

# CHARLESTON CITY COUNCIL

Regular Meeting

December 15, 2025

at 7:00 PM



**THIS MEETING WILL TAKE PLACE IN PERSON AND CAN BE VIEWED LIVE VIA**

<https://charlestonwv.civicclerk.com/web/home.aspx>

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Council Chambers, Third Floor  
City Hall, 501 Virginia St. E.  
Charleston, WV

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## AGENDA

CALL TO ORDER BY THE MAYOR

INVOCATION AND PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC SPEAKERS AND CLAIMS

1. **INTERESTED PUBLIC SPEAKERS MUST REGISTER AT THE CLERK'S HALLWAY TABLE IN PERSON NO EARLIER THAN 15 MINUTES BEFORE THE MEETING STARTS. FIVE (5) SPEAKERS WILL BE PERMITTED (RULE NO. 22 (B)).**
2. Claims 12-15-2025

PROCLAMATIONS

1. 12-15-2025

COMMUNICATIONS

1. 12-15-2025

REPORTS OF STANDING COMMITTEES

*PLANNING, STREETS AND TRAFFIC*

1. Bill No. 8065 - A BILL to amend the Zoning Ordinance of the City of Charleston by amending the sign regulations relating to the size of digital display signs.

*FINANCE*

1. Resolution No. 25-115 – Authorizing the Mayor or City Manager to enter into an agreement with VBM Buildings and Grounds for mowing and leaf blowing services for Spring Hill Cemetery for 2026.
2. Resolution No. 25-116 - Authorizing the Mayor or City Manager to purchase three Internationals and one Kenworth dump trucks from Worldwide Equipment for the Street Department.

REPORTS OF OFFICERS

1. 12-15-2025

NEW BILLS

1. 12-15-2025

UNFINISHED BUSINESS AND/OR MISCELLANEOUS BUSINESS

REMARKS BY MEMBERS

ROLL CALL

ADJOURNMENT

THE NEXT REGULAR MEETING OF COUNCIL WILL BE JANUARY 5, 2026 AT 7:00 PM.

**\*Meetings may be recorded and broadcast via internet <https://charlestonwv.civicclerk.com>**

**Bill No. 8065**

**Introduced in Council:**

**Adopted by Council:**

**December 1, 2025**

**Introduced by:**

**Referred to:**

**Mary Beth Hoover**

**Municipal Planning Commission  
Planning, Streets and Traffic**

1 **Bill No. 8065** - A BILL to amend the Zoning Ordinance of the City of Charleston, West  
2 Virginia, adopted January 1, 2006, as amended, by amending the sign regulations  
3 relating to the size of digital display signs.  
4

5 **Be it Ordained by the Council of the City of Charleston, West Virginia:**

6  
7 The Zoning Ordinance for the City of Charleston, West Virginia, effective January 1,  
8 2006, is hereby amended as follows:  
9

10 Sec. 24-060 General Sign Regulations

- 11 A. All signs shall comply with the provisions of Section 21-030, Safety and Vision.  
12 B. A pole sign shall not extend over a public right-of-way.  
13 C. A wall sign shall not extend above any roof line or further than twelve (12) inches  
14 from the building, or part of the building, to which the sign is attached.  
15 D. No shingle sign or marquee sign shall be lower than nine (9) feet above ground  
16 level.  
17 E. No sign shall be permitted to be erected unless the back of such structure is  
18 shielded from public view by a building, other structure, high planting, or another  
19 sign of the same size (where permitted), or unless such back is painted a neutral  
20 color or is enclosed in a solid metal backing that is treated or painted against  
21 corrosion.  
22 F. The painted portions of signs shall be periodically repainted and kept in good  
23 condition.  
24 G. The general area in the vicinity of a sign must be kept clear of weeds, debris,  
25 trash and other refuse by the property owner.  
26 H. The roofs of all marquees shall be properly guttered and connected by down  
27 spouts to a sewer so that the water there from will not drip or flow onto public  
28 property.  
29 I. The allowed square footage of window signs in zoning districts R-O and above  
30 shall not exceed 25% of the total square foot area of each window, or up to 50%  
31 of the total square foot area of each window if there are no wall signs on the  
32 premises. Window sign calculations shall include, but not be limited to,  
33 informational signage such as hours of operation and open/closed signs.  
34 J. Digital display signs shall be freestanding signs ~~of an area of 12 square feet or~~  
35 ~~less~~ and conform to other relevant definitions and restrictions for freestanding  
36 signs listed elsewhere in the Zoning Ordinance. Such signs must remain static

