

CHARLESTON CITY COUNCIL

Regular Meeting

February 2, 2026

at 7:00 PM



THIS MEETING WILL TAKE PLACE IN PERSON AND CAN BE VIEWED LIVE VIA

<https://charlestonwv.civicclerk.com/web/home.aspx>

Council Chambers, Third Floor

City Hall, 501 Virginia St. E.

Charleston, WV

AGENDA

CALL TO ORDER BY THE MAYOR

INVOCATION AND PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC SPEAKERS AND CLAIMS

1. **INTERESTED PUBLIC SPEAKERS MUST REGISTER AT THE CLERK'S HALLWAY TABLE IN PERSON NO EARLIER THAN 15 MINUTES BEFORE THE MEETING STARTS. FIVE (5) SPEAKERS WILL BE PERMITTED (RULE NO. 22 (B)).**
2. Claims 2-2-2026

PROCLAMATIONS

1. 2-2-2026

COMMUNICATIONS

1. 2-2-2026

REPORTS OF STANDING COMMITTEES

FINANCE

1. Resolution No. 26-016 - Authorizing approval of Amendment No. 6 of the FY 2025-2026 General Fund Budget.
2. Resolution No. 26-017 - Authorizing the Mayor or City Manager to approve and execute multiple Change Orders relating to the Charleston Fire Department station renovation

project.

3. Resolution No. 26-018 - Authorizing the Mayor or City Manager to enter into a contract with WHP Training Towers for the purchase, delivery, and installation of a new training apparatus for Charleston Fire Department.
4. Resolution No. 26-019 - Authorizing the Mayor or City Manager to enter into a contract with Crayon Software Experts, LLC for the purchase of Microsoft Enterprise Mobility and Security licensing for the City's existing Microsoft 365 accounts.

REPORTS OF OFFICERS

1. 2-2-2026

NEW BILLS

1. 2-2-2026

UNFINISHED BUSINESS AND/OR MISCELLANEOUS BUSINESS

REMARKS BY MEMBERS

ROLL CALL

ADJOURNMENT

THE NEXT REGULAR MEETING OF COUNCIL WILL BE TUESDAY, FEBRUARY 17, 2026 AT 7:00 PM.

***Meetings may be recorded and broadcast via internet <https://charlestonwv.civicclerk.com>**

General Fund FY 2025-2026 Budget Amendment No. 06 - February 2, 2026

Revenues and Fund Balances							Current	Increase/	Amended
Account No.	Department		Account Description			Amount	(Decrease)	Amount	
1001 00 00000 000 000 329900	Fund Balance		Unassigned Fund Balance			1,489,500	225,000	1,714,500	
Net Increase/(Decrease) to Revenues								225,000	
Expenditures							Current	Increase/	Amended
Account No.	Department		Account Description			Amount	(Decrease)	Amount	
1001 30 75000 000 000 534180	Street Department		Snow Removal Materials			400,000	225,000	625,000	
Net Increase/(Decrease) to Expenditures								225,000	
Description:									
Unassigned Fund Balance - To allocate from the unassigned balance for the purchase of additional road salt.									

Reportable: To maintain compliance with the budgetary guidelines of the State of West Virginia.

Resolution No. 26-016

Introduced in Council:

Adopted by Council:

February 2, 2025

Introduced by:

Referred to:

Joseph Jenkins

Finance

1 Resolution No. 26-016 - Authorizing approval of Amendment No. 6 of the FY 2025-2026 General
2 Fund Budget as indicated on the attached list of accounts.

3

4 Be it Resolved by the Council of the City of Charleston, West Virginia:

5

6 That Amendment No. 6 of the FY 2025-2026 General Fund Budget as indicated on the attached
7 list of accounts is approved.

Resolution No. 26-017

Introduced in Council:

Adopted by Council:

February 2, 2026

Introduced by:

Referred to:

Joseph Jenkins

Finance

1 Resolution No. 26-017 - Authorizing the Mayor or City Manager to approve and execute
2 multiple Change Orders collectively referred to as Change Order No. 1, relating to the
3 Charleston Fire Department station renovation project in the total amount of \$50,762.74 to
4 address two owner-requested changes and other changes due to unforeseen conditions
5 discovered during the course of the project.

