

CHARLESTON CITY COUNCIL

Regular Meeting

February 17, 2026

at 7:00 PM



THIS MEETING WILL TAKE PLACE IN PERSON AND CAN BE VIEWED LIVE VIA

<https://charlestonwv.civicclerk.com/web/home.aspx>

Council Chambers, Third Floor
City Hall, 501 Virginia St. E.
Charleston, WV

AGENDA

CALL TO ORDER BY THE MAYOR

INVOCATION AND PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC SPEAKERS AND CLAIMS

1. **INTERESTED PUBLIC SPEAKERS MUST REGISTER AT THE CLERK'S HALLWAY TABLE IN PERSON NO EARLIER THAN 15 MINUTES BEFORE THE MEETING STARTS. FIVE (5) SPEAKERS WILL BE PERMITTED (RULE NO. 22 (B)).**
2. 2-17-2026

PROCLAMATIONS

1. 2-17-2026

COMMUNICATIONS

1. 2-17-2026

REPORTS OF STANDING COMMITTEES

ORDINANCE AND RULES

1. Resolution No. 26-020 - Amending the Rules of Council in order to change the process for the appointment of standing committee members and to enact a process for the selection of chair and vice chair positions within the standing committees.

FINANCE

1. Resolution No. 26-021 - Authorizing the Mayor or City Manager to purchase yellow and white traffic marking paint from Allstate Coatings Company for the Traffic & Transportation and Parking Operations Departments.
2. Resolution No. 26-022 - Authorizing the Mayor or City Manager to purchase a total of 3 ambulances for the Charleston Fire Department from Atlantic Emergency.
3. Resolution No. 26-023 - Authorizing the Mayor or City Manager to purchase a card access reader system from Motorola Solutions to replace the system throughout City Hall.
4. Bill No. 8067 - An Bill amending the Charter relating to elections and term of office of elective officers and revising the election cycle for the City of Charleston elections.

REPORTS OF OFFICERS

1. 2-17-2026

NEW BILLS

1. 2-17-2026

UNFINISHED BUSINESS AND/OR MISCELLANEOUS BUSINESS

REMARKS BY MEMBERS

ROLL CALL

ADJOURNMENT

THE NEXT REGULAR MEETING OF COUNCIL WILL BE MARCH 2, 2026 AT 7:00 PM.

***Meetings may be recorded and broadcast via internet <https://charlestonwv.civicclerk.com>**

Resolution No. 26-020

Introduced in Council:

February 2, 2026

Introduced by:

**Joseph Solomon, Shannon Snodgrass
And Beth Kerns**

Adopted by Council:

Referred to:

Ordinance and Rules

1 **Resolution No. 26-020** - Amending and reenacting Rule 2 of the Rules of Council in
2 order to change the process for the appointment of standing committee members and to
3 enact a process for the selection of chair and vice chair positions within the standing
4 committees.

5
6 **Now, therefore, be it Resolved by the Council of the City of Charleston, West**
7 **Virginia:**

8
9 That Rule 2 of the Rules of Council be amended and reenacted to read as follows:

10
11 **Rule No. 2. - Committees.**

12
13 (a)The city council shall have the following standing committees:

14
15 Committee on Finance.

16
17 Committee on Ordinance and Rules.

18
19 Committee on Planning, Streets, and Traffic.

20
21 Committee on Public Safety.

22
23 Committee on Parks and Recreation.

24
25 Committee on Environment and Recycling.

26
27 Committee on Urban Renewal and Economic Development.

28
29 Committee on Facilities.

30
31 Committee on Parking Facilities.

32
33 (b) All standing committees shall consist of not less than three nor more than nine
34 members unless the city council by resolution specifically provides otherwise. All
35 standing committees shall be appointed by the ~~mayer~~ Council President. The members

1 of the Committee on Parking Facilities shall be the same as those appointed and
2 serving as the members of the Committee on Finance.

3
4 (c) In addition to the foregoing standing committees, the city council may authorize such
5 select committees as may be provided by resolution.

6
7 (d) Members of each committee shall vote on their own Chair and Vice Chair, selection
8 of which is decided by a majority vote. Provided that, from the date of such selection for
9 Chair and Vice Chair, every standing committee shall be required to conduct an election
10 for Chair and Vice Chair every two years conforming with the voting process referenced
11 herein.

Resolution No. 26-021

Introduced in Council:

Adopted by Council:

February 17, 2026

Introduced by:

Referred to:

Joseph Jenkins

Finance

1 Resolution No. 26-021 – Authorizing the Mayor or City Manager to purchase yellow and white
2 traffic marking paint from Allstate Coatings Company for the Traffic & Transportation and
3 Parking Operations Departments, in the amount of \$47,267.55, pursuant to a competitively bid
4 process.

5

6 Be it Resolved by the Council of the City of Charleston, West Virginia:

7

8 That the Mayor or City Manager is authorized to purchase traffic marking paint for the Traffic &
9 Transportation and Parking Operations Departments from Allstate Coatings Company, in the
10 amount of \$47,267.55, pursuant to a competitive bid process.

		Allstates Coatings Company	Ennis-Flint, Inc,	GovMark LLC	The Sherwin-Williams Company
Item	Quantity	Unit Price	Unit Price	Unit Price	Unit Price
BID AND PROPOSAL FORM (2 OF 3)					
YELLOW Traffic Marking Paint, 55 GALLON CONTAINERS	36	\$691.35	\$696.30	\$700.70	\$695.75
WHITE Traffic Marking Paint, 55 GALLON CONTAINERS	33	\$678.15	\$678.15	\$700.70	\$679.25
	Total	\$47,267.55	\$47,445.75	\$48,348.30	\$47,462.25
Local Vendor Preference		N/A	N/A	N/A	N/A



CITY OF CHARLESTON
RECOMMENDATION TO AWARD

DATE: February 10, 2026

SUBJECT: Recommendation for Award

Solicitation Number: 2026-21 Traffic Marking Paint

Allstates Coatings Company - \$47,267.55

Award Recommendation: Check the appropriate box below.

Lowest Bid: By signing below, the Department certifies that bids have been properly evaluated and recommends award to Allstates Coatings Company in the amount of \$47,267.55.

Multiple Award: By signing below, the Department certifies that bids have been properly evaluated and recommends award to multiple bidders meeting the required specifications. Those bidders receiving an award are identified as follows: _____

Other Than Lowest Bid: By signing below, the Department certifies that bids have been properly evaluated and recommends award to _____ in the amount of _____ as the lowest responsible bidder meeting the required specifications. Award to the lowest bid was not made due to disqualifications described in more detail below:

Bidding Vendors not awarded:

Ennis-Flint, Inc - \$47,445.75

GovMark LLC - \$48,348.30

Respectfully,


Signature

2/10/2026
Date

Matthew Hartline, Traffic Operations Director
Printed Name and Title

Resolution No. 26-022

Introduced in Council:

Adopted by Council:

February 17, 2026

Introduced by:

Referred to:

Joseph Jenkins

Finance

1 Resolution No. 26-022 – Authorizing the Mayor or City Manager to purchase a total of three
2 ambulances for the Charleston Fire Department from Atlantic Emergency Solutions in the
3 amount of \$247,389 each, for a total price of \$742,167.000, to replace ambulances in the
4 regular rotation schedule, where the price was determined pursuant to a competitively sourced
5 Sourcewell contract.

6
7 Be it Resolved by the Council of the City of Charleston, West Virginia:

8
9 That the Mayor or City Manager is authorized to purchase a total of three ambulances for the
10 Charleston Fire Department from Atlantic Emergency Solutions in the amount of \$247,389
11 each, for a total price of \$742,167.000, to replace ambulances in the regular rotation schedule,
12 where the price was determined pursuant to a competitively sourced Sourcewell contract.



INSTRUCTIONS: This form must be submitted to the City Manager's Office for any purchase of materials or supplies costing **\$5,000 or more**. A minimum of **3** quotes is required for this form.

CITY OF CHARLESTON
Purchase Request

Date: 02/03/2026

To: CITY MANAGER,

I request permission to purchase the following materials and/or supplies: _____

3 Wheeled Coach ambulances

Purchase justification: _____

Replace ambulances in regular rotation

Purchase is with Sourcewell contract.

If approved, the total purchase price will be: \$742,167.00

(Check One)

The price is less than the \$25,000 permitted for purchases without advertising for bids and needing approval from City Council. I have not purposefully split the purchase request to keep the purchase under the \$25,000 threshold and have not favored a particular vendor. I have not shared competitive information with any vendor(s).

The proposed vendor is a sole source provider for the materials/supplies requested. (Skip to **ITEM A** on page 2.)

I have contacted the following responsible vendors and have attached their written quotes for the requested item(s): (Minimum of 3 Quotes Required)

- 1. Atlantic Emergency Solutions Price Quote: \$ 742,167.00
- 2. _____ Price Quote: \$ _____
- 3. _____ Price Quote: \$ _____
- 4. _____ Price Quote: \$ _____
- 5. _____ Price Quote: \$ _____

The apparent low-bid vendor *meeting specifications* is: Atlantic Emergency Solutions

AND

The low-bid vendor is not delinquent on any financial obligations owed to the City of Charleston according to the City Collector’s records, and I recommend authorizing the purchase through the low-bid vendor. Outside city limits.

OR

I recommend not contracting with the lowest bidder meeting specifications and instead recommend contracting with _____ because:

Additionally, the recommended vendor is not delinquent on any financial obligations owed to the City of Charleston according to the City Collector’s records.

ITEM A (For Sole Source Procurements ONLY)

Explain what is unique about this vendor/brand and why your department must purchase this product:

Identify at least 1 independent third party who has verified the vendor is a sole source for the item(s) requested to be purchased, and submit his/her written opinion regarding the vendor’s sole source status:

(Name & Phone Number) _____

REQUESTOR'S DECLARATION

I declare that I have fully complied with the letter and intent of the City Code as it pertains to procurement and have exercised reasonable precaution to procure the item(s) requested above at the lowest price, consistent with good service and quality.

I also declare that I have no personal or business relationship with the listed vendor(s) that would be considered a conflict of interest, except as follows:

(List Actual, Potential, or Perceived Conflicts of Interest) _____

Request Submitted By: Bernice A. Freas for CFD Department: City Manager's Office



Is this purchase being paid with grant funds? Yes No

Funds Approval: _____ Date: _____
Authorized Financial Officer

Account Number: 976C11 645900 (FY26 budgeted)

City Manager Approval: _____ Date: _____

Charleston Fire Department
808 Virginia St. W
Charleston, WV 25302

Friday, January 30th, 2026

Atlantic Emergency Solutions, the WV dealer for Wheeled Coach, is pleased to present you with a price regarding your request for (3) 2026 Chevrolet K3500 4x4 Diesel Type I Ambulance's.

The price to customize and manufacture the truck matching your specifications is as follows:

Total cost for (1) unit(s): \$250,790.00

Total cost for (3) unit(s): \$742,167.00 --- \$247,389.00 price per unit

This proposal is valid unit 03/31/26

Delivery ETA: December 2026

The price includes the following:

Factory Pickup and Transportation

Wheeled Coach will deliver new units from Wheeled Coach to Milton Service facility after final inspection.

Dealer Pre-Delivery Inspection

Milton service center will perform a pre-delivery inspection after delivery from the Wheeled Coach factory.

Delivery

Charleston Fire Department will take delivery of units from Milton Service Center after pre-delivery inspection is completed.

Fuel and Tags

Atlantic will ensure the unit has a full tank of fuel and a temporary tag.

Pre-Construction Meeting

A pre-construction meeting will take place in Charleston, WV at customer's convenience.

Since the beginning in 1973, Wheeled Coach has kept its eye on the future; always working with customers to improve upon today's ambulances and rescue vehicles. The goal has been to make emergency vehicles safer for both patient and crew, and at the same time, make them more efficient.

Located in Winter Park, Florida, Wheeled Coach offers a diverse product line, allowing for unique and custom ambulance configurations. Being an ISO 9001 certified ambulance manufacturer, Wheeled Coach prides itself on safety, innovation and maintenance.

At Atlantic Emergency Solutions we have built an internal and external infrastructure capable of meeting the diverse needs of our customers. With eighteen (18) Service Centers, two (2) Collision and Paint Center, over one hundred twenty-five (125+) Service Technicians and over twenty-five (25) fully stocked Service Vehicles located throughout Delaware, Kentucky, Maryland, North Carolina, Ohio, Pennsylvania, South Carolina, Virginia and West Virginia, our service is unmatched. It is our mission to not only make the duration of your emergency vehicle a pleasant experience, but to assist in any way possible.

Atlantic Emergency Solutions has invested heavily in providing warranty, routine, and emergency service to its customers in WV. Atlantic Emergency Solutions views the acquisition of custom ambulances by one of our customers not merely a purchase but an investment. This investment needs to be protected with best in local service!

Should you have any additional questions regarding any information in this proposal, please do not hesitate to call or email at the below contact information.

I look forward to the opportunity of continuing the working relationship with the members of the Charleston Fire Department and all those involved in the fire and emergency field.

Thank you!

