



CITY OF CHARLESTON West Virginia



Council Member – 12th WARD

Joseph Jenkins
839 Gordon Drive
Charleston, West Virginia 25303
304-575-9202
joseph.jenkins@cityofcharleston.org

Finance Committee, Chair
Parking Committee, Chair
Ordinance and Rules Committee

**AGENDA
FINANCE COMMITTEE MEETING
Monday, November 17, 2025
6:30 PM**

AV ROOM #308, CITY HALL, CHARLESTON, WV

AVAILABLE TO VIEW VIA LIVESTREAM AT <https://charlestonwv.civicclerk.com/web/home.aspx>

I. DISCUSSION:

- a. Approval of Previous Minutes 11-3-2025

II. RESOLUTIONS:

- a. Resolution No. 25-112 - Authorizing the Mayor or City Manager to contract with Amwins Group Benefits, LLC for medical and prescription drug coverage for the Medicare eligible retiree health plan.
- b. Resolution No. 25-113 - Authorizing the Mayor or City Manager to purchase a total of twelve model year 2025 Ford Interceptors for the Charleston Police Department pursuant to a competitive bid process.
- c. Resolution No. 25-114 - Authorizing the Mayor or City Manager to enter into an agreement with Advizex for the purchase of firewall and edge routers for Information Systems.

***Meetings may be recorded and broadcast via internet <https://charlestonwv.civicclerk.com>**



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AGENDA
FINANCE COMMITTEE MEETING
Monday, November 3, 2025
6:30 P.M.
AV ROOM #308, CITY HALL
Charleston, WV

I. DISCUSSION:

- a. Approval of Previous Minutes 10-20-2025

II. RESOLUTIONS:

- a. Resolution No. 25-106 – Authorizing “Citizen Appreciation Parking” on Saturdays during the holidays with the waiving of hourly parking fees for all metered on-street parking spaces.
- b. Resolution No. 25-107 - Authorizing the Mayor or City Manager to enter into one or more agreements for the purchase of E-10 Gasoline and Diesel Fuel through bids to be received by the Kanawha Valley Regional Transportation Authority on November 19, 2025.
- c. Resolution No. 25-108 - Authorizing the Mayor or City Manager to enter into an agreement with Robbins Sports Surfaces for purchase of a used portable basketball court and necessary accessories for the Charleston Coliseum and Convention Center.
- d. Resolution No. 25-109 - Authorizing the Mayor or City Manager to enter into a contract with Morton Salt Inc. for the purchase of road salt where the contract quantity will be “as needed” with no minimum amount required and where the price will remain fixed for one year.

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Resolution No. 25-113

Introduced in Council:

Adopted by Council:

November 17, 2025

Introduced by:

Referred to:

Joseph Jenkins

Finance

1 Resolution No. 25-113 – Authorizing the Mayor or City Manager to purchase a total of twelve
2 model year 2026 Ford Interceptors from Thornhill Group, Inc. for the Charleston Police
3 Department at a total price of \$806,450.36, where the price also includes the purchase and
4 installation of all equipment necessary to upfit the vehicles for CPD use, all pursuant to a
5 competitive bid process.

6

7 Be it Resolved by the Council of the City of Charleston, West Virginia:

8

9 That the Mayor or City Manager is authorized to purchase a total of twelve model year 2026
10 Ford Interceptors from Thornhill Group, Inc. for the Charleston Police Department at a total
11 price of \$806,450.36, where the price also includes the purchase and installation of all
12 equipment necessary to upfit the vehicles for CPD use, all pursuant to a competitive bid
13 process.

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2026-04 CPD Fleet Interceptors with Emergency Light Package				
Business	Opened at	Bid Total		NOTES
UpFit VA, LLC	10/23/2025 2:00pm	\$1,122,503.88	Disqualified	Vendor did not provide pricing for all mandatory requirements, Vendor did not use revised pricing page, submitted their own version. Did submit Addendum Acknowledgement Form.
Thornhill Group Inc	10/23/2025 2:00pm	\$806,450.36	RECOMMENDED	Only responsible vendor meeting specifications.
Generations Ford	10/23/2025 2:00pm	\$817,998.65	Disqualified	Vehicles are currently black and would have silver wraps. Vendor did not use the revised Pricing Page that was provided in Addendum 1, but did submit Addendum Acknowledgement Form. Vendor did not submit pricing for all mandatories. Pricing Page not totaled correctly.
Adamson Industries Corp	10/23/2025 2:00pm	\$827,939.02	Disqualified	Vendor Added a Labor Charge to the Pricing Page that was not in the original. Vendor did not provide pricing for the Radios as requested on the pricing page. Vendor provided their own pricing spreadsheet and did not use the Pricing Page provided in the Addendum. Bid Sheet did not match total.
Stephens Auto Center	10/23/2025 2:00pm	\$779,427.00	Disqualified	Vendor provided alternate products that do not meet the City's requirements. Vendor did not submit detailed product information explaining deviations from required products.