6

7 Now Therefore, Be it Resolved by the Council of the City of Charleston, West Virginia:

8

9 That the Mayor or City Manager is authorized to approve and execute Change Order No. 1
10 relating to the Charleston Fire Department station renovation project in the total amount of
11 \$50,762.74 to address two owner-requested changes and other changes due to unforeseen
12 conditions discovered during the course of the project. The pricing details related to Change
13 Order No. 1 are indicated in Exhibit A. The new total contract price approved is \$4,250,762.74.

CO Number	Cost	Station	Description	CMO Approval	Work Status
CO1	\$17,310.25	4	Replace rotten wood; corrected electrical room ceiling; fill old sewer line under addition	Approved	Completed
CO2	\$0.00	4 & 2	Add 14 days due to asbestos delay	Approved	Completed
CO3.1	\$24,290.84	4	Gas leaking at Station 4 - internal lines need replaced	Pending Council	Pending
CO4	\$5,454.59	4	Owner-requested cleaning and painting apparatus bay at Station 4	Pending Council	Pending
CO5	\$2,259.26	2	Owner-requested change to design of study room	Approved	Completed
CO6	\$1,447.80	4	Relocation of shower wall; replace rotten shower wall material	Approved	Completed
Total	\$50,762.74				

To: Thrasher Group
 Project: Charleston Fire Station Renovations
 Date: January 26, 2026
 COR 03.1 - Gas Piping

PERSINGER & ASSOCIATES
 GENERAL CONTRACTOR

ITEM	DESCRIPTION	QTY	UM	PRICE	TOTAL	NOTES
1	CFD #4 - interior gas piping					scope of work for full gas line replacement inside building
	demolition, floor cutting, and sleeves	1	LS	\$ 600.00	\$ 600.00	(8 hours at \$75 per hour)
	plumber gas line replacement	1	LS	\$ 17,500.00	\$ 17,500.00	Mountaineer Gas shut off gas service to the building and will not turn back on due to the quantity of gas leaks inside the building
2	CFD #4 - sanitary piping					
	plumber new sanitary piping	1	LS	\$ 2,264.00	\$ 2,264.00	scope of work per RFI 19
3	CFD #4 - vinyl window	1	LS	\$ 600.00	\$ 600.00	labor to install existing window in A/C hole for room 310
4	CFD #4 - porch column foundation	1	LS	\$ 2,316.00	\$ 2,316.00	scope of work per RFI 32 new sonotube & grade beam
5	CFD #4 - trench drain credit	1	LS	\$ (2,000.00)	\$ (2,000.00)	
	Self Performed Work	1		\$ 1,516.00	\$ 1,516.00	
	Subcontracted Work	1		\$ 19,764.00	\$ 19,764.00	
	Work Total	1		\$ 21,280.00	\$ 21,280.00	
	Soft Costs					
	Performance & Payment Bond	1	1.6%	\$ 21,280.00	\$ 351.12	
	B&O Tax	1	2%	\$ 21,280.00	\$ 425.60	
	Insurances	1	2%	\$ 21,280.00	\$ 425.60	
	Overhead & Profit for Self Performed Work	1	15%	\$ 1,516.00	\$ 227.40	
	Overhead & Profit for Subcontracted Work	1	8%	\$ 19,764.00	\$ 1,581.12	
	Schedule					Add 9 days
TOTAL					\$ 24,290.84	

AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
 Charleston Fire Department Stations 1, 2,
 4, 5 & 8 Renovations

CONTRACT INFORMATION:
 Contract For:
 Date: 10-20-2025

CHANGE ORDER INFORMATION:
 Change Order Number: 001
 Date: 01-20-2026

OWNER: *(Name and address)*
 City of Charleston
 501 Virginia Street, East
 Charleston, WV 25301

ARCHITECT: *(Name and address)*
 The Thrasher Group, Inc
 P.O. Box 940 600 White Oaks Blvd.
 Bridgeport, WV 26330

CONTRACTOR: *(Name and address)*
 Persinger & Associates, Inc.
 1509 Hansford Street
 Charleston, WV 25311

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)


- COR 1.1 - Demolition ADD \$17,310.15 - ADD 4 DAYS
- COR 2 - Asbestos ADD 14 DAYS
- COR 5 - Study Room ADD \$2,259.26
- COR 6 - Shower Wall ADD \$1,447.80

The original was	\$ 4,200,000.00
The net change by previously authorized Change Orders	\$ 0.00
The prior to this Change Order was	\$ 4,200,000.00
The will be increased by this Change Order in the amount of	\$ 21,017.21
The new including this Change Order will be	\$ 4,221,017.21

The Contract Time will be increased by Eighteen (18) days.
 The new date of Substantial Completion will be 11-02-2026

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.


NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Signed by:

 0C5F052DF603488...
ARCHITECT *(Signature)*

BY: . Philip M Freeman, AIA, NCARB
(Printed name, title, and license number if required)

1/21/2026

Date

Signed by:

 2031465D7ADA46C...
CONTRACTOR *(Signature)*

BY: . Will Bowman - Vice President
(Printed name and title)

1/22/2026

Date

Signed by:

 0DF7A287AF85440...
OWNER *(Signature)*

BY: . Ben Mishoe - City Manager
(Printed name and title)

1/20/2026

Date

To: Thrasher Group
 Project: Charleston Fire Station Renovations
 Date: December 12, 2025
 COR 06 - Shower Wall

PERSINGER & ASSOCIATES
 GENERAL CONTRACTOR

ITEM	DESCRIPTION	QTY	UM	PRICE	TOTAL	NOTES
1	CFD #2 - move shower wall					scope of work per RFI 37
	fur exterior wall and move dividing wall	1	LS	\$ 600.00	\$ 600.00	(8 hours at \$75 per hour)
2	CFD #2 - rotten metal walls					scope of work per RFI 39
	demilition and metal stud alteration	1	LS	\$ 600.00	\$ 600.00	(8 hours at \$75 per hour)
	Self Performed Work	1		\$ 1,200.00	\$ 1,200.00	
	Subcontracted Work	1		\$ -	\$ -	
	Work Total	1		\$ 1,200.00	\$ 1,200.00	
	Soft Costs					
	Performance & Payment Bond	1	1.6%	\$ 1,200.00	\$ 19.80	
	B&O Tax	1	2%	\$ 1,200.00	\$ 24.00	
	Insurances	1	2%	\$ 1,200.00	\$ 24.00	
	Overhead & Profit for Self Performed Work	1	15%	\$ 1,200.00	\$ 180.00	
	Overhead & Profit for Subcontracted Work	1	8%	\$ -	\$ -	
	Schedule					Add 0 days
TOTAL					\$ 1,447.80	

APPROVED BY

 CITY MANAGER
 1-15-2026

Resolution No. 26-018

Introduced in Council:

Adopted by Council:

February 2, 2026

Introduced by:

Referred to:

Joseph Jenkins

Finance

1 Resolution No. 26-018 – Authorizing the Mayor or City Manager to enter into a contract with
2 WHP Training Towers for the purchase, delivery, and installation of a new training apparatus for
3 Charleston Fire Department in an amount not to exceed \$425,388.54 pursuant to a
4 competitively sourced contract.

5

6 Be it Resolved by the Council of the City of Charleston, West Virginia:

7

8 That the Mayor or City Manager is authorized to enter into a contract with WHP Training
9 Towers for the purchase, delivery, and installation of a new training apparatus for Charleston
10 Fire Department in an amount not to exceed \$425,388.54 pursuant to a competitively sourced
11 contract.

WHP Trainingtowers™
 519 Duck Road
 Grandview, MO 64030
 Phone: (800) 351-2525
 Prepared by: Clint Brown
clintb@trainingtowers.com

SOURCEWELL PROPOSAL

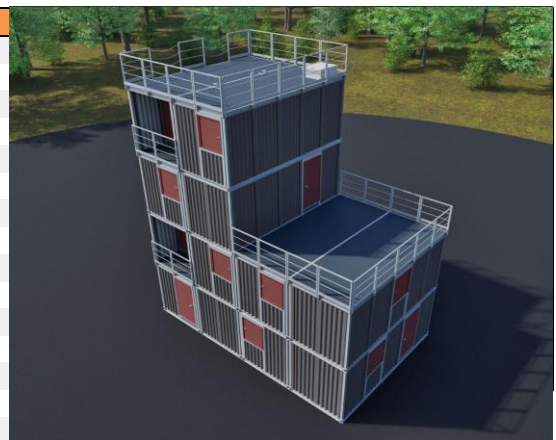
DATE:	1/15/2026
QUOTE #	Q-CB26013
Project Name:	Charleston
Valid Until:	2/14/2026