37 and nonanimated and shall remain fixed for a minimum of 15 minutes. Messages  
38 must transition instantly, with no transition graphics. The luminance may not  
39 exceed 5,000 nits (candela per square meter) between sunrise and sunset or  
40 250 nits during nighttime hours. Digital display signs are not permitted in the  
41 Central Business District or the East End Overlay District.  
42

43 All prior ordinances or parts of ordinances, inconsistent with this ordinance are hereby  
44 repealed to the extent of such inconsistency.  
45  
46  
47  
48

Resolution No. 25-115

Introduced in Council:

Adopted by Council:

December 15, 2025

Introduced by:

Referred to:

Joseph Jenkins

Finance

1 Resolution No. 25-115 – Authorizing the Mayor or City Manager to enter into an agreement  
2 with VBM Buildings and Grounds for mowing and leaf blowing services for Spring Hill Cemetery  
3 for calendar year 2026, with optional renewal for two additional years, where the unit price is  
4 \$18,000 per mowing service and \$3,000 per leaf blowing service pursuant to a competitive  
5 bidding process.

6  
7 Be it Resolved by the Council of the City of Charleston, West Virginia:


8  
9 That the Mayor or City Manager is authorized to enter into an agreement with VBM Buildings  
10 and Grounds for mowing and leaf blowing services for Spring Hill Cemetery for calendar year  
11 2026, with optional renewal for two additional years, where the unit price is \$18,000 per  
12 mowing service and \$3,000 per leaf blowing service pursuant to a competitive bidding process.

**PRICING PAGE**

We agree to provide the City of Charleston, WV the above Contract Services described in the attached specifications for the price listed below:

<u>Mandatory Requirement</u>	<u>Quantity</u>	<u>Per Service</u>	<u>Unit Price</u>	<u>Total Price</u>
3.1. Mowing, Blowing Cut Grass and Disposal (3.1.1-3.1.4)	14	EA	\$ 18,000	\$ 252,000
3.2 Leaf Blowing and Disposal (3.2.1)	4	EA	\$ 3,000	\$ 12,000
TOTAL:			\$ 21,000.00	\$ 264,000.00

**QUANTITIES ARE FOR BIDDING PURPOSES ONLY AND ARE NOT GUARANTEED. ACTUAL CONTRACT AMOUNTS AND TOTAL NUMBER OF SERVICES WILL VARY BASED ON THE NEEDS OF THE CEMETERY AT THE DISCRETION OF THE CEMETERY PARK SUPERINTENDENT OR CITY MANAGER. THE CITY SHALL ONLY PAY FOR ACTUAL SERVICES RECEIVED.**

(Company) Y M B Building and Grounds  
 (Signature)   
 (Printed Name) Les E. Bumpus  
 (Title) Owner  
 (Date) 12/03/2025  
 (Phone Number) (304) 395-9929  
 (Email Address) lesbumpu60@gmail.com

Resolution No. 25-116

Introduced in Council:

Adopted by Council:

December 15, 2025

Introduced by:

Referred to:

Joseph Jenkins

Finance

1 Resolution No. 25-116 – Authorizing the Mayor or City Manager to purchase three  
2 Internationals and one Kenworth dump trucks from Worldwide Equipment for the Street  
3 Department in the amount of \$727,376.00 pursuant to a competitively sourced contract.  
4

5 Be it Resolved by the Council of the City of Charleston, West Virginia:  
6

7 That the Mayor or City Manager is authorized to purchase three Internationals and one  
8 Kenworth dump trucks from Worldwide Equipment for the Street Department in the amount of  
9 \$727,376.00 pursuant to a competitively sourced contract.

**MUNICIPAL COURT  
CITY OF CHARLESTON**

**Post Office Box 2749  
Charleston, West Virginia 25330  
(304) 348-8079**

**Matt Smith, Judge**

**Adam Campbell, Clerk**

**TO:** Mayor Amy Shuler Goodwin  
**FROM:** Adam Campbell, Clerk  
**DATE:** December 3, 2025  
**RE:** November 2025 Financial Information, Charleston Municipal Court

**TOTAL CITATIONS FILED: 908**

Criminal Violations: 283  
Traffic Violations: 625  
Parking: 0  
Building Search Warrants: 0

**RESTITUTION COLLECTED: \$197.60**

Primarily related to shoplifting cases, restitution monies are collected and refunded to the store/victim.

