5. Resolution No. 26-058 - Authorizing the Mayor or City Manager to purchase computers, monitors, docking stations, and other necessary accessories from HP and Foxit PDF software update.

REPORTS OF OFFICERS

1. 5-18-2026

NEW BILLS

1. 5-18-2026

UNFINISHED BUSINESS AND/OR MISCELLANEOUS BUSINESS

REMARKS BY MEMBERS

ROLL CALL

ADJOURNMENT

THE NEXT REGULAR MEETING OF COUNCIL WILL BE JUNE 1, 2026 AT 7:00 PM.

***Meetings may be recorded and broadcast via internet <https://charlestonwv.civicclerk.com>**

Resolution No. 26-054

Introduced in Council:

Adopted by Council:

May 18, 2026

Introduced by:

Referred to:

Joseph Jenkins

Finance

1 Resolution No. 26-054 - Authorizing the filing of the U.S. Department of Transportation,
2 Section 5310 Vehicle Grant funding application for the purchase of a shuttle van for the
3 Roosevelt Community Center, including all understandings and assurances contained therein
4 and with commitment to providing 20% (\$30,000) match, and directing and authorizing the City
5 Manager as the official representative of the applicant City of Charleston to provide additional
6 information as may be required.

7

8 Be it Resolved by the Council of the City of Charleston, West Virginia:

9

10 Authorizing the filing of the U.S. Department of Transportation, Section 5310 Vehicle Grant
11 funding application for the purchase of a shuttle van for the Roosevelt Community Center,
12 including all understandings and assurances contained therein and with commitment to
13 providing 20% (\$30,000) match, and directing and authorizing the City Manager as the official
14 representative of the applicant City of Charleston to provide additional information as may be
15 required.

Resolution No. 26-055

Introduced in Council:

Adopted by Council:

May 18, 2026

Introduced by:

Referred to:

Joseph Jenkins

Finance

1 Resolution No. 26-055 – Authorizing the Mayor or City Manager to enter into a contract with
2 West Virginia Paving, Inc., in the total amount of \$3,150,700.00 to perform asphalt street
3 paving
4 construction services, where the contract price was determined through a competitive bidding
5 process.

6
7 Be it Resolved by the Council of the City of Charleston, West Virginia:

8
9 That the Mayor or City Manager is authorized to enter into a contract with
10 West Virginia Paving, Inc., in the total amount of \$3,150,700.00 to perform asphalt street
11 paving
12 construction services, where the contract price was determined through a competitive bidding
13 process.
14

2026-31 Asphalt Resurfacing Project (E4 05/26-162U)			
Business	Opened at	Bid Total	Local Vendor Preference -\$5,000.00
Bear Contracting, LLC	5/11/2026 13:00	\$ 3,958,000.00	\$3,953,000.00
BTI Contracting Inc	5/11/2026 13:00	\$ 3,668,450.00	\$3,663,450.00
Mr. Asphalt Inc	5/11/2026 13:00	\$ 3,560,400.00	\$3,555,400.00
West Virginia Paving, Inc	5/11/2026 13:00	\$ 3,150,700.00	\$3,145,700.00

2026-31 Asphalt Resurfacing Project (E4 05/26-162U)				
Mandatory Requirement	Bear Contracting, LLC	BTI Contracting Inc	Mr. Asphalt Inc	West Virginia Paving, Inc
Item 3.02 – HMA Base Course	\$ 17,000.00	\$ 13,950.00	\$ 12,900.00	\$ 12,700.00
Item 3.03 – HMA Wearing Course	\$ 3,066,000.00	\$ 2,929,500.00	\$ 2,835,000.00	\$ 2,688,000.00
Item 3.04 – Standard Milling	\$ 875,000.00	\$ 725,000.00	\$ 712,500.00	\$ 450,000.00
Attended Pre-Bid	Yes	Yes	Yes	Yes
WV Contractor's License	Yes	Yes	Yes	Yes
Certificate of Insurance	Yes	Yes	Yes	Yes
Bid Bond	Yes	Yes	Yes	Yes
Drug Free WorkPlace Affidavit	Yes	Yes	Yes	Yes
SubContractor's List (if Applicable)	Yes	Yes	Yes	Yes
Hiring Affidavit for over \$500k	Yes	Yes	Yes	Yes
Vendor Protest Acknowledgement	Yes	Yes	Yes	Yes
Contact and Signature Form	Yes	Yes	Yes	Yes
Pricing Page	Yes	Yes	Yes	Yes
Addendum Acknowledgement	Yes	Yes	Yes	Yes
Local Vendor Form (if Applicable)	Yes	Yes	Yes	Yes
City of Chalreston Purchasing Affidavit	Yes	Yes	Yes	Yes
Grand Total	\$ 3,958,000.00	\$ 3,668,450.00	\$ 3,560,400.00	\$ 3,150,700.00

Minus \$5,000 Vendor Preference	\$ 3,953,000.00	\$ 3,663,450.00	\$ 3,555,400.00	\$ 3,145,700.00
---------------------------------	-----------------	-----------------	-----------------	-----------------



CITY OF CHARLESTON
RECOMMENDATION TO AWARD

DATE: May 11, 2026

SUBJECT: Recommendation for Award

Solicitation Number: 2026-31 Asphalt Resurfacing Project

West Virginia Paving, Inc. - \$3,150,700.00

Award Recommendation: Check the appropriate box below.

Lowest Bid: By signing below, the Department certifies that bids have been properly evaluated and recommends award to West Virginia Paving, Inc. in the amount of \$3,150,700.00.

Multiple Award: By signing below, the Department certifies that bids have been properly evaluated and recommends award to multiple bidders meeting the required specifications. Those bidders receiving an award are identified as follows: _____.

Other Than Lowest Bid: By signing below, the Department certifies that bids have been properly evaluated and recommends award to _____ in the amount of _____ as the lowest responsible bidder meeting the required specifications. Award to the lowest bid was not made due to disqualifications described in more detail below:

Bidding Vendors not awarded:

Bear Contracting, LLC - \$3,958,000.00

BTI Contracting Inc. - \$3,668,450.00

Mr. Asphalt Inc. - \$3,560,400.00

Respectfully,

Signature

Date

Printed Name and Title

Resolution No. 26-056

Introduced in Council:

Adopted by Council:

May 18, 2026

Introduced by:

Referred to:

Joseph Jenkins

Finance

1 Resolution No. 25-056 – Authorizing the Mayor or City Manager to purchase a total of fifteen
2 model year 2026 Ford Police Interceptors from Thornhill Group, Inc. for the Charleston Police
3 Department in the total amount of \$993,062.85, where the price also includes the installation
4 of all necessary modifications and furnished cameras to upfit the vehicles for CPD use, all
5 pursuant to a competitive bid process.

6
7 Be it Resolved by the Council of the City of Charleston, West Virginia:

8
9 That the Mayor or City Manager is authorized to purchase a total of fifteen model year 2026
10 Ford Police Interceptors from Thornhill Group, Inc. for the Charleston Police Department in the
11 total amount of \$993,062.85, where the price also includes the installation of all necessary
12 modifications and furnished cameras to upfit the vehicles for CPD use, all pursuant to a
13 competitive bid process.

Thornhill COMMERCIAL SOLUTIONS

PO Box 1449, 500 Ford Fairlane, Chapmanville, WV 25508 • www.ThornhillAutomotive.com
Jerry R. Bibbee • Cell (304) 688-7992 • Office (304) 855-8300 • jerry.bibbee@thornhillautomotive.com

May 5, 2026

Lt. Robert Henderson
Charleston Police Department
501 Virginia Street E
Charleston, West Virginia 25301

Dear Lt. Henderson;

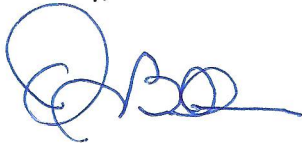
We are pleased to present to you our quotation for additional police vehicles for your City. We have duplicated to exact same vehicle and related response equipment including radios as delivered to the City last month. This quote for 15 (fifteen) 2026 Ford Police Interceptors with all necessary modifications. As before we will install City furnished cameras at no additional charge.