Customer

Phil Shaffer, Fire Training - Safety Officer
 Charleston Fire Department
 115 Lee Street West
 Charleston, WV 25302
 304-444-4288
philip.shaffer@charlestonfire.com

We are pleased to provide you with the following proposal utilizing our Sourcwell contract number 011822-JHK and the City of Charleston's Sourcwell contract number 2150 for a Custom MODx WHP training simulator.

Description	Units
8'x20' Modules	12
Plate Steel Doors	6
Plate Steel Shutters	10
Flat 3-Line Roof Railing	140 LF
4-Story Interior Intermittent IBC Stair	1
Interior Wall	34 LF
2630 Roof Hatch with 8' Straight Ladder Leading up to it	1
Foundation Design	1
Rappelling Anchors	4
Inset Balconies	2



Engineer's Stamp from a WV Licensed Engineer

TERMS AND CONDITIONS

1. Please review "Attachment A - Terms and Conditions"
 2. A 25% deposit is due upon order
 3. Please email the signed price quote to the address below
- Customer Acceptance (sign below):*

x _____
 Print Name:

Pricing	
Base Module Materials:	\$215,550.90
Additional Materials:	\$92,643.00
Freight:	\$35,614.55
Set-up Fee:	\$53,479.30
Foundation Installation:	\$28,100.79
Base Total:	\$425,388.54

If you have any questions about this price quote, please contact
info@trainingtowers.com

Thank You For Your Business!

Design Criteria

1. Live Loads (a) Roof: 50 psf (b) Floor: 50 psf
 2. Wind Loads**- (a) Speed: 90 mph (b) Exposure: C
 3. Seismic Loads**- (a) Coefficient S_s [max]: 55 (b) Coefficient S₁ [max]: 13
 4. Importance Factor - I
- **Based on IBC 2022 for a central USA location (pricing does not include site specific design criteria)

SCHEDULE

Delivery approximately 6-8 months after receipt of order. Installation time varies depending on final design and options.

EXCLUSIONS

We exclude from our proposal: Prevailing wages, bonds, taxes, permits, special insurance requirements if any, and general condition items.

Terms & Conditions

The parties (WHP Training Towers and Customer as indicated on this Proposal) agree that supply chain issues, beyond our control, may impact both the timing of performance of the Work and costs of the Work. Performance will be excused, and the parties will not be liable for any failure to perform under this Agreement, when we are unable, despite reasonable and diligent efforts to do so, to obtain raw materials or equipment or supplies on commercially reasonable terms. The price for the Work in this Proposal is based on current materials or supply prices, but the market for the materials and equipment is currently considered to be volatile, and sudden price increases could occur which arise from tariffs or otherwise. As such, should there be an increase in the prices of specified materials that are purchased *after execution of contract* for use in this Project, the Customer agrees to pay that cost increase to WHP Training Towers.

PAYMENT TERMS

A 25% materials deposit is due upon order. 25% of materials due upon approval of design drawings. Balance of materials due upon delivery. Labor will be billed monthly. All pricing is in US Dollars and is valid for 30 days. Net 30. Invoices not in dispute over 30 days will be assessed 1 ½ % per month on balances in excess of 30 days.

Resolution No. 26-019

Introduced in Council:

Adopted by Council:

February 2, 2026

Introduced by:

Referred to:

Benjamin Mishoe

Finance

1 Resolution No. 26-019 – Authorizing the Mayor or City Manager to enter into a contract with
2 Crayon Software Experts, LLC for the purchase of Microsoft Enterprise Mobility and Security
3 (“EMS”) licensing for the City’s existing Microsoft 365 accounts in the amount of \$27,800.50 for
4 the remainder of fiscal year 2026, and \$66,722.50 for all of fiscal year 2027, pursuant to a
5 competitively bid statewide contract (LAR24).
6

7 Be it Resolved by the Council of the City of Charleston, West Virginia:
8

9 That the Mayor or City Manager is authorized to enter into a contract with Crayon Software
10 Experts, LLC for the purchase of Microsoft Enterprise Mobility and Security (“EMS”) licensing for
11 the City’s existing Microsoft 365 accounts in the amount of \$27,800.50 for the remainder of
12 fiscal year 2026, and \$66,722.50 for all of fiscal year 2027, pursuant to a competitively bid
13 statewide contract (LAR24).