**FINANCIAL REPORT ATTACHED**

cc: Matt Smith, Judge  
Miles Cary, City Clerk  
Ben Adams, Treasurer  
Scott Dempsey, Chief of Police  
Tony Harmon, Building Department  
David Potters, Office of the City Attorney  
Sgt. Troy VanHorn, CPD  
Nikki Smith, City Clerk's Office  
Andrew Workman, Mayor's Office

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 Violations by Filed Date...
 

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CRIMINAL	283	
TRAFFIC	625	
Total Filed Violations		908

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 Completed Cases...
 

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## Paid Fine...

CRIMINAL	31	
TRAFFIC	411	
Total Paid Fines		442

## Before Judge...

CRIMINAL	5	
TRAFFIC	4	
Total Before Judge		9

Total Completed		451
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 Other Completed...
 

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## DISMISS- OFFICER NOT WITH CITY

CRIMINAL	2	
TRAFFIC	3	
Total		5

## DEFENDANT DECEASED

CRIMINAL	8	
TRAFFIC	4	
Total		12

## DISMISSED OFFICER FAIL TO PROS

CRIMINAL	9	
TRAFFIC	8	
Total		17

## DISMISSED (PRESENTED INSURANCE)

CRIMINAL	0	
TRAFFIC	48	
Total		48

## DISMISSED E-PROOF

CRIMINAL	0	
TRAFFIC	3	
Total		3

## DISMISSED (PRESENTED DL)

CRIMINAL	0	
TRAFFIC	13	

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Total			13
DISMISSED (PROSECUTOR'S ORDER)			
CRIMINAL		9	
TRAFFIC		11	
Total			20
Dismissed at Officers Request			
CRIMINAL		0	
TRAFFIC		67	
Total			67
DISMISSED PRESENTED RECORDS			
CRIMINAL		2	
TRAFFIC		136	
Total			138
DISMISSED AFTER PT DIVERSION			
CRIMINAL		15	
TRAFFIC		38	
Total			53
Dismissed Pursuant to Plea			
CRIMINAL		72	
TRAFFIC		32	
Total			104
DISMISSED VICTIM/WITNESS FTA			
CRIMINAL		1	
TRAFFIC		0	
Total			1
DISMISSED WITHOUT PREJUDICE			
CRIMINAL		18	
TRAFFIC		1	
Total			19
VOIDED DOCKET			
CRIMINAL		3	
TRAFFIC		6	
Total			9
Total Other Completed			509
Grand Total Completed			960
Net Difference Filed/Complete			52-
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Warrants...

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Issued...			
CRIMINAL		196	
TRAFFIC		32	

## CHARLESTON MUNICIPAL COURT

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Report For November 1, 2025 Thru November 30, 2025 FILEDST

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Total Violations	228
Total Warrants Issued	228

## Cleared...

CRIMINAL	200	
TRAFFIC	26	
Total Violations		226
Total Warrants Cleared		226

Change in Total Warrants	2
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## Other Paid Cases...

## Paid Fine...

Total Other Paid Fines	156
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FINE FINE	\$16,629.10
LAWFND LAW ENFORCE. TRAIN STATE	\$4,034.00
LAWLOC LAW ENFORCE. TRAIN (LOCAL)	\$1,640.00
CVC CRIME VICTIM'S FUND	\$2,696.30
ADMIN ADMINISTRATIVE COST	\$678.00
JAILF REGIONAL JAIL CORR.	\$13,561.10
CCF COMMUNITY CORRECTIONS FUND	\$100.10
REST RESTITUTION	\$37,917.40-
Total Fees/Fines Paid	\$1,421.20

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## Monthly Report – Definition Key

### **Violations by Filed Date:**

Violations keyed into the Court software during the month

### **Completed Cases:**

Cases where the fine and court costs were paid in full and the case was closed during the month.

### **Before Judge:**

Number of violations where a case set for trial before the judge; the defendant was found guilty or entered a guilty plea at trial and the defendant paid off all costs/fines in full thereby closing the case.

