

CHARLESTON CITY COUNCIL

Regular Meeting

November 17, 2025

at 7:00 PM



THIS MEETING WILL TAKE PLACE IN PERSON AND CAN BE VIEWED LIVE VIA

<https://charlestonwv.civicclerk.com/web/home.aspx>

Council Chambers, Third Floor
City Hall, 501 Virginia St. E.
Charleston, WV

AGENDA

CALL TO ORDER BY THE MAYOR

INVOCATION AND PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC SPEAKERS AND CLAIMS

1. **INTERESTED PUBLIC SPEAKERS MUST REGISTER AT THE CLERK'S HALLWAY TABLE IN PERSON NO EARLIER THAN 15 MINUTES BEFORE THE MEETING STARTS. FIVE (5) SPEAKERS WILL BE PERMITTED (RULE NO. 22 (B)).**
2. Claims 11-17-2025

PROCLAMATIONS

1. 11-17-2025

COMMUNICATIONS

1. 11-17-2025

REPORTS OF STANDING COMMITTEES

FINANCE

1. Resolution No. 25-112 - Authorizing the Mayor or City Manager to contract with Amwins Group Benefits, LLC for medical and prescription drug coverage for the Medicare eligible retiree health plan.
2. Resolution No. 25-113 - Authorizing the Mayor or City Manager to purchase a total of twelve

model year 2025 Ford Interceptors for the Charleston Police Department pursuant to a competitive bid process.

3. Resolution No. 25-114 - Authorizing the Mayor or City Manager to enter into an agreement with Advizex for the purchase of firewall and edge routers for Information Systems.

REPORTS OF OFFICERS

1. 11-17-2025

NEW BILLS

1. 11-17-2025

UNFINISHED BUSINESS AND/OR MISCELLANEOUS BUSINESS

REMARKS BY MEMBERS

ROLL CALL

ADJOURNMENT

THE NEXT REGULAR MEETING OF COUNCIL WILL BE DECEMBER 1, 2025 AT 7:00 PM.

***Meetings may be recorded and broadcast via internet <https://charlestonwv.civicclerk.com>**

Resolution No. 25-112

Introduced in Council:

Adopted by Council:

November 17, 2025

Introduced by:

Referred to:

Joseph Jenkins

Finance

1 Resolution No. 25-112 - Authorizing the Mayor or City Manager to contract with Amwins Group
2 Benefits, LLC for medical and prescription drug coverage for the Medicare eligible retiree health
3 plan at a set cost per member per month described in the attached exhibit as Alternative
4 Medical Plan 5 for the plan year starting January 1, 2026.

5
6 Be it Resolved by the Council of the City of Charleston, West Virginia:

7
8 That the Mayor or City Manager is authorized to contract with Amwins Group Benefits, LLC for
9 medical and prescription drug coverage for the Medicare eligible retiree health plan at a set
10 cost per member per month described in the attached exhibit as Alternative Medical Plan 5 for
11 the plan year starting January 1, 2026.



Bring on the Future

2026 Renewal Summary:
City of Charleston and
Charleston Sanitary Board

PRESENTED BY:

Jim Ball
Amwins Group Benefits, LLC
Vice President, Sales
T: 704-749-2707
jim.ball@amwins.com

City of Charleston/Charleston Sanitary Board 2026 Retiree Medical & Rx Plan Renewal

Renewal Summary

We are pleased to provide the 2026 Group Retiree Medical and Prescription Drug Program Renewal for the City of Charleston/Charleston Sanitary Board. Other than the annual Medicare deductible and co-insurance adjustments for Parts A, B, and D, the plan designs will remain unchanged for 2026. In addition to the current offering below we have also included alternative medical insurance plans for you to consider. Please review the program details enclosed in this summary.

As always, Amwins Group Benefits will continue to provide our extensive administrative services including:

Eligibility Management	Program Administration
Annual and Monthly Enrollments	List Billing
Retiree Communications	Retiree Specialty Contact Center
Customer Service	Ongoing Retiree Advocacy and Support

Medical Plan

Underwritten by: The Hartford Life and Accident Insurance Company

Effective January 1, 2026 – December 31, 2026

Plan	2025	2026	% Increase	# of Lives
Post 65	\$190.05	\$275.57	45.00%	541
Pre 65 Medicare Eligible	\$241.50	\$350.18	45.00%	23

Prescription Drug Plan

Underwritten by: Express Scripts Medicare

Effective January 1, 2026 – December 31, 2026

Plan	2025	2026	% Increase	# of Lives
Custom 4 Tier	\$130.50	\$137.80	5.59%	564

Overall Combined Program

Plan	2025	2026	% Increase	# of Lives
Post 65 w/ Rx	\$320.55	\$413.37	28.96%	541
Pre 65 Medicare Eligible w/ Rx	\$372.00	\$487.98	31.18%	23

Amounts are inclusive of all services performed by Amwins Group Benefits, insurance premiums and non-insurance costs. Administration services are provided by Amwins Group Benefits, LLC, a division of Amwins Group, Inc.

City of Charleston/Charleston Sanitary Board 2026 Retiree Medical & Rx Plan Renewal

Retiree Program Plan Designs

Medical Plan

Underwritten by: The Hartford Life and Accident Insurance Company

Effective January 1, 2026 – December 31, 2026

	Pre-65 Medicare Eligible	Post-65
Deductible *	Part B Deductible	Part B Deductible
Coinsurance	20%	20%
Total OOP Max **	\$300	\$300
Lifetime Benefit Max	Unlimited	Unlimited

* Part B Deductible for 2026 has not been released yet (2025: \$257)

** Includes Calendar Year Deductible

Prescription Drug Plan

Underwritten by: Express Scripts Medicare

Effective January 1, 2026 – December 31, 2026

2026	Custom 4 Tier (30 Day Retail)	Custom 4 Tier (90 Day/Mail Order)
Calendar Year Deductible	\$50	
Tier 1: Generic	\$5 + 20%	\$10 + 20%
Tier 2: Preferred Brand	25% - \$20 minimum, \$95 maximum	22.5% - \$40 minimum, \$285 maximum
Tier 3: Non-Preferred Brand	25% - \$35 minimum, \$100 maximum	24% - \$70 minimum, \$300 maximum
Tier 4: Specialty	20% - \$100 maximum	20% - \$100 maximum
Catastrophic Coverage	\$0 Copays	
Out-of-Pocket Maximum: \$2,100	\$0 Copays	



City of Charleston/Charleston Sanitary Board 2026 Retiree Medical & Rx Plan Renewal

Alternative Plan Options

Amwins is pleased to present alternative retiree medical plan options, underwritten by The Hartford Life and Accident Insurance Company, Transamerica Life Insurance Company, and United American Insurance Company. These plans offer coverage comparable to your current plan. Please review the plan summaries below for key details.