The Total Price for 2026 Ford Police Interceptors as specified in previous communications.

\$ 993,062.85

Please feel free to contact me with any questions or thoughts that may arise.

Sincerely,



Jerry R. Bibbee, Manager

Thornhill Commercial Solutions

Emergency Response Vehicles

Jerry R. Bibbee • Cell (304) 688-7992 • Office (304) 855-8300 • jerry.bibbee@thornhillautomotive.com

2026-04 CPD Fleet Interceptors with Emergency Light Package				
Business	Opened at	Bid Total		NOTES
UpFit VA, LLC	10/23/2025 2:00pm	\$1,122,503.88	Disqualified	Vendor did not provide pricing for all mandatory requirements, Vendor did not use revised pricing page, submitted their own version. Did submit Addendum Acknowledgement Form.
Thornhill Group Inc	10/23/2025 2:00pm	\$806,450.36	RECOMMENDED	Only responsible vendor meeting specifications.
Generations Ford	10/23/2025 2:00pm	\$817,998.65	Disqualified	Vehicles are currently black and would have silver wraps. Vendor did not use the revised Pricing Page that was provided in Addendum 1, but did submit Addendum Acknowledgement Form. Vendor did not submit pricing for all mandatories. Pricing Page not totaled correctly.
Adamson Industries Corp	10/23/2025 2:00pm	\$827,939.02	Disqualified	Vendor Added a Labor Charge to the Pricing Page that was not in the original. Vendor did not provide pricing for the Radios as requested on the pricing page. Vendor provided their own pricing spreadsheet and did not use the Pricing Page provided in the Addendum. Bid Sheet did not match total.
Stephens Auto Center	10/23/2025 2:00pm	\$779,427.00	Disqualified	Vendor provided alternate products that do not meet the City's requirements. Vendor did not submit detailed product information explaining deviations from required products.

Resolution No. 26-057

Introduced in Council:

Adopted by Council:

May 18, 2026

Introduced by:

Referred to:

Joseph Jenkins

Finance

1 Resolution No. 26-057 – Authorizing the Mayor or City Manager to enter into an agreement for
2 the fully adhered EPDM flat roof overlay of the Roosevelt Community Center located at 502
3 Ruffner Ave, Charleston, WV 25311 from Almost Heaven Roofing in the amount of \$57,600.00
4 pursuant to a competitively bid process.

5

6 Be it Resolved by the Council of the City of Charleston, West Virginia:

7


8 That the Mayor or City Manager is authorized to enter into an agreement for the fully adhered
9 EPDM flat roof overlay of the Roosevelt Community Center located at 502 Ruffner Ave,
10 Charleston, WV 25311 from Almost Heaven Roofing in the amount of \$57,600.00 pursuant to a
11 competitively bid process.

REQUEST FOR QUOTATION
2026-23 Roosevelt Community Center Roof

We agree to provide the City of Charleston, WV the above Construction Services described in the attached specifications for the price listed below:

Mandatory Requirement	Quantity	Total Price
Fully adhered EPDM flat roof overlay	1	\$57,600.00
GRAND TOTAL		\$ 57,600.00

(Company) Almost Heaven Roofing

(Signature) 

(Printed Name) Tim Barnette

(Title) Commercial Operations Manager

(Date) 5/6/26

(Phone Number) 304-982-8578

(Email Address) tbarnette@ahbcwv.com

REQUEST FOR QUOTATION
2026-23 Roosevelt Community Center Roof

We agree to provide the City of Charleston, WV the above Construction Services described in the attached specifications for the price listed below:

Mandatory Requirement	Quantity	Total Price
Fully adhered EPDM flat roof overlay	1	\$ 64,800.00
GRAND TOTAL		\$ 64,800.00

(Company) Ed Home and Commercial Improvement

(Signature) Lawrence Davis

(Printed Name) Lawrence Davis

(Title) Owner

(Date) 5-8-2026

(Phone Number) 304 965 6636

(Email Address) edshomeandcommercial@yahoo.com

REQUEST FOR QUOTATION
2026-23 Roosevelt Community Center Roof

We agree to provide the City of Charleston, WV the above Construction Services described in the attached specifications for the price listed below:

Mandatory Requirement	Quantity	Total Price
Fully adhered EPDM flat roof overlay	1	\$ 66,500. ⁰⁰
GRAND TOTAL		\$ 66,500.⁰⁰

(Company) THOROUGHbred CONSTRUCTION GROUP

(Signature) *TJ Blagg*

(Printed Name) TJ Blagg

(Title) President

(Date) 05/12/2024

(Phone Number) _____

(Email Address) IANRUSSELL.TBC@GMAIL.COM



		Almost Heaven Roofing	Ed's Home and Commerical	Thoroughbred Construction
Item	Quantity	Unit Price	Unit Price	Unit Price
BID AND PROPOSAL FORM (2 OF 3)				
Fully adhered EPDM flat roof overlay	1	\$57,600.00	\$64,800.00	\$66,500.00
	Total	\$57,600.00	\$64,800.00	\$66,500.00
Local Vendor Preference		N/A	N/A	N/A



CITY OF CHARLESTON
RECOMMENDATION TO AWARD

DATE: May 11, 2026

SUBJECT: Recommendation for Award

Solicitation Number: 2026-23 Roosevelt Community Center Roof

Almost Heaven Roofing - \$57,600.00

Award Recommendation: Check the appropriate box below.

Lowest Bid: By signing below, the Department certifies that bids have been properly evaluated and recommends award to **Almost Heaven Roofing** in the amount of **\$57,600.00**.

Multiple Award: By signing below, the Department certifies that bids have been properly evaluated and recommends award to multiple bidders meeting the required specifications. Those bidders receiving an award are identified as follows: _____.

Other Than Lowest Bid: By signing below, the Department certifies that bids have been properly evaluated and recommends award to _____ in the amount of _____ as the lowest responsible bidder meeting the required specifications. Award to the lowest bid was not made due to disqualifications described in more detail below:

Respectfully,



Signature

5/11/2026
Date

Dax Miller, Director
City of Charleston Parks and

Printed Name and Title

Resolution No. 26-058

Introduced in Council:

Adopted by Council:

May 18, 2026

Introduced by:

Referred to:

Joseph Jenkins

Finance

1 Resolution No. 26-058 – Authorizing the Mayor or City Manager to purchase computers,
2 monitors, docking stations, and other necessary accessories from HP pursuant to a
3 competitively bid statewide contract in the total amount of \$43,795.00 as part of an annual PC
4 refresh for various City departments, and Foxit PDF software update in the amount of
5 \$\$8,567.50, for a combined total amount 52,362.50.

6
7 Be it Resolved by the Council of the City of Charleston, West Virginia:

8
9 That the Mayor or City Manager is authorized to purchase computers, monitors, docking
10 stations, and other necessary accessories from HP pursuant to a competitively bid statewide
11 contract in the total amount of \$43,795.00 as part of an annual PC refresh for various City
12 departments, and Foxit PDF software update in the amount of \$\$8,567.50, for a combined total
13 amount 52,362.50.



INSTRUCTIONS: This form must be submitted to the City Manager's Office for any purchase of materials or supplies costing **\$5,000 or more**. A minimum of **3** quotes is required for this form.