Casey A. Walker
Vice President of Ambulance Sales



QUOTATION

Charleston Fire Department
 David Hodges
 808 Virginia Street W
 Charleston, WV 25302

Atlantic Emergency Solutions
 Casey A. Walker
 cawalker@atlanticemergency.com

Exp. Date: 03/31/26
 Quote No: 10261-0027
 CITIMEDIC: WC1148 WC Type 1 CitiMedic
 INFO: SPEC_WC WC-Wheeled Coach Boilerplate
 T1 - 148: WC-1148 WC- Type 1 CitiMedic Gen2 148"
 EMS EQUIP: EMS-LOOSE Factory Ship Loose - EMS Equipment

10/02/2025

Page 1

PART NO	S	DESCRIPTION	QTY	ID
		== WC-Wheeled Coach Boilerplate - 1.116 06/26/24 ==	1	REV
		ORDER COORDINATOR	1	REV
00-00-0015		Order Coordinator - Factory to assign	1	REV
		INFORMATION	1	REV
00-01-4006		Sourcewell Contract 122123-RVG	1	REV
00-01-4117		Manufacturer Certified ISO 9001	1	REV
		WARRANTY	1	REV
00-02-8710		WC, Warranty, Conversion, 12 Month	1	REV
00-02-8720		WC, Warranty, Paint, 60 month Prorated, Standard	1	REV
00-02-8730		WC, Warranty, Structural, 20 Years, Std., Mods	1	REV
00-02-8740		WC, Warranty, Limited Electrical	1	REV
00-02-8750		WC, Warranty, Cabinet Construction	1	REV
		== WC- Type 1 CitiMedic Gen2 148" - 1.116 06/26/24 ==	1	REV
00-00-0247		***** OUTSIDE GRAPHICS *****	3	REV
00-00-0247		***** OUTSIDE GRAPHICS *****	1	REV
00-05-0050	<	This unit built in accordance with KKK-A-1822-F in effect on	1	REV
00-05-0100	<	WC, This unit built in accordance with KKK-A-1822F CN 10 Cabinet Requirements	1	REV
		01- CHASSIS REQUIREMENTS	1	REV
		GM CHASSIS	1	REV
01-01-1430	S < >	CM, 2026 Chevrolet, K3500, 6.6L Duramaxx 4x4, 171" WB Estimated	1	REV
		ALTERNATORS	1	REV
01-03-1001		Alternator(s) - Standard OEM	1	REV
		SUSPENSION	1	REV
01-07-3001		Rear Suspension, OEM Springs	1	REV
		HIGH IDLE	1	REV
01-13-1690	<	CM, High Idle Controls, Chevrolet, T1 & T3	1	REV
		FRONT END ALIGNMENT	1	REV
01-17-7501		Front End Alignment, None- QC Check -Standard	1	REV
		OUTSIDE REAR VIEW MIRRORS	1	REV
01-20-0104		Mirrors, OEM-STD	1	REV
		WHEEL COVERS	1	REV
01-24-2022	<	WC, Wheel Covers, Delete Set of Four (4)	1	REV
		BASE CONVERSION	1	REV
01-45-0430		CM, Conversion, Type 1, 148 Module, K3500 4x4 -23-1	1	REV
		MODULE BODIES:	1	REV
02-01-2127		CM, Interior Headroom, 72 Inches	1	REV
02-01-4006	<	CM, Module, Type 1, 148" Body Length, 90" Wide, Duraseam Doors,	1	REV
02-01-9570	<	CM, Aisle Space, 49", CitiMedic Plus	1	REV
		03 - MODULE EXTERIOR	1	REV
		EXTERIOR MODULE CONSTRUCTION	1	REV
03-03-1064	>	CM, Stone Guard, Front, Diamond Plate, Type 1, Standard Height	1	REV
		DROP SKIRTS	1	REV

PART NO	S	DESCRIPTION	QTY	ID
FUEL FILLS & SPLASH PLATE				
03-03-8040		CM, Housing Fuel Fill, Cast, Type 1	1	REV
DEF FILL HOUSING AND SPLASH PLATE				
03-03-8543		CM, DEF Fill, Housing, For Chevrolet C/K 3500	1	REV
REAR KICKPLATE				
03-03-9072		CM, Rear Kick plate, Under-Ride Bumper, w/ Tag recess, No lights, CM+	1	REV
SUB-FLOOR SYSTEM				
03-04-0172		CM, Flooring, 3/4" Marine Grade Plywood, Type 1	1	REV
MODULE ENTRANCE				
MODULE DOORS, HANDLES & HOLD OPENS				
03-06-0118	<	CM, Duraseam Hinged Doors with Hidden Jambas	1	REV
03-06-0721	< >	CM, Hold Open Rear Entry Doors, (2) 6" Door Grabber	1	REV
03-06-0819		CM, Hold Open, Gas Strut, Curb Side Entry Door, 35#	1	REV
03-06-1072	<	CM, Patient Entry Door Handles, Trimark Black/Chrome Pull Handle w/"Push Button"	1	REV
03-06-1078	>	CM, Rear Entry Door Trailing Latch, Side release Paddle	1	REV
03-06-4205	>	CM, Electrical Feed to Required Doors, Spring Protector (Per Door)	1	REV
POWER DOOR LOCKS				
03-06-6213	< >	CM, Power Door Locks, All Module doors (except Batt)	1	REV
03-06-6216	<	CM, Switch, Stealth, for Power Door Locks	1	REV
03-06-6218	< >	CM, Relay Control Circuit, Power Door Locks	1	REV
03-06-6220	< >	CM, Circuit, OEM Door Lock to activate Mod Doors (Not Dodge)	1	REV
ENTRY DOOR INNER PANELS				
03-06-7340	<	CM, Entry Panels, Stainless Steel, w/ Chevrons	1	REV
SIDE DOOR STEP				
03-08-2166		CM, Side Entry Step Well, Type I, Aluminum Diamond Plate	1	REV
03-08-2169		CM, Double Step Well	1	REV
03-08-3074		CM, Light, Side Entry Step well, LED, 2", Whelen #TOCACCCR	1	REV
WINDOWS				
03-09-4200	<	CM, Window, Upper, CS/Slider, Rr/Fixed, Privacy Tint, PAN	1	REV
03-10-1213		WC, Module to chassis mounting system, Type 1 GM/RAM Short WB	1	REV
CAB TO MODULE				
03-11-2906	<	CM, Bellows, Pass thru, Unigrip, Chevy Type 1, w/ Alum Insert	1	REV
REAR BUMPER AND REAR STEP CONSTRUCTION				
03-12-2607	<	CM, Rear Bumper, Chevy Type 1, w/ holes for 2" LED Lights	1	REV
03-12-2611		CM, BLACK Polyurethane Coating, Rear Bumper Supports	1	REV
INSULATION				
03-13-3101		CM, Insulation, Fiberglass, Un faced	1	REV
RUB RAIL AND FENDER RINGS				
03-15-6735		CM, Rub Rails, Skirt Line, Extruded "C" channel (E-one Style), 148"	1	REV
03-15-8372		CM, Fender Flare, Bright Finish	1	REV
SPLASH GUARDS AND RUNNING BOARDS				
03-16-1728		CM, Mud Flaps, Rear, w/ Wheeled Coach Logo	1	REV
03-16-3722		CM, Running Boards, Chevy Type 1, w/Gator Grip,	1	REV
CAB TO PATIENT AREA ACCESS				
03-19-2381	<	CM, Bulkhead, Cabinet, Pass Thru, Type 1	1	REV
LICENSE PLATE HOLDER				
03-20-4081	<	CM, License Plate Holder, Cast LP0002, for Under ride Bumper	1	REV
EXTERIOR COMPARTMENT CONSTRUCTION				
04-01-0510	<	CM, Compartments, Std, Floor Drop Down	3	REV
04-01-0512	<	CM, Compartments, Sweep out	2	REV
04-01-3020	<	CM, Door Sill Protector, Stainless, All Comps	1	REV
04-01-5202	< >	CM, Compartments, Diamond Plate Finish Per Comp	4	REV
EXTERIOR COMPARTMENT DOORS				
04-02-0761	>	CM, Compartment Comp Handle, Trimark, Oval Pull Handle, Black/Chrome	5	REV
COMPARTMENT DOOR HOLD OPEN				
04-02-7772	<	CM, Hold Open, Gas Strut, Ext Comp, 30lb.	3	REV
04-02-7773	<	CM, Hold Open, Gas Strut, Comp Door Only, 110 Degree, 30lb,	1	REV
04-02-7774		CM, Hold Open, Gas Strut, RF Comp, 30lb	1	REV
COMPARTMENT LIGHTING				
04-03-1503	<	CM, Compartment Light, 4" Optronix, #BUL43-CBK, LED, Each	6	REV
COMPARTMENT #1 - STREETSIDE FWD				
04-06-0453		CM, Compartment #1, 3/4 High, CitiMedic.	1	REV
COMPARTMENT #2 - STREETSIDE FWD WHEELWELL				
			1	REV

PART NO	S	DESCRIPTION	QTY	ID
04-07-2645	<	CM, Compartment #2, Shelf, ADP, Fixed for Electrical storage	1	REV
04-07-9200		Add Dogleg in Comp #2 for Recessed Suction in Face of A/A	1	REV
		COMPARTMENT #4 - STREETSIDE AFT	1	REV
04-09-3251	<	CM, Compartment #4, Full Height, Dual Depth, Citimedic	1	REV
04-09-4992	<	CM, Compartment #4, Strap, Seat Belt Style, Each	2	REV
04-09-8016	<	CM, Compartment #4, Bracket, Backboard Mount on Door	1	REV
		COMPARTMENT #6 - CURBSIDE AFT	1	REV
04-11-1260	<	CM, Compartment #6, Spare Tire,	1	REV
		COMPARTMENT #8 - CURBSIDE UPPER FORWARD	1	REV
04-14-2310	< >	CM, Compartment #8/8.5, Single Door, Type 1	1	REV
04-14-8030	<	CM, Compartment #8, Shelf, Adjustable, First Shelf	1	REV
04-14-8035	<	CM, Compartment #8, Shelf, Additional, Adjustable, Each	1	REV
		INTERIOR TRIM AND FEATURES	1	REV
05-01-0120	>	CM, Interior Cabinets, Duralite Construction, Wood	1	REV
05-02-0220	< >	CM, Cabinet Shelf, Interior, Wood, Adjustable, First shelf	3	REV
05-02-0230	< >	CM, Cabinet Shelf Track, #HA24663, Upgrade, CN 10	3	REV
		HEADLINER	1	REV
05-06-2870	>	CM, Headliner, Flat, PVC, Hinged trough cover, Std	1	REV
		FLOORING	1	REV
05-07-6004		CM, Flooring, Lonplate II, Gunpowder Gray #424TX	1	REV
05-07-6030	< >	CM, Flooring, Roll up, 3-4" Approx....., No Toe Kick	1	REV
05-07-9892		CM, Floor, Thresholds, .063 Aluminum, Painted w/Black Poly-urea coating	1	REV
		GRAB RAILS	1	REV
		Rear Entry Door Grab Handles	1	REV
05-10-1537	<	CM, Entry Door Grab Handles (3), Custom "L" Shape, 1", Yellow	1	REV
		Ceiling Grab Rail - Center	1	REV
05-10-1939	<	CM, Ceiling Grab Rail, Overhead, 84", 1" Diameter Handicap Style, Yellow	1	REV
		IV FLUID HANGERS	1	REV
05-11-5712	<	CM, IV Hangers, Cast, Fold Down Recessed Each	2	REV
		BASEWALL CABINET:	1	REV
05-11-8035	< >	CM, Cabinet, Base wall, Type 1, CPR Seat, w/Telemetry Area, Recessed suction	1	REV
05-11-8039	<	CM, Cabinet, Street side Upper, 148 Module, w/CPR Seat , 68" HR	1	REV
05-11-8043	<	CM, Street side rear, with side seat, 68" HR	1	REV
05-13-4202		CM, Tray, A/A, Std Aisle No Bio waste, Poured, Gray	1	REV
05-13-4495	< >	CM, Door, U1 Hinged Wood	1	REV
05-13-4520		CM, Door, U2 Gray Polycarbonate Slider, CN 10 Compliant	1	REV
		Interior Street side #3 - CPR Seat	1	REV
05-14-1520		CM, CPR side seat, Fixed Backrest	1	REV
05-14-1521	<	CM, CPR, Lid, Hinged Flip Up	1	REV
05-14-1546	< >	CM, Cabinet U3 , w/ CPR seat, 7" deep (ONLY Available in 72" HR)	1	REV
05-14-4197	< >	CM, Door, U3 Gray Lexan Flap Glass, CN 10 Compliant	1	REV
05-14-4313		CM, Door, U3.5, OHO Top Hinged Gray Polycarbonate (CWTG) CN 10 Compliant	1	REV
05-14-4333		CM, Door, U4, OHO Dual Hinged Gray Polycarbonate (CWDX) CN 10 Compliant	1	REV
05-14-4337	<	CM, Door, L3.5, Restocking (Top) Sliding Gray Polycarbonate CN 10 Co	1	REV
05-14-4387	<	CM, CPR Seat, "U" Barrier Bar, Padded, 1.5" SS, Gunmetal	1	REV
05-14-4546		CM, Telemetry Tray, Poured, Gray	1	REV
		SQUAD BENCH AREA	1	REV
05-16-0098	< >	CM, Cabinet, Squad Bench, CM+, w/ Bio waste	1	REV
05-16-0106	<	CM, Lid, Squad Bench, Single W/Bio-Waste	1	REV
05-16-0108		CM, Squad Bench, Handle, Trimark, STD	1	REV
05-16-0114		CM, Strut, Gas, 60 LB, Installed	1	REV
05-16-0117		CM, CPR, Handle, Trimark, STD	1	REV
05-16-0120		CM, Bio-waste Cover, Etched Red Plastic	1	REV
		SEAT BELTS/ SAFETY NETS	1	REV
05-16-0224	<	CM, CPR Seat, Seatbelt, Assy, (4 Point), Per4Max, Red, (1) Each, CN-8	1	REV
05-16-0232	< >	CM, Squad Bench, Seatbelt, Assy, (4 Point) Per4Max, Red, (2) Each	1	REV
05-16-0235		CM, Patient Restraint Belts, Squad Bench (3)	1	REV
05-16-9912	< >	CM, CS Splint, U7 & U7.5, 7in Deep, 2 Sect, Gray Lexan Flap glass	1	REV
05-16-9915	<	KKK Compliancy Regarding Overhead Cabinetry	1	REV
		CURBSIDE REAR	1	REV
05-16-9979		CM, Cabinet, Curbside Rear, Rear Wall Panel Only	1	REV