2026-04 CPD Fleet Interceptors with Emergency Light Package					
	UpFit VA, LLC	Thornhill Group Inc	Generations Ford	Adamson Industries Corp	Stephens Auto Center
Mandatory Requirement					
3.1 Twelve (12) 2026 Ford Interceptor Police Package Vehicle	\$ 845,592.00	\$ 574,356.00	\$ 572,340.00	\$ 546,000.00	\$ 542,160.00
3.1.1 Vehicles must be silver, grey in color	\$ -	INCL	\$ 44,506.65		INCL
3.1.2 Vehicle Interior must be Police Grade Cloth in the front with Vinyl Rear Seats	\$ -	INCL			INCL
3.1.3 Vehicles must have Model/Engine: 3.3L V6 Engine Direct Injection FFV AWD	\$ -	INCL			INCL
3.1.4 Vehicles must have Transmission: 10 speed Auto Transmission	\$ -	INCL			INCL
3.1.5 Vehicles must come equipped with the standard Ford Manufacturer package	\$ -	INCL			INCL
3.1.5.1 Spot Lamp: Driver Side LED	\$ -	INCL			INCL
3.1.5.2 Rear Door/Window Inoperable	\$ -	INCL			INCL
3.1.5.3 Deflector Plate	\$ -	INCL			INCL
3.1.5.4 Front License Plate Bracket	\$ -	INCL			INCL
3.1.6 All vehicles must have the approved Charleston Police decals as shown in the attachment labeled "Police Vehicle Decal"					
3.1.6.1 Large Charleston Police decals must be located on each side of the vehicle	\$ 3,000.00	\$ 9,834.00	\$ 9,600.00	\$ 19,425.00	\$ 9,600.00
3.1.6.2 A three- or four-digit number must be placed on the rear of the vehicle with the word "POLICE" on the opposite side	\$ 600.00	INCL	\$ 1,200.00	\$ 8,973.62	\$ 1,200.00
3.1.7 All vehicles must include a nFORCE Interior LED 6 mod rear interior light bar located in the rear windshield (Part# ENFWB01NS7)	\$ 18,000.00	\$ 7,320.00	\$ 12,300.00	\$ 795.00	\$ 12,300.00
3.1.8 Each vehicle must be equipped with a FuelMaster fuel ring to properly function with the existing City equipment	\$ 2,100.00	\$ 5,904.00	\$ 6,000.00	\$ -	\$ 6,000.00
3.1.9 Vehicles must include manufacturess' warranty and an Extended Service Plan (5 years or 100,000-mike bumper0to-bumper) warranty	\$ -	\$ 24,660.00		\$ -	\$ 34,632.00
3.2 Emergency Equipment: Each Ford Interceptor Vehicle must be delivered with Emergency Equipment Installed and operable. Each Vehicle must include the following:					
3.2.1 SoundOff Signal NFUSE LED Lightbar w/15' LIN DSC Technology	\$ -	\$ 19,908.00	\$ 19,920.00	\$ 24,416.27	\$ 19,920.00