Retiree Medical Insurance Plan

Underwritten by: The Hartford Life and Accident Insurance Company / Transamerica Life Insurance Company / United American Insurance Company

Effective January 1, 2026 – December 31, 2026

	2025 (Hartford)	2026 (New Carrier / Plan)	% Change	# of Lives
Alt. Medical Plan 1 <i>The Hartford</i>	\$190.05	\$226.70	19.28%	541
Alt. Medical Plan 2 <i>Transamerica*</i>	Post-65: \$190.05 Pre-65: \$241.50	\$237.00	Post-65: 24.70% Pre-65: (1.86%)	564
Alt. Medical Plan 3 <i>Transamerica*</i>	Post-65: \$190.05 Pre-65: \$241.50	\$207.00	Post-65: 8.92% Pre-65: (14.29%)	564
Alt. Medical Plan 4 <i>United American</i>	Post-65: \$190.05 Pre-65: \$241.50	\$218.00	Post-65: 14.71% Pre-65: (9.73%)	564
Alt. Medical Plan 5 <i>United American</i>	Post-65: \$190.05 Pre-65: \$241.50	\$198.00	Post-65: 4.18% Pre-65: (18.01%)	564

*Residents of FL will be issued standard Plan G with age-banded rates.

Alternative Retiree Program Plan Designs

Alternative Retiree Medical Insurance Plan

Underwritten by: The Hartford Life and Accident Insurance Company / Transamerica Life Insurance Company / United American Insurance Company

Effective January 1, 2026 – December 31, 2026

	Alt. Med. 1	Alt. Med. 2	Alt. Med. 3	Alt. Med. 4	Alt. Med. 5
Deductible *	Part B Deductible	Part B Deductible	Part B Deductible	Part B Deductible	Part B Deductible
Coinsurance	20% to \$300, then 10% to OOP Max	20%	20%	20%	20%
Total OOP Max **	\$1,000	\$300	\$500	\$300	\$500
Lifetime Benefit Max	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited

* Part B Deductible for 2026 has not yet been released (2025: \$257)

** Includes Calendar Year Deductible



City of Charleston/Charleston Sanitary Board 2026 Retiree Medical & Rx Plan Renewal

Group Retiree Program Renewal Acceptance 2026

Please review and confirm the 2026 subsidy and billing summary. Please return the signed electronic copy to holly.danca@amwins.com

Subsidy

	2025	2026
All Members	Handled by Client	Handled by Client

Billing Mode

	2025 Billing Mode	2026 Billing Mode
All Members	List Bill	List Bill

Please Confirm 2026 Medical Plan(s)

2026 Selection		
	<input type="checkbox"/> Keep current Medical Plans (Post-65 and Pre-65 Disabled)	<input type="checkbox"/> Alt. Medical Plan 1 <input type="checkbox"/> Alt. Medical Plan 2 <input type="checkbox"/> Alt. Medical Plan 3 <input type="checkbox"/> Alt. Medical Plan 4 <input type="checkbox"/> Alt. Medical Plan 5

Please be advised, we have reviewed the proposed plans, rates, subsidy levels, and billing modes and communications. We authorize Amwins to mail these renewal communications to our retirees, advising them of the 2026 changes.

Print Name Print Title

Signature Date

Dear City of Charleston, WV,

Medco Containment Life Insurance Company and Medco Containment Insurance Company of New York (hereinafter referred to as "Express Scripts Medicare") is pleased to continue offering the Medicare Part D Employer Group Waiver Plan (EGWP) for 2026 as described in this renewal notice and in accordance with the terms and conditions of your current Express Scripts Medicare Agreement (hereinafter "Agreement").¹ Please review the renewal notice and reach out to Amwins Group Benefits, LLC to review any further plan design changes by October 15th, 2025. If there are no changes then your benefit, premium, and appropriate EGWP Enrollee communications will renew at the below specifications effective January 1, 2026 and run through December 31, 2026.

If you choose not to renew your EGWP benefit for the 2026 plan year, Express Scripts Medicare must be notified of your intentions to terminate in accordance with the timeframe required within the Express Scripts Medicare agreement. Mid-year terminations are not permitted.

EGWP Benefit Design2: BXM42071

Pharmacy		Retail	Retail Maintenance Drug Program (MDP)		Express Scripts Home Delivery
Day Supply		Up to 31 Day Supply	32-60 Day Supply	61 to 90 Day Supply	1-31 Day Supply (Mirrors Retail Cost Share) 32-90 Day Supply (Home Delivery Cost Share)
Network: National Medicare Performance Network		Standard	Standard	Standard	Home Delivery
Initial Coverage Period Member Cost Share	Generic*	\$5 + 20%	\$10 + 20%	\$10 + 20%	\$10 + 20%
	Preferred Brand	25% Min \$20 Max \$95	22.5% Min \$40 Max \$285	22.5% Min \$40 Max \$285	22.5% Min \$40 Max \$285
	Non-Preferred Drugs	25% Min \$35 Max \$100	24% Min \$70 Max \$300	24% Min \$70 Max \$300	24% Min \$70 Max \$300
	Specialty	20% Max \$100	20% Max \$100	20% Max \$100	20% Max \$100
Deductible		\$50 (Part D eligible drugs and Non Part D drugs contribute, Retail & Mail)			
Member True Out of Pocket (TrOOP)		\$2,100			
Catastrophic Coverage		Member cost share post TrOOP is \$0			
Formulary		Medicare Premier Access Open			
Non Part D Drugs ⁴		Covered; Non-Part D Covered Including All Lifestyles (ED-DL100080+QLL, Cosmetic-DL 100071, WL-DL100133+PA)			
Part B and ESRD Drugs ⁴		Not Covered			
Generic Definition		As defined by Express Scripts, Non-preferred Generics will be subject to the appropriate Generic Tier copay (excluding Specialty Tier Generics, when applicable).			
Utilization Management Program		All PA, QLL & ST (Part D and applicable Non Part D/Part B), CMS Required, and High Risk edits			
Compound Management Solution		Compound Management Solution in place to mitigate compound drug abuse by means of inclusion and exclusion list			
Federal Poverty Limits		Standard Federal Poverty Limit (FPL) guidelines apply			
Other ⁵		Member cost share is capped at \$35 for a one-month supply of each insulin covered by the plan and member cost share is \$0 for Part D vaccines covered by the plan as required by CMS.			
Additional Benefits		0			

¹Please note that most specialty medications can only be dispensed up to a 31 day supply, or up to a 30 day supply if they are found on the Carelogic drug list (132368); Additionally, only medications in a limited number of drug categories can be dispensed in less than a 35 day supply from Home Delivery including but not limited to diabetic supplies, state and federally controlled drugs, and a limited number of other medications.; mail order pharmacy may update the list at their discretion; copays mirror Retail or Home Delivery unless state regulations apply. This plan participates in the Voluntary Generics Policy. Standard Federal Poverty Limit (FPL) guidelines apply.

This group Medicare Part D plan has additional benefits to enhance the Medicare Part D coverage, in accordance with the Centers for Medicare and Medicaid Services (CMS). Per CMS regulations, the benefit enhancements are considered other health benefits and may require filing with and approval by the state Department of Insurance. Express Scripts Medicare may offer this product or may offer this product in conjunction with a supplemental insurance company.⁶ The total premium amount consists of two distinct components as outlined below.

2026

Employer Group Waiver Plan Premium PMPM	\$113.72
Enhanced Insurance Premium PMPM	\$24.08
Total Member Premium Per Member Per Month (PMPM)^{7 8}	\$137.80

¹The information in this renewal notice is subject to the Confidentiality provision in the Medicare Part D Employer/Union-Only Sponsored Group Waiver Plan Prescription Drug Policy.

²Required improvements to the plan designs will be incorporated as mandated by CMS.

⁴Some states require coverage for certain Non-Part D, Part B, and ESRD drugs. Above Program descriptions are available upon request.

⁵If an applicable state requirement has a lower member cost share cap for insulin that is deemed applicable to the supplemental product, the state requirement will apply.