PART NO	S	DESCRIPTION	QTY	ID
05-17-2514	< >	CM, Glove Butler-Cabinet, (3),Above C/S door CURBSIDE RIGHT STACK STORAGE #8	1	REV
05-18-0212	<	CM, RF ALS, Split Upper/Lower, HVAC at Top Cabinet - Upper Right Stack U8	1	REV
		ATTENDANT SEAT	1	REV
05-19-7302		CM, Attendant's Seat, EVS 1780 "Comfort" Hi-Back w/Per4Max belting	1	REV
05-19-7308	>	CM, Color, Gunmetal, Per4Max Belt, Red	1	REV
05-19-7517		CM, Attendant's Seat Base, EVS Swivel 8 position INTERIOR COLORS	1	REV
05-20-5252		CM, Mica, Dove Gray (Matte) UPHOLSTERY	1	REV
05-20-6012		CM, Upholstery, Seamless, Gunmetal	1	REV
05-20-6032	>	CM, Backrest Cushion, EVS, Gunmetal, w/ WC Logo, Each	2	REV
05-20-6032	>	CM, Backrest Cushion, EVS, Gunmetal, w/ WC Logo, Each CABINET KICK PANELS	1	REV
05-21-5130		CM, Kick plate, Brushed SS, Face of S/B & Base wall, 148 CM CABINET LATCHES- INTERIOR	1	REV
05-21-8070	< >	CM, Latch, Southco, Lever, Chrome, Non Locking, CN 10-Rated 5lb	1	REV
05-21-8076	< >	CM, Latch, M1, 3/4" Material, 2" round, Non Locking, Chrome-CN 10 Certified	1	REV
05-21-8076	< >	CM, Latch, M1, 3/4" Material, 2" round, Non Locking, Chrome-CN 10 Certified	1	REV
05-21-8076	< >	CM, Latch, M1, 3/4" Material, 2" round, Non Locking, Chrome-CN 10 Certified	4	REV
05-21-8082	< >	CM, Latch, Southco M1, 2" S/S, (3/8" Door) Non-Locking, CN 10-Rated 10lb 06 - ELECTRICAL GENERAL	1	REV
06-01-0147	<	CM, 12V Electrical system, RelayPlex system CAMERAS	1	REV
06-06-1441	<	CM, Camera - WHT Ext B/U, ZORG over Rear Doors for Chevy CK Series COMMUNICATION	1	REV
06-06-5547	<	CM, Coax Cable, RG58/U, Each, Terminate:	2	REV
07-00-0615	<	CM, Light, in Circuit Board Area, for Electrical Troubleshooting POWER SOURCES	1	REV
07-01-0220	<	CM, Power Source, 12VDC, 20A, Ignition/Shoreline Hot	1	REV
07-01-0221	<	CM, Power Source,12 VDC,15 Amp (+-), Std Model only	1	REV
07-01-0268	<	CM, Power Source, 12VDC, 40 Amp, Constant Hot VOLTMETER	3	REV
07-02-1300	< >	CM, Voltmeter, Smart with Alarm, Audio/Visual BATTERY SYSTEM	1	REV
07-04-8813	<	CM, Battery Switch, RelayPlex Electronic w/5 min Timer, Chevy T1,Batt under Hood 12VDC OUTLETS	1	REV
07-10-1060	<	CM, Power Outlet, Power Point Style, (2), (1) Action Area (1) RF ALS Cabinet	1	REV
07-10-1064	< >	CM, Power Outlet, Power Point Style, Each	1	REV
07-10-1119	<	CM, Power Outlet, Kussmaul, USB Dual Port, 5VDC, 4.8 Amp (1) Center Console	1	REV
07-10-1120	< >	CM, Power Outlet, Kussmaul, USB Dual Port, 5VDC, 4.8 Amp, Additional FRONT CONSOLE	1	REV
08-01-3327	<	CM, Console, Drivers Switch & Radio, Center, Aluminum, Black, Type1 Chevy	1	REV
08-01-4602	>	CM, Single Blank Panel	1	REV
08-01-4610	>	CM, Cup Holder Panel (No Handle Notch)	1	REV
08-01-4664	< >	CM, View Safe Switch Panel , Type 1 Only DRIVERS CONTROL PANEL	1	REV
		ATTENDANT CONTROL PANEL	1	REV
08-03-4528		CM, Action Area Switch Panel, Eaton Esport switches, Relocate CS Wall POWER DISTRIBUTION	1	REV
		SIREN ELECTRONIC - CONTROL HEADS / AMPS	1	REV
09-03-1940		CM, Siren Electronic, Whelen, WS-295-SLSA1, California Title 13 Compliant SIREN SPEAKERS	1	REV
09-03-2746		CM, Speakers, Siren, Cast SAD3829/SAP3830, 2020-23 Chevy CK3500, in bumper AIR HORNS	1	REV
09-03-3349		CM, Switch, Siren/Horn Thru Horn Ring	1	REV
09-03-3354	<	CM, Air Horn, Buell, 5440 comp, 10" & 12" horns	1	REV
09-03-3372		CM, Air Horns, Active, w/Separate Switch BACK-UP ALARMS	1	REV
09-05-1134	>	CM, Back-Up Alarm, w/ Cutoff, Auto Reset	1	REV

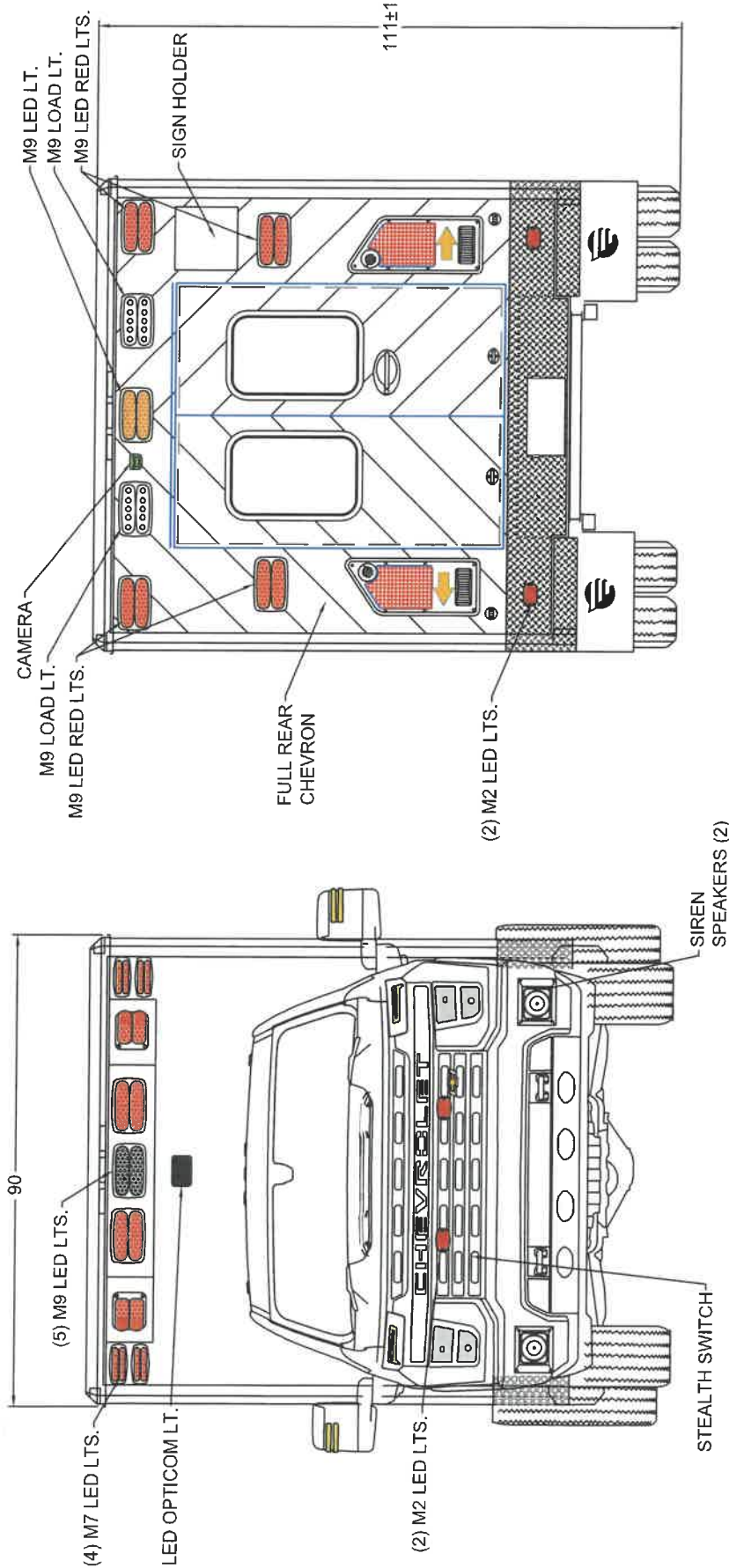
PART NO	S	DESCRIPTION	QTY	ID
09-06-0205		CM, Switch, Emergency Master	1	REV
09-70-5261	< >	CM, Traffic Pre-Empt, Opticom 794H LED	1	REV
		WARNING LIGHT FLASHING	1	REV
09-80-5915	>	CM, Circuit, Neutral Power	1	REV
09-80-7008	<	CM, Brake Override Circuit	1	REV
		WARNING LIGHTS	1	REV
	>	LED Series - M9 (Flange Included)	1	REV
09-95-1743	>	CM, Whelen M9RC, LED, Red, Clear Lens, Internal Flash, w/Flange	10	REV
09-95-1745	< >	CM, Whelen M9AC, LED, Amber, Clear Lens, Internal Flash, w/Flange	1	REV
09-95-1749	< >	CM, Whelen M9C, LED, Clear, Internal Flash, w/Flange	3	REV
	>	LED Series - M7 (Flange Separate)	1	REV
09-95-2451	< >	CM, Light, Whelen M7 LED, Red, Clear Lens	6	REV
		WHELEN M2 SERIES LED FLASHING LIGHTS:	1	REV
09-95-4465	< >	CM, Light, Whelen, M2RC, Red, Lens Clear w/ Flange	6	REV
		EXTERIOR AUTOMOTIVE LIGHTING	1	REV
10-01-0202	<	CM, Taillight Pkg, Whelen, LED Stop/Tail, Turn & LED Backup, w/WC logo	1	REV
		ICC/MARKER LIGHTS	1	REV
10-01-2261	<	CM, Light, Red, 2", Marker, LED, Each	2	REV
10-01-2262	<	CM, Clearance Lights, Red, LED	3	REV
10-01-2265	<	CM, Light, Clearance, Amber LED	3	REV
10-01-2268	<	CM, Corner Cap Lts, Multi, LED, (2) Amber (2) Red w/Flashers	1	REV
		FLOOD AND LOAD SYSTEMS	1	REV
10-02-2107	<	CM, Light, LED, Whelen, Clear, M9EZ, M92SLC w/chrome Flange, Steady Burn	6	REV
10-02-2136	<	CM, Scene Lights, C/S, Activated with C/S Door	1	REV
		11 - INTERIOR LIGHTING	1	REV
11-01-0206	<	CM, Dome Lights, LED, Whelen, White Flange, (3)S/S, (3)C/S, CM+	1	REV
11-01-0235	<	CM, Timer, Momentary Switch, 15 Minute, Constant Hot	1	REV
11-01-2871		WC, No Lighting Recessed into Trough Cover	1	REV
		SPOTLIGHTS / HANDHELD LIGHTS	1	REV
11-02-0103		CM, Handheld Spotlight, Novatech, Nighthawk 2000, 100,000 CP	1	REV
		ATTENDANT LIGHT	1	REV
11-03-2052		CM, Light, Intertek ZY-PIR38 12v, 15" LED, In A/A	1	REV
		SHORELINE INLET	1	REV
12-01-9208	<	CM, Super Auto Eject, 20A, Red Cover	1	REV
		OUTLETS - 125VAC	1	REV
12-02-2200	<	CM, Outlets, 125 VAC, Duplex, (1) Action Wall, (1) Right Front Cabinet	1	REV
12-02-2204	< >	CM, Outlet, 125 VAC, Duplex, Additional, Each	1	REV
		BLOCKHEATERS	1	REV
12-02-4001	<	Block Heater - With OEM Plug	1	REV
12-03-1704	< >	CM, Inverter/Charger, Vanner LifeSine, Mod/Shore Pwr	1	REV
13-02-0250	<	CM, Exhaust Fan, Single 12V Blower	1	REV
		CITIMEDIC HVAC SYSTEM	1	REV
13-02-4004		CM, Generation I, Steel Cool Bar cover	1	REV
13-02-4005	>	CM, Thermostat, Manual, Wabasto	1	REV
13-02-4036	< >	CM, Heat/AC, C1, Combo, Brushed, w/Coolbar	1	REV
13-02-6029		CM, Air Conditioning Face Plate, Brushed Stainless Steel with WC Logo	1	REV
		COT MOUNTING PROVISIONS	1	REV
		Safety Hooks	1	REV
14-01-1269		CM, Cot Mount, Stryker, Rear Safety Hook Installed	1	REV
		Cot Mounts	1	REV
14-01-3126		CM, Cot Mount, Stryker, 6392 Performance load w/Floor Plate, No Inductive Charge	1	REV
14-01-4028		Center Mount	1	REV
		OXYGEN AND AIR SYSTEMS	1	REV
14-02-1011	<	CM, O2 Cylinder Wrench, Tethered	1	REV
14-02-2302	<	CM, Rack, Multiversal, Zico #QR-MV, W/ Straps	1	REV
14-02-2304		CM, Track, Unistrut for Oxygen Rack	1	REV
14-02-3030		CM, Manual, O2 System	1	REV
14-02-3153		CM, O2 Regulator, Preset 50PSI	1	REV
14-02-4190	<	CM, O2 System, Ohio Style, (1-AA, 1 Vac Diss, 1 C/S)	1	REV
14-02-4930		CM, Lexan Flap, w/Hinge	1	REV
		PORTABLE O2 HOLDERS	1	REV
14-02-6296	>	CM, O2 Cylinder Holder, Single, Cast, Strapless Duramount "D", CN 10	2	REV