Quote

Invoice address

City of Charleston
501 Virginia St. East
Charleston, West Virginia 25301
United States of America

Customer contact

Larry Vernati
304-348-8048
larry.vernati@cityofcharleston.org

Delivery address

City of Charleston
501 Virginia St. East
Charleston, West Virginia 25301
United States of America

Quote date

01-09-2026

Quote number

3909225898

Customer account

19372

Customer sales tax number

55-60000160

Customer payment term

30 days net

Customer reference

49384478 - EMS G3 Qty 650

Expiration date

02-01-2026

Account manager

Marie Hopkins
marie.hopkins@crayon.com
+1 720 598 1561

Crayon contact

Greg Landry
469-329-0290
sled.us@crayon.com

	Publisher SKU	Description	Quantity	Unit price	Sales tax %	Sales tax	Amount
1.	AAD-32907	EMS G3 GCC ALng Sub Per User <i>Publisher: Microsoft, Program: Enterprise GCC, License agreement type: Government, Country: United States of America, Start date: 01-09-2026, End date: 06-30-2026, Additional info: Year 2 - 5 Months,</i>	650.00	42.77 USD	-		27,800.50 USD
2.	AAD-32907	EMS G3 GCC ALng Sub Per User <i>Publisher: Microsoft, Program: Enterprise GCC, License agreement type: Government, Country: United States of America, Start date: 07-01-2026, End date: 06-30-2027, Additional info: Year 3 - 12 Months,</i>	650.00	102.65 USD	-		66,722.50 USD

Crayon Software Experts, LLC

12221 Merit Drive Suite 1400
Dallas, Texas 75251
United States of America

Phone:

469-329-0290

Email:

sled.us@crayon.com

Business ID:

47-2237420

Sales tax ID:

Public Sector General Terms & Conditions

** All items included in this RFQ are new, unused, not refurbished, with original manufacturer warranty.**

** Pass-Through Warranty and Other Rights.**

As a reseller, end-user warranties and liabilities (with respect to any third-party software products provided by Crayon Software Experts) shall be provided as a pass-through from the manufacturer of such products.

All software products are subject to the license agreement of the applicable software supplier, as provided with the software packaging or in the software at time of shipment

1. Pricing and availability on quotes subject to change without notice.
2. This is preliminary Sales tax, final Sales tax & delivery charges will be calculated on the invoice.
3. Errors & Omissions Excluded.
4. Changes to a quote are subject to written acceptance by Crayon Software Experts.

Date(s)	Signature(s)	Name(s) (print)	Title(s)	Customer PO Number
			Net amount:	94,523.00 USD
			Total estimated sales tax:	- USD
			Quote amount:	94,523.00 USD

Crayon Software Experts, LLC
 12221 Merit Drive Suite 1400
 Dallas, Texas 75251
 United States of America

Phone: 469-329-0290
Email: sled.us@crayon.com

Business ID: 47-2237420
Sales tax ID:

Bill No. 8067

Introduced in Council:

Adopted by Council:

February 2, 2026

Introduced by:

Referred to:

Joseph Solomon

**Ordinance and Rules
and Finance Committees**

1 **Bill No. 8067** - “An Ordinance amending the Charter of the City of Charleston Section 3
2 – Election and term of office of elective officers; salary of mayor; appointments by mayor;
3 term of appointive officers; duties of mayor and city solicitor; salary of solicitor; fees,
4 revising the election cycle for the City of Charleston elections.
5

6 **WHEREAS**, the Charter establishes the dates for City of Charleston municipal
7 elections; and
8

9 **WHEREAS**, the Charter establishes the term of office for elective officers; and
10