⁶Express Scripts Medicare may offer this product or may offer this product in conjunction with one of the following supplemental insurance companies based on your plan's situs state: Companion Life Insurance Company, Companion Life Insurance Company of California, Niagara Life and Health Insurance Company or Pan-American Insurance Company.

⁷Express Scripts Medicare will comply with applicable state Department of Insurance requirements that are available upon request for the provision of a supplemental product to the Part D plan. If any government action, change in federal or state law or regulation, change in the interpretation of any law or regulation, or any action by a pharmaceutical manufacturer has an adverse effect on the pricing terms outlined in this renewal herein or if the above options are modified or the offering of proposed options are modified without express consent of Express Scripts, then Express Scripts Medicare will have the right, upon notice, to modify these pricing terms. The parties agree that these pricing terms are subject to the Pricing Assumptions

⁸Express Scripts Medicare reserves the right to re-evaluate the proposed renewal in the event of a significant membership (504 lives) reduction to the extent that it materially changes the average member morbidity enrolled within the plan."

Unless otherwise notified, the terms and conditions of this renewal notice are binding, accepted, and agreed to by the Plan and are hereby incorporated into your Agreement. In the event that your organization has not accepted these terms and conditions or otherwise notified Express Scripts Medicare in writing in accordance with our Agreement by the timeframe required within our Agreement, you shall be deemed to have accepted and agreed to the terms and conditions herein.

Print Name

Signature

If you have any questions, please contact Amwins Group Benefits, LLC at 401-734-5980.

Sincerely,

Amwins Group Benefits, LLC

50 Whitecap Drive
 North Kingston, RI 02852
 401-734-5980

FY 2026 Projected Cost – City Only

Revised Projection Scenarios – Alt. Medical Plan 4 & 5

	<i>July 2023 - June 2024</i>	<i>July 2024 - June 2025</i>		<i>July 2025 - June 2026</i>			
	<i>(Jul 23-Jun 24)</i>	<i>(Jul 24-Dec 24)</i>	<i>(Jan 25-Jun 25)</i>	<i>Projected (Jul 25-Dec 25)</i>	<i>Initial Proj (Jan 26-Jun 26)</i>	<i>Alt. Plan 4 Revised Proj (Jan 26-Jun 26) United American - \$300 Ded</i>	<i>Alt. Plan 5 Revised Proj (Jan 26-Jun 26) United American - \$500 Ded</i>
Enrolled Post 65 Members	493	493	493	493	493	541	541
Hartford Monthly Rate * / United American **	\$181.00	\$181.00	\$190.05	\$190.05	\$199.55	\$218.00	\$198.00
Enrolled Pre 65 Medicare Eligible Members	19	19	19	19	19	23	23
Hartford Monthly Rate * / United American **	\$230.00	\$230.00	\$241.50	\$241.50	\$253.58	\$218.00	\$198.00
ESI Rx Monthly Rate for Pre 65 and Post 65 Members***	<u>\$130.50</u>	<u>\$130.50</u>	<u>\$130.50</u>	<u>\$130.50</u>	<u>\$130.50</u>	<u>\$137.80</u>	<u>\$137.80</u>
Total Post 65 Rate	\$311.50	\$311.50	\$320.55	\$320.55	\$330.05	\$355.80	\$335.80
Total Pre 65 Medicare Eligible Rate	\$360.50	\$360.50	\$372.00	\$372.00	\$384.08	\$355.80	\$335.80
Total Projected Cost	\$1,925,028	\$962,514	\$990,595	\$990,595	\$1,020,080	\$1,204,027	\$1,136,347
Total Projected Annual Cost	\$1,925,028	\$1,953,109		\$2,010,675		\$2,194,622	\$2,126,942

1%

3%

12%

9%

* Initial projection assumed rate increase of 5% effective 1/1/2026

** Revised projections assumes the medical carrier will be United American effective 1/1/2026

*** ESI had the option of exercising an increase of up to 3% effective 1/1/2024 and 1/1/2025 which they declined. Additionally, it was expected that no rate increase would apply for the period of 1/1/2026 through 12/31/2026, absent any legislative changes or actions by a pharmaceutical manufacturer causing an adverse effect on the pricing terms outlined in the prior renewal. Recent changes introduced by the Inflation Reduction Act (IRA) are being cited as the reason for the rate increase effective 1/1/2026. While designed to lower drug costs for Medicare beneficiaries, these changes fundamentally shift financial responsibility for prescription drugs to private plan sponsors and drug manufacturers which has resulted in higher costs for Medicare Part D plans.

Resolution No. 25-113

Introduced in Council:

Adopted by Council:

November 17, 2025

Introduced by:

Referred to:

Joseph Jenkins

Finance

1 Resolution No. 25-113 – Authorizing the Mayor or City Manager to purchase a total of twelve
2 model year 2026 Ford Interceptors from Thornhill Group, Inc. for the Charleston Police
3 Department at a total price of \$806,450.36, where the price also includes the purchase and
4 installation of all equipment necessary to upfit the vehicles for CPD use, all pursuant to a
5 competitive bid process.

6

7 Be it Resolved by the Council of the City of Charleston, West Virginia:

8

9 That the Mayor or City Manager is authorized to purchase a total of twelve model year 2026
10 Ford Interceptors from Thornhill Group, Inc. for the Charleston Police Department at a total
11 price of \$806,450.36, where the price also includes the purchase and installation of all
12 equipment necessary to upfit the vehicles for CPD use, all pursuant to a competitive bid
13 process.

14

2026-04 CPD Fleet Interceptors with Emergency Light Package					
	UpFit VA, LLC	Thornhill Group Inc	Generations Ford	Adamson Industries Corp	Stephens Auto Center
Mandatory Requirement					
3.1 Twelve (12) 2026 Ford Interceptor Police Package Vehicle	\$ 845,592.00	\$ 574,356.00	\$ 572,340.00	\$ 546,000.00	\$ 542,160.00
3.1.1 Vehicles must be silver, grey in color	\$ -	INCL	\$ 44,506.65		INCL
3.1.2 Vehicle Interior must be Police Grade Cloth in the front with Vinyl Rear Seats	\$ -	INCL			INCL
3.1.3 Vehicles must have Model/Engine: 3.3L V6 Engine Direct Injection FFV AWD	\$ -	INCL			INCL
3.1.4 Vehicles must have Transmission: 10 speed Auto Transmission	\$ -	INCL			INCL
3.1.5 Vehicles must come equipped with the standard Ford Manufacturer package	\$ -	INCL			INCL
3.1.5.1 Spot Lamp: Driver Side LED	\$ -	INCL			INCL
3.1.5.2 Rear Door/Window Inoperable	\$ -	INCL			INCL
3.1.5.3 Deflector Plate	\$ -	INCL			INCL
3.1.5.4 Front License Plate Bracket	\$ -	INCL			INCL
3.1.6 All vehicles must have the approved Charleston Police decals as shown in the attachment labeled "Police Vehicle Decal"					
3.1.6.1 Large Charleston Police decals must be located on each side of the vehicle	\$ 3,000.00	\$ 9,834.00	\$ 9,600.00	\$ 19,425.00	\$ 9,600.00
3.1.6.2 A three- or four-digit number must be placed on the rear of the vehicle with the word "POLICE" on the opposite side	\$ 600.00	INCL	\$ 1,200.00	\$ 8,973.62	\$ 1,200.00
3.1.7 All vehicles must include a nFORCE Interior LED 6 mod rear interior light bar located in the rear windshield (Part# ENFWB01NS7)	\$ 18,000.00	\$ 7,320.00	\$ 12,300.00	\$ 795.00	\$ 12,300.00
3.1.8 Each vehicle must be equipped with a FuelMaster fuel ring to properly function with the existing City equipment	\$ 2,100.00	\$ 5,904.00	\$ 6,000.00	\$ -	\$ 6,000.00
3.1.9 Vehicles must include manufacturess' warranty and an Extended Service Plan (5 years or 100,000-mike bumper0to-bumper) warranty	\$ -	\$ 24,660.00		\$ -	\$ 34,632.00
3.2 Emergency Equipment: Each Ford Interceptor Vehicle must be delivered with Emergency Equipment Installed and operable. Each Vehicle must include the following:					
3.2.1 SoundOff Signal NFUSE LED Lightbar w/15' LIN DSC Technology	\$ -	\$ 19,908.00	\$ 19,920.00	\$ 24,416.27	\$ 19,920.00

