

MINUTES
FINANCE COMMITTEE MEETING
6:30 P.M., JANUARY 5, 2026
AV ROOM #308, CITY HALL

Joseph Jenkins, Chair, called the meeting of the Charleston City Council Committee on Finance to order at 6:30 p.m., January 5, 2026.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Brent Burton, Vice Chair (arrived at 6:32, did not vote for the approval of previous minutes)
Becky Ceperley
Mary Beth Hoover
Larry Moore
Chad Robinson
Shawn Taylor

Absent:

Other Councilmembers present:

Frank Annie
Harper Gardner
Chelsea Steelhammer
Emmett Pepper
Joe Solomon
Caitlin Cook

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Taylor asked for unanimous consent to dispense with the reading of the minutes for the December 15, 2025 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 26-001 – Authorizing the Mayor or City Manager to purchase one new Ford F-150 crew cab pickup truck for Engineering from Thornhill Ford in the amount of \$44,700.00 pursuant to a competitively bid statewide contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase one new Ford F-150 crew cab pickup truck for Engineering from Thornhill Ford in the amount of \$44,700.00 pursuant to a competitively bid statewide contract.

City Manager Ben Mishoe added that all of the vehicle purchases for the meeting are part of a competitively bid statewide contract. All of the vehicles have been budgeted for under the current budget and came in under budget.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 26-001 approved.

- b. Resolution No. 26-002 – Authorizing the Mayor or City Manager to purchase one new Ford F-150 extended cab pickup truck for General Services from Thornhill Ford in the amount of \$42,396.00 pursuant to a competitively bid statewide contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase one new Ford F-150 extended cab pickup truck for General Services from Thornhill Ford in the amount of \$42,396.00 pursuant to a competitively bid statewide contract.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 26-002 approved.

- c. Resolution No. 26-003 – Authorizing the Mayor or City Manager to purchase one new Ford F-150 extended cab pickup truck for Parks and Recreation from Thornhill Ford in the amount of \$42,396.00 pursuant to a competitively bid statewide contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase one new Ford F-150 extended cab pickup truck for Parks and Recreation from Thornhill Ford in the amount of \$42,396.00 pursuant to a competitively bid statewide contract.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 26-003 approved.

- d. Resolution No. 26-004 – Authorizing the Mayor or City Manager to purchase one new Ford F-150 regular cab pickup truck for the Street Department from Thornhill Ford in the amount of \$37,968.00 pursuant to a competitively bid statewide contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase one new Ford F-150 regular cab pickup truck for the Street Department from Thornhill Ford in the amount of \$37,968.00 pursuant to a competitively bid statewide contract.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 26-004 approved.

- e. Resolution No. 26-005 – Authorizing the Mayor or City Manager to purchase two new Jeep Compass Trailhawk 4x4 vehicles for Development Services from Stephens Auto Center in the total amount of \$66,258.00 pursuant to a competitively bid statewide contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase two new Jeep Compass Trailhawk 4x4 vehicles for Development Services from Stephens Auto Center in the total amount of \$66,258.00 pursuant to a competitively bid statewide contract.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 26-005 approved.

- f. Resolution No. 26-006 – Authorizing the Mayor or City Manager to purchase three new Jeep Compass Trailhawk 4x4 vehicles for Parking Systems from Stephens Auto Center in the total amount of \$99,387.00 pursuant to a competitively bid statewide contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase three new Jeep Compass Trailhawk 4x4 vehicles for Parking Systems from Stephens Auto Center in the total amount of \$99,387.00 pursuant to a competitively bid statewide contract.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 26-006 approved.

- g. Resolution No. 26-007 – Authorizing the Mayor or City Manager to purchase one new Chevy Express 15 passenger van for Parks and Recreation from Stephens Auto Center in the amount of \$45,549.00 pursuant to a competitively bid statewide contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase one new Chevy Express 15 passenger van for Parks and Recreation from Stephens Auto Center in the amount of \$45,549.00 pursuant to a competitively bid statewide contract.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 26-007 approved.

- h. Resolution No. 26-008 – Authorizing the Mayor or City Manager to purchase a SimMan ALS Manikin with tablet, accessories and technical coverage for the Charleston Fire Department from Laerdal Medical Corporation in the amount of \$51,133.95 pursuant to a competitively sourced contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase a SimMan ALS Manikin with tablet, accessories and technical coverage for the Charleston Fire Department from Laerdal Medical Corporation in the amount of \$51,133.95 pursuant to a competitively sourced contract.

Mishoe added that the training Manikin can simulate a variety of maladies and situations to train paramedics.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 26-008 approved.

- i. Resolution No. 26-009 – Authorizing the Mayor or City Manager to purchase one new Chevy Express 2500 Cargo Van for the Charleston Police Department from Mid-State Auto in the amount of \$38,747.00 pursuant to a competitively bid statewide contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase one new Chevy Express 2500 Cargo Van for the Charleston Police Department from Mid-State Auto in the amount of \$38,747.00 pursuant to a competitively bid statewide contract.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 26-009 approved.

Councilmember Burton motioned to adjourn the meeting.
Meeting adjourned.