PART NO	S	DESCRIPTION	QTY	ID
SUCTION SYSTEM				
14-03-0200	<	CM, Suction Pump, SSCOR 90206	1	REV
14-03-0210	< >	CM, Suction Holder, SSCOR 23002 with w/Canister Clip & Regulator	1	REV
14-03-3000	< >	WC, Suction Outlet and Container located in Action area recess	1	REV
MISC MEDICAL				
14-04-6203	<	CM, Acrylic Organizer, Paramedic Designs PD-4	1	REV
14-04-6205	X	MD, Acrylic Organizer, Paramedic Designs PD-5	1	
PAINT AND FINISH				
15-00-0200		WC, Wheeled Coach Paint Process	1	REV
15-01-2011	< >	Module Paint, Paint other than OEM, Red	1	REV
15-01-4010	<	Module Paint, Flat Portion of Roof to be Painted White	1	REV
15-01-5600	< >	Cab Paint - Single Color, Repaint other than OEM, Red Paint	1	REV
PAINT STRIPING DESIGN				
15-02-1200		Paint Belt, None	1	REV
GRAPHICS AND LETTERING				
15-02-8001	S < >	Lettering/Graphics, By Outside Vendor	1	REV
15-02-8031	< >	Chevron Striping, Lower Interior Entry Door, 6", 2 Color - Scotchlite	3	REV
15-02-8062	< >	Chevron Striping, Full Rear including doors, 6" Scotchlite	1	REV
DECALS AND NOMENCLATURE				
15-03-6440	<	CM, Decal, Roof Star, Installed	1	REV
15-03-6450	>	CM, Sign Holder, 12 inch x 12 inch, (1)	1	REV
SHIP LOOSE ITEMS				
15-05-0050		CM, Bracket, Spare Tire Mounting, Ship Loose	1	REV
74-09-0099	<	Indemnification Statement	1	REV
		== Factory Ship Loose - EMS Equipment - 1.116 06/26/24 ==	1	REV

CA167697

CHARLESTON FIRE DEPARTMENT

148 x 90 x 72



EXTERIOR COMPARTMENT DIMENSIONS IN INCHES

INTERIOR DIMENSIONS		PASS THRU		INTERIOR DIMENSIONS		JAMB OPENING	
COMPT.	HEIGHT	WIDTH	DEPTH	HEIGHT	WIDTH	DEPTH	HEIGHT



TYPE 1 CHEVY
FRONT / REAR
EXTERIOR VIEWS

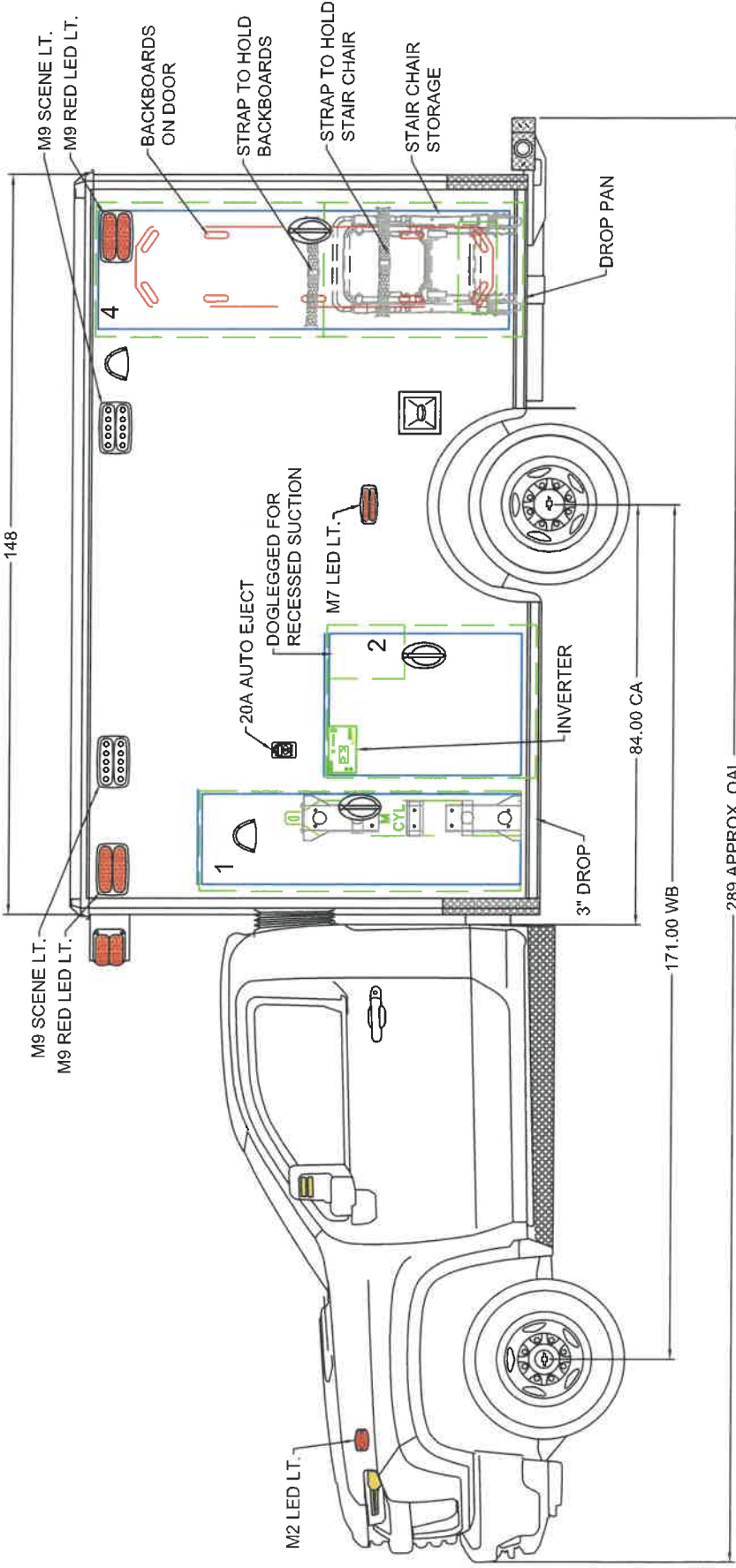
49" AISLE	DATE:	7/1/2024	SCALE:	
	DRAWN BY:	NP	DWG NO:	1 / 9

BE ADVISED THAT THESE ARE PRELIMINARY LAYOUTS INTENDED TO ILLUSTRATE DESIGN INTENT AND DIMENSIONS ARE FOR REFERENCE ONLY PRIOR TO FINAL ENGINEERING

CA167697

CHARLESTON FIRE DEPARTMENT


148 x 90 x 72



289 APPROX. OAL

BE ADVISED THAT THESE ARE PRELIMINARY LAYOUTS INTENDED TO ILLUSTRATE DESIGN INTENT AND DIMENSIONS ARE FOR REFERENCE ONLY PRIOR TO FINAL ENGINEERING

EXTERIOR COMPARTMENT DIMENSIONS IN INCHES									
INTERIOR DIMENSIONS			INTERIOR DIMENSIONS			JAMB OPENING			JAMB OPENING
COMPT.	HEIGHT	WIDTH	DEPTH	COMPT.	HEIGHT	WIDTH	DEPTH	HEIGHT	WIDTH
1	62.00	20.00	15.00			18.00			
2	41.75	30.50	15.00			28.25			
4	86.50	26.75	8.00			23.50			
49" AISLE									



TYPE 1 CHEVY

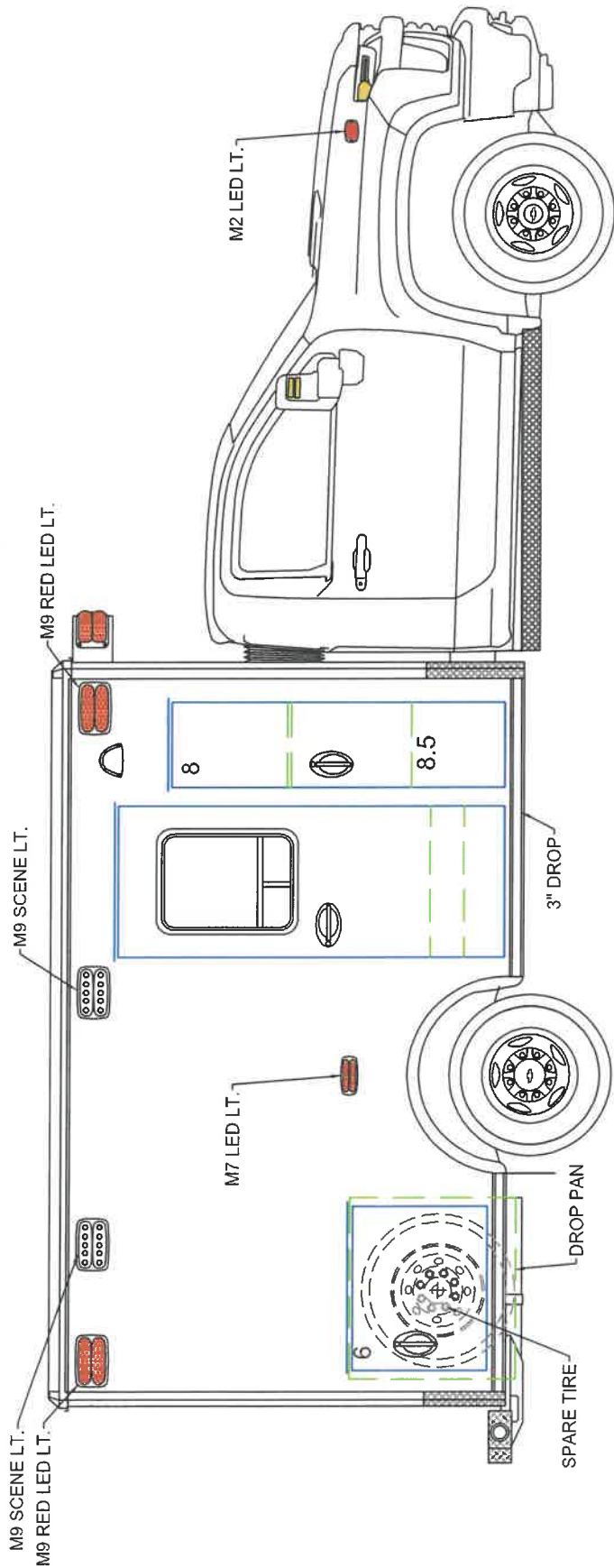
LEFT EXT. VIEW

DATE	7/11/2024	SCALE	
DRAWN BY	NP	DWG NO	2 / 9

CA167697

CHARLESTON FIRE DEPARTMENT

148 x 90 x 72



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EXTERIOR COMPARTMENT DIMENSIONS IN INCHES

INTERIOR DIMENSIONS			JAMB OPENING			INTERIOR DIMENSIONS			JAMB OPENING		
COMPT.	HEIGHT	WIDTH	DEPTH	HEIGHT	WIDTH	COMPT.	HEIGHT	WIDTH	DEPTH	HEIGHT	WIDTH
8				61.75	16.75						
8.5	15.50	19.00	18.75								
6	32.75	38.00	15.50	26.75	34.50						

49" AISLE											
DATE 7/1/2024 SCALE											
DRAWN BY NP											
DRAWING 3 / 9											



TYPE 1 CHEVY

RIGHT EXT. VIEW

DATE 7/1/2024 SCALE

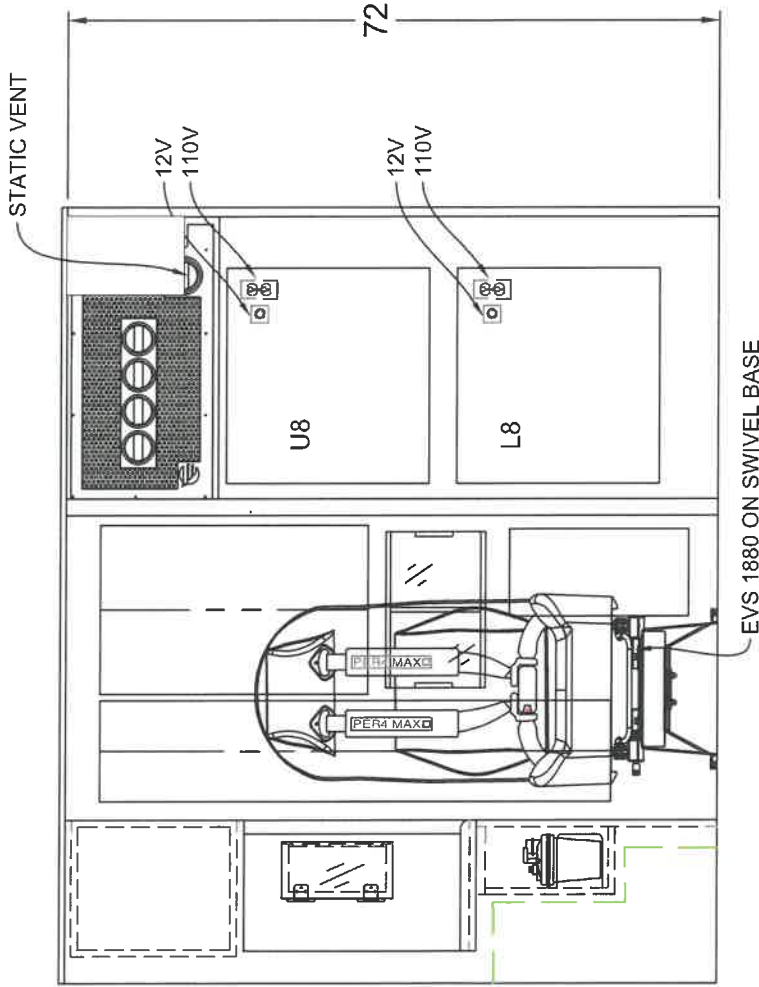
DRAWN BY NP

3 / 9

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CHARLESTON FIRE DEPARTMENT

148 x 90 x 72



BE ADVISED THAT THESE ARE PRELIMINARY LAYOUTS INTENDED TO ILLUSTRATE DESIGN INTENT AND DIMENSIONS ARE FOR REFERENCE ONLY PRIOR TO FINAL ENGINEERING

CABINET WEIGHT RATINGS:
 RESTOCKING = 30 LBS.
 NON-RESTOCKING = 40 LBS.

