



CITY OF CHARLESTON West Virginia



Council Member – 12th WARD

Joseph Jenkins
839 Gordon Drive
Charleston, West Virginia 25303
304-575-9202
joseph.jenkins@cityofcharleston.org

Finance Committee, Chair
Parking Committee, Chair
Ordinance and Rules Committee

AGENDA FINANCE COMMITTEE MEETING Monday, November 3, 2025 6:30 PM

AV ROOM #308, CITY HALL, CHARLESTON, WV

AVAILABLE TO VIEW VIA LIVESTREAM AT <https://charlestonwv.civicclerk.com/web/home.aspx>

I. DISCUSSION:

- a. Approval of Previous Minutes 10-20-2025

II. RESOLUTIONS:

- a. Resolution No. 25-106 – Authorizing “Citizen Appreciation Parking” on Saturdays during the holidays with the waiving of hourly parking fees for all metered on-street parking spaces.
- b. Resolution No. 25-107 - Authorizing the Mayor or City Manager to enter into one or more agreements for the purchase of E-10 Gasoline and Diesel Fuel through bids to be received by the Kanawha Valley Regional Transportation Authority on November 19, 2025.
- c. Resolution No. 25-108 - Authorizing the Mayor or City Manager to enter into an agreement with Robbins Sports Surfaces for purchase of a used portable basketball court and necessary accessories for the Charleston Coliseum and Convention Center.
- d. Resolution No. 25-109 - Authorizing the Mayor or City Manager to enter into a contract with Morton Salt Inc. for the purchase of road salt where the contract quantity will be “as needed” with no minimum amount required and where the price will remain fixed for one year.
- e. Resolution No. 25-110 - Authorizing approval of Amendment No. 5 of the FY 2025-2026 General Fund Budget.
- f. Resolution No. 25-111 - Authorizing the Mayor or City Manager to enter into a Memorandum of Understanding with the Kanawha Valley Collective, Inc. relating to a one-time grant of \$60,000 for food distribution in November 2025 and December 2025.

III. THE AGENDA WAS AMENDED ON 10-30-2025

***Meetings may be recorded and broadcast via internet <https://charlestonwv.civicclerk.com>**

MINUTES
FINANCE COMMITTEE MEETING
6:30 P.M., OCTOBER 20, 2025
AV ROOM #308, CITY HALL

Joseph Jenkins, Chair, called the meeting of the Charleston City Council Committee on Finance to order at 6:30 p.m., October 20, 2025.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Becky Ceperley
Mary Beth Hoover
Larry Moore (arrived at 6:38, first vote 25-101)
Chad Robinson (arrived at 6:42, first vote 25-104)
Shawn Taylor

Absent:
Brent Burton, Vice Chair

Other Councilmembers present:
Harper Gardner
Chelsea Steelhammer
Emmett Pepper
Frank Annie
Joe Solomon

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Taylor asked for unanimous consent to dispense with the reading of the minutes for the October 6, 2025 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 25-100 – Authorizing the Mayor or City Manager to purchase two Power Pro ambulance cots with accessories, one Lucas 3 v 3.1 chest compression system with accessories, two LifePak 35 monitors/defibrillators with accessories, and five Stair Pro stair chairs with accessories for the Charleston Fire Department from Stryker Medical in the amount of \$202,424.53 pursuant to a competitively sourced contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase two Power Pro ambulance cots with accessories, one Lucas 3 v 3.1 chest compression system with accessories, two LifePak 35 monitors/defibrillators with accessories, and five Stair Pro stair chairs with accessories for the Charleston Fire Department from Stryker Medical in the amount of \$202,424.53 pursuant to a competitively sourced contract.

City Manager Ben Mishoe added that the resolution will purchase a variety of equipment for EMS services.

Councilmember Jenkins confirmed that the purchase will replace older equipment.

Councilmember Taylor moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-100 approved.

- b. Resolution No. 25-101 – Authorizing approval of Amendment No. 4 of the FY 2025-2026 General Fund Budget as indicated on the attached list of accounts.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That Amendment No. 4 of the FY 2025-2026 General Fund Budget as indicated on the attached list of accounts is approved.