CITY OF CHARLESTON
Purchase Request

Date: May 13th, 2026

To: CITY MANAGER,

I request permission to purchase the following materials and/or supplies: Annual PC Refresh and Foxit PDF software

WV State Contract - IP23 - PCs for the City of Charleston, Parking, MDENT and CCCC Departments

Foxit - 3 vendor quotes below - CDW-G, SHI and Advizex

Purchase justification: Annual purchase to remove unsupported PCs off City network to reduce security risks and maintain peak

performance of staff with their daily operations. We also need to purchase Foxit Editor software licenses to replace old versions that are

no longer supported

If approved, the total purchase price will be: \$52,362.50

(Check One)

The price is less than the \$25,000 permitted for purchases without advertising for bids and needing approval from City Council. I have not purposefully split the purchase request to keep the purchase under the \$25,000 threshold and have not favored a particular vendor. I have not shared competitive information with any vendor(s).

The proposed vendor is a sole source provider for the materials/supplies requested. (Skip to **ITEM A** on page 2.)

REQUESTOR'S DECLARATION

I declare that I have fully complied with the letter and intent of the City Code as it pertains to procurement and have exercised reasonable precaution to procure the item(s) requested above at the lowest price, consistent with good service and quality.

I also declare that I have no personal or business relationship with the listed vendor(s) that would be considered a conflict of interest, except as follows:

(List Actual, Potential, or Perceived Conflicts of Interest) _____

Request Submitted By: Adam Cottrell Department: Information Systems

Is this purchase being paid with grant funds? Yes No

Funds Approval: _____ Date: _____
Authorized Financial Officer

Account Number: _____

City Manager Approval: _____ Date: _____

Unless our contract prohibits it, (a) prices are valid for 30 days from quote date and/or (b) HP may change prices or discounts and reissue quotes immediately if there are increases in costs, tariffs, or other changes outside HP's control. If the bill to company and address you wish to use is not present at the time of check out please enter it in the "Shipping Instructions" box. The order management team will make sure it is billed to the correct location. Components of Configurable systems may not be ordered separately. Reference Model ID's and Configuration ID's are not part numbers, they are reference descriptions to your specific configuration. If you are submitting a hard copy purchase order, please include a printed copy of this quote with your purchase order. If you place an order for a product that was incorrectly priced, we will cancel your order and credit you for any charges. In the event that we inadvertently shipped an order based on a pricing error, we will issue a revised invoice to you for the correct price and contact you to obtain your authorization for the additional charge, or assist you with the return of the product, if payment was not already made. If payment was already made, HP will work with the agency to correct the invoice. If the pricing error results in an overcharge to you, HP will credit your account for the amount overcharged

increases in costs, tariffs, or other changes outside HP's control. If the bill to company and address you wish to use is not present at the time of check out please enter it in the "Shipping Instructions" box. The order management team will make sure it is billed to the correct location. Components of Configurable systems may not be ordered separately. Reference Model ID's and Configuration ID's are not part numbers, they are reference descriptions to your specific configuration. If you are submitting a hard copy purchase order, please include a printed copy of this quote with your purchase order. If you place an order for a product that was incorrectly priced, we will cancel your order and credit you for any charges. In the event that we inadvertently shipped an order based on a pricing error, we will issue a revised invoice to you for the correct price and contact you to obtain your authorization for the additional charge, or assist you with the return of the product, if payment was not already made. If payment was already made, HP will work with the agency to correct the invoice. If the pricing error results in an overcharge to you, HP will credit your account for the amount overcharged



Thank you for choosing CDW. We have received your quote.

QUOTE CONFIRMATION

Pricing and Availability Notice

Due to ongoing supply chain challenges, some hardware manufacturers cannot guarantee product availability or pricing until the product is shipped. While we make every effort to honor quoted pricing, if a hardware manufacturer increases its price to CDW after a quote is issued or order is accepted, we may need to update your quoted price to reflect that change irrespective of any timeframes or validity periods set forth in the quote, including up to the date of shipment. In the event of a price adjustment, we will notify you prior to shipment. Any price adjustment would only occur if the hardware manufacturer increases its pricing to CDW.

LARRY VERNATI,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PWPJ291	5/13/2026	FOXIT PERPUTAL LICENSES	1338112	\$8,567.50

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Foxit PDF Editor (v. 14) - license - 1 license	50	8469220	\$171.35	\$8,567.50
Mfg. Part#: PDFEDT14PLMP03				
Manufacturers Suggested Retail Price (MSRP): \$188.99				
CDW Contract Price: \$171.35				
The CDW price reflects applicable contract discounts and preferred pricing available at the time of this quote.				
Electronic distribution - NO MEDIA				
Contract: MARKET				

SUBTOTAL	\$8,567.50
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$8,567.50

PURCHASER BILLING INFO	DELIVER TO
------------------------	------------

Billing Address:

CITY OF CHARLESTON
ACCTS PAYABLE
CITY HALL, 501 VIRGINIA ST E
CHARLESTON, WV 25301-2137
Phone: (304) 348-6456

Payment Terms: Net 30 Days-Govt State/Local

Shipping Address:

CITY OF CHARLESTON
TOM BUMGARDNER
501 VIRGINIA ST E LBBY
CHARLESTON, WV 25301-2194
Phone: (304) 348-8048

Shipping Method: ELECTRONIC DISTRIBUTION

Please remit payments to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515



Sales Contact Info

Spencer Hayden | 800.808.4239 | spencer.hayden@cdwg.com

Need Help?



My Account



Support



Call 800.800.4239

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at

<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

© 2026 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239



Pricing Proposal
 Quotation #: 27268084
 Created On: 3/10/2026
 Valid Until: 5/31/2026

WV-City of Charleston

Larry Vernati

PO Box 2749
 ATTN: AP -I.S.
 Charleston, WV 25330
 United States
 Phone: 3043488048
 Email: larry.vernati@cityofcharleston.org

Hm Haque

Phone:
 Email: hm_haque@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Foxit PDF Editor (Volume Tier for QTYs 36-99) - Perpetual Foxit Software - Part#: FXT-PDFEDT14PLMP03 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Note: Perpetual	50	\$180.36	\$9,018.00
		Total	\$9,018.00

Additional Optional Items

Foxit PDF Editor Annual Maintenance & Support per User License (Volume Tier for QTYs 36-99) Foxit Software - Part#: FXT-PDFEDT14UPMP03 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	50	\$35.67	\$1,783.50
--	----	---------	------------

Additional Comments

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

SHI Vendor Number: 117794

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set

above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.



Quote #	Quote Date
031226-0951.1	5/13/2026

TO:

Name: **Larry Vernati**
 Company: City of Charleston
 Address: 501 Virginia St E
 Address: Charleston, WV 25301
 Phone: 304-348-8058
 Email: larry.vernati@cityofcharleston.org

FROM:

Name: **Lori Caldwell**
 Company: AdvizeX Technologies
 Address: 6480 Rockside Wds Blvd S Suite 190
 Address: Independence, OH 44131
 Phone: 304-541-3400
 Email: lcaldwell@advizex.com

ITEM	DESCRIPTION	QTY	UNIT PRICE	EXTENDED
PDFEDT14PLMP03	FOXIT PDF EDITOR per user 36 - 99	50	\$184.22	\$9,211.00
PDFEDT14UPMP03	PDF EDITOR MAINTENANCE Support per user 36 - 99	50	\$36.84	\$1,842.00
	Subtotal			\$11,053.00
	Tax			\$0.00
	Estimated Freight			\$0.00

TOTAL:	\$11,053.00
---------------	--------------------

Notes:	
--------	--

Unless reflected in the quotation, total does not include applicable sales tax and shipping charges.