3.2.1.1 54"/137cm 9-32 VOLT NFUSE LED Lightbar w/15' LIN DSC Technology	\$ -	INCL	\$ 4,725.00	INCL	INCL
3.2.1.2 Domes - No Hardcoat	\$ -	INCL		INCL	INCL
3.2.1.3 Mount - Standard Fixed Height Mount (PNFLBK08)	\$ 1,476.00	INCL		\$ 851.01	INCL
3.2.1.4 Hook - PNFLBF44	\$ 1,968.00	INCL		\$ 1,134.68	INCL
3.2.1.5 Accessories PNFLBSPLT1, Auto Dim	\$ 468.00	INCL		\$ 269.83	INCL
3.2.2 Two (2) SoundOff Signal 100J Series Composite Speakers per Vehicle	\$ 11,160.00	\$ 4,536.00	\$ 3,720.00	\$ 6,936.05	\$ 3,720.00
3.2.3 Two (2) SoundOff Signal 100 Series Speaker Bracket Kit (01) per vehicle (Part# ETSSVBK01)	\$ 1,560.00	\$ 744.00	\$ -	\$ 1,124.30	INCL
3.2.4 Two (2) SoundOff Signal Twist in undercover 2 collar kit per vehicle (Part # PLUCTCL 1)	\$ 168.00	\$ 96.00	\$ 240.00	\$ 121.08	\$ 240.00
3.2.5 Two (2) SoundOff Signal INTER SM W/BLK HOUS 9-32V (B/W) per vehicle (Part# ENT3B32E)	\$ 9,168.00	\$ 4,320.00	\$ 4,104.00	\$ 6,607.41	\$ 4,104.00
3.2.6 One (1) SoundOff Signal MPOWER 3/4 UNDER MIRROR DRV Bracket per vehicle (Part# PMP2BKUMB8-D)	\$ 636.00	\$ 300.00	\$ 144.00	\$ 366.69	\$ 144.00
3.2.7 One (1) SoundOff Signal MPOWER 3/4 UNDER MIRROR PSG Bracket per vehicle (Part # PMP2BKUMB8-P)	\$ 636.00	\$ 300.00	\$ 144.00	\$ 366.69	\$ 144.00
3.2.8 One (1) SoundOff Signal Blueprint Remote Node HNS KIT-10' p[er vehicle (Part # ENGHK06)	\$ 4,596.00	\$ 1,068.00	\$ -	\$ 1,300.73	INCL
3.2.9 Two (2) SoundOff Signal INTERSECTOR SM W/BLK HOUSE (BRW) per vehicle (Part # ENT3B3RBW)	\$ 9,168.00	\$ 4,320.00	\$ 3,120.00	\$ 6,607.41	\$ 3,120.00
3.2.10 Two (2) SoundOff Signal INTERSECTOR DECK/GRILLE Bracket Kit per vehicle (Part# PK0123ITU202ND)	\$ 744.00	\$ 360.00	\$ -	\$ 536.20	INCL
3.2.11 One (1) Setina 12VS CARGO PARTITION EXPANDED METAL per vehicle (Part# PK0123ITU202ND)	\$ 7,908.00	\$ 5,175.00	\$ 4,725.00	\$ 4,411.24	\$ 4,725.00
3.2.12 One (1) Tessco VHF ANTENNA/COAX/CONNECTOR per vehicle (Part# 80763)	\$ 1,145.28	\$ 984.00	\$ 1,284.00	\$ 1,037.40	\$ 1,284.00
3.2.13 One (1) Tessco VHF ANTENNA/COAX/CONNECTOR per vehicle (Part# 35951)	\$ 170.16	\$ 780.00	\$ 468.00	\$ 191.10	\$ 468.00
3.2.14 One (1) Havis Bundle per vehicle (includes the following)		\$ 16,827.00	\$ -		
3.2.14.1 CONSOLE Part # C-VS-1012-INUT-H	\$ 8,112.00	INCL	\$ 6,084.00	\$ 5,475.60	\$ 6,084.00
3.2.14.2 CUPHOLDER Part # CUP2-1001	\$ 840.00	INCL	\$ 636.00	\$ 567.00	\$ 636.00
3.2.14.3 ACCESSORY POCKET Part# C-AP-O325	\$ 636.00	INCL	\$ 480.00	\$ 429.30	\$ 480.00
3.2.14.4 ARMREST Part# C-ARM-103	\$ 2,580.00	INCL	\$ 1,932.00	\$ 1,741.50	\$ 1,932.00
3.2.14.5 MIC CLIP BRACKETS Part# C-MCB	\$ 240.00	INCL	\$ 180.00	\$ 162.00	\$ 180.00
VENDOR ADDED TO SPECS 3.2.14.6 Clips	\$ 204.00	N/A		N/A	N/A
3.2.15 All vehicles must be equipped with the following mounts:					
3.2.15.1 HAVIS UT-1003	\$ 4,200.00	INCL	\$ -	\$ 2,835.00	\$ 3,156.00