Mishoe added that the amendment will move funds to repair damage to a fire truck.

Councilmember Taylor confirmed with Mishoe that the firetruck hit a stone wall, causing substantial damage. The accident was a result of driver error. There will be further training involved.

Councilmember Gardner confirmed that there was not any other significant property damage.

Councilmember Taylor moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-101 approved.

- c. Resolution No. 25-102 – Authorizing the Mayor or City Manager to enter into an agreement with Atlantic Emergency Solutions for repairs to Charleston Fire Department Fire Engine 455 in the estimated amount of \$142,961.08.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into an agreement with Atlantic Emergency Solutions for repairs to Charleston Fire Department Fire Engine 455 in the estimated amount of \$142,961.08.

Mishoe added that the repairs are related to the budget amendment.

Councilmember Taylor moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-102 approved.

- d. Resolution No. 25-103 – Authorizing the Mayor or City Manager to enter into a contract with Mid-Atlantic Salt, LLC. for the purchase of road salt at a rate of \$85.00 per ton pursuant to a competitive bidding process, where the contract quantity will be “as needed” with no minimum amount required and where the price will remain fixed for one year.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Mid-Atlantic Salt, LLC. for the purchase of road salt at a rate of \$85.00 per ton pursuant to a competitive bidding process, where the contract quantity will be “as needed” with no minimum amount required and where the price will remain fixed for one year.

Mishoe added that 4 bids were received.

Councilmember Taylor confirmed that the price has decreased from last year.

Councilmember Taylor moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-103 approved.

- e. Resolution No. 25-104 – Authorizing the Mayor or City Manager to enter into an agreement with Zones, LLC for VMWare software subscription services for Information Systems in the amount of \$56,130.99 pursuant to a competitively sourced contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into an agreement with Zones, LLC for VMWare software subscription services for Information Systems in the amount of \$56,130.99 pursuant to a competitively sourced contract.

Mishoe added that the resolution is for a one-year subscription for support and maintenance for server software.

From the audience, Councilmember Pepper confirmed that the purchase was expected. The price has increased.

Councilmember Taylor moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-104 approved.

- f. Resolution No. 25-105 – Authorizing the Mayor or City Manager to enter into all necessary documents, upon final approval by the City Solicitor, to facilitate the transfer of the property commonly referred to as City Park from Vista View Apartments, LP, to RP Vista View LLC or an affiliate thereof, and approving a payoff to the City of Charleston of \$395,000 as part of the closing, in exchange for the release of two Deeds of Trust entered into by Vista View Apartments, LP with the City of Charleston in 2005.

Now Therefore, Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager are hereby authorized to enter into all necessary documents, upon final approval by the City Solicitor, to facilitate the transfer of the property commonly referred to as City Park from Vista View Apartments, LP, to RP Vista View LLC or an affiliate thereof, namely the Assignment and Assumption of Tax Regulatory Agreement, attached hereto as Exhibit A, and such other agreements, certificates and instruments, requiring the City's acknowledgement and agreement as Issuer of the original bonds; and

That the Mayor or City Manager are hereby authorized to enter into all necessary documents, upon final approval by the City Solicitor, authorizing and approving a final payoff to the City of Charleston of \$395,000 as part of the closing on the above referenced transaction in exchange for the release of two Deeds of Trust entered into by Vista View Apartments LP with the City of Charleston in 2005. This represents a 7.7% discount rate on the original \$1,000,000 HOME Investment Partnership Program Loan and \$200,000 Community Development Block Grant Subrecipient Funding Agreement, which would both mature in 2040. This would remove debt from the property at the closing and allow Radiant Property Management and RP Vista View LLC to purchase the property, invest in improvements to the property, and commit to keeping it affordable property at least through 2045.

Mishoe added that MOECD made some loan agreements in 2005 when the apartments were being purchased and renovated with the understanding that it would be paid back in full in 2040. An entity wanted to purchase the apartments but could not due to the loans.

City Attorney Kevin Baker added that the new agreement will extend the commitment of affordable housing by 5 more years.

Councilmember Ceperley confirmed with Alex Berger, representing Radiant Property Management, that the company wants to make the purchase in order to invest in the rehab of the current units. They intend for it to be affordable housing in perpetuity.