Terms & Conditions	F.O.B.
<p>The terms and conditions which shall govern this quotation are Advizex's Standard Sales Terms and Conditions (the "Agreement"). Performance under this quotation is conditioned upon both parties successfully entering into and executing the Agreement. Both parties hereto acknowledge and agree that none of the product referenced herein shall ship to customer prior to execution of the Agreement.</p> <p>Subject to Advizex's prior written approval and in the event that it is not feasible for the parties to enter into and execute the Agreement prior to shipment of the product referenced herein, Customer hereby agrees to negotiate in good faith and execute the Agreement within thirty (30) days after the shipment by Advizex of the product referenced herein. If no Agreement has been executed, Customer hereby agrees to pay Advizex the full invoice price for the product(s) referenced herein within thirty (30) days of the date of invoice, which shall be generated upon shipment of the product.</p>	Point of Origin

**MUNICIPAL COURT
CITY OF CHARLESTON**

**Post Office Box 2749
Charleston, West Virginia 25330
(304) 348-8079**

Matt Smith, Judge

Adam Campbell, Clerk

TO: Mayor Amy Shuler Goodwin
FROM: Adam Campbell, Clerk
DATE: May 5, 2026
RE: April 2026 Financial Information, Charleston Municipal Court

TOTAL CITATIONS FILED: 1,844
Criminal Violations: 296
Traffic Violations: 1548
Parking: 0
Building Search Warrants: 0

RESTITUTION COLLECTED: \$924.00
RESTITUTION PAID TO VICTIMS: \$11,388.60

Primarily related to shoplifting cases, restitution monies are collected and refunded to the store/victim.

FINANCIAL REPORT ATTACHED

cc: Matt Smith, Judge
Miles Cary, City Clerk
Ben Adams, Treasurer
Scott Dempsey, Chief of Police
David Potters, Office of the City Attorney
Sgt. Troy VanHorn, CPD
Nikki Smith, City Clerk's Office
Andrew Workman, Mayor's Office

Violations by Filed Date...

TRAFFIC	1,548	
CRIMINAL	296	
Total Filed Violations		1,844

Completed Cases...

Paid Fine...

TRAFFIC	553	
CRIMINAL	27	
Total Paid Fines		580

Before Judge...

TRAFFIC	5	
CRIMINAL	11	
Total Before Judge		16

Total Completed 596

Other Completed...

DISMISS- OFFICER NOT WITH CITY

TRAFFIC	9	
CRIMINAL	7	
Total		16

DEFENDANT DECEASED

TRAFFIC	3	
CRIMINAL	2	
Total		5

DISMISSED - DEFECTIVE CITATION

TRAFFIC	3	
CRIMINAL	0	
Total		3

DISMISSED OFFICER FAIL TO PROS

TRAFFIC	0	
CRIMINAL	2	
Total		2

DISMISS - SEATBELT WAIVER

TRAFFIC	2	
CRIMINAL	0	
Total		2

DISMISSED (PRESENTED INSURANCE)

TRAFFIC	87	
CRIMINAL	0	

CHARLESTON MUNICIPAL COURT

Report For April 1, 2026 Thru April 30, 2026

Page: 2
FILEDST

Total		87
DISMISSED (PRESENTED DL)		
TRAFFIC	25	
CRIMINAL	0	
Total		25
DISMISSED (PROSECUTOR'S ORDER)		
TRAFFIC	11	
CRIMINAL	1	
Total		12
Dismissed at Officers Request		
TRAFFIC	76	
CRIMINAL	1	
Total		77
DISMISSED PRESENTED RECORDS		
TRAFFIC	309	
CRIMINAL	2	
Total		311
DISMISSED AFTER PT DIVERSION		
TRAFFIC	19	
CRIMINAL	33	
Total		52
Dismissed Pursuant to Plea		
TRAFFIC	30	
CRIMINAL	102	
Total		132
DISMISSED VICTIM/WITNESS FTA		
TRAFFIC	0	
CRIMINAL	6	
Total		6
DISMISSED WITHOUT PREJUDICE		
TRAFFIC	5	
CRIMINAL	9	
Total		14
RECORDS DESTROYED - CLOSED		
TRAFFIC	1	
CRIMINAL	0	
Total		1
VOIDED DOCKET		
TRAFFIC	19	
CRIMINAL	2	
Total		21
Total Other Completed		766
Grand Total Completed		1,362

Net Difference Filed/Complete 482

Warrants...

Issued...

TRAFFIC	38	
CRIMINAL	249	
Total Violations		287
Total Warrants Issued		287

Cleared...

TRAFFIC	17	
CRIMINAL	197	
Total Violations		214
Total Warrants Cleared		214

Change in Total Warrants 73

Other Paid Cases...

Paid Fine...

Total Other Paid Fines 90

FINE FINE	\$28,374.01
LAWFND LAW ENFORCE. TRAIN STATE	\$5,146.00
LAWLOC LAW ENFORCE. TRAIN (LOCAL)	\$2,065.00
CVC CRIME VICTIM'S FUND	\$3,533.20
ADMIN ADMINISTRATIVE COST	\$882.00
JAILF REGIONAL JAIL CORR.	\$17,581.99
CCF COMMUNITY CORRECTIONS FUND	\$280.10
BF BOND FORFEITURE	\$1,000.00-
REST RESTITUTION	\$11,388.60-
OP OVER PAYMENT	\$11.00
Total Fees/Fines Paid	\$45,484.70

Bill No. 8078

Introduced in Council:

Adopted by Council:

May 18, 2026

Introduced by:

Referred to:

**Chelsea Steelhammer, Shawn Taylor
Bruce King Jr.**

**Ordinance & Rules
and Public Safety**

1 **Bill No. 8078** - A BILL to amend and reenact Section 10-162 of the Municipal Code of
2 the City of Charleston, as amended, relating to the prohibition against aggressive dogs
3 at large, to add a charge for subsequent offenses, and the penalties and fines therefore,
4 and to set procedures to automatically trigger the Dangerous Dogs provisions set forth
5 in Sections 10-114, 115, 116, 117, and 118.
6

7 **Now, therefore, be it ordained by the Council of the City of Charleston:**
8

9 That Article I of Chapter 10, specifically, Section 10-162 of the Municipal Code of the
10 City of Charleston, as amended, is hereby amended and reenacted to read as follows:
11

12 **Sec. 10-162. - Aggressive dogs prohibited to run at large; fines.**
13

14 (a) It shall be unlawful for any person to own or keep an aggressive dog which is at any
15 time running at large in the city. Knowledge or acquiescence by the owner or keeper is
16 not an element of the offense. An aggressive dog at large means any dog running at
17 large as defined in section 10-161 that, without provocation, exhibits aggressive or
18 combative behavior toward a person or another domestic animal or feral cat, and said
19 person or domestic animal or feral cat is either physically attacked or bitten, or the
20 person or domestic animal's owner or keeper reasonably believes an attack or bite is
21 imminent.
22

23 (b) Any person found guilty of an aggressive dog at large shall be punished by a fine as
24 follows: not more than ~~\$50.00~~150.00 for the first offense within a 24-month period; and
25 not less than \$50.00 nor more than \$1,000.00 for any second or subsequent offense
26 within a 24-month period of a conviction for a prior offense. The municipal court judge
27 shall have authority to suspend or reduce the fine if the defendant agrees to forfeit
28 ownership of the dog. In such cases all interest ~~of in~~ the animal shall vest to the human
29 association for appropriate disposition. All fines arising from convictions for violations of
30 this section shall be in addition to any applicable court costs or impoundment fees.
31

32 (c) If a person is adjudicated guilty of a second or subsequent offense pursuant to this
33 section, and the second or subsequent offense involves the same dog involved in any
34 prior offense pursuant to this section, then the Municipal Court Judge shall, sua sponte,
35 make a determination pursuant to the standards set forth in sections 10-114 and 10-115

36 of this Article whether the dog in question in the instant case should be declared a
37 dangerous dog. In making the determination, the judge may rely upon all credible
38 information available to the court from its record of any prior offenses and the evidence
39 before the court in the instant case. In addition, the judge may, in his or her discretion,
40 receive additional evidence relevant to the determination, and, if the judge deems it
41 necessary, schedule a future hearing or other proceedings as may be required to make
42 the determination.