11 **WHEREAS**, the City of Charleston values democracy, civic engagement, and the
12 fair representation of its citizens in local government; and

13 **WHEREAS**, term limits for elected officials promote transparency, foster new
14 leadership opportunities, and prevent the consolidation of power over extended periods;
15 and
16

17 **WHEREAS**, it is essential to ensure regular turnover in elected offices to
18 encourage fresh perspectives and ideas for addressing the evolving needs of our
19 community; and
20

21 **WHEREAS**, more seasoned voices on City Council are critical for conveying
22 institutional knowledge and sharing processes for steady city governance. Overlapping
23 terms can help preserve institutional knowledge; and
24

25 **WHEREAS**, the 2026 city elections mark an appropriate starting point to
26 implement term limits for members of Charleston WV’s City Council.
27

28 **WHEREAS**, the Council of the City of Charleston, West Virginia, has determined
29 that it is necessary, convenient and expedient for the aforesaid reasons to amend Section
30 35 of the Charter of the City of Charleston, West Virginia, to enact term limits and change
31 the election cycle of the City of Charleston; and
32

33 **WHEREAS**, after proper public notice, a public hearing was held in Council
34 Chambers on _____, at 7:00 pm, wherein the citizens were given
35 opportunity to file any written objections to the Charter amendments proposed herein;

36 and

37

38 **WHEREAS**, written objections, if any, were withdrawn within the 10 days following
39 the _____, hearing;

40

41 **Now, therefore, be it Ordained by the Council of the City of Charleston, West**
42 **Virginia:**

43

44 That the City of Charleston, West Virginia, beginning in 2030, the City shall transition to
45 staggered City Council elections so that half of Council is elected every two years. To
46 accomplish this transition, the terms of odd-numbered ward seats and three randomly
47 selected at-large seats elected in 2030 shall be for a one time two-year term, with those
48 seats next standing for election in 2032 but then every four years thereafter (2036, 2040,
49 and so on). The remaining even-numbered ward seats and the three remaining at-large
50 seats shall continue on the regular four-year cycle, standing for election in 2034 and every
51 four years thereafter (2038, 2042, and so on).

52

53 **Be it further Ordained:** that Section 35 of the Charter of the City of Charleston, West
54 Virginia, shall be amended to read as follows:

55

56 **Sec. 35. - Election and term of office of elective officers; appointments by mayor;**
57 **appointment of city clerk; appointments by manager; duties of mayor and city**
58 **solicitor; fees; term limits.**

59

60 The mayor, members of council, municipal judge and treasurer elected ~~on-in May~~
61 ~~16November 3, 2015~~2026, shall serve a term beginning on the ~~third-first~~ Monday in
62 ~~June~~January, ~~2015~~27, and ending in January ~~2019-2031~~ when the term of their
63 successors begins. Their successors shall be elected on the first Tuesday in November,
64 ~~2018~~2030, in conjunction with the state and county election administered by the clerk of
65 the county court of Kanawha County, West Virginia, and shall begin their term on the first
66 Monday of January ~~2019~~2031, unless said Monday is a state holiday, in which case their
67 term shall begin on the first Tuesday of January. Provided that, effective with the 2026
68 election, a three-term consecutive term limit shall be imposed on all Charleston, West
69 Virginia members of city council.

70

71 Thereafter, beginning in 2030, the City shall transition to staggered City Council elections
72 so that half of the members of council are elected every two years. To accomplish this
73 transition, the terms of odd-numbered ward seats and three randomly selected at-large
74 seats elected in 2030 shall be for a one-time two-year term, with those seats next standing
75 for election in 2032 but then every four years thereafter (2036, 2040, and so on). The
76 remaining even-numbered ward seats and the three remaining at-large seats shall
77 continue on the regular four-year cycle, standing for election in 2034 and every four years
78 thereafter (2038, 2042, and so on).

79

80 Implementation Timeline: The term limit policy shall apply starting in 2026. The term that
81 runs from 2026-2030 will be considered the first term for counting three consecutive

82 terms.

83

84 ~~¶~~The mayor, ~~members of council,~~ municipal judge and treasurer shall be elected at
85 intervals of four years in conjunction with the state and county election administered by
86 the clerk of the county court of Kanawha County, West Virginia, and their term shall begin
87 on the first Monday of January after their election, unless said Monday is a state holiday,
88 in which case their term shall begin on the first Tuesday of January.