Councilmember Taylor confirmed that the City will no longer have any interest in the property.

From the audience, Councilmember Solomon confirmed with Baker that there were no perceived

risks in the agreement.

Councilmember Taylor moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-105 approved.

Councilmember Taylor motioned to adjourn the meeting.
Meeting adjourned.

Resolution No. 25-106

Introduced in Council:

November 3, 2025

Introduced by:

Mary Beth Hoover

Adopted by Council:

Referred to:

Finance

Resolution No. 25-106 – Authorizing “Citizen Appreciation Parking” on Saturdays during the holidays as follows: November 29, 2025, December 6, 2025, December 13, 2025, December 20, 2025, December 27, 2025, and January 3, 2026. “Citizen Appreciation Parking” shall include the waiving of hourly parking fees for all metered on-street parking spaces. The parking revenue losses will amount to approximately \$2,300.00 per Saturday.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That “Citizen Appreciation Parking” is authorized on Saturdays during the holidays as follows: November 29, 2025, December 6, 2025, December 13, 2025, December 20, 2025, December 27, 2025, and January 3, 2026. “Citizen Appreciation Parking” shall include the waiving of hourly parking fees at all metered on-street parking spaces. The parking revenue losses will amount to approximately \$2,300.00 per Saturday.

Resolution No. 25-107

Introduced in Council:

November 3, 2025

Adopted by Council:

Introduced by:

Joseph Jenkins

Referred to:

Finance

Resolution No. 25-107 – Authorizing the Mayor or City Manager to enter into one or more agreements for the purchase of E-10 Gasoline and Diesel Fuel through bids to be received by the Kanawha Valley Regional Transportation Authority (“KRT”) on November 19, 2025. The bid prices for E-10 Gasoline and Diesel Fuel shall remain in effect for a 24-hour period following the bid opening; therefore, the Mayor or City Manager is authorized to exercise discretion in accepting or rejecting such bid proposals as he or she determine to be in the best interest of the City and to report same to the Finance Committee and Council at the next scheduled meeting.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into one or more agreements for the purchase of E-10 Gasoline and Diesel Fuel through bids to be received by the Kanawha Valley Regional Transportation Authority (“KRT”) on November 19, 2025. The bid prices for E-10 Gasoline and Diesel Fuel shall remain in effect for a 24-hour period following the bid opening; therefore, the Mayor or City Manager is authorized to exercise discretion in accepting or rejecting such bid proposals as he or she determine to be in the best interest of the City and to report same to the Finance Committee and Council at the next scheduled meeting.

Resolution No.25-108

Introduced in Council:

November 3, 2025

Adopted by Council:

Introduced by:

Joseph Jenkins

Referred to:

Finance

Resolution No. 25-108 – Authorizing the Mayor or City Manager to enter into an agreement with Robbins Sports Surfaces for purchase of a used portable basketball court, carts, ramps and other necessary accessories for the Charleston Coliseum and Convention Center in the amount of \$208,560.00 pursuant to the direct purchase authority set forth in Section 2-486 of Charleston Municipal Code. Direct Purchase authorization is recommended due to the substantial savings in buying a slightly used court versus a new one, the immediate availability of this specific court, and the fluctuating availability of used courts in the market.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into an agreement with Robbins Sports Surfaces for purchase of a used portable basketball court, carts, ramps and other necessary accessories for the Charleston Coliseum and Convention Center in the amount of \$208,560.00 pursuant to the direct purchase authority set forth in Section 2-486 of Charleston Municipal Code.

Kevin Price
Portable Sales Manager
Kprice@robbinsfloor.com
513-222-4740

October 22, 2025

Patrick Leahy
General Manager
Oak View Group
Charleston Coliseum
200 Civic Center Drive
Charleston, WV 25301

RE: Charleston Coliseum All-Star Plus Portable Floor

Patrick,

Thank you for providing Robbins Sports Surfaces with the opportunity to provide a quote on the portable floor at the Charleston Coliseum in Charleston, WV. It is our pleasure to offer this proposal for a used All-Star Plus portable basketball floor for the Charleston Coliseum. Below is a proposal to provide you with a used Robbins All-Star Plus portable by March of 2026. Your quote is listed below.