43
44 (d) If at any time while charges are pending adjudication under this section against the
45 owner or keeper of a dog there is probable cause that the dog is guilty of an additional
46 charge of running at large as defined in section 10-161, then the dog shall be seized
47 and impounded at the humane association by a humane officer or police officer and
48 held until the underlying charge and any additional charges for the dog being at large
49 under section 10-161 or this section are fully adjudicated or otherwise dismissed. Upon
50 the full adjudication of any such charges, or if the charges are otherwise dismissed,
51 then, except as provided in this Article for a dog being held pending a determination of
52 Dangerous Dog pursuant to sections 10-115, the owner shall have five days from the
53 date of adjudication or dismissal to appear and claim said dog in accordance with the
54 conditions set forth in section 10-163. The owner shall be responsible for all reasonable
55 expenses incurred for the care, provision, treatment, and boarding from the date of
56 impoundment until redemption of the dog; provided that if the animal is not claimed
57 within five days from the date of full adjudication or of dismissal, then the owner shall be
58 deemed to have forfeited all interest in the dog, the dog shall be deemed abandoned,
59 and all interest in the animal shall vest to the humane association or other animal care
60 provider for adoption or other disposition.

61

Bill No. 8079

Introduced in Council:

Adopted by Council:

May 18, 2026

Introduced by:
Joseph Solomon

Referred to:
Ordinance and Rules
Committee and Finance
Committee

1 **Bill No. 8079** - A Bill amending the Charter of the City of Charleston, Section 35 “Election
2 and term of office of elective officers; salary of mayor; appointments by mayor; term of
3 appointive officers; duties of mayor and city solicitor; salary of solicitor; fees” relating to
4 revising the election cycle for the city council member elections.

5
6 **WHEREAS**, the Charter establishes the dates for City of Charleston municipal
7 elections; and

8
9 **WHEREAS**, it is essential to ensure regular turnover in elected offices to
10 encourage fresh perspectives and ideas for addressing the evolving needs of our
11 community; and

12
13 **WHEREAS**, overlapping terms of office are critical for conveying institutional
14 knowledge and sharing processes for efficient city governance; and

15
16 **WHEREAS**, the 2030 city elections mark an appropriate starting point to
17 implement staggered elections for members of Charleston’s City Council.

18
19 **WHEREAS**, the Council of the City of Charleston, West Virginia, has determined
20 that it is necessary, convenient and expedient for the aforesaid reasons to amend Section
21 35 of the Charter of the City of Charleston, West Virginia, to enact changes the election
22 cycle for council members of the City of Charleston; and

23
24 **WHEREAS**, after proper public notice, a public hearing was held in Council
25 Chambers on _____, at 7:00 pm, wherein the citizens were given
26 opportunity to file any written objections to the Charter amendments proposed herein;
27 and

28
29 **WHEREAS**, written objections, if any, were withdrawn within the 10 days following
30 the _____, hearing;

31
32 **Be it further Ordained: that Section 35 of the Charter of the City of Charleston, West**
33 **Virginia, shall be amended to read as follows:**

34
35 **Sec. 35. - Election and term of office of elective officers; appointments by mayor;**

36 **appointment of city clerk; appointments by manager; duties of mayor and city**
37 **solicitor; fees.**
38

39 The mayor, members of council, municipal judge and treasurer ~~elected on May 16, 2015,~~
40 ~~shall serve a term beginning on the third Monday in June, 2015, and ending in January~~
41 ~~2019 when the term of their successors begins. Their successors shall be elected on the~~
42 ~~first Tuesday in November, 201830, in conjunction with the state and county election~~
43 ~~administered by the clerk of the county court of Kanawha County, West Virginia, and shall~~
44 ~~begin their term on the first Monday of January 2031, unless said Monday is a state~~
45 ~~holiday, in which case their term shall begin on the first Tuesday of January.~~
46

47 Thereafter, beginning in 2030, the election cycle shall transition to staggered city council
48 member elections so that one-half of the council is elected on an alternate election cycle.
49 To accomplish this transition, the determination of which ward seats shall serve a one-
50 time two-year term shall be made by a public random selection process conducted by the
51 City Clerk. The City Clerk shall conduct a lottery style drawing to determine whether the
52 two-year term will be for the odd or even numbered wards. Such random selection
53 process shall be conducted publicly, to be completed at least nine (9) months prior to the
54 2030 candidate filing deadline in order to provide adequate notice and preparation time
55 for prospective candidates, the City Clerk, and all relevant administrative bodies.
56

57 The wards selected to serve the one-time two-year term shall begin on the first Monday
58 of January after their election, unless said Monday is a state holiday, in which case their
59 term shall begin on the first Tuesday of January, with those seats next standing for
60 election in 2032 and every four years thereafter (2036, 2040, and so on). The remaining
61 wards shall serve on the current four-year term cycle, beginning on the first Monday of
62 January after their election, unless said Monday is a state holiday, in which case their
63 term shall begin on the first Tuesday of January, with those seats next standing for
64 election in 2034 and every four years thereafter (2038, 2042, and so on).
65

66 With respect to the six (6) At-Large seats to be filled in the 2030 election, three (3) seats
67 shall be designated as the one-time two-year term and three (3) seats shall be designated
68 as regular four-year terms at the same time as the random selection process. Candidates
69 filing for At-Large office shall, at the time of filing, designate whether they seek the two-
70 year term or four-year term, and elections shall be conducted accordingly. The three At-
71 Large members elected for two-year term shall serve beginning on the first Monday of
72 January after their election, unless said Monday is a state holiday, in which case their
73 term shall begin on the first Tuesday of January, with those seats next standing for
74 election in 2032 and every four years thereafter. The three At-Large members elected to
75 four-year terms shall serve beginning on the first Monday of January after their election,
76 unless said Monday is a state holiday, in which case their term shall begin on the first
77 Tuesday of January, with those seats next standing for election in 2034 and every four
78 years thereafter.
79

80 The mayor, ~~members of council,~~ municipal judge and treasurer shall be elected at
81 intervals of four years in conjunction with the state and county election administered by

82 the clerk of the county court of Kanawha County, West Virginia, and their term shall begin
83 on the first Monday of January after their election, unless said Monday is a state holiday,
84 in which case their term shall begin on the first Tuesday of January, with those seats next
85 standing for election in 2034 and every four years thereafter.

86
87 The mayor shall appoint the city solicitor, an assistant city solicitor, the chief of police,
88 humane officer or officers, building inspector, collector, city auditor, engineer, health
89 commissioner, lockup keeper, municipal court clerk, and the chief of the fire department,
90 and these appointments shall not require any confirmation by the council but shall be
91 made at the discretion of the mayor, who shall, with like discretion, have the full and
92 complete power of removal thereof. The mayor shall appoint the manager, by and with
93 the advice and consent of the council. The council shall, either at a regular or special
94 meeting called for that purpose, pass upon such nomination and either confirm or reject
95 the same, and if such nomination is rejected, then the mayor shall submit to the council
96 a further nomination of some other person or persons until the nomination is confirmed
97 by council, for said office of manager, but it shall be the duty of the council to pass upon
98 all nominations without unreasonable delay; and in any event within two weeks after the
99 submission of the same, and the failure of members of the council to pass thereon within
100 such time shall be cause for the removal from office of such members of the council as
101 shall have refused to act thereon.

102
103 The council shall appoint a city clerk. The manager shall appoint or employ such persons
104 as the ordinances of the city may require or the council may authorize by proper
105 resolution.

106
107 It shall be the duty of the mayor to attend all meetings of the council and preside over that
108 body.

109
110 It shall be the duty of the mayor to see that all of the laws and ordinances of the city are
111 enforced and he shall have a general oversight over the peace, health and good order of
112 the city.

113
114 The duties of the city solicitor or assistant city solicitor shall be to attend the sessions of
115 council (and) to prosecute all suits on behalf of the city and defend all suits against the
116 city, to advise the council and all of the departments of the city and in general to look after
117 the interests of the city when it shall need legal services.