### **Other Completed -Dismissed (By Complainant):**

The City Attorney moved to dismiss cases because the person who filed the complaint no longer wishes to pursue the charges.

### **Defendant Deceased:**

Cases dismissed because the defendant died.

### **Dismissed Officer Fail to Pros:**

Cases dismissed because the officer failed to appear in Court.

### **Dismissed (presented insurance):**

Cases dismissed because the defendant presented valid proof of insurance for the offense date.

### **Dismissed (presented DL):**

Cases dismissed because the defendant presented a valid driver's license.

### **Dismissed Mistaken Identity:**

Cases dismissed cases on the City Attorney's motion due to mistaken identity.

### **Dismissed (Prosecutor's Order):**

Cases dismissed on the City Attorney's motion or as a result of a plea agreement.

### **Dismissed Presented Records:**

Cases dismissed because the defendant presented records to satisfy a code or Court requirement.

### **Dismissed After PT Diversion:**

Cases dismissed because the defendant entered into a Pre-Trial Diversion agreement with the City and satisfied the requirements of the Pre-Trial Diversion.

### **Dismissed Victim/Witness FTA:**

Cases dismissed because the witness or victim did not appear in Court for trial.

### **Dismissed without prejudice:**

Cases dismissed but the City having the option to re-file the case within one (1) year of the date of the offense.

### **Dismissed No Drug Results:**

Drug results were not received for trial.

### **Dismissed – Officer Not With City**

Officer/Witness is no long employed by the City.

### **Warrants**

The Court issues warrants for Failure to Appear in Court for court sessions. These warrants are printed and copied to the CPD Warrants Division.

### **Cleared:**

The Court clears warrants once the warrant is served by an officer or when a defendant self reports to the Court. The Court also clears warrants if a person is deceased, posts bond and or, in some cases, enters a plea.

### **Other Paid Cases:**

The Court received a partial payment for a case; however, the defendant still has a balance due.

### **Search Warrant Issued:**

A search warrant document was prepared and presented to the court by the City Attorney's office with regard to safety and public health concerns of a structure/property.

This report is not indicative of the case volume in Municipal Court. Rather, this information reflects payment status/coding for cases.

# City of Charleston West Virginia

## City Treasurer's Report to City Council

Month Ending

**November 30, 2025**



Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "B. Adams", is written over a faint circular stamp or watermark.