Robbins All-Star® Plus™ Portable Basketball Floor

The All-Star Plus is designed to withstand the rigors of a multi-use facility and provide excellent athletic performance for today's elite athletes. The All-Star Plus will provide many years of service and is the most widely used floor in the NBA. Please feel free to contact our references for information regarding their experience with Robbins Sports Surfaces.

Used 120' x 60' Robbins "All-Star Plus" Basketball Floor including:

- MFMA 25/32" thick x 2-1/4" face width, 1st Grade, Northern Hard Maple
- Premium Continuous Strip® XL Maple with expansion pressure ridge technology to minimize additional expansion rows
- Hidden Rapid Plus Latch Lock System
- Robbins premium Bio-Guard and Bio-Cushion Pad System
- Oriented Strand Board (OSB) Sub-Floor
- Zip Configuration (Start setup with center row of flooring)
- Extensions on each end of center row for mounting portable backstops
- Two (2) 4' x 4' Plywood Ramps for mounting portable backstops
- **Finishing/graphics price included and is subject to change based on final court design**
- Robbins Rep on site during initial installation to train owners' personnel

Basketball Floor Price: \$179,835
Estimated Freight (FOB Destination): \$5,000

Tax: (N/A) Robbins is not licensed to collect tax in West Virginia
Total: \$184,835 with material, labor and freight

Storage Carts (Optional): Fifteen (15) carts \$485 each/\$7,275

Prices are good for **30 days**.

Perimeter Transition Ramps (Safe Path Rubber Ramps – Ends (8' for each end): \$11,450.

Current lead time determined at receipt of purchase order but promised before March 2026.

Terms: Net 30 Day

Price Includes:

1. Tool Kit
2. Technical Services: A Robbins representative will be on site during the installation. The facility will be required to provide a crew (minimum of eight (8) people) to be directed in the assembly and disassembly of the floor.
3. Two Year Standard Warranty

Delivery and Unloading: The Charleston Coliseum will be responsible for providing a forklift and labor to unload the floor from the delivery truck and staged in the area where it is to be assembled.

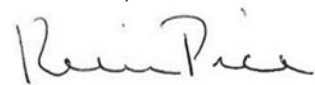
The 120' x 60' portable proposed consists of approximately 225 sections at an estimated weight of 195 lbs. each.

For any questions regarding this proposal, please contact Kevin Price @ 513/222-4740 or kprice@robbinsfloor.com.

Only Robbins can provide the Charleston Coliseum with the professional floor and service they deserve. Robbins has the systems in place to ensure a happy and satisfied customer, from our professional staff to paint color matching and final court production...Robbins gets it right!

Thank you for considering Robbins.

Sincerely,



Kevin Price
Portable Sales Manager
Robbins Sports Surfaces

	Robbins	Connor	Difference
Finished Floor 60 x 120	\$179,835.00	\$161,891.99	\$17,943.01
Estimated Freight	\$5,000.00	\$6,038.00	-\$1,038.00
Storage Carts (15)	\$7,275.00	\$11,250.00	-\$3,975.00
Storage Cart Shipping	\$0.00	\$1,500.00	-\$1,500.00
Safe Path Transitional Ramps	\$11,450.00	\$7,571.41	\$3,878.59
SafePath Ramp Shipping	\$0.00	\$500.00	-\$500.00
PowerShock Pad System	included*	\$12,600.00	\$0.00
Upgraded Seal & Finish	included*	\$12,600.00	\$0.00
Custom Design	\$5,000.00	\$10,000.00	-\$5,000.00
Warranty	2 years	1 year	
Total	\$208,560.00	\$223,951.40	-\$15,391.40

October 16, 2025

Dear Members of Council,

I am writing to request approval to purchase a *used* sports court from Robbins Sports Surfaces and to justify why this purchase is in the best interest of the City of Charleston and the Charleston Coliseum and Convention Center.

It is exceptionally rare to find a Robbins court available for purchase that is classified as “used” as they do not market in used or refurbished courts from various tournaments and all-star events. In this case, the floor we are seeking to acquire is an “All-Star Portable” and was originally produced for a major (“*blue blood*”) NCAA basketball program. Connor Sports, the other high-quality portable court provider to NCAA programs who do market in previous used event courts, typically has a two year wait list for those known special event one or two time used courts.