3.2.15.2 HAVIS C-MD-119 Swivel	\$ 4,548.00	INCL	\$ 3,156.00	\$ 3,069.90	\$ 3,408.00
3.2.16 One (1) Go Industries Push Bumper per vehicle (Part# 40023)	\$ 6,540.00	\$ 8,220.00	\$ 5,940.00	\$ 6,762.75	\$ 5,940.00
3.2.17 One (1) SoundOff Signal WHITE/RED ALL LED DOMELIGHT-UNIVERSAL per vehicle (Part# ECVDMTLA00)	\$ 1,728.00	\$ 816.00	\$ -	\$ 996.30	INCL
3.2.18 One (1) SoundOff Signal Blueprint 0410 50AMP Node W/MAG SW per vehicle (Part# ENGND04102)	\$ 4,596.00	\$ 2,172.00	\$ 2,052.00	\$ 1,335.32	\$ 2,052.00
3.2.19 One (1) SoundOff Signal Ford Utility Plug In Taillight FLSH per vehicle (Part# ETTFFUT-16)	\$ 2,340.00	\$ 1,104.00	\$ 1,200.00	\$ 1,349.16	\$ 1,200.00
3.2.20 Two (2) SoundOff Signal N-Force SGL D/G 12LED SAE BLK (BLU) per vehicle (Part# ENFSGS3B)	\$ 6,552.00	\$ 3,096.00	\$ 2,208.00	\$ 4,722.05	\$ 2,208.00
3.2.21 Two (2) SoundOff Signal LED 10-30V UC 2 Insert 10' (BW) per vehicle (Part# ELUC3H010E)	\$ 4,104.00	\$ 1,944.00	\$ 1,848.00	\$ 2,957.77	\$ 1,848.00
3.2.22 Two (2) SoundOff Signal MPOWER 4' STUD MNT SAE 12 LED (B/W) per vehicle (Part# EMPS2STS4E)	\$ 6,048.00	\$ 2,856.00	\$ 2,568.00	\$ 4,358.81	\$ 2,568.00
3.2.23 Two (2) SoundOff MPOWER 3' STUD MNT SAE 8 LED (B/W) per vehicle (Part# EMPS1STS3E)	\$ 5,424.00	\$ 2,568.00	\$ 2,016.00	\$ 3,909.09	\$ 2,016.00
3.2.24 One (1) SoundOff Signal Blueprint SYNCV Module W/Antenna per vehicle (Part# ENGSYMD01)	\$ 6,216.00	\$ 2,928.00	\$ 2,592.00	\$ 3,583.91	\$ 2,592.00
3.2.25 One (1) SoundOff Signal Blueprint LINK MICRO KIT (008) per vehicle (Part# ENGLMK013)	\$ 7,932.00	\$ 4,236.00	\$ -	\$ 5,189.06	INCL
3.2.26 One (1) SoundOff Signal Blueprint 500 Siren Remote BTN 200W per vehicle (Part# ENGSA5200RSP)	\$ 23,208.00	\$ 10,908.00	\$ 10,884.00	\$ 13,380.86	\$ 10,884.00
3.2.27 Two (2) Magnetic Mic Holder per vehicle	\$ 958.80	\$ 1,176.00	\$ 936.00	\$ 900.00	\$ 936.00
3.2.28 One (1) Dual Weapons Mount / w Dual universal XL / handcuff Key per vehicle	\$ 6,689.76	\$ 6,420.00	\$ 11,112.00	\$ 5,613.90	\$ 11,112.00
3.2.29 One (1) T-Rail Free Standing Mount per vehicle	\$ 3,300.00	\$ 2,214.00	\$ -	\$ 1,934.55	INCL
3.2.30 Vendor shall supply all wiring, connectors and incidental materials required for installation of all equipment	\$ 2,880.00	\$ 3,000.00	\$ 1,800.00	\$ 4,800.00	\$ 1,800.00
3.2.31 All SoundOff Emergency Equipment must come with a standard warranty of either 5 or 3 years	\$ -	INCL	\$ -		INCL
3.2.32 All Installation of SoundOff Equipment must be guaranteed with a warranty of 5 years	\$ -	\$ 34,200.00	\$ 36,000.00		\$ 36,000.00
3.3 In-Car Radioi Equipment: Each Vehicle must be equipped with the following:					
3.3.1 JVC-NX5800K2 Next Edge Mobile (UHF2)	\$ 14,399.88	\$ 10,924.20	\$ 11,700.00	\$ -	\$ 11,700.00
3.3.2 Kenwood Nexedge UHF (380-470 MHz) 45 Watts NXDN	\$ 10,740.00	INCL	INCL	\$ -	INCL
3.3.3 Conventional/Type C	\$ -	INCL	INCL	\$ -	INCL
3.3.4 (Gen1/Gen2) Trunking	\$ -	\$ 1,710.72	\$ 2,136.00	\$ -	\$ 2,136.00
3.3.5 SIRN Radio	\$ -	INCL	INCL	\$ -	INCL

3.3.6 Radios must be equipped with Linked Layer Authentication	\$ -	\$ 4,200.00	\$ 3,512.00	\$ -	\$ 3,312.00
3.4 Required License/Trunking/Data Packet for UHF Radios:					
3.4.1 JVC-KWD-5100CV P-25 Conventional LIC	\$ 7,452.00	\$ 2,682.72	\$ 3,072.00	\$ -	\$ 3,072.00
3.4.2 JVC-KWD-5101TR P-25 Phas 1 Trunking	\$ 6,732.00	\$ 2,388.00	\$ 2,772.00	\$ -	\$ 2,772.00
3.4.3 JVC-KWD-5106DT (OTAP) - Kenwood P25 Packet Date	\$ -	\$ 1,296.00	\$ 960.00	\$ -	\$ 960.00
3.5 Required In-Car VHF Radio:					\$ 4,932.00
3.5.1 JVC-NX-1700HAVK	\$ 7,500.00	\$ 4,605.72	\$ 4,932.00	\$ -	INCL
3.5.2 JVC-NX-1700 Analog VHF	\$ 6,600.00	INCL	INCL	\$ -	INCL
3.5.3 260 Channel Mobile 136-174 MHz	\$ -	INCL	INCL	\$ -	INCL
3.5.4 50W	\$ -	INCL	INCL	\$ -	INCL
3.5.5 VHF Radio	\$ -	INCL	INCL	\$ -	INCL
RADIOS (Added by Vendor) Not in Bid Packet	N/A	N/A	N/A	\$ 14,685.00	N/A
	N/A	N/A	N/A	\$ 7,725.00	N/A
	N/A	N/A	N/A	\$ 6,975.00	N/A
	N/A	N/A	N/A	\$ 2,475.00	N/A
	N/A	N/A	N/A	\$ 6,634.50	N/A
	N/A	N/A	N/A	\$ 6,225.00	N/A
	N/A	N/A	N/A	\$ 2,325.00	N/A
3.6 Three (3) of the vehicles must be equipped with the following:					
3.6.1 12VS Cargo Partition W/PTO Replacement Seating	\$ 21,540.00	\$ 4,461.00	\$ 5,775.00	\$ 3,902.48	\$ 5,775.00
3.6.2 Three (3) Pairs of Window Barriers (Six Total)	\$ 5,400.00	\$ 837.00	\$ 975.00	\$ 734.10	\$ 975.00
3.6.3 Three (3) Prisoner Partitions (Part# PK1125ITU20TM)	\$ -	\$ 2,805.00	\$ -	\$ 2,384.78	\$ 3,000.00
5. Delivery: If Vendor's location is more than 50 miles from the City, the Vendor must deliver the contract items to Charleston Police Department	\$ 12,000.00	\$ 890.00		\$ 9,457.50	\$ -
*Labor (added by Vendor) Not Requested in Specs	N/A	N/A	N/A	\$ 56,871.12	N/A
Vendor Protest Acknowledgement	Yes	Yes	Yes	Yes	Yes
Contact and Signature Form	Yes	Yes	Yes	Yes	Yes
Pricing Page	Yes	Yes	Yes	Yes	Yes
Addendum Acknowledgement	Yes	Yes	Yes	Yes	Yes
Local Vendor Form (if Applicable)	N/A	Yes	Yes	N/A	Yes
City of Charleston Purchasing Affidavit	Yes	Yes	Yes	Yes	Yes
Certificate of Insurance	No	Yes	No	Yes	Yes
Grand Total	\$ 1,122,503.88	\$ 806,450.36	\$ 817,998.65	\$ 827,940.02	\$ 779,427.00
	Disqualified		Disqualified	Disqualified	Disqualified