3.2.1.1 54"/137cm 9-32 VOLT NFUSE LED Lightbar w/15' LIN DSC Technology	\$ -	INCL	\$ 4,725.00	INCL	INCL
3.2.1.2 Domes - No Hardcoat	\$ -	INCL		INCL	INCL
3.2.1.3 Mount - Standard Fixed Height Mount (PNFLBK08)	\$ 1,476.00	INCL		\$ 851.01	INCL
3.2.1.4 Hook - PNFLBF44	\$ 1,968.00	INCL		\$ 1,134.68	INCL
3.2.1.5 Accessories PNFLBSPLT1, Auto Dim	\$ 468.00	INCL		\$ 269.83	INCL
3.2.2 Two (2) SoundOff Signal 100J Series Composite Speakers per Vehicle	\$ 11,160.00	\$ 4,536.00	\$ 3,720.00	\$ 6,936.05	\$ 3,720.00
3.2.3 Two (2) SoundOff Signal 100 Series Speaker Bracket Kit (01) per vehicle (Part# ETSSVBK01)	\$ 1,560.00	\$ 744.00	\$ -	\$ 1,124.30	INCL
3.2.4 Two (2) SoundOff Signal Twist in undercover 2 collar kit per vehicle (Part # PLUCTCL 1)	\$ 168.00	\$ 96.00	\$ 240.00	\$ 121.08	\$ 240.00
3.2.5 Two (2) SoundOff Signal INTER SM W/BLK HOUS 9-32V (B/W) per vehicle (Part# ENT3B32E)	\$ 9,168.00	\$ 4,320.00	\$ 4,104.00	\$ 6,607.41	\$ 4,104.00
3.2.6 One (1) SoundOff Signal MPOWER 3/4 UNDER MIRROR DRV Bracket per vehicle (Part# PMP2BKUMB8-D)	\$ 636.00	\$ 300.00	\$ 144.00	\$ 366.69	\$ 144.00
3.2.7 One (1) SoundOff Signal MPOWER 3/4 UNDER MIRROR PSG Bracket per vehicle (Part # PMP2BKUMB8-P)	\$ 636.00	\$ 300.00	\$ 144.00	\$ 366.69	\$ 144.00
3.2.8 One (1) SoundOff Signal Blueprint Remote Node HNS KIT-10' p[er vehicle (Part # ENGHK06)	\$ 4,596.00	\$ 1,068.00	\$ -	\$ 1,300.73	INCL
3.2.9 Two (2) SoundOff Signal INTERSECTOR SM W/BLK HOUSE (BRW) per vehicle (Part # ENT3B3RBW)	\$ 9,168.00	\$ 4,320.00	\$ 3,120.00	\$ 6,607.41	\$ 3,120.00
3.2.10 Two (2) SoundOff Signal INTERSECTOR DECK/GRILLE Bracket Kit per vehicle (Part# PK0123ITU202ND)	\$ 744.00	\$ 360.00	\$ -	\$ 536.20	INCL
3.2.11 One (1) Setina 12VS CARGO PARTITION EXPANDED METAL per vehicle (Part# PK0123ITU202ND)	\$ 7,908.00	\$ 5,175.00	\$ 4,725.00	\$ 4,411.24	\$ 4,725.00
3.2.12 One (1) Tessco VHF ANTENNA/COAX/CONNECTOR per vehicle (Part# 80763)	\$ 1,145.28	\$ 984.00	\$ 1,284.00	\$ 1,037.40	\$ 1,284.00
3.2.13 One (1) Tessco VHF ANTENNA/COAX/CONNECTOR per vehicle (Part# 35951)	\$ 170.16	\$ 780.00	\$ 468.00	\$ 191.10	\$ 468.00
3.2.14 One (1) Havis Bundle per vehicle (includes the following)		\$ 16,827.00	\$ -		
3.2.14.1 CONSOLE Part # C-VS-1012-INUT-H	\$ 8,112.00	INCL	\$ 6,084.00	\$ 5,475.60	\$ 6,084.00
3.2.14.2 CUPHOLDER Part # CUP2-1001	\$ 840.00	INCL	\$ 636.00	\$ 567.00	\$ 636.00
3.2.14.3 ACCESSORY POCKET Part# C-AP-O325	\$ 636.00	INCL	\$ 480.00	\$ 429.30	\$ 480.00
3.2.14.4 ARMREST Part# C-ARM-103	\$ 2,580.00	INCL	\$ 1,932.00	\$ 1,741.50	\$ 1,932.00
3.2.14.5 MIC CLIP BRACKETS Part# C-MCB	\$ 240.00	INCL	\$ 180.00	\$ 162.00	\$ 180.00
VENDOR ADDED TO SPECS 3.2.14.6 Clips	\$ 204.00	N/A		N/A	N/A
3.2.15 All vehicles must be equipped with the following mounts:					
3.2.15.1 HAVIS UT-1003	\$ 4,200.00	INCL	\$ -	\$ 2,835.00	\$ 3,156.00

