

**CHARLESTON SANITARY BOARD**  
**OCTOBER 9, 2025 BOARD MEETING – 9:00 A.M.**  
**VIA ZOOM TELECONFERENCE**

**NOTICE AND AGENDA**

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Kanti Patel, PE and Jack Rossi, CPA, Treasurer

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Tim Haapala, Operations Manager; Crystal Sanders, Finance Manager; Chris Casto, Assistant Finance Manager; and Teresa Dawson, Board Secretary and Administrative Assistant

Since this meeting will be conducted via Zoom, anyone wishing to comment during the public comments portion of the meeting is asked to email comments to [info@csb-wv.com](mailto:info@csb-wv.com) by Oct 9th, 2025, at 9:00 AM. Any comments received will be read into the record during the meeting. Any member of the public who wishes to comment live during the meeting can do so by calling 304-348-1084 ext 250 at 9:00 AM on Oct 9th, 2025.

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- I. Approval of the August 14, 2025 and September 18, 2025 Board Meeting Minutes (to be e-mailed by 10-7).
  - II. Unaudited Financial Reports and Check Registers for the periods ended August 31 and September 30, 2025 (to be e-mailed by 10-7).
  - III. Consider, for approval, and authorize the General Manager to take all actions necessary for the removal of Crystal Sanders and the addition of Christopher Casto with respect to administration of all CSB accounts with WesBanco, JPMorgan Chase Bank and City National Bank.
  - IV. Consider, for approval, and authorize the General Manager to take all actions necessary for the cancellation of the JPMorgan credit card in the name of Crystal Sanders, Chas Sanitary Board and activation of a credit card in the name of Christopher Casto, Chas Sanitary Board.
  - V. Consider for approval, and authorize the General Manager, or his designee, to effect the award of a purchase contract to Polydyne,

**CHARLESTON SANITARY BOARD  
OCTOBER 9, 2025 BOARD MEETING  
NOTICE AND AGENDA, CONTINUED**

Inc., of Riceboro, GA, the only responsible bidder, for (1) dry polymer for the Dewatering Building belt presses at \$2.70/lb. (same price as last year), with an estimated need of 11,000 lbs. for a total estimated cost of \$29,700.00, (2) emulsion polymer for the Dewatering Building belt presses at \$1.75/lb., with an estimated need of 36,800 lbs. for a total estimated cost of \$64,400.00, and (3) dry polymer for the Dewatering Building rotary drum thickeners at \$2.70/lb (same price as last year), with an estimated need of 15,400 lbs. for a total estimated cost of \$41,580.00.

- VI. Consider for approval, and authorize the General Manager, or his designee, to effect the award of a purchase contract to Coastal Water Technology, LLC of Little River, SC, the only responsible bidder, for liquid polymer for anti-foam use at the Plant effluent to the Kanawha River at \$1.24/lb. (same price as last year), with an estimated need of 20,700 lbs. for a total estimated cost of \$25,668.00.
- VII. Consider for approval, and authorize the General Manager, or his designee, to effect the award of a purchase contract to Garrison Minerals LLC, of Cheyenne, WY, with a bid of \$3.55/lb. (up \$0.06/lb. from \$3.49/lb. last year), the only responsible bidder, for magnesium hydroxide slurry to be used for odor control at three pump station sites, with an estimated need of 24,000 gallons for a total estimated cost of \$85,200.00.
- VIII. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Task Order No. 6, under the May 9, 2024 Agreement for Engineering Services with Burgess and Niple, Inc. for Construction Phase Services for the Virginia Street Force Main Replacement, in the amount of

**CHARLESTON SANITARY BOARD  
OCTOBER 9, 2025 BOARD MEETING  
NOTICE AND AGENDA, CONTINUED**

\$194,100.00. CSB FYE26 Expense Budget for this item is  
\$190,000.00.

IX. Adjourn.

October 2, 2025– Copies via e-mail to Board members, advisors and staff and for posting, to the CSB IT Manager and Charleston City Clerk.