<p>Notes*</p>	<p>Vendor did not provide pricing for all mandatory requirements. Vendor did not use revised pricing page, submitted their own version. Did submit Addendum Acknowledgement Form.</p>	<p>Only responsible vendor meeting all specifications.</p>	<p>Vehicles are currently black and would have silver wraps. Vendor did not use the revised Pricing Page that was provided in Addendum 1, but did submit Addendum Acknowledgement Form. Vendor did not submit pricing for all mandatories. Pricing Page not totaled correctly.</p>	<p>Vendor Added a Labor Charge to the Pricing Page that was not in the original. Vendor did not provide pricing for the Radios as requested on the pricing page. Vendor provided their own pricing spreadsheet and did not use the Pricing Page provided in the Bid Packet. Bid Sheet did not match total.</p>	<p>Vendor provided alternate products that do not meet the City's requirements. Vendor did not submit detailed product information explaining deviations from required products.</p>
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2026-04 CPD Fleet Interceptors with Emergency Light Package				
Business	Opened at	Bid Total		NOTES
UpFit VA, LLC	10/23/2025 2:00pm	\$1,122,503.88	Disqualified	Vendor did not provide pricing for all mandatory requirements, Vendor did not use revised pricing page, submitted their own version. Did submit Addendum Acknowledgement Form.
Thornhill Group Inc	10/23/2025 2:00pm	\$806,450.36	RECOMMENDED	Only responsible vendor meeting specifications.
Generations Ford	10/23/2025 2:00pm	\$817,998.65	Disqualified	Vehicles are currently black and would have silver wraps. Vendor did not use the revised Pricing Page that was provided in Addendum 1, but did submit Addendum Acknowledgement Form. Vendor did not submit pricing for all mandatories. Pricing Page not totaled correctly.
Adamson Industries Corp	10/23/2025 2:00pm	\$827,939.02	Disqualified	Vendor Added a Labor Charge to the Pricing Page that was not in the original. Vendor did not provide pricing for the Radios as requested on the pricing page. Vendor provided their own pricing spreadsheet and did not use the Pricing Page provided in the Addendum. Bid Sheet did not match total.
Stephens Auto Center	10/23/2025 2:00pm	\$779,427.00	Disqualified	Vendor provided alternate products that do not meet the City's requirements. Vendor did not submit detailed product information explaining deviations from required products.

City of Charleston West Virginia

City Treasurer's Report to City Council

Month Ending

October 31, 2025



Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "B. Adams", is written over a faint, circular blue line that serves as a signature guide.

Benjamin D. Adams – City Treasurer

<u>Fund / Description</u>	<u>Collections Oct 2025</u>	<u>Withdrawals Oct 2025</u>	<u>YTD Balance Oct 2025</u>	<u>YTD Balance Oct 2024</u>	<u>FY % Increase / Decrease</u>
001 General Fund	21,218,174.70	9,445,727.79	17,227,014.10	23,681,997.66	-27.26
002 Coal Severance Tax	58.49	0.00	16,922.82	22,724.00	-25.53
003 Municipal Stabilization	62,908.45	0.00	18,200,015.31	17,425,951.99	4.44
007 Business Improvement Dist Fund	17,284.88	7,086.04	156,214.61	97,965.14	59.46
009 Community Development	81,789.70	81,539.70	1,000.00	1,750.00	-42.86
014 IT Infrastructure	5,279.82	17,568.75	1,519,720.24	1,031,341.78	47.35
015 Charleston Land Reuse	6,384.49	19,550.31	448,798.08	71,422.17	528.37
017 Project West Invest	24.05	0.00	6,957.08	630.63	1,003.20
018 Planning Grant	3.20	0.00	924.51	0.00	100.00
019 Tourism & Promotions	1,410.17	0.00	407,973.11	444,781.26	-8.28
020 Business Development	2,288.94	0.00	662,213.14	702,651.08	-5.76
021 Community Participation	776.80	9,250.00	222,038.38	16,925.34	1,211.87
024 LGBTQ Working Group	5.09	0.00	1,471.76	1,409.17	4.44
026 Uniform Pension Reserve Fund	1,725,406.41	577,084.00	1,192,640.63	1,728,674.02	-31.01
027 Opioid Settlement	19,698.82	800,000.00	5,284,521.59	3,769,298.11	40.20
035 Municipal Beautification	965.16	6,840.00	274,225.21	187,145.15	46.53
036 Special Demolition	73.98	0.00	21,404.93	3,145.83	580.42
037 Sister Cities	66.91	0.00	19,357.19	29,815.02	-35.08
038 Solid Waste	382,051.31	180,424.03	367,961.55	1,384,114.05	-73.42
039 Waste Disposal	179,063.18	179,063.18	0.00	0.00	0.00
040 Landfill Closure	18,064.82	0.00	5,017,068.23	4,716,901.93	6.36
041 Police Contributions	184.24	0.00	53,302.07	51,100.85	4.31
042 Police Evidence	1,165.14	0.00	337,085.35	326,393.95	3.28
043 Forfeited Funds	2,277.49	7,873.15	654,715.40	506,964.98	29.14
044 Municipal Court	64,423.17	73,653.85	324,267.41	291,760.11	11.14
045 Homeland Security	0.00	0.00	91,208.31	38,131.28	139.20
046 Home-ARP Inv Trust Fund	0.03	0.00	8.05	7.71	4.41
047 Health Insurance Reserves	1,826,042.09	0.00	24,576,423.22	16,689,229.58	47.26
048 Wayfinding Commission	70.16	0.00	20,298.07	19,434.78	4.44
049 Live On The Levee	3,077.08	2,580.00	21,743.08	40,011.46	-45.66
073 American Rescue Plan	17,796.58	0.00	4,931,287.56	20,970,479.56	-76.48
080 Human Rights	0.00	0.00	176,793.29	176,793.29	0.00
081 Home Program	50,960.80	50,899.00	16,258.49	17,029.34	-4.53
083 Other Federal Grant Fund	0.00	3,872.12	2,937.18	7,760.00	-62.15
085 Firefighters Assistance Grant	0.00	0.00	77.08	77.08	0.00
088 SBA Riverfront Project Donation Account	0.00	0.00	9.18	9.18	0.00
088 SBA Riverfront Project Grant Account	0.00	0.00	10,167.71	10,167.71	0.00
095 Police Grants	45,923.53	248,804.46	101,243.13	352,989.68	-71.32
097 C.A.R.E.	920,502.00	33,298.85	951,815.45	316,568.10	200.67
099 Public Arts Grant	0.00	15,035.75	177,165.67	218,201.42	-18.81
100 Sinking Fund	8,134.45	0.00	2,353,373.77	2,253,282.62	4.44
200 Infrastructure	619.54	0.00	179,240.57	171,636.72	4.43
205 Turf Maintenance	748.36	0.00	253,666.80	0.00	100.00
213 Municipal Auditorium Project Fund	3,518.46	0.00	1,017,925.38	0.00	100.00
214 Civic Center Capital Improvement	3,369.40	50,125.00	971,550.46	478,071.94	103.22
215 Municipal Auditorium Capital Improvement	805.07	44,124.00	210,049.76	296,119.23	-29.07
220 General Maintenance	10,749.98	77,441.47	3,070,369.58	958,856.64	220.21
221 City Service Fee Capital Project	3,202.01	0.00	926,371.34	2,423,461.50	-61.77
222 Facilities Maintenance	50,101.06	146,313.32	12,662,341.75	1,646,690.73	668.96
223 Green Initiative Fund	959.70	0.00	277,651.66	265,842.88	4.44
224 Sidewalk Improvement Fund	2,436.45	0.00	704,888.27	279,035.96	152.62
252 Public Safety Center	5,164.12	39,193.30	1,473,125.07	219,677.36	570.59
255 Ballpark Maintenance	74.62	0.00	21,585.74	160,419.04	-86.54
402 Civic Center Revenue	329,413.71	659,181.37	2,144,986.36	108,902.11	1,869.65
406 Parking System Revenue	233,817.23	116,722.36	6,878,285.25	6,346,836.62	8.37
426 Parking Operation and Maintenance	17,504.48	26,691.79	5,043,708.74	4,939,301.44	2.11
427 Civic Center TIF Project	160.03	0.00	2,548.79	438,591.23	-99.42
900 M - DENT	1,335.19	26,026.73	127,110.83	265,683.99	-52.16
901 Pending Forfeiture	5,713.40	0.00	1,652,941.11	1,348,354.03	22.59
Working Cash Advance Fund	0.00	0.00	43,875.00	45,375.00	-3.31
Total All Funds	27,332,028.94	12,945,970.32	123,510,844.40	117,997,893.43	4.67