3.2.15.2 HAVIS C-MD-119 Swivel	\$ 4,548.00	INCL	\$ 3,156.00	\$ 3,069.90	\$ 3,408.00
3.2.16 One (1) Go Industries Push Bumper per vehicle (Part# 40023)	\$ 6,540.00	\$ 8,220.00	\$ 5,940.00	\$ 6,762.75	\$ 5,940.00
3.2.17 One (1) SoundOff Signal WHITE/RED ALL LED DOMELIGHT-UNIVERSAL per vehicle (Part# ECVDMTLA00)	\$ 1,728.00	\$ 816.00	\$ -	\$ 996.30	INCL
3.2.18 One (1) SoundOff Signal Blueprint 0410 50AMP Node W/MAG SW per vehicle (Part# ENGND04102)	\$ 4,596.00	\$ 2,172.00	\$ 2,052.00	\$ 1,335.32	\$ 2,052.00
3.2.19 One (1) SoundOff Signal Ford Utility Plug In Taillight FLSH per vehicle (Part# ETTFFUT-16)	\$ 2,340.00	\$ 1,104.00	\$ 1,200.00	\$ 1,349.16	\$ 1,200.00
3.2.20 Two (2) SoundOff Signal N-Force SGL D/G 12LED SAE BLK (BLU) per vehicle (Part# ENFSGS3B)	\$ 6,552.00	\$ 3,096.00	\$ 2,208.00	\$ 4,722.05	\$ 2,208.00
3.2.21 Two (2) SoundOff Signal LED 10-30V UC 2 Insert 10' (BW) per vehicle (Part# ELUC3H010E)	\$ 4,104.00	\$ 1,944.00	\$ 1,848.00	\$ 2,957.77	\$ 1,848.00
3.2.22 Two (2) SoundOff Signal MPOWER 4' STUD MNT SAE 12 LED (B/W) per vehicle (Part# EMPS2STS4E)	\$ 6,048.00	\$ 2,856.00	\$ 2,568.00	\$ 4,358.81	\$ 2,568.00
3.2.23 Two (2) SoundOff MPOWER 3' STUD MNT SAE 8 LED (B/W) per vehicle (Part# EMPS1STS3E)	\$ 5,424.00	\$ 2,568.00	\$ 2,016.00	\$ 3,909.09	\$ 2,016.00
3.2.24 One (1) SoundOff Signal Blueprint SYNCV Module W/Antenna per vehicle (Part# ENGSYMD01)	\$ 6,216.00	\$ 2,928.00	\$ 2,592.00	\$ 3,583.91	\$ 2,592.00
3.2.25 One (1) SoundOff Signal Blueprint LINK MICRO KIT (008) per vehicle (Part# ENGLMK013)	\$ 7,932.00	\$ 4,236.00	\$ -	\$ 5,189.06	INCL
3.2.26 One (1) SoundOff Signal Blueprint 500 Siren Remote BTN 200W per vehicle (Part# ENGSA5200RSP)	\$ 23,208.00	\$ 10,908.00	\$ 10,884.00	\$ 13,380.86	\$ 10,884.00
3.2.27 Two (2) Magnetic Mic Holder per vehicle	\$ 958.80	\$ 1,176.00	\$ 936.00	\$ 900.00	\$ 936.00
3.2.28 One (1) Dual Weapons Mount / w Dual universal XL / handcuff Key per vehicle	\$ 6,689.76	\$ 6,420.00	\$ 11,112.00	\$ 5,613.90	\$ 11,112.00
3.2.29 One (1) T-Rail Free Standing Mount per vehicle	\$ 3,300.00	\$ 2,214.00	\$ -	\$ 1,934.55	INCL
3.2.30 Vendor shall supply all wiring, connectors and incidental materials required for installation of all equipment	\$ 2,880.00	\$ 3,000.00	\$ 1,800.00	\$ 4,800.00	\$ 1,800.00
3.2.31 All SoundOff Emergency Equipment must come with a standard warranty of either 5 or 3 years	\$ -	INCL	\$ -		INCL
3.2.32 All Installation of SoundOff Equipment must be guaranteed with a warranty of 5 years	\$ -	\$ 34,200.00	\$ 36,000.00		\$ 36,000.00
3.3 In-Car Radioi Equipment: Each Vehicle must be equipped with the following:					
3.3.1 JVC-NX5800K2 Next Edge Mobile (UHF2)	\$ 14,399.88	\$ 10,924.20	\$ 11,700.00	\$ -	\$ 11,700.00
3.3.2 Kenwood Nexedge UHF (380-470 MHz) 45 Watts NXDN	\$ 10,740.00	INCL	INCL	\$ -	INCL
3.3.3 Conventional/Type C	\$ -	INCL	INCL	\$ -	INCL
3.3.4 (Gen1/Gen2) Trunking	\$ -	\$ 1,710.72	\$ 2,136.00	\$ -	\$ 2,136.00
3.3.5 SIRN Radio	\$ -	INCL	INCL	\$ -	INCL

