

MINUTES
FINANCE COMMITTEE MEETING
6:30 P.M., NOVEMBER 17, 2025
AV ROOM #308, CITY HALL

Joseph Jenkins, Chair, called the meeting of the Charleston City Council Committee on Finance to order at 6:30 p.m., November 17, 2025.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Becky Ceperley
Mary Beth Hoover
Larry Moore
Chad Robinson
Shawn Taylor

Absent:

Brent Burton, Vice Chair

Other Councilmembers present:

Beth Kerns
Chelsea Steelhammer
Joe Solomon
Frank Annie
Harper Gardner
Caitlin Cook
Chuck Overstreet
Emmett Pepper
Shannon Snodgrass

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Taylor asked for unanimous consent to dispense with the reading of the minutes for the November 3, 2025 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 25-112 – Authorizing the Mayor or City Manager to contract with Amwins Group Benefits, LLC for medical and prescription drug coverage for the Medicare eligible retiree health plan at a set cost per member per month described in the attached exhibit as Alternative Medical Plan 5 for the plan year starting January 1, 2026.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to contract with Amwins Group Benefits, LLC for medical and prescription drug coverage for the Medicare eligible retiree health plan at a set cost per member per month described in the attached exhibit as Alternative Medical Plan 5 for the plan year starting January 1, 2026.

City Manager Ben Mishoe added that the plan will be a one-year contract for Medicare eligible retirees. The only difference will be an increase in the total out of pocket for the entire year, which would increase \$200 for the year.

Councilmember Jenkins confirmed with the Assistant Human Resources Director April Thompson that it is better than gap coverage. She added the pharmacy costs are also covered.

Councilmember Taylor moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-112 approved.

- b. Resolution No. 25-113 – Authorizing the Mayor or City Manager to purchase a total of twelve model year 2026 Ford Interceptors from Thornhill Group, Inc. for the Charleston Police Department at a total price of \$806,450.36, where the price also includes the purchase and installation of all equipment necessary to upfit the vehicles for CPD use, all pursuant to a competitive bid process.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase a total of twelve model year 2026 Ford Interceptors from Thornhill Group, Inc. for the Charleston Police Department at a total price of \$806,450.36, where the price also includes the purchase and installation of all equipment necessary to upfit the vehicles for CPD use, all pursuant to a competitive bid process.

Mishoe added that the bid specs included the vehicle and all of the equipment necessary to outfit it. In the past, they have done that separately. The vehicles will be ready to be used as soon as they arrive.

Councilmember Jenkins asked if the increase in price was because all of the items needed were put into one bid or because of a general price increase. Mishoe replied that it was a combination of both.

Councilmember Taylor moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-113 approved.

- c. Resolution No. 25-114 – Authorizing the Mayor or City Manager to enter into an agreement with Advizex in the amount of \$58,766.43 for the purchase of firewall and edge routers to update outdated equipment and software for Information Systems pursuant to competitively sourced contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into an agreement with Advizex in the amount of \$58,766.43 for the purchase of firewall and edge routers to update outdated equipment and software for Information Systems pursuant to competitively sourced contract.

Mishoe added that the purchase will replace the external facing firewall and edge routers. The current system is outdated. It will support greater through-put.

Councilmember Taylor moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-114 approved.

Councilmember Taylor motioned to adjourn the meeting.
Meeting adjourned.