INTERIOR CABINET DIMENSIONS IN INCHES

CABINET	HEIGHT	WIDTH	DEPTH	CABINET	HEIGHT	WIDTH	DEPTH
U8	24.50	31.50	19.75				
L8	24.50	31.50	19.75				



TYPE 1 CHEVY
 BULKHEAD INTERIOR

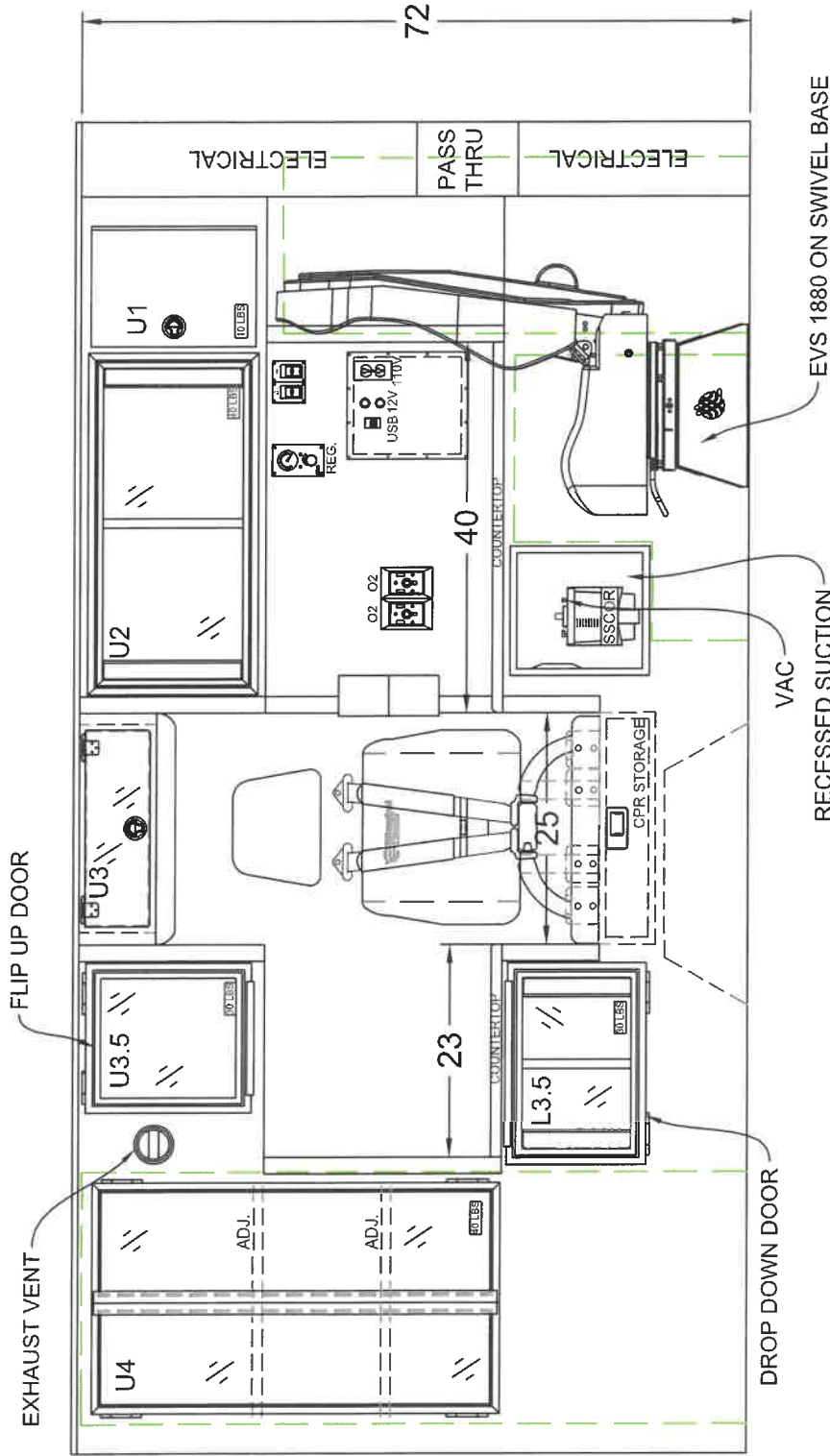
DATE 7/1/2024
 DRAWN BY NP
 SCALE
 DWG NO 4 / 9

49" AISLE

CA167697

CHARLESTON FIRE DEPARTMENT

148 x 90 x 72



INTERIOR CABINET DIMENSIONS IN INCHES

CABINET	HEIGHT	WIDTH	DEPTH	CABINET	HEIGHT	WIDTH	DEPTH
U4	44.00	24.75	7.00	U3	5.00	21.00	5.00
U3.5	16.75	14.50	16.00	CPR	5.25	23.50	16.00
U2	16.75	35.25	13.75				
U1	17.50	13.00	13.75				
L3.5	14.00	20.25	16.00				

49" AISLE
 CABINET WEIGHT RATINGS:
 RESTOCKING = 30 LBS.
 NON-RESTOCKING = 40 LBS.

BE ADVISED THAT THESE ARE PRELIMINARY LAYOUTS INTENDED TO ILLUSTRATE DESIGN INTENT AND DIMENSIONS ARE FOR REFERENCE ONLY PRIOR TO FINAL ENGINEERING



TYPE 1 CHEVY

LEFT INTERIOR

DATE: 7/1/2024

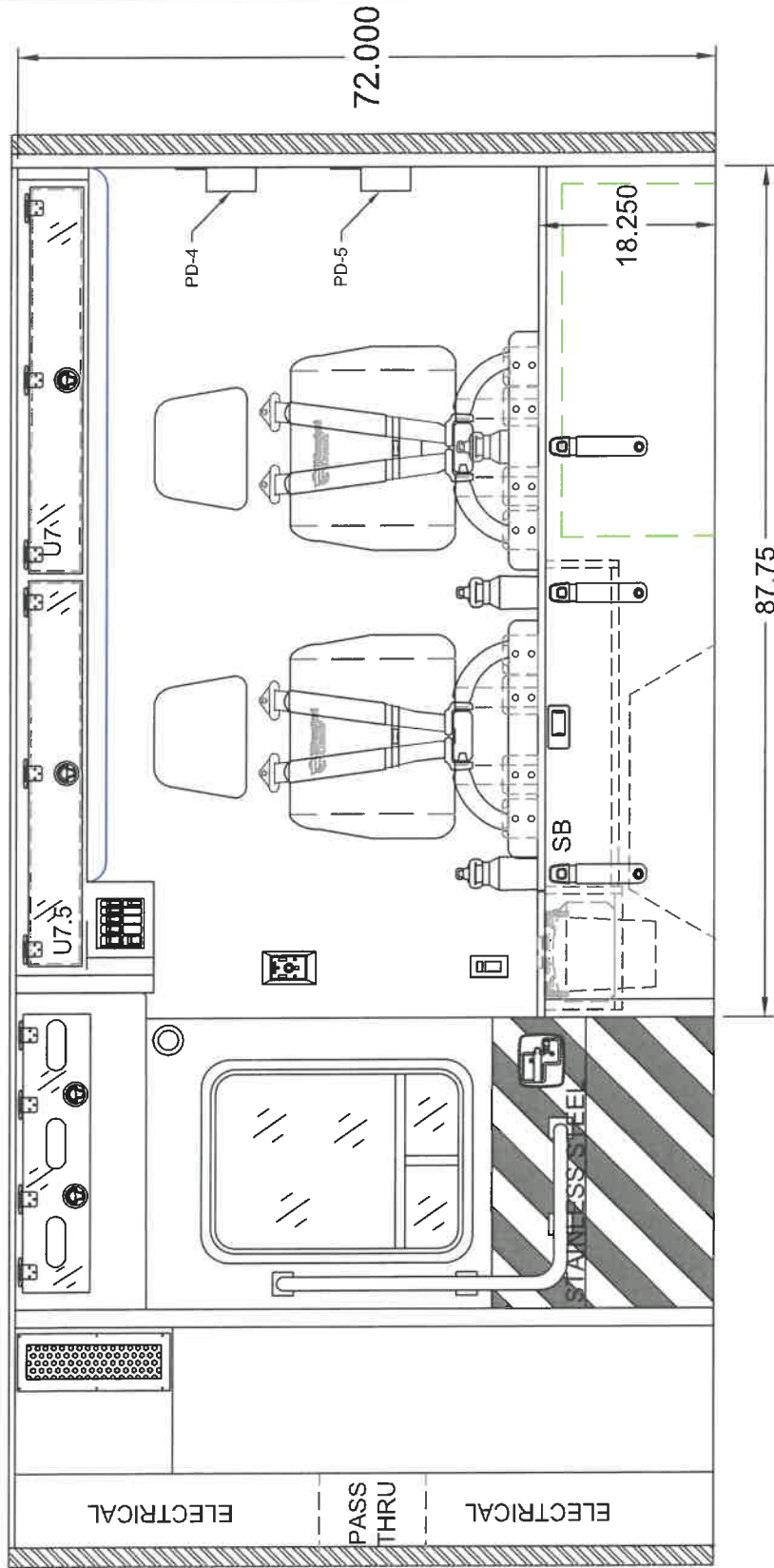
DRAWN BY: NP

5 / 9

CA167697

CHARLESTON FIRE DEPARTMENT

148 x 90 x 72



TYPE 1 CHEVY
RIGHT INTERIOR

DATE: 7/1/2024
UNIVERSITY: NP
SCALE: 6 / 9

INTERIOR CABINET DIMENSIONS IN INCHES

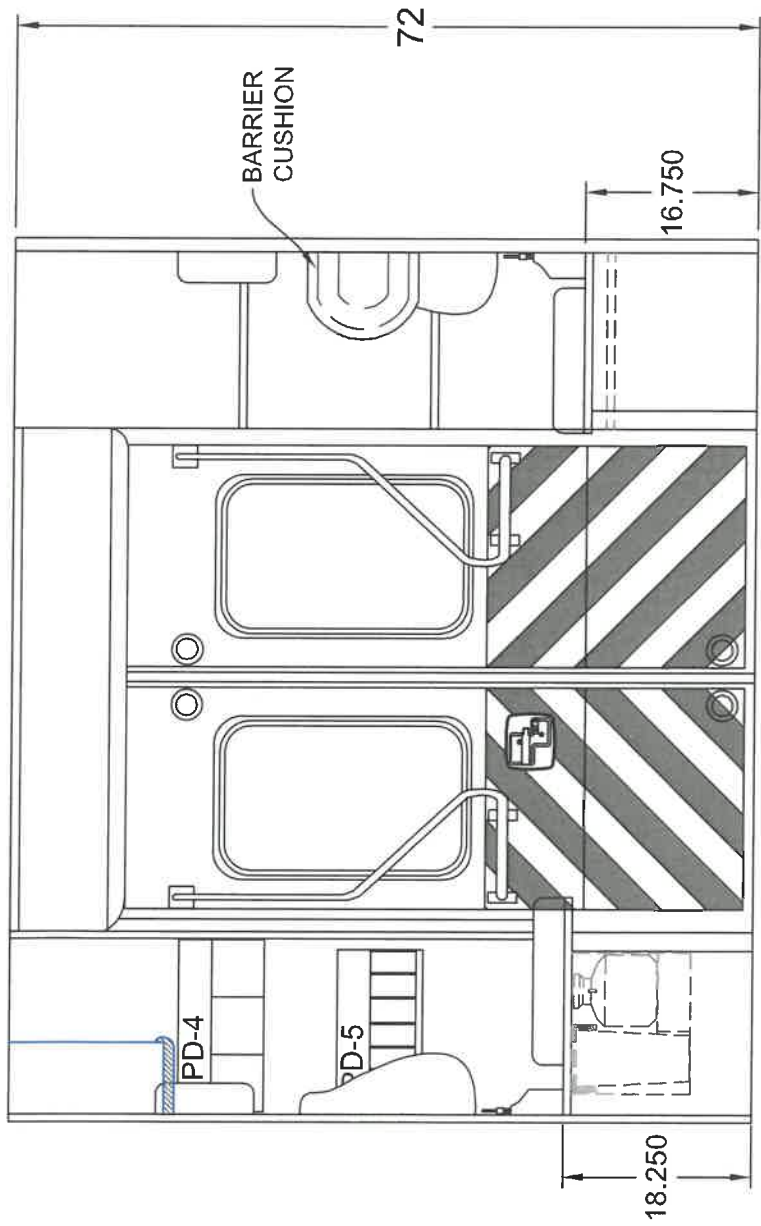
COMPT.	HEIGHT	WIDTH	DEPTH	COMPT.	HEIGHT	WIDTH	DEPTH
SB	6.75	33.00	16.00				
U7.5/U7	5.00	39.25	7.00				

49" AISLE
CABINET WEIGHT RATINGS:
RESTOCKING = 30 LBS.
NON-RESTOCKING = 40 LBS.
BE ADVISED THAT THESE ARE PRELIMINARY LAYOUTS INTENDED TO ILLUSTRATE DESIGN INTENT AND DIMENSIONS ARE FOR REFERENCE ONLY PRIOR TO FINAL ENGINEERING

CA167697

CHARLESTON FIRE DEPARTMENT

148 x 90 x 72



TYPE 1 CHEVY

REAR BULKHEAD INTERIOR

DATE: 7/1/2024

7 / 9

INTERIOR CABINET DIMENSIONS IN INCHES

COMPT.	HEIGHT	WIDTH	DEPTH	COMPT.	HEIGHT	WIDTH	DEPTH
U6/C6	16.75	13.25	8.50				

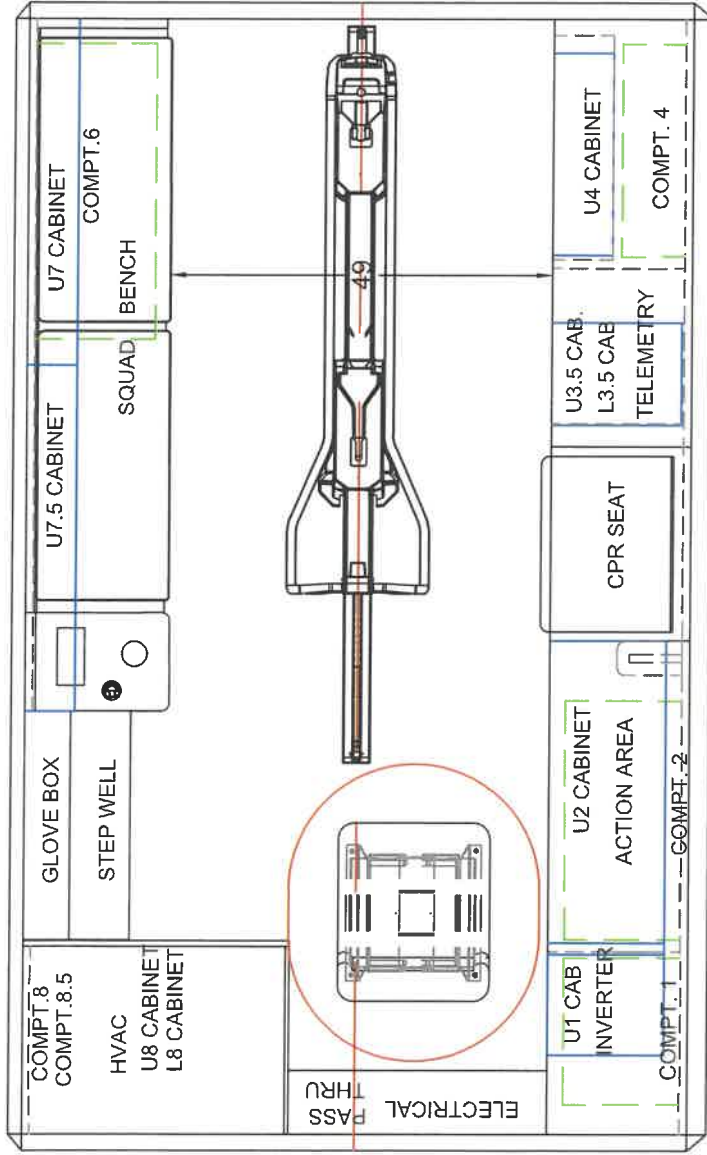
49" AISLE
 CABINET WEIGHT RATINGS:
 RESTOCKING = 30 LBS.
 NON-RESTOCKING = 40 LBS.