89

90 Public Notice: The city clerk shall provide public notice of this term limit policy through
91 official city communications, the city website, and its media officers to ensure widespread
92 awareness among residents and potential candidates.

93

94 Compliance and Enforcement: The city clerk shall monitor and ensure compliance with
95 this term limit policy, including verifying candidate eligibility during election cycles.

96

97 The mayor shall appoint the city solicitor, an assistant city solicitor, the chief of police,
98 humane officer or officers, building inspector, collector, city auditor, engineer, health
99 commissioner, lockup keeper, municipal court clerk, and the chief of the fire department,
100 and these appointments shall not require any confirmation by the council but shall be
101 made at the discretion of the mayor, who shall, with like discretion, have the full and
102 complete power of removal thereof. The mayor shall appoint the manager, by and with
103 the advice and consent of the council. The council shall, either at a regular or special
104 meeting called for that purpose, pass upon such nomination and either confirm or reject
105 the same, and if such nomination is rejected, then the mayor shall submit to the council
106 a further nomination of some other person or persons until the nomination is confirmed
107 by council, for said office of manager, but it shall be the duty of the council to pass upon
108 all nominations without unreasonable delay; and in any event within two weeks after the
109 submission of the same, and the failure of members of the council to pass thereon within
110 such time shall be cause for the removal from office of such members of the council as
111 shall have refused to act thereon.

112

113 The council shall appoint a city clerk. The manager shall appoint or employ such persons
114 as the ordinances of the city may require or the council may authorize by proper
115 resolution.

116

117 It shall be the duty of the mayor to attend all meetings of the council and preside over that
118 body.

119

120 It shall be the duty of the mayor to see that all of the laws and ordinances of the city are
121 enforced and he shall have a general oversight over the peace, health and good order of
122 the city.

123

124 The duties of the city solicitor or assistant city solicitor shall be to attend the sessions of
125 council (and) to prosecute all suits on behalf of the city and defend all suits against the
126 city, to advise the council and all of the departments of the city and in general to look after
127 the interests of the city when it shall need legal services.

128 All fees of every kind collected by any officer or employee, including the municipal judge
129 when acting as a justice, shall be paid to the city treasurer.
130
131 This Ordinance will become effective upon passage

Resolution No. 26-020

Introduced in Council:

February 2, 2026

Introduced by:

Joseph Solomon

Adopted by Council:

Referred to:

Ordinance and Rules

1 **Resolution No. 26-020** - Amending and reenacting Rule 2 of the Rules of Council in
2 order to change the process for the appointment of standing committee members and to
3 enact a process for the selection of chair and vice chair positions within the standing
4 committees.

5
6 **Now, therefore, be it Resolved by the Council of the City of Charleston, West**
7 **Virginia:**

8
9 That Rule 2 of the Rules of Council be amended and reenacted to read as follows:

10
11 **Rule No. 2. - Committees.**

12
13 (a) The city council shall have the following standing committees:

14
15 Committee on Finance.

16
17 Committee on Ordinance and Rules.

18
19 Committee on Planning, Streets, and Traffic.

20
21 Committee on Public Safety.

22
23 Committee on Parks and Recreation.

24
25 Committee on Environment and Recycling.

26
27 Committee on Urban Renewal and Economic Development.

28
29 Committee on Facilities.

30
31 Committee on Parking Facilities.

32
33 (b) All standing committees shall consist of not less than three nor more than nine
34 members unless the city council by resolution specifically provides otherwise. All
35 standing committees shall be appointed by the ~~mayer~~ Council President. The members

1 of the Committee on Parking Facilities shall be the same as those appointed and
2 serving as the members of the Committee on Finance.

3
4 (c) In addition to the foregoing standing committees, the city council may authorize such
5 select committees as may be provided by resolution.

6
7 (d) Members of each committee shall vote on their own Chair and Vice Chair, selection
8 of which is decided by a majority vote. Provided that, from the date of such selection for
9 Chair and Vice Chair, every standing committee shall be required to conduct an election
10 for Chair and Vice Chair every two years conforming with the voting process referenced
11 herein.
12