**MUNICIPAL COURT
CITY OF CHARLESTON**

**Post Office Box 2749
Charleston, West Virginia 25330
(304) 348-8079**

Matt Smith, Judge

Adam Campbell, Clerk

TO: Mayor Amy Shuler Goodwin
FROM: Adam Campbell, Clerk
DATE: November 7, 2025
RE: October 2025 Financial Information, Charleston Municipal Court

TOTAL CITATIONS FILED: 1814

Criminal Violations: 424

Traffic Violations: 1,370

Parking:

Building Search Warrants: 20

RESTITUTION COLLECTED (paid to victims): -\$17,303.95

Primarily related to shoplifting cases, restitution monies are collected and refunded to the store/victim.

FINANCIAL REPORT ATTACHED

cc: Matt Smith, Judge
Miles Cary, City Clerk
Ben Adams, Treasurer
Scott Dempsey, Chief of Police
Tony Harmon, Building Department
David Potters, Office of the City Attorney
Sgt. Troy VanHorn, CPD
Nikki Smith, City Clerk's Office
Andrew Workman, Mayor's Office

Violations by Filed Date...

TRAFFIC	1,370	
CRIMINAL	424	
BUILDING SEARCH WARRANT	20	
Total Filed Violations		1,814

Completed Cases...

Paid Fine...

TRAFFIC	574	
CRIMINAL	38	
BUILDING SEARCH WARRANT	0	
Total Paid Fines		612

Before Judge...

TRAFFIC	7	
CRIMINAL	5	
BUILDING SEARCH WARRANT	0	
Total Before Judge		12

		624
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Other Completed...

DISMISS- OFFICER NOT WITH CITY

TRAFFIC	4	
CRIMINAL	3	
BUILDING SEARCH WARRANT	0	
Total		7

DEFENDANT DECEASED

TRAFFIC	0	
CRIMINAL	4	
BUILDING SEARCH WARRANT	0	
Total		4

DISMISSED OFFICER FAIL TO PROS

TRAFFIC	0	
CRIMINAL	8	
BUILDING SEARCH WARRANT	0	
Total		8

DISMISS - SEATBELT WAIVER

TRAFFIC	1	
CRIMINAL	0	
BUILDING SEARCH WARRANT	0	
Total		1

DISMISSED (PRESENTED INSURANCE)

TRAFFIC	59	
CRIMINAL	0	
BUILDING SEARCH WARRANT	0	
Total		59
DISMISSED BY JUDGE		
TRAFFIC	0	
CRIMINAL	1	
BUILDING SEARCH WARRANT	0	
Total		1
DISMISSED (PRESENTED DL)		
TRAFFIC	25	
CRIMINAL	0	
BUILDING SEARCH WARRANT	0	
Total		25
DISMISSED OFF FAIL TO PROV VIN		
TRAFFIC	1	
CRIMINAL	0	
BUILDING SEARCH WARRANT	0	
Total		1
DISMISSED (PROSECUTOR'S ORDER)		
TRAFFIC	14	
CRIMINAL	9	
BUILDING SEARCH WARRANT	0	
Total		23
Dismissed at Officers Request		
TRAFFIC	56	
CRIMINAL	4	
BUILDING SEARCH WARRANT	0	
Total		60
DISMISSED PRESENTED RECORDS		
TRAFFIC	209	
CRIMINAL	4	
BUILDING SEARCH WARRANT	0	
Total		213
DISMISSED AFTER PT DIVERSION		
TRAFFIC	33	
CRIMINAL	25	
BUILDING SEARCH WARRANT	0	
Total		58
Dismissed Pursuant to Plea		
TRAFFIC	53	
CRIMINAL	84	
BUILDING SEARCH WARRANT	0	
Total		137
DISMISSED VICTIM/WITNESS FTA		

CHARLESTON MUNICIPAL COURT

Report For October 1, 2025 Thru October 31, 2025

Page: 3

FILEDST

TRAFFIC	0	
CRIMINAL	13	
BUILDING SEARCH WARRANT	0	
Total		13

DISMISSED WITHOUT PREJUDICE

TRAFFIC	3	
CRIMINAL	8	
BUILDING SEARCH WARRANT	0	
Total		11

VOIDED DOCKET

TRAFFIC	17	
CRIMINAL	4	
BUILDING SEARCH WARRANT	0	
Total		21

Total Other Completed		642
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Grand Total Completed		1,266
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Net Difference Filed/Complete		548
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Warrants...

Issued...

TRAFFIC	45	
CRIMINAL	326	
BUILDING SEARCH WARRANT	0	
Total Violations		371
Total Warrants Issued		371

Cleared...

TRAFFIC	29	
CRIMINAL	239	
BUILDING SEARCH WARRANT	0	
Total Violations		268
Total Warrants Cleared		268

Change in Total Warrants		103
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Other Paid Cases...

Paid Fine...

Total Other Paid Fines		120
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FINE FINE	\$26,716.10
LAWFND LAW ENFORCE. TRAIN STATE	\$5,588.00
LAWLOC LAW ENFORCE. TRAIN (LOCAL)	\$2,255.00
CVC CRIME VICTIM'S FUND	\$3,813.65

CHARLESTON MUNICIPAL COURT

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Report For October 1, 2025 Thru October 31, 2025

FILEDST

ADMIN ADMINISTRATIVE COST	\$950.00
JAILF REGIONAL JAIL CORR.	\$18,862.10
CCF COMMUNITY CORRECTIONS FUND	\$254.10
REST RESTITUTION	\$17,303.95-
PCADM PC ADMIN FEE	\$25.00
OP OVER PAYMENT	\$49.00
Total Fees/Fines Paid	\$41,209.00