Robbins All-Star® Plus” Portable Basketball Floor

The All-Star Plus is designed to withstand the rigors of a multi-use facility and is the most widely used floor in the NBA.

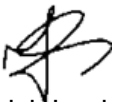
Upon delivery to the University, Robbins determined that the floor did not meet their exact performance standards. The company subsequently reclaimed the floor, provided that University with a different All-Star Portable court and made the necessary adjustments of this original floor and retrofitted it to fully meet their specifications.

As a result, this floor, while deemed as a “used floor” by Robbins’ standards is essentially **brand new**, yet being sold at a significant discount due to its “used” classification. Purchasing this floor will save the City over \$50,000 compared to the cost of ordering a new floor, while still ensuring the high quality and performance standards expected from Robbins products.

Additionally, because this court is already manufactured and available, it can be delivered and installed far more quickly than a custom-ordered floor. This accomplishes our ability to ensure the delivery of a high-quality court for the 2026 WVSSAC State High School Basketball Championships and the following 20+ years of utilization.

For these reasons, I respectfully request authorization to move forward with this purchase outside of the standard closed bid process. Given the unique opportunity, cost savings, and time sensitivity, this exception would serve the best interests of the City of Charleston.

Sincerely,



Patrick Leahy
General Manager
Charleston Coliseum and Convention Center

Kevin Price
Portable Sales Manager
Kprice@robbinsfloor.com
513-222-4740

October 9, 2025

Patrick Leahy
General Manager
Oak View Group
Charleston Coliseum
200 Civic Center Drive
Charleston, WV 25301

RE: Charleston Coliseum (Robbins Sourcewell Contract #031022-RBI)

Patrick,

Thank you for providing Robbins Sports Surfaces with the opportunity to provide a quote on the portable floor at the Charleston Coliseum in Charleston, WV. It is our pleasure to offer this proposal for a new All-Star Plus portable basketball floor for the Charleston Coliseum. Below is a proposal to provide you with a new Robbins All-Star Plus portable by March of 2026. Your quote is listed below.

Robbins All-Star® Plus™ Portable Basketball Floor

The All-Star Plus is designed to withstand the rigors of a multi-use facility and provide excellent athletic performance for today's elite athletes. The All-Star Plus will provide many years of service and is the most widely used floor in the NBA. Please feel free to contact our references for information regarding their experience with Robbins Sports Surfaces.

Used 120' x 60' Robbins "All-Star Plus" Basketball Floor including:

- MFMA 25/32" thick x 2-1/4" face width, 1st Grade, Northern Hard Maple
- Premium Continuous Strip® XL Maple with expansion pressure ridge technology to minimize additional expansion rows
- Hidden Rapid Plus Latch Lock System
- Robbins premium Bio-Guard and Bio-Cushion Pad System
- Oriented Strand Board (OSB) Sub-Floor
- Zip Configuration (Start setup with center row of flooring)
- Extensions on each end of center row for mounting portable backstops
- Two (2) 4' x 4' Plywood Ramps for mounting portable backstops
- **Finishing/graphics price included and is subject to change based on final court design**
- Robbins Rep on site during initial installation to train owners' personnel

Basketball Floor Price: \$235,010
Estimated Freight (FOB Destination): \$5,000

Tax: (N/A) Robbins is not licensed to collect tax in West Virginia
Total: \$240,010 with material, labor and freight

Storage Carts (Optional): Fifteen (15) carts \$485 each/\$7,275

Prices are good for **30 days**.

Perimeter Transition Ramps (Safe Path Rubber Ramps – Ends and Corners only): \$30,500.

Current lead time determined at receipt of purchase order but promised before March 2026.

Terms: Net 30 Day

Price Includes:

1. Tool Kit
2. Technical Services: A Robbins representative will be on site during the installation. The facility will be required to provide a crew (minimum of eight (8) people) to be directed in the assembly and disassembly of the floor.
3. Two Year Standard Warranty

Delivery and Unloading: The Charleston Coliseum will be responsible for providing a forklift and labor to unload the floor from the delivery truck and staged in the area where it is to be assembled.