BE ADVISED THAT THESE ARE PRELIMINARY LAYOUTS INTENDED TO ILLUSTRATE DESIGN INTENT AND DIMENSIONS ARE FOR REFERENCE ONLY PRIOR TO FINAL ENGINEERING

CA167697

CHARLESTON FIRE DEPARTMENT

148 x 90 x 72



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INTERIOR CABINET DIMENSIONS IN INCHES							
CABINET	HEIGHT	WIDTH	DEPTH	CABINET	HEIGHT	WIDTH	DEPTH



TYPE 1 CHEVY
FLOOR PLAN

DATE: 7/11/2024
SCALE
DRAWN BY: NP
DWG NO: 8 / 9

49" AISLE

**SOURCEWELL RFP #122123 - AMBULANCE AND EMERGENCY MEDICAL SERVICE VEHICLES WHEELED COACH
OPTIONS // ACCESSORIES**



PART NO	DESCRIPTION	List	10% MEMBER DISCOUNT	Best Price
CERTIFICATIONS REQUIRED				
00-05-0101	VN, This unit built in accordance with KKK-A-1822-F CN 10 Cabinet Requirements	\$ 838.00	10%	\$755.00
MODULE BODIES:				
02-01-2127	CM, Interior Headroom, 72 Inches	\$ 1,823.00	10%	\$1,641.00
DROP SKIRTS				
03-03-3110	CM, Drop Skirt both sides, 3" forward of rear wheels	\$ 1,165.00	10%	\$1,049.00
FUEL FILLS & SPLASH PLATE				
03-03-8311	CM, Fuel Fill Splash Plate, Stainless, 10in Wide	\$ 147.00	10%	\$133.00
REAR KICKPLATE				
03-03-9072	CM, Rear Kick plate, Under-Ride Bumper, w/ Tag recess, No lights, CM+	\$ 374.00	10%	\$337.00
MODULE ENTRANCE				
MODULE DOORS, HANDLES & HOLD OPENS				
03-06-0819	CM, Hold Open, Gas Strut, Curb Side Entry Door, 35#	\$ 109.00	10%	\$99.00
03-06-1073	CM, Patient Entry Door Handles, Trimark Chrome Pull Handle W/ "Push Button"	\$ 1,098.00	10%	\$989.00
03-06-1078	CM, Rear Entry Door Trailing Latch, Side release Paddle	\$ 140.00	10%	\$126.00
POWER DOOR LOCKS				
03-06-6213	CM, Power Door Locks, All Module doors (except Batt)	\$ 986.00	10%	\$888.00
03-06-6216	CM, Switch, Stealth, for Power Door Locks	\$ 193.00	10%	\$174.00
03-06-6218	CM, Relay Control Circuit, Power Door Locks	\$ 389.00	10%	\$351.00
03-06-6220	CM, Circuit, OEM Door Lock to activate Mod Doors (Not Dodge)	\$ 238.00	10%	\$215.00
ENTRY DOOR INNER PANELS				
03-06-7342	CM, Entry Door Panels, Durasafe, Diamond Plate, w/ Center Chevrons	\$ 594.00	10%	\$535.00
SIDE DOOR STEP				
03-08-2169	CM, Double Step Step Well	\$ 633.00	10%	\$570.00
03-08-3074	CM, Light, Side Entry Step well, LED, 2", Whelen #TOCACCCR	\$ 99.00	10%	\$90.00
WINDOWS				
03-09-4200	CM, Window, Upper, CS/Slider ,Rr/Fixed, Privacy Tint, PAN	\$ 498.00	10%	\$449.00
CAB TO MODULE				
03-11-2908	CM, Bellows, Crawl-thru, Cab Height, Chevy Type 1	\$ 612.00	10%	\$551.00
REAR BUMPER AND REAR STEP CONSTRUCTION				
03-12-2607	CM, Rear Bumper, Chevy Type 1, w/LED Lights	\$ 1,632.00	10%	\$1,469.00
INSULATION				
03-13-3101	CM, Insulation, Fiberglass, Unfaced	\$ 510.00	10%	\$459.00
COMBINATION RUB RAIL AND FENDER RING				
03-15-6735	CM, Rub Rails, Skirt Line, Extruded "C" channel (E-one Style), 148"	\$ 721.00	10%	\$649.00
03-15-8372	CM, Fender Flare, Bright Finish	\$ 406.00	10%	\$366.00
SPLASH GUARDS AND RUNNING BOARDS				
03-16-1727	CM, Mud Flaps, Rear, No Logo	\$ 122.00	10%	\$110.00
03-16-3722	CM, Running Boards, Chevy Type 1, w/Gator Grip,	\$ 1,320.00	10%	\$1,188.00
CAB TO PATIENT AREA ACCESS				
03-19-2887	CM, Bulkhead, Door, Sliding w/Sliding Window	\$ 668.00	10%	\$602.00
LICENSE PLATE HOLDER				
03-20-4081	CM, License Plate Holder, Cast LP0002, for Under ride Bumper	\$ 147.00	10%	\$133.00
EXTERIOR COMPARTMENT CONSTRUCTION				
04-01-3020	CM, Door Sill Protector, Stainless, All Compts	\$ 225.00	10%	\$203.00
EXTERIOR COMPARTMENT DOORS				
04-02-0761	CM, Compartment Comp Handle, Trimark, Oval Pull Handle, Black/Chrome	\$ 279.00	10%	\$252.00
COMPARTMENT DOOR HOLD OPEN				
04-02-7771	CM, Hold Open, Gas Strut, Ext Compt, 60lb	\$ 80.00	10%	\$72.00
04-02-7772	CM, Hold Open, Gas Strut, Ext Compt, 30lb.	\$ 69.00	10%	\$63.00
04-02-7774	CM, Hold Open, Gas Strut, RF Compt, 30lb	\$ 111.00	10%	\$100.00
COMPARTMENT LIGHTING				
04-03-1503	CM, Compartment Light, 4" Optronic, #BUL43-CBK, LED, Each	\$ 70.00	10%	\$63.00
COMPARTMENT #2 - STREETSIDE FWD WHEELWELL				
04-07-2645	CM, Compartment #2, Shelf, ADP, Fixed for Electrical storage	\$ 70.00	10%	\$63.00
COMPARTMENT #4 - STREETSIDE AFT				
04-09-4992	CM, Compartment #4, Strap, Seat Belt Style, Each	\$ 154.00	10%	\$139.00
04-09-8016	CM, Compartment #4, Bracket, Backboard Mount on Door	\$ 162.00	10%	\$146.00
COMPARTMENT #8 - CURBSIDE UPPER FORWARD				
04-14-8030	CM, Compartment #8, Shelf, Adjustable, First Shelf	\$ 190.00	10%	\$171.00
INTERIOR ADJUSTABLE SHELVES				
05-02-0222	CM, Cabinet Shelf, Interior, Wood, Additional, Adjustable	\$ 97.00	10%	\$88.00

HEADLINER				
05-06-2870	CM, Headliner, Flat, PVC, Hinged trough cover, Std	\$ 1,623.00	10%	\$1,461.00
FLOORING				
05-07-6004	CM, Flooring, Lonplate II, Gunpowder Gray #424TX	\$ 1,453.00	10%	\$1,308.00
Entry Door Grab Handles				
05-10-1539	CM, Entry Door Grab Handles (3), Custom "L" Shape, 1" Stainless Steel	\$ 527.00	10%	\$475.00
Ceiling Grab Rail - Streetside				
05-10-2139	CM, Ceiling Grab Rail, Street side Overhead, 84", 1" Dia Handicap Style, Yellow	\$ 306.00	10%	\$276.00
GRAB HANDLES				
05-10-8034	CM, Grab Bar, 12" Long, 1.25" Handicap Style, Yellow	\$ 188.00	10%	\$170.00
IV FLUID HANGERS				
05-11-5712	CM, IV Hangers, Cast, Fold Down Recessed Each	\$ 211.00	10%	\$190.00
BASEWALL CABINET:				
05-11-8035	CM, Cabinet, Base wall, Type 1, CPR Seat, w/Telemetry Area	\$ 1,114.00	10%	\$1,003.00
CABINET DOORS				
05-14-4333	CM, Door, U4, OHO Dual Hinged Gray Poly carbonate (CWDX) CN 10 Compliant	\$ 93.00	10%	\$84.00
05-14-4340	CM, Door, L3.5, Restocking (Bottom) Sliding Gray Poly carbonate CN 10 Co	\$ 343.00	10%	\$309.00
05-14-4387	CM, CPR Seat, "U" Barrier Bar, Padded, 1.5" SS, Gunmetal	\$ 343.00	10%	\$309.00
05-14-4546	CM, Telemetry Tray, Poured, Gray	\$ 635.00	10%	\$572.00
SQUAD BENCH AREA				
05-16-0106	CM, Lid, Squad Bench, Single W/Bio-Waste	\$ 293.00	10%	\$264.00
SEAT BELTS/ SAFETY NETS				
05-16-9909	MD, CS Splint, U7 & U7.5, 7in Deep, 2 Sect.Gray Lexan Flap glass	\$ 679.00	10%	\$612.00
INTERIOR - BIOHAZARD				
05-17-2514	CM, Glove Butler-Cabinet, (3), Above C/S door	\$ 609.00	10%	\$549.00
CURBSIDE RIGHT STACK STORAGE #8				
05-18-0212	CM, RF ALS, Split Upper/Lower, HVAC at Top	\$ 410.00	10%	\$369.00
Cabinet - Lower Right Stack L8				
05-18-5364	CM, Doors, RF, L8, Dual Gen II OHO, Poly carbonate Doors, Gray	\$ 360.00	10%	\$324.00
ATTENDANT SEAT				
05-19-7517	CM, Attendant's Seat Base, EVS Swivel 8 pos.	\$ 653.00	10%	\$588.00
INTERIOR COLORS				
05-20-5252	CM, Mica, Dove Gray (Matte)	\$ 296.00	10%	\$267.00
UPHOLSTERY				
05-20-6012	CM, Upholstery, Seamless, Gunmetal	\$ 1,075.00	10%	\$968.00
05-20-6032	CM, Backrest Cushion, EVS, Gunmetal, w/ WC Logo, Each	\$ 513.00	10%	\$462.00
CAMERAS				
06-06-1441	CM, Camera - WHT Ext B/U, ZORG over Rear Doors for Chevy CK Series	\$ 423.00	10%	\$381.00
COMMUNICATION				
06-06-5547	CM, Coax Cable, RG58/U, Each, Terminate:	\$ 128.00	10%	\$116.00
POWER SOURCES				
07-01-0220	CM, Power Source, 12VDC, 20A, Ignition/Shoreline Hot	\$ 120.00	10%	\$108.00
07-01-0221	CM, Power Source, 12 VDC, 15 Amp (+-), Std Model only	\$ 81.00	10%	\$73.00
VOLTMETER - AMMETER				
07-02-1325	CM, Alarm, Low Voltage, Audio/Visual	\$ 286.00	10%	\$258.00
BATTERY SYSTEM				
07-04-8813	CM, Battery Switch, RelayPlex Electronic w/5 min Timer, Chevy T1, Batt under Hood	\$ 1,247.00	10%	\$1,123.00
12VDC OUTLETS				
07-10-1060	CM, Power Outlet, Power Point Style, (2), (1) Action Area (1) RF ALS Cabinet	\$ 82.00	10%	\$74.00
DRIVER'S CONTROL PANEL				
08-02-5705	CM, Alarm, Door or Comp Ajar in Gear	\$ 117.00	10%	\$106.00
SIREN ELECTRONIC - CONTROL HEADS / AMPS				
09-03-1944	CM, Siren Electronic, Whelen 295HFA7, California Title 13 compliant	\$ 1,045.00	10%	\$941.00
SIREN SPEAKERS				
09-03-2746	CM, Speakers, Siren, Cast SAD3829/SAP3830, 2020 Chevy CK3500, in bumper	\$ 1,391.00	10%	\$1,252.00
AIR HORNS				
09-03-3510	MD, Air Horn, Buell, 5440 comp, 10 & 12 inch horns	\$ 2,422.00	10%	\$2,180.00
BACK-UP ALARMS				
09-05-1134	CM, Back-Up Alarm, w/ Cutoff, Auto Reset	\$ 81.00	10%	\$73.00
AUXILLARY EMERGENCY LIGHTS				
09-70-5261	CM, Traffic Pre-Empt, Opticom 794H LED	\$ 3,023.00	10%	\$2,721.00
WARNING LIGHTS				
LED Series - M9 (Flange Included)				
09-95-1723	MD, Light, M9RC, LED, Whelen, Red, Clear Lens, Internal Flash, w/Flange	\$ 529.00	10%	\$477.00
LED Series - M7 (Flange Separate)				
09-95-2451	CM, Light, Whelen M7 LED, Red, Clear Lens	\$ 313.00	10%	\$278.00
WHELEN FLANGES 7 SERIES LIGHTS (Flange Separate)				
09-95-3038	MD, Flange, Whelen, Chrome, M7FC, each	\$ 55.00	10%	\$50.00
WHELEN M2 SERIES LED FLASHING LIGHTS:(Flange Separate)				
09-95-4452	MD, Light, Whelen, M2RC, Red, Lens Clear w/ Flange	\$ 417.00	10%	\$376.00
09-95-4471	MD, Flange, Whelen M2, Chrome, M2FC, Each	\$ 31.00	10%	\$28.00
EXTERIOR AUTOMOTIVE LIGHTING				

