

MINUTES
FINANCE COMMITTEE MEETING
6:30 P.M., APRIL 20, 2026
AV ROOM #308, CITY HALL

Joseph Jenkins, Chair, called the meeting of the Charleston City Council Committee on Finance to order at 6:30 p.m., April 6, 2026.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Brent Burton, Vice Chair
Becky Ceperley
Mary Beth Hoover
Larry Moore
Chad Robinson
Shawn Taylor

Absent:

Other Councilmembers present:
Chelsea Steelhammer
Beth Kerns
Harper Gardner
Emmett Pepper

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Burton asked for unanimous consent to dispense with the reading of the minutes for the April 6, 2026 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 26-043 – Authorizing the Mayor or City Manager to enter into a one-year contract renewal with Stryker Medical in the amount of \$44,825.61 for maintenance on Charleston Fire Department’s Stryker paramedic equipment.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager to enter into a one-year contract renewal with Stryker Medical in the amount of \$44,825.61 for maintenance on Charleston Fire Department’s Stryker paramedic equipment.

City Manager Ben Mishoe added that

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 26-043 approved.

- b. Resolution No. 26-044 – Authorizing the Mayor or City Manager to purchase a 2026 Police Pursuit Rated (PPV) sport utility vehicle from Wild Rose Chevrolet, LLC for Charleston Fire Department (CFD) as its ambulance supervisor/EMS command vehicle, in the amount of \$56,940.00, pursuant to a competitive bid process.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase a 2026 Police Pursuit Rated (PPV) sport utility vehicle from Wild Rose Chevrolet, LLC for Charleston Fire Department (CFD), in the amount of \$56,940.00, pursuant to a competitive bid process.

Mishoe added that

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 26-044 approved.

- c. Resolution No. 26-045 – Authorizing the Mayor or City Manager to enter into a contract with Beavers Marine Store in the amount of \$224,500.00 for the renovation and replacement of the decking on the Haddad Riverfront Park floating dock, where the price was determined pursuant to a competitive bid process.

Be it Resolved by the Council of the City of Charleston, West Virginia:

Authorizing the Mayor or City Manager to enter into a contract with Beavers Marine Store in the amount of \$224,500.00 for the renovation and replacement of the decking on the Haddad Riverfront Park floating dock, where the price was determined pursuant to a competitive bid process.

Mishoe added that

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 26-045 approved.

- d. Resolution No. 26-046 – Authorizing settlement of a pending claim against the City by Christopher Walters, with associated claim number WV1542026028193, related to a vehicle collision wherein a City driven truck collided with a 2023 Tesla Model Y resulting in the vehicle being totaled, as recommended by the City Solicitor.

Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

That the City Council hereby authorizes and approves the settlement of a pending claim against the City by Christopher Walters, with associated claim number WV1542026028193, related to a vehicle collision wherein a City driven truck collided a 2023 Tesla Model Y resulting in the vehicle being totaled in an amount of \$32,396.50 to Christopher Walters and an additional amount of up to \$6,000.00 to third-parties for appraisal and rental car expenses related to the claim, as recommended by the City Solicitor. The City Council authorizes the City Solicitor and City Manager to take all necessary steps to finalize resolution of the claim.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 26-046 approved.

- e. Resolution No. 26-047 – Authorizing the Mayor or City Manager to enter into a contract with Swope Construction Co. in the amount of \$674,000.00, for the selective interior demolition of the Charleston Public Safety Center at One Piedmont Road, where the price was determined pursuant to a competitive bid process.

And further authorizing the City Manager to allow for the donation of remaining cubicles and office furniture within the building to local non-profit entities, where the furniture was conveyed with the building and City Departments have had access to claim any items they may need.

Be it Resolved by the Council of the City of Charleston, West Virginia:

Authorizing the Mayor or City Manager to enter into a contract with Swope Construction Co. in the amount of \$674,000.00, for the selective interior demolition of the Charleston Public Safety Center, where the price was determined pursuant to a competitive bid process, and further authorizing the donation of remaining cubicles and office furniture within the building to local non-profit entities.

Mishoe added that

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 26-047 approved.

- f. Resolution No. 26-048 – Authorizing the Mayor or City Manager to purchase a total of twelve sets of turnout gear for the Charleston Fire Department from Witmer Public Safety in an amount not to exceed \$46,608.00, to supply new May 2026 hires, where the price was determined pursuant to a competitively sourced Sourcewell contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase a total of twelve sets of turnout gear for the Charleston Fire Department from Witmer Public Safety in an amount not to exceed \$46,608.00, to supply new May 2026 hires, where the price was determined pursuant to a competitively sourced Sourcewell contract.

Mishoe added that

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 26-048 approved.

III. BILLS:

- a. Bill No. 8075 – A Bill and Order relating to the laying of levies on real, personal and public utility property within the City of Charleston, West Virginia, including excess levies previously provided for in the Official Municipal Budget Document for the fiscal year beginning the first day of July, two thousand twenty-six.

WHEREAS, each Municipality is required to hold a Statutory meeting of the Council on the third Tuesday in April each year to make and enter a levy order and rate sheet; and

WHEREAS, written approval of the West Virginia State Tax Commissioner has been received and notice of the Levy Estimate has been duly published as required by law; and

WHEREAS, the levy rate attached hereto is included in the City of Charleston Municipal Budget for July 1, 2026 through June 30, 2027, before City Council for approval at a special meeting of Council held on April 21, 2026, now, therefore

Be it Ordained by the Council of the City of Charleston, West Virginia:

That the City of Charleston, West Virginia does hereby make and enter the levy order and rate sheet attached hereto, incorporated herein, and made a part hereof.

City Manager Ben Mishoe added that

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Bill No. 8075 approved.

Councilmember Burton motioned to adjourn the meeting.
Meeting adjourned.