118
119 All fees of every kind collected by any officer or employee, including the municipal judge
120 when acting as a justice, shall be paid to the city treasurer.

121
122 This Ordinance shall become effective upon passage.

Bill No. 8080

Introduced in Council:

May 18, 2026

Introduced by:

Joseph Solomon and Chelsea Steelhammer

Adopted by Council:

Referred to:

**Ordinance and Rules
And Public Safety**

1 **Bill No. 8080** - Repealing Charleston’s Harm Reduction Restrictions and Affirming
2 Evidence-Based, Economic, & Legal Public Health Policy

3
4 **SECTION 1. Background.**

5 WHEREAS, on April 19 2021, the City of Charleston adopted Bill No. 7893, establishing
6 restrictions on syringe services programs under Sections 78-381 through 78-384 of the
7 City Code; and

8 WHEREAS, in 2015, City Council passed earlier restrictions granting its Chief of Police
9 regulatory authority over programs which distribute syringes through Sections 78-396 &
10 78-397; and

11 WHEREAS, the provisions collectively impose restrictive requirements on harm
12 reduction programs, including a 90% minimum return rate and individual marking of
13 syringes that conflict with evidence-based best practices, police oversight of public
14 health programs, and additional public hearing requirements not required for other
15 public health services; and

16 WHEREAS, Charleston is the only city in West Virginia that, by way of Sec. 78-322,
17 creates potential misdemeanor charges for violating these requirements; and

18 WHEREAS, harm reduction programs are widely considered a best practice in
19 responding to substance use disorder and preventing infectious disease outbreaks; and

20 WHEREAS, syringe services programs are recognized by the Centers for Disease
21 Control and Prevention, the National Institutes of Health, and the World Health
22 Organization as evidence-based, public health interventions that reduce the
23 transmission of HIV, hepatitis C, and other infectious diseases while increasing access
24 to treatment and recovery services; and

25 WHEREAS, new participants of syringe service programs were found to be five times
26 more likely to enter drug treatment and almost three times more likely to stop using
27 drugs; and

28 WHEREAS, the Centers for Disease Control and Prevention states that needs-based
29 syringe services programs, which do not require the return of used syringes for the
30 procurement of new ones, are most effective at reducing new HIV and viral hepatitis
31 infections; and

32 WHEREAS, substance use disorder is recognized as a disability under federal law in
33 many contexts, and courts have increasingly recognized harm reduction services as
34 part of the continuum of health care available to people living with addiction; and

35 WHEREAS, in a 2025 lawsuit brought by the American Civil Liberties Union, a federal
36 court in Washington State found that syringe service programs constitute protected
37 health services and services provided in connection to drug rehabilitation under the
38 Americans with Disabilities Act, held that an ordinance restricting access to these
39 services discriminated on the basis of disability, and enjoined enforcement of the
40 ordinance, leading to the repeal of the ordinance; and

41 WHEREAS, municipalities that impose barriers to harm reduction programs may
42 therefore expose themselves to significant legal risk, attorneys' fees, and potential
43 liability under federal disability law; and

44 WHEREAS, Charleston is the seat of Kanawha County, the county which has led the
45 state in fatal overdoses each year since 2018; and

46

47 WHEREAS, Kanawha County has witnessed at least 849 fatal overdoses since 2021,
48 the year Charleston City Council created its most recent harm reduction ordinance
49 rules; and

50 WHEREAS, Kanawha County has diagnosed at least 99 new HIV cases related to
51 injection drug use since 2021, the year Charleston City Council created its most recent
52 harm reduction ordinance rules; and

53 WHEREAS, Kanawha County has diagnosed at least 1,567 new cases of chronic
54 Hepatitis C since 2021, the year Charleston City Council created its most recent harm
55 reduction ordinance rules; and

56 WHEREAS, public policy should seek to expand lifesaving services rather than create
57 barriers to them; and

58 WHEREAS, following the promulgation of non-evidence-based regulations by the then-
59 Chief of Police in March 2018, the Kanawha-Charleston Health Department was
60 pressured into shutting down its syringe services program; and

61 WHEREAS, in February 2021, the WV Center on Budget and Policy published a report
62 calculating that the economic cost of losing the Kanawha-Charleston Health Department
63 syringe program in Kanawha County was \$1.268 billion dollars in 2018 alone; and

64 WHEREAS, on August 3rd 2021, the Center for Disease Control published an Epi-Aid
65 Report for Kanawha County on the subject of the “Outbreak of HIV infections among
66 persons who inject drugs in Kanawha County, WV”. The report’s first priority
67 recommendation is to: “Expand access to sterile syringes and other injection equipment
68 through comprehensive harm reduction services, such as low-barrier, one-stop shop
69 models in multiple locations that also incorporate mobile or street outreach elements.”;
70 and

71 WHEREAS, the city’s commitment to compassionate, evidence based policies can be
72 found in the creation of the city’s Coordinated Addiction Response Effort (CARE), the
73 city’s utilization of opioid settlement for life-saving community projects, and the city’s
74 own Comprehensive Plan calling for the “implement[ion of] harm reduction strategies to
75 reduce the consequences of opioid use disorder.”; and

76 WHEREAS, criminal penalties for providing lifesaving health supplies to vulnerable
77 residents undermine the City’s commitment to compassion, evidence-based policy, and
78 public health; and

79 WHEREAS, policies that stigmatize or obstruct health services for people who use
80 drugs can worsen health outcomes and undermine trust between vulnerable residents
81 and public institutions; and

82 WHEREAS, on April 10th 2021, the State of West Virginia passed SB 344, which added
83 rules and regulations governing the licensure of harm reduction programs throughout
84 the state; and

85 WHEREAS, according to SB 344, syringe service programs must “provide a written
86 statement of support from a majority of the members of the county commission and a
87 majority of the members of a governing body of a municipality in which it is located or is
88 proposing to locate”; and

89 WHEREAS on August 7, 2023 the City of Charleston failed to procure from the majority
90 of its City Council a statement of support for the Women’s Health Center application to
91 run a syringe service program at its own expense; and

92 WHEREAS, Health Right operates the only syringe services program licensed by the
93 State of West Virginia and approved by Charleston City Council, but distributed only
94 7,230 syringes in 2024—2% of the syringes that the Cabell-Huntington Health Dept
95 distributed that year. This single program does not constitute a public health response
96 for the city or its county nor in any way does its existence condone the city’s current
97 restrictive code; and

98 WHEREAS, were city code sections 78-381 through 78-397 to be repealed, SB 344
99 would still require the City Council of Charleston, WV to approve by a majority any
100 further licensed syringe programs to operate within its city limits; and

101 WHEREAS, the City of Charleston reaffirms its commitment to policies grounded in
102 compassion, science, and the protection of human life; and

103 **SECTION 2. Repeal.**

104 Sections 78-381 through 78-397 of the Charleston Code of Ordinances are hereby
105 repealed in their entirety.

106 ~~—Secs. 78-375—78-380.—Reserved.~~

107 ~~—Subdivision II.—Distribution of Hypodermic Needles and Syringes^[45]~~

108 ~~—Sec. 78-381.—Distribution of hypodermic needles; state certification required.~~

109 ~~—It shall be unlawful for any person or persons as principal, clerk, agent servant or~~
110 ~~otherwise acting individually or on behalf of any entity, organization or group to~~
111 ~~operate a harm reduction program that includes the distribution of any~~
112 ~~hypodermic syringes, needles and other similar objects used or designed for~~
113 ~~injecting substances into the human body, without obtaining and having a syringe~~
114 ~~services program license from the West Virginia Office for Health Facility~~
115 ~~Licensure and Certification, pursuant to W. Va. Code ch. 16, art. 63 and any~~
116 ~~other licenses required under state law to do so. Provided, that between the~~
117 ~~effective date of this bill and January 1, 2022, all harm reduction programs that~~
118 ~~include the distribution of any hypodermic syringes, needles and other similar~~
119 ~~objects operating within the City of Charleston shall be certified by the West~~
120 ~~Virginia Bureau for Public Health within the West Virginia Department of Health~~
121 ~~and Human Resources or has obtained a syringe services program license from~~
122 ~~the West Virginia Office for Health Facility Licensure and Certification.~~