10-01-0211	CM, Taillight Pkg, Black housing,Whelen LED Stop/Tail, Turn & LED Backup, w/Logo	\$ 1,602.00	10%	\$1,442.00
ICC/MARKER LIGHTS				
10-01-2261	CM, Light, Red, 2", Marker, LED, Each	\$ 73.00	10%	\$66.00
10-01-2262	CM, Marker/Clearance Lights, Red, LED	\$ 38.00	10%	\$35.00
10-01-2265	CM, Light, Clearance, Amber LED	\$ 38.00	10%	\$35.00
10-01-2268	CM, Corner Cap Lts, Multi, LED, (2) Amber (2) Red w/Flashers	\$ 474.00	10%	\$427.00
FLOOD AND LOAD SYSTEMS				
10-02-2107	CM, Light, LED, Whelen, Clear, M9EZ, M92SLC w/chrome Flange	\$ 656.00	10%	\$591.00
11 - INTERIOR LIGHTING				
11-01-0208	CM, Lights, Dome, LED, Whelen, Chrome Flng, (3)S/S, (3)C/S, CM+	\$ 813.00	10%	\$732.00
ATTENDANT LIGHT				
11-03-2054	CM, Light, Kinequip #621224W, LED, Each	\$ 130.00	10%	\$117.00
SHORELINE INLET				
12-02-2200	CM, Outlets, 125 VAC, Duplex, (1) Action Wall, (1) Right Front Cabinet	\$ 328.00	10%	\$296.00
12-02-2204	CM, Outlet, 125 VAC, Duplex, Additional, Each	\$ 263.00	10%	\$237.00
CLICK TO ADD INVERTER				
12-03-1704	CM, Inverter/Charger, Vanner LifeSine	\$ 1,972.00	10%	\$1,775.00
Safety Hooks				
14-01-1269	CM, Cot Mount, Stryker, Rear Safety Hook Installed	\$ 261.00	10%	\$235.00
Cot Mounts				
14-01-3126	CM, Cot Mount, Stryker, 6392 Performance load w/Floor Plate, No Inductive Charge	\$ 6,708.00	10%	\$6,038.00
HANGING HARDWARE				
OXYGEN AND AIR SYSTEMS				
14-02-2302	CM, Rack, Multiversal, Zico #QR-MV, W/ Straps	\$ 581.00	10%	\$523.00
14-02-2304	CM, Track, Unistrut for Oxygen Rack	\$ 122.00	10%	\$110.00
14-02-3153	CM, O2 Regulator, Preset 50PSI	\$ 247.00	10%	\$223.00
PORTABLE O2 HOLDERS				
14-02-6301	CM, O2 Cylinder Holder, Single, Zico QR-D-2 Strapless, CN 10 Certified	\$ 555.00	10%	\$500.00
SUCTION SYSTEM				
14-03-0210	CM, Suction Holder, SSCOR 23002 with Canister Clip, CN 10 Compliant	\$ 548.00	10%	\$494.00
MISC MEDICAL				
14-04-6203	CM, Acrylic Organizer, Paramedic Designs PD-4	\$ 412.00	10%	\$371.00
14-04-6205	MD, Acrylic Organizer, Paramedic Designs PD-5	\$ 402.00	10%	\$362.00
GRAPHICS AND LETTERING				
15-02-8032	Chevron Striping, Lower Interior Entry Door, 6", 2 Color - Diamond grade	\$ 774.00	10%	\$697.00
DECALS AND NOMENCLATURE				
15-03-6440	CM, Decal, Roof Star, Installed	\$ 189.00	10%	\$171.00
15-03-6450	CM, Sign Holder, 12 inch x 12 inch, (1)	\$ 194.00	10%	\$175.00
SHIP LOOSE ITEMS				
End Of Order				

Sub Total on Option Cost

\$52115.00

SOURCEWELL RFP #122123 - AMBULANCE AND EMERGENCY MEDICAL SERVICE VEHICLES WHEELED COACH
CONVERSIONS



ID #		List	3% MEMBER DISCOUNT	Best Price
06-CM-114B-C3500-4x4-PT-DIESEL	CitMedic I, 148" X 90", Pass Through, 2026 Chevy 3500 (4 x 4), Diesel, S.T. #185, CN 14 Compliant, LED (side & rear) Emer. Lts.	\$ 201,132	3%	\$ 195,274

**Solicitation Number: RFP #122123****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and REV Group, Inc., 245 S. Executive Dr., Suite 100, Brookfield, WI 53005 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Ambulance and Emergency Medical Service Vehicles from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.

EXPIRATION DATE AND EXTENSION. This Contract expires February 28, 2028, unless it is cancelled sooner pursuant to Article 22. This Contract allows up to three additional one-year extensions upon the request of Sourcewell and written agreement by Supplier. Sourcewell retains the right to consider additional extensions beyond seven years as required under exceptional circumstances.

B. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above. Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. **WARRANTY.** Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. **DEALERS, DISTRIBUTORS, AND/OR RESELLERS.** Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. **SHIPPING AND SHIPPING COSTS.** All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Supplier must permit the Equipment and Products to be returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. **SALES TAX.** Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. **HOT LIST PRICING.** At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;

- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;
- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Contract and will be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized

subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcwell contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcwell will have no liability for any unpaid invoice of any Participating Entity.

B. ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM. Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum, the terms of which will be negotiated directly between the Participating Entity and the Supplier or its authorized dealers, distributors, or resellers, as applicable. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. SPECIALIZED SERVICE REQUIREMENTS. In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcwell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. TERMINATION OF ORDERS. Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

E. GOVERNING LAW AND VENUE. The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. **PRIMARY ACCOUNT REPRESENTATIVE.** Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. **BUSINESS REVIEWS.** Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, performance issues, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. **CONTRACT SALES ACTIVITY REPORT.** Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. **ADMINISTRATIVE FEE.** In consideration for the support and services provided by Sourcewell, the Supplier will pay an administrative fee to Sourcewell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted

price to offset the Administrative Fee.

The Supplier will submit payment to Sourcewell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased by Participating Entities under this Contract during each calendar quarter. Payments should note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. **AUDIT.** Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Contract are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. **ASSIGNMENT.** Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid.

C. **AMENDMENTS.** Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. **WAIVER.** Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

E. **CONTRACT COMPLETE.** This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. **RELATIONSHIP OF THE PARTIES.** The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. INDEMNITY AND HOLD HARMLESS

Supplier must indemnify, defend, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell or its Participating Entities, arising out of any act or omission in the performance of this Contract by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, maintained, or disseminated by the Supplier under this Contract.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:

- a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.

b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.

2. *Limited Right of Sublicense.* The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, and agents (collectively "Permitted Sublicensees") in advertising and promotional materials for the purpose of marketing the Parties' relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

3. *Use; Quality Control.*

a. Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

4. *Termination.* Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

B. PUBLICITY. Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. MARKETING. Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. ENDORSEMENT. The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

14. GOVERNING LAW, JURISDICTION, AND VENUE

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. **PERFORMANCE.** During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending.* Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. **DEFAULT AND REMEDIES.** Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. REQUIREMENTS. At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*

Workers' Compensation: As required by any applicable law or regulation.

Employer's Liability Insurance: must be provided in amounts not less than listed below:

Minimum limits:

\$500,000 each accident for bodily injury by accident

\$500,000 policy limit for bodily injury by disease

\$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.

Minimum Limits:

\$1,000,000 each occurrence Bodily Injury and Property Damage

\$1,000,000 Personal and Advertising Injury

\$2,000,000 aggregate for products liability-completed operations

\$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms

no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:

\$1,000,000 each accident, combined single limit

4. *Umbrella Insurance.* During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:

\$2,000,000

5. *Network Security and Privacy Liability Insurance.* During the term of this Contract, Supplier will maintain coverage for network security and privacy liability. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Supplier's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:

\$2,000,000 per occurrence

\$2,000,000 annual aggregate

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Supplier agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is

primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. **WAIVER OF SUBROGATION.** Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. **UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION.** The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. **LAWS AND REGULATIONS.** All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. **LICENSES.** Supplier must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Supplier conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Article, all references to “federal” should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Supplier’s Equipment, Products, or Services with United States federal funds.

A. **EQUAL EMPLOYMENT OPPORTUNITY.** Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of “federally assisted construction contract” in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 C.F.R. § 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.” The equal opportunity clause is incorporated herein by reference.

B. **DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148).** When required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

C. **CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708).** Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

D. **RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT.** If the federal award meets the definition of “funding agreement” under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

E. **CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387).** Contracts and subgrants of amounts in excess of \$150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. **DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689).** A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. §180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared

ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. **BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352).** Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. **RECORD RETENTION REQUIREMENTS.** To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. **ENERGY POLICY AND CONSERVATION ACT COMPLIANCE.** To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. **BUY AMERICAN PROVISIONS COMPLIANCE.** To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. **ACCESS TO RECORDS (2 C.F.R. § 200.336).** Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

L. **PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322).** A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in

guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

M. FEDERAL SEAL(S), LOGOS, AND FLAGS. The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

N. NO OBLIGATION BY FEDERAL GOVERNMENT. The U.S. federal government is not a party to this Contract or any purchase by a Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

O. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS. The Contractor acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. FEDERAL DEBT. The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

Q. CONFLICTS OF INTEREST. The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

22. CANCELLATION

Sourcwell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcwell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

REV Group, Inc.

Sourcwell

DocuSigned by:
Scott Barnes
By: 20CB9FBE23E84E5...
Scott Barnes
Title: Vice President of Sales REV Ambulance Group Inc.
Date: 3/2/2024 | 1:32 PM CST

DocuSigned by:
Jeremy Schwartz
By: C0FD2A139D06489...
Jeremy Schwartz
Title: Chief Procurement Officer
Date: 3/3/2024 | 6:16 PM CST

Resolution No. 26-023

Introduced in Council:

Adopted by Council:

February 17, 2026

Introduced by:

Referred to:

Joseph Jenkins

Finance

1 Resolution No. 26-023 – Authorizing the Mayor or City Manager to purchase a card access
2 reader system from Motorola Solutions in the amount of \$64,351.60 to replace the system
3 throughout City Hall, where the price was determined pursuant to a competitively sourced
4 Sourcewell contract. This was budgeted in FY2026 to replace the outdated system and will
5 ensure CJIS compliance.

6
7 Be it Resolved by the Council of the City of Charleston, West Virginia:

8
9 That the Mayor or City Manager is authorized to purchase a card access reader system from
10 Motorola Solutions in the amount of \$64,351.60 to replace the system throughout City Hall,
11 where the price was determined pursuant to a competitively sourced Sourcewell contract.



INSTRUCTIONS: This form must be submitted to the City Manager's Office for any purchase of materials or supplies costing **\$5,000 or more**. A minimum of **3** quotes is required for this form.

CITY OF CHARLESTON
Purchase Request

Date: _____

To: CITY MANAGER,

I request permission to purchase the following materials and/or supplies: _____

Purchase justification: _____

If approved, the total purchase price will be: _____

(Check One)

- The price is less than the \$25,000 permitted for purchases without advertising for bids and needing approval from City Council. I have not purposefully split the purchase request to keep the purchase under the \$25,000 threshold and have not favored a particular vendor. I have not shared competitive information with any vendor(s).

- The proposed vendor is a sole source provider for the materials/supplies requested. (Skip to **ITEM A** on page 2.)

I have contacted the following responsible vendors and have attached their written quotes for the requested item(s): (Minimum of 3 Quotes Required)

- 1. _____ Price Quote: \$ _____
- 2. _____ Price Quote: \$ _____
- 3. _____ Price Quote: \$ _____
- 4. _____ Price Quote: \$ _____
- 5. _____ Price Quote: \$ _____

The apparent low-bid vendor *meeting specifications* is: _____

AND

The low-bid vendor is not delinquent on any financial obligations owed to the City of Charleston according to the City Collector's records, and I recommend authorizing the purchase through the low-bid vendor.

OR

I recommend not contracting with the lowest bidder meeting specifications and instead recommend contracting with _____ because:

Additionally, the recommended vendor is not delinquent on any financial obligations owed to the City of Charleston according to the City Collector's records.

ITEM A (For Sole Source Procurements ONLY)

Explain what is unique about this vendor/brand and why your department must purchase this product:

Identify at least 1 independent third party who has verified the vendor is a sole source for the item(s) requested to be purchased, and submit his/her written opinion regarding the vendor's sole source status:

(Name & Phone Number) _____

REQUESTOR'S DECLARATION

I declare that I have fully complied with the letter and intent of the City Code as it pertains to procurement and have exercised reasonable precaution to procure the item(s) requested above at the lowest price, consistent with good service and quality.