The 120' x 60' portable proposed consists of approximately 225 sections at an estimated weight of 175 lbs. each.

For any questions regarding this proposal, please contact Kevin Price @ 513/222-4740 or kprice@robbinsfloor.com.

Only Robbins can provide the Charleston Coliseum with the professional floor and service they deserve. Robbins has the systems in place to ensure a happy and satisfied customer, from our professional staff to paint color matching and final court production...Robbins gets it right!

Thank you for considering Robbins.

Sincerely,



Kevin Price
Portable Sales Manager
Robbins Sports Surfaces

Resolution No. 25-109

Introduced in Council:

November 3, 2025

Adopted by Council:

Introduced by:

Joseph Jenkins

Referred to:

Finance

Resolution No. 25-109 – Authorizing the Mayor or City Manager to enter into a contract with Morton Salt Inc. for the purchase of road salt at a rate of \$111.56 per ton pursuant to a competitive bidding process, where the contract quantity will be “as needed” with no minimum amount required and where the price will remain fixed for one year.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Morton Salt Inc. for the purchase of road salt at a rate of \$111.56 per ton pursuant to a competitive bidding process, where the contract quantity will be “as needed” with no minimum amount required and where the price will remain fixed for one year.

Resolution No. 25-110

Introduced in Council:

Adopted by Council:

November 3, 2025

Introduced by:

Referred to:

Joseph Jenkins

Finance

- 1 Resolution No. 25-110 - Authorizing approval of Amendment No. 5 of the FY 2025-2026 General
- 2 Fund Budget as indicated on the attached list of accounts.
- 3
- 4 Be it Resolved by the Council of the City of Charleston, West Virginia:
- 5
- 6 That Amendment No. 5 of the FY 2025-2026 General Fund Budget as indicated on the attached
- 7 list of accounts is approved.

General Fund FY 2025-2026 Budget Amendment No. 05 - November 3, 2025

Revenues and Fund Balances											
Account No.		Department		Account Description				Current Amount	Increase/ (Decrease)	Amended Amount	
									-		
Net Increase/(Decrease) to Revenues									-		
Expenditures											
Account No.		Department		Account Description				Current Amount	Increase/ (Decrease)	Amended Amount	
1001	10	69900	000 000	559800	Contingency				146,566	(70,000)	76,566
1001	10	40902	000 000	556800	CARE Office				-	60,000	60,000
1001	60	90000	000 000	534100	Parks & Recreation				151,500	10,000	161,500
Net Increase/(Decrease) to Expenditures									-		
Description:											
To allocate contingency for contributions to City food banks and to purchase food for distribution at City Recreation Centers.											

Reportable: To maintain compliance with the budgetary guidelines of the State of West Virginia.

Resolution No. 25-111

Introduced in Council:

November 3, 2025

Adopted by Council:

Introduced by:

Joseph Jenkins

Referred to:

Finance Committee

Resolution No. 25-111 - Authorizing the Mayor or City Manager to enter into a Memorandum of Understanding with the Kanawha Valley Collective, Inc. relating to a one-time grant of \$60,000 for food distribution in November 2025 and December 2025 under the terms set forth in the attached Exhibit A.

Now Therefore, Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is hereby authorized to enter into a Memorandum of Understanding with the Kanawha Valley Collective, Inc. relating to a one-time grant of \$60,000 for food distribution in November 2025 and December 2025 under the terms set forth in the attached Exhibit A.

Resolution No. _____ :

Introduced in Council:

November 3, 2025

Adopted by Council:

Introduced by:

Joseph Jenkins

Referred to:

Resolution No. _____ : Authorizing the Mayor or City Manager to enter into a Memorandum of Understanding with the Kanawha Valley Collective, Inc. relating to a one-time grant of \$60,000 for food distribution in November 2025 and December 2025 under the terms set forth in the attached Exhibit A.

Now Therefore, Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is hereby authorized to enter into a Memorandum of Understanding with the Kanawha Valley Collective, Inc. relating to a one-time grant of \$60,000 for food distribution in November 2025 and December 2025 under the terms set forth in the attached Exhibit A.