123 ~~—(Bill No. [7893](#), 4-19-2021)~~

124 ~~—Sec. 78-382.—Compliance with state law and regulations.~~

125 —Every person, entity, organization, or group certified or licensed to sell, market, or
126 distribute hypodermic needles shall comply with all applicable state law and
127 regulations, pursuant to W. Va. Code ch. 16, art. 63; provided, every harm
128 reduction program offering a syringe services program and operating in the City
129 of Charleston shall:

130 —(1)

131 —Individually mark each syringe dispensed with identifying information that clearly
132 allows for the identification of each syringe dispensed by the program; and

133 —(2)

134 —Distribute syringes with a goal of a 1:1 model, where "goal of a 1:1 model" means
135 returning a minimum of 90 percent of the syringes distributed.

136 —(Bill No. [7893](#), 4-19-2021)

137 —Sec. 78-383. — Penalty.

138 —Any person violating any provision of this subdivision shall, if convicted, be guilty
139 of a misdemeanor and be fined not less than \$500.00 nor more than \$1,000.00
140 for the first offense and succeeding offenses. Each day that such violation shall
141 continue shall be deemed a separate and distinct offense.

142 —(Bill No. [7893](#), 4-19-2021)

143 —Sec. 78-384 — Council approval of application for state license to offer syringe
144 services program.

145 —Upon receipt of an application for a license to offer a syringe services program,
146 council will schedule at least one public hearing near the applicant's proposed
147 location, to solicit and accept public input on the program, as well as provide the
148 applicant an opportunity to provide information on its program. Two weeks before
149 the scheduled date of the public hearing, the applicant shall mail notice of the
150 public hearing and a copy of its application to residents and businesses within a
151 two-block radius of the applicant's proposed location; and notice shall be
152 published by the city on its website and provide the program's application online,
153 with additional printed copies provided upon request and available at the public
154 hearing. The hearing will be recorded and made available online to the public.
155 The public may submit written comments to council regarding the program up
156 until the time of the council meeting at which council will be voting on whether to
157 issue a letter of support. Under no circumstances shall council vote on a program
158 prior to the holding of the public hearing required herein and for one week after
159 the public hearing.

160 —(Bill No. [7893](#), 4-19-2021)

161 —Secs. 78-385—78-395. — Reserved.

162 —Subdivision III. — Needle Exchange Program

163 —
164 —~~Sec. 78-396. – Needle exchange program authorized.~~

165 —~~The City of Charleston, by and through its Chief of Police, may sponsor, approve,~~
166 ~~or participate in a program or programs within the City of Charleston for the~~
167 ~~distribution or exchange of hypodermic syringes, needles and other similar~~
168 ~~objects used or designed for injecting substances into the human body.~~
169 —~~(Bill No. 7666, 9-21-2015)~~

170 —~~Sec. 78-397. – Rules and regulations; Chief of Police authorized.~~

171 —~~The Chief of Police of the City of Charleston Police Department is authorized to~~
172 ~~promulgate reasonable rules or regulations deemed necessary to implement and~~
173 ~~administer a program within the City of Charleston provided for in [Section 78-396](#)~~
174 ~~for the distribution or exchange of hypodermic syringes, needles and other~~
175 ~~similar objects used or designed for injecting substances into the human body.~~
176 —~~(Bill No. 7666, 9-21-2015)~~

177 This Ordinance shall become effective upon passage.

Resolution No. 26-059

Introduced in Council

May 18, 2026

Introduced by:

**Shannon Snodgrass and
Joseph Solomon**

Adopted by Council:

Referred to:

Ordinance and Rules

1 **Resolution No. 26-059** - Creating Rule No. 26 of the Rules of Council, relating to establishing a
2 requirement that all bills, ordinances, resolutions, or proposed charter amendments submitted
3 by members of city council be included on the agenda of the committee of reference within 45
4 days of submission to the city clerk.

5
6 WHEREAS, City Council committees exist to facilitate, not obstruct, the legislative process; and

7
8 WHEREAS, The authority of a committee chair shall include an obligation to ensure fair and timely
9 consideration of legislation referred to the committee; and

10
11 WHEREAS, The absence of enforceable timelines permits undue delay and frustrates the
12 legislative rights of elected Council members;

13
14 **Now, therefore, be it Resolved by the Council of the City of Charleston:**

15
16 That Rule No. 26 of the Rules of Council is hereby created to read as follows:

17
18 **Rule No. 26. – Requiring Committee Consideration.**

19
20 (a) Any bill, ordinance, resolution, or proposed charter amendment submitted by a member
21 of the City Council and referred to a standing or special committee shall be scheduled for
22 a properly noticed public hearing within forty-five (45) calendar days of its filing with the
23 City Clerk. This duty is mandatory, ministerial, and non-discretionary. A “hearing” shall
24 mean a committee meeting at which the bill, ordinance, resolution or charter amendment
25 is listed on the agenda and the sponsoring Council member is afforded a reasonable
26 opportunity to present and explain the proposal.

27

28 (b) If a committee fails to hold such a hearing within the required time, the bill, ordinance,
29 resolution or charter amendment shall be automatically discharged from the committee
30 by operation of law. Upon discharge, the City Clerk shall record the discharge and place
31 the bill, ordinance, resolution or charter amendment on the agenda for the next regular
32 meeting of the City Council for first reading or other appropriate action. No action or
33 inaction by a committee chair, committee, or Council member shall delay, prevent, or
34 invalidate this automatic discharge.

35
36 (c) The forty-five (45) day requirement may be extended only by written consent of the
37 sponsoring Council member filed with the City Clerk prior to the deadline, or upon a
38 recorded majority vote of the City Council finding that a declared emergency, court order,
39 or other constraint which makes compliance impossible; and that any such extension of
40 this requirement shall specify a date certain. This Rule shall apply to any bill, ordinance,
41 resolution or charter amendment filed on or after its effective date.

42

Bill No. 8077

Introduced in Council:

May 18, 2026

Introduced by:

**Chelsea Steelhammer, Shawn Taylor
and Bruce King**

Adopted by Council:

Referred to:

**Ordinance & Rules
and Public Safety**

1 **Bill No. 8077** - A BILL to amend and reenact Section 10-5 of the Municipal Code of the
2 City of Charleston, as amended, relating to procedures applicable to caring for and/or
3 impounding animals subject to poisoning or animal cruelty, and the penalties and fines
4 therefore.
5

6 **Now, therefore, be it ordained by the Council of the City of Charleston:**

7
8 That Article I of Chapter 10, specifically, Section 10-5 of the Municipal Code of the City
9 of Charleston, as amended, is hereby amended and reenacted to read as follows:
10

11 **Sec. 10-5. - Procedures, penalties, ~~and fines~~, and provisions for forfeiture for**
12 **violations of sections 10-2, 10-3 and 10-4.**

13
14 (a) Any police officer or humane officer may take into custody any animal, upon either
15 private or public property, which clearly shows evidence of cruelty to animals as set
16 forth in sections 10-2, 10-3 or 10-4. Such officer may:

17
18 (1) Inspect, care for, or treat such animal or place such animal in the care of the
19 humane association or licensed veterinarian for treatment, boarding or other care; or

20
21 (2) Designate such animal for humane destruction if an officer of the humane
22 association or licensed veterinarian determines that the animal appears to be diseased
23 or disabled beyond recovery for any useful purpose.
24

25 (b) The owner or keeper of an animal that is destroyed pursuant to subsection (a) herein
26 shall not be entitled to recover damages for the destruction of such animal unless the
27 owner or keeper proves by clear and convincing evidence that such destruction was
28 unreasonable and unwarranted.
29

30 (c) In addition to the fines and/or imprisonment imposed by this section, any defendant
31 convicted of a violation of sections 10-2, 10-3 or 10-4 shall pay to the municipal court,
32 consistent with section 10-163, a penalty of all reasonable expenses incurred for the
33 care, provision, treatment, and boarding of any animal taken into custody pursuant to
34 subsection (a) herein. Upon payment of such penalty, the municipal court shall remit
35 such payment to the humane association or other animal care provider.

