

CHARLESTON SANITARY BOARD
FEBRUARY 12, 2026 BOARD MEETING – 9:00 A.M.
VIA ZOOM TELECONFERENCE

NOTICE AND AGENDA

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Kanti Patel, PE and Jack Rossi, CPA, Treasurer

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Tim Haapala, Operations Manager; Chris Casto, Finance Manager; and Teresa Dawson, Board Secretary and Administrative Assistant

Since this meeting will be conducted via Zoom, anyone wishing to comment during the public comments portion of the meeting is asked to email comments to info@csb-wv.com by Feb 12th, 2026 at 9:00 AM. Any comments received will be read into the record during the meeting. Any member of the public who wishes to comment live during the meeting can do so by calling 304-348-1084 ext 250 at 9:00 AM on Feb 12th, 2026

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- I. Approval of the December 11, 2025 Board Meeting Minutes (to be e-mailed by 2-10).
 - II. Unaudited Financial Reports and Check Registers for the periods ended December 31, 2025 and January 31, 2026 (to be e-mailed by 2-10).
 - III. New Business.
 - a) Consider for approval, and authorize the CSB General Manager, or his designee, to effect the award of a construction contract to Remnant Contracting, LLC, of Milton, WV, the lowest responsible bidder, for Contract 25-1 Mark Drive and Porters Hollow Lift Station Improvements Project, in the amount of \$1,288,000.00, plus \$64,400.00 in contingency for use at CSB managerial discretion, for a total of \$1,352,400.00. There were two other bidders, Orders Construction Company, Inc., of St. Albans, WV, with a bid of \$1,820,000.00 and C.J. Hughes Construction Company of Huntington, WV, with a bid of

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\$1,927,470.00. CSB cost estimate for this item is \$1,570,000.00 with half the construction contemplated being completed in FYE26.

- b) Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Amendment No. 2 to Task Order No. 14, in the amount of \$329,600.00, under the March 1, 2021, Agreement for Engineering Services with Burgess and Niple, Inc. for construction administration and resident project engineer phase services for the Magazine Branch Sanitary Sewer Improvements Project, Phase I. The construction contract time was increased 140-calendar days, thus increasing engineering services by the same amount of time. This amendment increases the cost of these services from \$1,181,400.00 to \$1,511,000.00. The cost for these engineering services are included in the project SRF loan.
- c) Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to effect Change Order No. 1, to Tribute Contracting and Consultants, Inc., Contract 24-2 Lovell Drive Sanitary Sewer Improvements Project in the amount of \$35,276.00, thus revising the contract price from \$983,778.00 to \$1,019,054.00. There is no increase to the Contract Time. This is the final balancing change order for the project. The increase in cost associated with this change order is mainly attributable to unforeseen conditions causing additional concrete paving, concrete sidewalks and grout fill in abandoned sewer pipes.

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- d) Consider for approval, and authorize the General Manager, or his designee, to effect the award of a purchase contract to CITCO Water, of South Charleston, WV with a bid of \$26,880.00 the lowest responsible bidder, for a 48-inch diameter eccentric check valve for CSB's Capital Street CSO. There were two other bidders, O2 Water Resources, LLC, of Morgantown, WV, with a bid of \$32,234.15 and Valtronics, of Ravenswood, WV, with a bid of \$41,904.00. CSB FYE26 Expense Budget for this item is \$30,000.
- e) Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Task Order No. 7, under the May 9, 2024 Agreement for Engineering Services with Burgess and Niple, Inc. for Design and Bidding Phase Services for the 48th Street and Coonskin Drive Lift Station Improvements Project, in the amount of \$130,500.00. CSB FYE26 Expense Budget for this item is \$131,000.00.
- f) Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Task Order No. 8, under the May 9, 2024 Agreement for Engineering Services with Burgess and Niple, Inc. for Construction Phase Services for the Mark Drive and Porters Hollow Lift Station Improvements Project, in the amount of \$67,000.00. CSB FYE26 Expense Budget for this item is \$68,000.00.
- g) Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to approve the settlement of a claim filed with the City

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Clerk's Office on January 21, 2026 by the owners of #6 Comstock Place (date of incident: on or about November 6, 2025). Claimants allege property damage as a result of a sewer backup. WVCorp's suggested settlement value is \$13,197.64.

- IV. Executive Session matters.
- V. Personnel matters.
- VI. Legal matters.
 - a) Cruickshank vs. CSB. Rachel Cruickshank, 507 Swarthmore Avenue, filed a formal Complaint with the PSC on December 22, 2025. CSB has retained Spilman, Thomas & Battle, PLLC to defend its interests.
- VII. Other matters for information and discussion.
 - a) Rate case.
 - b) FYE 2027 Budget.
- VIII. Adjourn.

February 5, 2026 – Copies via e-mail to Board members, advisors and staff and for posting, to the CSB IT Manager and Charleston City Clerk.