Docket No	Name	Viol Location	Status Date/Time
SW000151A	PARKER, MARY F	219 HEATH STREET CHARLESTON WV 25301	10/9/2025 12:00 AM
MC25002011	KEIFFER, NATHAN SCOTT	1005 MAIN STREET	10/9/2025 3:00 PM
SW02447	HENDERSON, GEORGE L JR	433 WERTZ AVE CHARLESTON WV 25311	10/9/2025 3:00 PM
SW000150A	HENDERSON, GAIL FRANCES	433 WERTZ AVE CHARLESTON WV	10/9/2025 3:00 PM
SW000152	HOU, JIAMEI	1048 MAIN ST CHARLESTON WV 25302	10/9/2025 3:00 PM
SW000153	KRATZ, ROGER W	1429 1/2 7TH AVE CHARLESTON WV 25387	10/9/2025 3:00 PM
SW000153A	KRATZ, SHARI L	1429 1/2 7TH AVE CHARLESTON WV 25387	10/9/2025 3:00 PM
SW000154	CHANDLER, ALISHA	2395 HAMPSHIRE DRIVE CHARLESTON WV 25312	10/9/2025 3:00 PM
SW000155	COWELL, JHON	2389 NEIGHBORS DRIVE CHARLESTON WV 25312	10/9/2025 3:00 PM
SW000167	CUISSET, SHELLEY	808 6TH STREET CHARLESTON WV 25302	10/9/2025 3:00 PM
SW000166	TLB PROPERTIES,	307 BEUHRING AVE CHARLESTON WV 25302	10/9/2025 3:00 PM
SW000165	NAJ LLC,	2381 NEIGHBORS DRIVE CHARLESTON WV 25312	10/9/2025 3:00 PM
SW000164	HAMILTON, ROBERTA L C/O CARLA WAUGH	144 AVON STREET CHARLESTON WV 25302	10/9/2025 3:00 PM
SW000163	LIN TECH INT LLC,	2123 OAKRIDGE DRIVE CHARLESTON WV 25311	10/9/2025 3:00 PM
SW000162	MCMULLEN, GARRETT	5310 MACCORKLE AVE CHARLESTON WV 25304	10/9/2025 3:00 PM
SW25000161	S PARK MISSION, BAPTIST CHURCH	927 SOUTH PARK ROAD CHARLESTON WV 25304	10/9/2025 3:00 PM
SW000160	ELSWICK, MARK ANTHONY	132 LAKIN STREET CHARLESTON WV 25311	10/9/2025 3:00 PM
SW000159	BOYER, JACK	1890 CORVAIR DRIVE CHARLESTON WV 25302	10/9/2025 3:00 PM
SW000158	NAJ LLC,	1912 WHITNEY STREET CHARLESTON WV 25302	10/9/2025 3:00 PM
SW000157	JONES, GARY W	2007 ODELL AVE CHARLESTON WV 25302	10/9/2025 3:00 PM
SW000156	SHIRKEY, WILLIAM DAVID	2103 WASHINGTON STREET WEST CHARLESTON WV 25312	10/9/2025 3:00 PM

Monthly Report – Definition Key

Violations by Filed Date:

Violations keyed into the Court software during the month

Completed Cases:

Cases where the fine and court costs were paid in full and the case was closed during the month.

Before Judge:

Number of violations where a case set for trial before the judge; the defendant was found guilty or entered a guilty plea at trial and the defendant paid off all costs/fines in full thereby closing the case.

Other Completed -Dismissed (By Complainant):

The City Attorney moved to dismiss cases because the person who filed the complaint no longer wishes to pursue the charges.

Defendant Deceased:

Cases dismissed because the defendant died.

Dismissed Officer Fail to Pros:

Cases dismissed because the officer failed to appear in Court.

Dismissed (presented insurance):

Cases dismissed because the defendant presented valid proof of insurance for the offense date.

Dismissed (presented DL):

Cases dismissed because the defendant presented a valid driver's license.

Dismissed Mistaken Identity:

Cases dismissed cases on the City Attorney's motion due to mistaken identity.

Dismissed (Prosecutor's Order):

Cases dismissed on the City Attorney's motion or as a result of a plea agreement.

Dismissed Presented Records:

Cases dismissed because the defendant presented records to satisfy a code or Court requirement.

Dismissed After PT Diversion:

Cases dismissed because the defendant entered into a Pre-Trial Diversion agreement with the City and satisfied the requirements of the Pre-Trial Diversion.

Dismissed Victim/Witness FTA:

Cases dismissed because the witness or victim did not appear in Court for trial.

Dismissed without prejudice:

Cases dismissed but the City having the option to re-file the case within one (1) year of the date of the offense.

Dismissed No Drug Results:

Drug results were not received for trial.

Dismissed – Officer Not With City

Officer/Witness is no long employed by the City.

Warrants

The Court issues warrants for Failure to Appear in Court for court sessions. These warrants are printed and copied to the CPD Warrants Division.

Cleared:

The Court clears warrants once the warrant is served by an officer or when a defendant self reports to the Court. The Court also clears warrants if a person is deceased, posts bond and or, in some cases, enters a plea.

Other Paid Cases:

The Court received a partial payment for a case; however, the defendant still has a balance due.

Search Warrant Issued:

A search warrant document was prepared and presented to the court by the City Attorney's office with regard to safety and public health concerns of a structure/property.

This report is not indicative of the case volume in Municipal Court. Rather, this information reflects payment status/coding for cases.

Bill No. 8065

Introduced in Council:

Adopted by Council:

December 1, 2025

Introduced by:

Referred to:

Mary Beth Hoover

**Municipal Planning Commission
Planning, Streets and Traffic**

1 **Bill No. 8065** - A BILL to amend the Zoning Ordinance of the City of Charleston, West
2 Virginia, adopted January 1, 2006, as amended, by amending the sign regulations
3 relating to the size of digital display signs.
4

5 **Be it Ordained by the Council of the City of Charleston, West Virginia:**
6

7 The Zoning Ordinance for the City of Charleston, West Virginia, effective January 1,
8 2006, is hereby amended as follows:
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10 Sec. 24-060 General Sign Regulations

11 A. All signs shall comply with the provisions of Section 21-030, Safety and Vision.

12 B. A pole sign shall not extend over a public right-of-way.

13 C. A wall sign shall not extend above any roof line or further than twelve (12) inches
14 from the building, or part of the building, to which the sign is attached.

15 D. No shingle sign or marquee sign shall be lower than nine (9) feet above ground
16 level.

17 E. No sign shall be permitted to be erected unless the back of such structure is
18 shielded from public view by a building, other structure, high planting, or another
19 sign of the same size (where permitted), or unless such back is painted a neutral
20 color or is enclosed in a solid metal backing that is treated or painted against
21 corrosion.

22 F. The painted portions of signs shall be periodically repainted and kept in good
23 condition.

24 G. The general area in the vicinity of a sign must be kept clear of weeds, debris,
25 trash and other refuse by the property owner.

26 H. The roofs of all marquees shall be properly guttered and connected by down
27 spouts to a sewer so that the water there from will not drip or flow onto public
28 property.

29 I. The allowed square footage of window signs in zoning districts R-O and above
30 shall not exceed 25% of the total square foot area of each window, or up to 50%
31 of the total square foot area of each window if there are no wall signs on the
32 premises. Window sign calculations shall include, but not be limited to,
33 informational signage such as hours of operation and open/closed signs.

34 J. Digital display signs shall be freestanding signs ~~of an area of 12 square feet or~~

35 less and conform to other relevant definitions and restrictions for freestanding
36 signs listed elsewhere in the Zoning Ordinance. Such signs must remain static
37 and nonanimated and shall remain fixed for a minimum of 15 minutes. Messages
38 must transition instantly, with no transition graphics. The luminance may not
39 exceed 5,000 nits (candela per square meter) between sunrise and sunset or
40 250 nits during nighttime hours. Digital display signs are not permitted in the
41 Central Business District or the East End Overlay District.

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43 All prior ordinances or parts of ordinances, inconsistent with this ordinance are hereby
44 repealed to the extent of such inconsistency.

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