36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81

(d) If a person is charged with a violation of section 10-2, 10-3, or 10-4, and that person (the defendant) is the owner or keeper of the animal at issue, then the following shall apply:

(1) If the animal at issue has been taken into custody pursuant to this section, the receipt of a citation or complaint and summons specifying the charges shall be deemed to be notice of the seizure of the animal, and if the defendant shall willfully and without just cause fail to appear or otherwise respond in the municipal court as and when it may be required of him or her by proper notice to do so, Defendant shall have seven days from the date of the failure to appear to turn himself or herself in to the court for further proceedings; however, if defendant fails to do so within that period, the defendant shall be deemed to have forfeited all interest in the animal and it shall be deemed abandoned, and all interest in such animal shall immediately, by operation of law, vest to the humane association or other appropriate animal care provider for adoption or other disposition, Provided That, nothing herein shall prohibit or otherwise interfere with any other laws, rules, or procedures available to the municipal court to address the defendant's failure to appear; or

(2) If a personthe defendant has not otherwise already forfeited all interest in the animal at issue by operation of law as set forth in subsection (1) herein for failure to appear, and the defendant is adjudicated guilty of a violation of sections 10-2, 10-3, or 10-4, the municipal court judge may in his or her discretion order that such personthe defendant shall be deemed to have forfeited all interest in the animal at issue in the violation and may vest all interest to the humane association or other appropriate animal care provider for adoption or other disposition, and, if the animal at issue has not already been taken into custody pursuant to this section, the municipal court judge shall order the defendant to immediately turn over such animal to any police officer or humane officer of the City who shall place the animal with the humane association or other animal care provider as directed by the judge in his or her order.; or

(3) If the person-defendant has not otherwise already forfeited all interest in the animal at issue by operation of law as set forth in subsection (1) herein for failure to appear, and the defendant is adjudicated not guilty of a violation of sections 10-2, 10-3, or 10-4, or the charge(s) are otherwise be-dismissed, and the animal at issue has been taken into custody pursuant to this section, then the defendant shall have ten-five days from the date of the entry of the finding of not guilty or of dismissal to appear and claim said animal. The defendant shall be responsible for all reasonable expenses incurred for the care, provision, treatment, and boarding from the date of the entry of the disposition of the case until redemption of the animal; provided that if the animal is not claimed within ten-five days from the date of entry of the finding of not guilty or of dismissal, then the owner shall be deemed to have forfeited all interest in the-dog animal, the doganimal shall be deemed abandoned, and all interest in the animal shall vest to the humane association or other animal care provider for adoption or other disposition.

(4) If the charges were pending in the municipal court prior to the date of the enactment of this amended section, defendant has failed to appear for any required proceeding,

82 and the animal at issue has been taken into custody pursuant to this section, then the
83 court is hereby directed to send the defendant a new notice of hearing by regular mail to
84 the defendant's address on file with the court setting the case for a hearing before the
85 Court, and, if the defendant shall willfully and without just cause fail to appear or
86 otherwise respond in the municipal court as and when it is required of him or her by the
87 notice hearing to do so, Defendant shall have seven days from the date of the failure to
88 appear to turn himself or herself in to the court for further proceedings; however, if
89 defendant fails to do so within that period, the defendant shall be deemed to have
90 forfeited all interest in the animal and it shall be deemed abandoned, and all interest in
91 such animal shall immediately, by operation of law, vest to the humane association or
92 other appropriate animal care provider for adoption or other disposition

93
94 (e) If a person other than the owner or keeper of an animal is charged with a violation of
95 section 10-2, 10-3, or 10-4, or if, due to inability to immediately identify the culpable
96 party responsible for the cruelty, no charges are brought, and the animal at issue is
97 taken into custody by a police officer or humane officer pursuant to subsection (a) of this
98 section, then:

99
100 (1) if the identity of the owner or keeper of the animal is known, it shall be the duty of the
101 police officer or humane office to provide written notice of the seizure to the owner or
102 keeper of the animal, that the animal has been seized, and of the following
103 requirements which are a condition for the owner or keeper to retrieve the animal:

104
105 (A) He or she is liable for and must pay all reasonable expenses incurred for the care,
106 provision, treatment, and boarding of the animal during any period it remains in the
107 possession of the humane officer consistent with section 163 of this Chapter;

108
109 (B) He or she must appear and claim the animal and pay the reasonable expenses
110 incurred within five days from the date the notice is received, or, upon expiration of the
111 five-day time period, the owner or keeper shall be deemed to have forfeited all interest
112 in the animal and it shall be deemed abandoned and all interest in such animal shall
113 immediately, by operation of law, vest to the humane association or other animal care
114 provider for adoption or other disposition; or

115
116 (2) if the identity of the owner or keeper of the animal is not known, the owner of the
117 animal so impounded pursuant to the provisions of this article must appear and claim
118 the said animal within five days from the date the animal is impounded. The owner shall
119 be responsible for all reasonable expenses incurred for the care, provision, treatment,
120 and boarding from the date of the impoundment until redemption of the animal; provided
121 that if the animal is not claimed within five days from the date of impoundment, then the
122 owner, if any, shall be deemed to have forfeited all interest in the animal, the animal
123 shall be deemed abandoned, and all interest in the animal shall immediately, by
124 operation of law, vest to the humane association or other animal care provider for
125 adoption or other disposition.

126
127 (ef) Subject to the exceptions contained in subsections (1) and (2) herein, a person

128 convicted of a violation of sections 10-2, 10-3 or 10-4 shall be punished by a fine of not
129 ~~less more~~ than ~~\$500.00~~\$1,000.00 for each separate violation arising under sections 10-
130 2, 10-3 or 10-4. For violations of subsection 10-3(a)(1), and in addition to the fines set
131 forth herein, the municipal court judge may, in his discretion, order that the defendant be
132 sentenced to a jail term of not more than 30 days for each separate violation arising
133 under subsection 10-3(a)(1).

134
135 (1) Except for violation of subsections 10-3(a)(1)a.—c., in the case of a first offense of
136 sections 10-3 or 10-4, if the defendant enters a plea of guilty or no contest and
137 voluntarily forfeits his right to own any animal within the city limits for one year, the
138 municipal court judge may, in his discretion, reduce or suspend the fine: provided that if
139 the defendant violates the terms of the plea regarding forfeiture, then the full amount of
140 the fine shall be reinstated upon proper findings and conclusions of the court.

141
142 (2) Except for violation of subsections 10-3(a)(1)a.—c., the municipal court judge shall
143 have the authority, on one occasion only per defendant, to withhold for a reasonable
144 time not to exceed 180 days the entry of a judgment of conviction for violations under
145 sections 10-3 or 10-4 so that the defendant may attend an animal training program
146 established or certified by the humane association. If the defendant attends said course,
147 the municipal court judge, if satisfied with the defendant's participation in and proof of
148 payment for the course, shall, without entering a judgment of conviction, dismiss the
149 proceeding against the defendant. It shall be a condition of this alternative disposition
150 that the defendant pay the regular court costs required for misdemeanor offenses by
151 this code where a person is convicted of such a misdemeanor offense. Any such court
152 costs collected by the municipal court shall be allocated and transmitted by the
153 municipal court as required by law.