I also declare that I have no personal or business relationship with the listed vendor(s) that would be considered a conflict of interest, except as follows:

(List Actual, Potential, or Perceived Conflicts of Interest) _____

Request Submitted By: _____ Department: _____

Is this purchase being paid with grant funds? Yes No

Funds Approval: _____ Date: _____
Authorized Financial Officer

Account Number: _____

City Manager Approval: _____ Date: _____

Proposal
City of Charleston

Avigilon Access Control System Migration with Upgrades (Phase 1)

February 11, 2026

The design, technical, and price information furnished with this proposal is proprietary information of Motorola Solutions, Inc. (Motorola). Such information is submitted with the restriction that it is to be used only for the evaluation of the proposal, and is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the proposal, without the express written permission of Motorola Solutions, Inc.

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Motorola Solutions, Inc.
500 W Monroe Street, Ste 4400
Chicago, IL 60661-3781
USA

February 11, 2026

Chad Jones
Director
City of Charleston Dept. of Homeland Security and Emergency Management
501 Virginia Street, E. Charleston, WV 25301
304-389-2002

Dear Mr. Jones,

Motorola Solutions, Inc. (“Motorola”) appreciates the opportunity to provide the City of Charleston this proposal for Avigilon Access Control System Migration with Upgrades.

The purchase and sale of the products and services are priced by the Motorola Sourcewell Contract 042021, as well as any products and services that are necessary to make the covered products function properly as described in this proposal. City of Charleston purchase this proposal by delivering to Motorola Solutions a purchase order denoting this proposal, NET30 payment terms and signing any accompanying contractual documentation.

Motorola would be pleased to address any questions that City of Charleston may have regarding the proposal. Any questions can be directed to Tom Boyer, Regional Sales Manager, Motorola Solutions, Inc. / Video Solutions, Mobile 570-989-2515 or Email tom.boyer@motorolasolutions.com

Motorola appreciates your interest in the products and services that our company provides. We look forward to assisting the City of Charleston towards advancing your security by implementing this project.

Sincerely,

MOTOROLA SOLUTIONS, INC.

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Section 1

System Description

Avigilon Access Control System Migration with Upgrades

1.1 Bill of Materials

	Quantity	ID	Description
SERVER & AVIGILON LICENSE	1	UA-APP-ENT-7	UA7 Enterprise Appliance
	1	UA-SW-LIC-BASE-PACK	UA7 Base Package License (includes 20 doors)
	1	UA-SW-LIC-10DOORS	UA7 10 Door License
CITY HALL MICRO 3 BASEMENT	1	AC-LSP-8DR-MER-LCK	Lifesafety Power Eight Door Mercury Dual Voltage
	1	AC-MER-CONT-MP1502	CONTROLLER MERCURY MP1502
	16	AC-MER-CON-MR50	Series 3 Single Reader Interface Module
	2	AC-MER-MUX8	RS-232/485 to 8 RS-485 Channel Mux
	16	AC-SCH-READER-MTB15	Allegion MTB15
CITY HALL MICRO 8 JUVENILE	1	AC-LSP-4DR-MER-LCK	Lifesafety Power Four Door Mercury Dual Voltage
	1	AC-MER-CONT-MP1501	CONTROLLER MERCURY MP1501
	4	AC-MER-CON-MR50	Series 3 Single Reader Interface Module
	1	AC-MER-MUX8	RS-232/485 to 8 RS-485 Channel Mux (Mercury Part
	4	AVIG0001-AC-SCH-READER-MTB15	Allegion MTB15
NEW EVIDENCE ROOM AREA	1	AC-LSP-8DR-MER-LCK	Lifesafety Power Eight Door Mercury Dual Voltage
	1	AC-MER-CONT-MP1502	CONTROLLER MERCURY MP1502
	2	AC-MER-CON-MR52	Series 3 Dual Reader Interface Module (Mercury P
	5	AC-SCH-READER-MTB15	Allegion MTB15
	1	Misc	MISCELLANEOUS INSTALLATION HARDWARE

Section 2

Statement of Work

2.1 Overview

This Statement of Work (SOW) describes the deliverables to be furnished to City of Charleston. The tasks described herein will be performed by Motorola Solutions, Inc. (“Motorola”), its subcontractors, and the City of Charleston to perform Alta Cloud System Migration with Upgrades. This document describes the actual work involved in the implementation of the solution and clarifies the responsibilities for both Motorola and the City of Charleston during the project implementation.

2.2 Motorola Responsibilities

Motorola’s general responsibilities include the following:

- Schedule the implementation activities in agreement with the City of Charleston dedicated project team.
- Coordinate the activities of all Motorola subcontractors under this contract.
- Administer safe work procedures for installation.
- Furnish and install Avigilon server with licenses with enclosures, controllers and readers to replace the existing Facility Commander micro-controllers and readers listed below.
- Micro 3 Basement – 16 Readers
- Micro 8 Juvenile Area – 4 Readers
- Furnish and install new access control cabling, electrified door hardware, Avigilon enclosure, controllers and readers for the five entrances in the new evidence room area.
-

2.3 City of Charleston Responsibilities

City of Charleston will assume responsibility for the installation and performance of all other equipment and work necessary for completion of this project not provided by Motorola.

- Provide access to all buildings and equipment shelters required for system installation.
- Provide wide area connectivity.
- Coordinate the activities of all personnel, vendors or other contractors.

2.4 Assumptions

Motorola has based the system design on information provided by City of Charleston and an analysis of their system requirements. Key assumptions have been listed below for review. Should Motorola's assumptions be deemed incorrect or not agreeable to City of Charleston, a revised proposal with the necessary changes and adjusted costs may be required. Changes to the equipment or scope of the project after contract may require a change order.

- All work is to be performed during normal work hours, Monday through Friday 8:00 a.m. to 5:00 p.m.
- Motorola will have no responsibility for the performance and/or delays caused by subcontractors outside the scope of this proposal.
- The customer is responsible for confirming existing elevator controller/s and traveling cables will support the addition of integrated access control.
- The customer is responsible for having any access control equipment installed in the elevator car, equipment room and/or shaft required by the owner's elevator equipment company that will affect elevator warranty.

2.5 Change Order Process

Either Party may request changes within the general scope of this Agreement. If a requested change causes an increase or decrease in the cost, change in system configuration or adds time to the project's timeline required to perform this Agreement, the Parties will agree to an equitable adjustment of the Contract Price, Performance Timeline, or both, and will reflect the adjustment in a change order. Neither Party is obligated to perform requested changes unless both Parties complete a written change order.

Section 3

Pricing Summary

Motorola Solutions is pleased to present the following pricing to City of Charleston:

Equipment and Installation Pricing

Description	Price (\$)
Equipment	\$41,942.55
Discount	(\$4,194.25)
Installation & Programming	\$26,603.30
Grand Total	\$64,351.60

Notes:

Pricing, terms and conditions per 2024 Motorola Sourcewell Contract #042021-MOT

City of Charleston may purchase this proposal by issuing Motorola a purchase order denoting the name of the proposal, the aforementioned contract and NET30 payment terms.

Milestones: 10% CDR; 50% Equipment Shipping; 30% Installation; 10% Project Completion

Section 4

Contractual Documentation

Terms, Conditions and Pricing per Motorola Sourcewell Contract #042021.

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Bill No. 8067

Introduced in Council:

Adopted by Council:

February 2, 2026

Introduced by:

Referred to:

**Joseph Solomon, Shannon Snodgrass
And Beth Kerns**

**Ordinance and Rules
and Finance Committees**

1 **Bill No. 8067** - "An Ordinance amending the Charter of the City of Charleston Section 3
2 – Election and term of office of elective officers; salary of mayor; appointments by mayor;
3 term of appointive officers; duties of mayor and city solicitor; salary of solicitor; fees,
4 revising the election cycle for the City of Charleston elections.
5

6 **WHEREAS**, the Charter establishes the dates for City of Charleston municipal
7 elections; and
8

9 **WHEREAS**, the Charter establishes the term of office for elective officers; and
10

11 **WHEREAS**, the City of Charleston values democracy, civic engagement, and the
12 fair representation of its citizens in local government; and

13 **WHEREAS**, term limits for elected officials promote transparency, foster new
14 leadership opportunities, and prevent the consolidation of power over extended periods;
15 and
16

17 **WHEREAS**, it is essential to ensure regular turnover in elected offices to
18 encourage fresh perspectives and ideas for addressing the evolving needs of our
19 community; and
20

21 **WHEREAS**, more seasoned voices on City Council are critical for conveying
22 institutional knowledge and sharing processes for steady city governance. Overlapping
23 terms can help preserve institutional knowledge; and
24

25 **WHEREAS**, the 2026 city elections mark an appropriate starting point to
26 implement term limits for members of Charleston WV's City Council.
27

28 **WHEREAS**, the Council of the City of Charleston, West Virginia, has determined
29 that it is necessary, convenient and expedient for the aforesaid reasons to amend Section
30 35 of the Charter of the City of Charleston, West Virginia, to enact term limits and change
31 the election cycle of the City of Charleston; and
32

33 **WHEREAS**, after proper public notice, a public hearing was held in Council
34 Chambers on _____, at 7:00 pm, wherein the citizens were given
35 opportunity to file any written objections to the Charter amendments proposed herein;

36 and

37

38 **WHEREAS**, written objections, if any, were withdrawn within the 10 days following
39 the _____, hearing;

40

41 **Now, therefore, be it Ordained by the Council of the City of Charleston, West**
42 **Virginia:**

43

44 That the City of Charleston, West Virginia, beginning in 2030, the City shall transition to
45 staggered City Council elections so that half of Council is elected every two years. To
46 accomplish this transition, the terms of odd-numbered ward seats and three randomly
47 selected at-large seats elected in 2030 shall be for a one time two-year term, with those
48 seats next standing for election in 2032 but then every four years thereafter (2036, 2040,
49 and so on). The remaining even-numbered ward seats and the three remaining at-large
50 seats shall continue on the regular four-year cycle, standing for election in 2034 and every
51 four years thereafter (2038, 2042, and so on).

52

53 **Be it further Ordained:** that Section 35 of the Charter of the City of Charleston, West
54 Virginia, shall be amended to read as follows:

55

56 **Sec. 35. - Election and term of office of elective officers; appointments by mayor;**
57 **appointment of city clerk; appointments by manager; duties of mayor and city**
58 **solicitor; fees; term limits.**

59

60 The mayor, members of council, municipal judge and treasurer elected ~~on-in May~~
61 ~~16November 3, 2015~~2026, shall serve a term beginning on the ~~third-first~~ Monday in
62 ~~June~~January, ~~2015~~27, and ending in January ~~2019-2031~~ when the term of their
63 successors begins. Their successors shall be elected on the first Tuesday in November,
64 ~~2018~~2030, in conjunction with the state and county election administered by the clerk of
65 the county court of Kanawha County, West Virginia, and shall begin their term on the first
66 Monday of January ~~2019~~2031, unless said Monday is a state holiday, in which case their
67 term shall begin on the first Tuesday of January. Provided that, effective with the 2026
68 election, a three-term consecutive term limit shall be imposed on all Charleston, West
69 Virginia members of city council.

70

71 Thereafter, beginning in 2030, the City shall transition to staggered City Council elections
72 so that half of the members of council are elected every two years. To accomplish this
73 transition, the terms of odd-numbered ward seats and three randomly selected at-large
74 seats elected in 2030 shall be for a one-time two-year term, with those seats next standing
75 for election in 2032 but then every four years thereafter (2036, 2040, and so on). The
76 remaining even-numbered ward seats and the three remaining at-large seats shall
77 continue on the regular four-year cycle, standing for election in 2034 and every four years
78 thereafter (2038, 2042, and so on).

79

80 Implementation Timeline: The term limit policy shall apply starting in 2026. The term that
81 runs from 2026-2030 will be considered the first term for counting three consecutive

82 terms.

83

84 ~~¶~~The mayor, ~~members of council,~~ municipal judge and treasurer shall be elected at
85 intervals of four years in conjunction with the state and county election administered by
86 the clerk of the county court of Kanawha County, West Virginia, and their term shall begin
87 on the first Monday of January after their election, unless said Monday is a state holiday,
88 in which case their term shall begin on the first Tuesday of January.

89

90 Public Notice: The city clerk shall provide public notice of this term limit policy through
91 official city communications, the city website, and its media officers to ensure widespread
92 awareness among residents and potential candidates.

93

94 Compliance and Enforcement: The city clerk shall monitor and ensure compliance with
95 this term limit policy, including verifying candidate eligibility during election cycles.

96

97 The mayor shall appoint the city solicitor, an assistant city solicitor, the chief of police,
98 humane officer or officers, building inspector, collector, city auditor, engineer, health
99 commissioner, lockup keeper, municipal court clerk, and the chief of the fire department,
100 and these appointments shall not require any confirmation by the council but shall be
101 made at the discretion of the mayor, who shall, with like discretion, have the full and
102 complete power of removal thereof. The mayor shall appoint the manager, by and with
103 the advice and consent of the council. The council shall, either at a regular or special
104 meeting called for that purpose, pass upon such nomination and either confirm or reject
105 the same, and if such nomination is rejected, then the mayor shall submit to the council
106 a further nomination of some other person or persons until the nomination is confirmed
107 by council, for said office of manager, but it shall be the duty of the council to pass upon
108 all nominations without unreasonable delay; and in any event within two weeks after the
109 submission of the same, and the failure of members of the council to pass thereon within
110 such time shall be cause for the removal from office of such members of the council as
111 shall have refused to act thereon.

112

113 The council shall appoint a city clerk. The manager shall appoint or employ such persons
114 as the ordinances of the city may require or the council may authorize by proper
115 resolution.

116

117 It shall be the duty of the mayor to attend all meetings of the council and preside over that
118 body.

119

120 It shall be the duty of the mayor to see that all of the laws and ordinances of the city are
121 enforced and he shall have a general oversight over the peace, health and good order of
122 the city.

123

124 The duties of the city solicitor or assistant city solicitor shall be to attend the sessions of
125 council (and) to prosecute all suits on behalf of the city and defend all suits against the
126 city, to advise the council and all of the departments of the city and in general to look after
127 the interests of the city when it shall need legal services.

128 All fees of every kind collected by any officer or employee, including the municipal judge
129 when acting as a justice, shall be paid to the city treasurer.
130
131 This Ordinance will become effective upon passage