3.3.6 Radios must be equipped with Linked Layer Authentication	\$ -	\$ 4,200.00	\$ 3,512.00	\$ -	\$ 3,312.00
3.4 Required License/Trunking/Data Packet for UHF Radios:					
3.4.1 JVC-KWD-5100CV P-25 Conventional LIC	\$ 7,452.00	\$ 2,682.72	\$ 3,072.00	\$ -	\$ 3,072.00
3.4.2 JVC-KWD-5101TR P-25 Phas 1 Trunking	\$ 6,732.00	\$ 2,388.00	\$ 2,772.00	\$ -	\$ 2,772.00
3.4.3 JVC-KWD-5106DT (OTAP) - Kenwood P25 Packet Date	\$ -	\$ 1,296.00	\$ 960.00	\$ -	\$ 960.00
3.5 Required In-Car VHF Radio:					\$ 4,932.00
3.5.1 JVC-NX-1700HAVK	\$ 7,500.00	\$ 4,605.72	\$ 4,932.00	\$ -	INCL
3.5.2 JVC-NX-1700 Analog VHF	\$ 6,600.00	INCL	INCL	\$ -	INCL
3.5.3 260 Channel Mobile 136-174 MHz	\$ -	INCL	INCL	\$ -	INCL
3.5.4 50W	\$ -	INCL	INCL	\$ -	INCL
3.5.5 VHF Radio	\$ -	INCL	INCL	\$ -	INCL
RADIOS (Added by Vendor) Not in Bid Packet	N/A	N/A	N/A	\$ 14,685.00	N/A
	N/A	N/A	N/A	\$ 7,725.00	N/A
	N/A	N/A	N/A	\$ 6,975.00	N/A
	N/A	N/A	N/A	\$ 2,475.00	N/A
	N/A	N/A	N/A	\$ 6,634.50	N/A
	N/A	N/A	N/A	\$ 6,225.00	N/A
	N/A	N/A	N/A	\$ 2,325.00	N/A
3.6 Three (3) of the vehicles must be equipped with the following:					
3.6.1 12VS Cargo Partition W/PTO Replacement Seating	\$ 21,540.00	\$ 4,461.00	\$ 5,775.00	\$ 3,902.48	\$ 5,775.00
3.6.2 Three (3) Pairs of Window Barriers (Six Total)	\$ 5,400.00	\$ 837.00	\$ 975.00	\$ 734.10	\$ 975.00
3.6.3 Three (3) Prisoner Partitions (Part# PK1125ITU20TM)	\$ -	\$ 2,805.00	\$ -	\$ 2,384.78	\$ 3,000.00
5. Delivery: If Vendor's location is more than 50 miles from the City, the Vendor must deliver the contract items to Charleston Police Department	\$ 12,000.00	\$ 890.00		\$ 9,457.50	\$ -
*Labor (added by Vendor) Not Requested in Specs	N/A	N/A	N/A	\$ 56,871.12	N/A
Vendor Protest Acknowledgement	Yes	Yes	Yes	Yes	Yes
Contact and Signature Form	Yes	Yes	Yes	Yes	Yes
Pricing Page	Yes	Yes	Yes	Yes	Yes
Addendum Acknowledgement	Yes	Yes	Yes	Yes	Yes
Local Vendor Form (if Applicable)	N/A	Yes	Yes	N/A	Yes
City of Chalreston Purchasing Affidavit	Yes	Yes	Yes	Yes	Yes
Certificate of Insurance	No	Yes	No	Yes	Yes
Grand Total	\$ 1,122,503.88	\$ 806,450.36	\$ 817,998.65	\$ 827,940.02	\$ 779,427.00
	Disqualified		Disqualified	Disqualified	Disqualified

<p>Notes*</p>	<p>Vendor did not provide pricing for all mandatory requirements. Vendor did not use revised pricing page, submitted their own version. Did submit Addendum Acknowledgement Form.</p>	<p>Only responsible vendor meeting all specifications.</p>	<p>Vehicles are currently black and would have silver wraps. Vendor did not use the revised Pricing Page that was provided in Addendum 1, but did submit Addendum Acknowledgement Form. Vendor did not submit pricing for all mandatories. Pricing Page not totaled correctly.</p>	<p>Vendor Added a Labor Charge to the Pricing Page that was not in the original. Vendor did not provide pricing for the Radios as requested on the pricing page. Vendor provided their own pricing spreadsheet and did not use the Pricing Page provided in the Bid Packet. Bid Sheet did not match total.</p>	<p>Vendor provided alternate products that do not meet the City's requirements. Vendor did not submit detailed product information explaining deviations from required products.</p>
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