Benjamin D. Adams – City Treasurer

<u>Fund / Description</u>	<u>Collections Nov 2025</u>	<u>Withdrawals Nov 2025</u>	<u>YTD Balance Nov 2025</u>	<u>YTD Balance Nov 2024</u>	<u>FY % Increase / Decrease</u>
001 General Fund	5,496,490.93	8,311,416.86	14,412,088.17	20,845,100.75	-30.86
002 Coal Severance Tax	31,059.97	0.00	47,982.79	4,031.69	1,090.14
003 Municipal Stabilization	57,591.86	0.00	18,257,607.17	17,492,489.63	4.37
007 Business Improvement Dist Fund	747.06	3,299.89	153,661.78	90,075.51	70.59
009 Community Development	207,442.30	207,192.30	1,250.00	250.00	400.00
014 IT Infrastructure	4,803.25	3,200.00	1,521,323.49	1,014,003.50	50.03
015 Charleston Land Reuse	8,979.62	9,968.81	447,808.89	67,065.54	567.72
017 Project West Invest	22.01	0.00	6,979.09	633.03	1,002.49
018 Planning Grant	2.92	0.00	927.43	0.00	100.00
019 Tourism & Promotions	1,290.98	0.00	409,264.09	446,479.57	-8.34
020 Business Development	2,095.50	0.00	664,308.64	705,334.02	-5.82
021 Community Participation	688.71	5,492.88	217,234.21	16,989.96	1,178.60
024 LGBTQ Working Group	4.66	0.00	1,476.42	1,414.55	4.37
026 Uniform Pension Reserve Fund	3,773.87	0.00	1,196,414.50	1,159,333.82	3.20
027 Opioid Settlement	16,089.38	600,000.00	4,700,610.97	3,783,690.45	24.23
035 Municipal Beautification	861.19	2,750.00	272,336.40	197,873.55	37.63
036 Special Demolition	67.74	0.00	21,472.67	3,157.84	579.98
037 Sister Cities	61.25	0.00	19,418.44	29,928.87	-35.12
038 Solid Waste	254,439.14	196,286.38	426,114.31	1,562,098.16	-72.72
039 Waste Disposal	196,066.78	196,066.78	0.00	0.00	0.00
040 Landfill Closure	1,182.39	0.00	5,018,250.62	4,736,242.73	5.95
041 Police Contributions	168.67	0.00	53,470.74	51,295.96	4.24
042 Police Evidence	1,066.67	0.00	338,152.02	327,064.38	3.39
043 Forfeited Funds	28,974.76	25,502.13	658,188.03	508,632.38	29.40
044 Municipal Court	43,281.93	75,866.43	291,682.91	288,817.15	0.99
045 Homeland Security	117,572.52	117,572.52	91,208.31	38,131.28	139.20
046 Home-ARP Inv Trust Fund	0.02	0.00	8.07	7.74	4.26
047 Health Insurance Reserves	77,769.27	0.00	24,654,192.49	16,752,954.18	47.16
048 Wayfinding Commission	64.23	0.00	20,362.30	19,508.98	4.37
049 Live On The Levee	6,642.31	90.00	28,295.39	43,586.23	-35.08
073 American Rescue Plan	500,952.28	156,590.33	5,275,649.51	20,992,694.31	-74.87
080 Human Rights	0.00	0.00	176,793.29	176,793.29	0.00
081 Home Program	48,575.53	47,770.20	17,063.82	30,094.52	-43.30
083 Other Federal Grant Fund	11,165.00	11,165.00	2,937.18	0.00	100.00
085 Firefighters Assistance Grant	0.00	0.00	77.08	77.08	0.00
088 SBA Riverfront Project Donation Account	0.00	0.00	9.18	9.18	0.00
088 SBA Riverfront Project Grant Account	0.00	0.00	10,167.71	10,167.71	0.00
095 Police Grants	17,275.31	17,275.31	101,243.13	389,094.42	-73.98
097 C.A.R.E.	59,821.45	89,636.15	922,000.75	338,326.42	172.52
099 Public Arts Grant	0.00	0.00	177,165.67	218,201.42	-18.81
100 Sinking Fund	7,446.98	0.00	2,360,820.75	2,261,886.35	4.37
200 Infrastructure	567.19	0.00	179,807.76	172,292.08	4.36
205 Turf Maintenance	677.60	0.00	254,344.40	0.00	100.00
213 Municipal Auditorium Project Fund	3,221.11	0.00	1,021,146.49	0.00	100.00
214 Civic Center Capital Improvement	3,074.36	0.00	974,624.82	479,897.37	103.09
215 Municipal Auditorium Capital Improvement	664.68	0.00	210,714.44	297,249.90	-29.11
220 General Maintenance	69,226.19	38,945.15	3,100,650.62	864,472.16	258.68
221 City Service Fee Capital Project	2,179.30	297,094.76	631,455.88	597,459.37	5.69
222 Facilities Maintenance	49,065.91	301,832.52	12,409,575.14	1,635,225.62	658.89
223 Green Initiative Fund	878.60	0.00	278,530.26	266,857.95	4.37
224 Sidewalk Improvement Fund	2,230.54	0.00	707,118.81	280,101.41	152.45
252 Public Safety Center	4,586.52	71,114.11	1,406,597.48	218,013.33	545.19
255 Ballpark Maintenance	68.30	0.00	21,654.04	161,031.56	-86.55
402 Civic Center Revenue	120,639.73	572,639.28	1,692,986.81	69,964.28	2,319.79
406 Parking System Revenue	206,730.20	114,762.02	6,970,253.43	6,438,369.13	8.26
426 Parking Operation and Maintenance	15,960.23	0.00	5,059,668.97	4,956,033.23	2.09
427 Civic Center TIF Project	8.06	0.00	2,556.85	440,265.90	-99.42
900 M - DENT	2,830.92	15,174.03	114,767.72	242,260.25	-52.63
901 Pending Forfeiture	5,230.54	0.00	1,658,171.65	1,353,502.46	22.51
Working Cash Advance Fund	0.00	0.00	43,875.00	45,375.00	-3.31
<b>Total All Funds</b>	<b>7,692,378.42</b>	<b>11,488,703.84</b>	<b>119,714,518.98</b>	<b>113,121,907.15</b>	<b>5.83</b>