

# CHARLESTON CITY COUNCIL

Regular Meeting

October 6, 2025

at 7:00 PM



**THIS MEETING WILL TAKE PLACE IN PERSON AND CAN BE VIEWED LIVE VIA**

<https://charlestonwv.civicclerk.com/web/home.aspx>

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Council Chambers, Third Floor  
City Hall, 501 Virginia St. E.  
Charleston, WV

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## AGENDA

CALL TO ORDER BY THE MAYOR

INVOCATION AND PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC SPEAKERS AND CLAIMS

1. **INTERESTED PUBLIC SPEAKERS MUST REGISTER AT THE CLERK'S HALLWAY TABLE IN PERSON NO EARLIER THAN 15 MINUTES BEFORE THE MEETING STARTS. FIVE (5) SPEAKERS WILL BE PERMITTED (RULE NO. 22 (B)).**
2. Claims 10-6-2025

PROCLAMATIONS

1. 10-6-2025

COMMUNICATIONS

1. 10-6-2025

REPORTS OF STANDING COMMITTEES

*FINANCE*

1. Resolution No. 25-091 — Authorizing the Mayor or City Manager to purchase an annual renewal of the Charleston Police Department's record management software from TriTech Software Systems.
2. Resolution No. 25-092 - Authorizing the Mayor or City Manager to purchase 2 salt spreader

machines from WV Tractor Supply Company.

3. Resolution No. 25-093 - Authorizing settlement of a pending claim against the City, by Robley Lushbaugh, with associated claim number WV1542025027014.
4. Resolution No. 25-094 - Authorizing the City Treasurer to transfer \$800,000 from the Opioid Settlement Fund to the CARE Office Fund.
5. Resolution No. 25-095 - Authorizing approval of Amendment No. 3 of the FY 2025-2026 General Fund Budget as indicated on the attached list of accounts.
6. Resolution No. 25-096 - Authorizing the Mayor or City Manager to enter into a with Lakecrest Construction for the installation of a new storm sewer system on Chesterfield Ave.
7. Resolution No. 25-097 - Authorizing the Mayor or City Manager to enter into an agreement with Insight Pipe Contracting, LLC for the rehabilitation of the City's storm sewer pipes at various locations.
8. Resolution No. 25-098 - Authorizing the Mayor or City Manager to enter into an agreement with Dynamic Graphics for various employee clothing and uniforms pursuant to the uniform voucher program.
9. Resolution No. 25-099 - Authorizing the Mayor or City Manager to enter into an Agreement with The West Virginia Department of Transportation, Division of Highways to achieve mutually agreed upon responsibilities for administering and funding the Capital Connector Construction Project.
10. Bill No. 8058 - A BILL to amend Municipal Code relating to updating exemptions to the municipal business and occupation tax, exempting the application of the tax on any business with less than \$2,500.00 in annual gross income and on the sale of new automobiles.

#### REPORTS OF OFFICERS

1. 10-6-2025

#### NEW BILLS

1. 10-6-2025

#### UNFINISHED BUSINESS AND/OR MISCELLANEOUS BUSINESS

#### REMARKS BY MEMBERS

#### ROLL CALL

#### ADJOURNMENT

THE NEXT REGULAR MEETING OF COUNCIL WILL BE OCTOBER 20, 2025 AT 7:00 PM.

THE AGENDA WAS AMENDED ON 10-2-2025

**\*Meetings may be recorded and broadcast via internet <https://charlestonwv.civicclerk.com>**

**EXECUTIVE DEPARTMENT  
CITY OF CHARLESTON  
PROCLAMATION**

**WHEREAS:** Municipal government is the level of government closest to the people and plays a vital role in shaping the quality of life in cities, towns, and villages across West Virginia; and

**WHEREAS:** Our municipal employees and elected officials are more than public servants—they are neighbors, problem solvers, and the steady hands that support and strengthen our neighborhoods, making our cities a place where people feel connected and at home; and

**WHEREAS:** Every day our City Team shows up for Charleston—whether it’s keeping our neighborhoods safe, caring for our parks and recreation spaces, revitalizing our communities, picking up trash, answering calls, or helping to bring people together to solve problems; and

**WHEREAS:** West Virginia Municipal Government Week, observed October 13-19, 2025, and coordinated by the West Virginia Municipal League, marks its 30<sup>th</sup> year as a time to celebrate the vital role of local government, highlight the programs and services that make our communities stronger, and encourage residents to be active partners in civic life; and

**WHEREAS:** Municipal Government Week also reminds us that our success as a city depends not only on buildings, roads, and budgets, but on our people—the dedicated city teams, engaged residents, and committed partners—who together make Charleston safe, vibrant, and welcoming; and

**NOW THEREFORE, I,** Amy Shuler Goodwin, Mayor of Charleston, do hereby recognize October 13 -19, 2025 as

**West Virginia Municipal Government Week**

in Charleston, West Virginia, and call on our community to celebrate our City Team and take part in building an even stronger Capital City together.

**IN WITNESS WHEREOF,** I have set my hand and caused the Seal of the Executive Department to be affixed this 6<sup>th</sup> day of October 2025.



A stylized blue ink signature of Amy Shuler Goodwin, written over a horizontal line.

**Amy Shuler Goodwin, Mayor**

**EXECUTIVE DEPARTMENT  
CITY OF CHARLESTON  
PROCLAMATION**

- WHEREAS:** The Filipino American community has enriched our nation, our state, and our city through their cultural traditions, professional contributions, educational achievements, and civic leadership; and
- WHEREAS:** October is recognized as Filipino American History Month – a time to honor the heritage, resilience, and lasting impact of Filipino Americans across the nation; and
- WHEREAS:** For more than four centuries, Filipino Americans have been part of the American story, bringing resilience, talent, and cultural traditions that continue to enrich communities across the country; and
- WHEREAS:** The Filipino American Association of West Virginia has played a vital role in preserving heritage, uplifting families, and fostering mutual respect and understanding across our state, while sharing Filipino culture through festivals, community service, and partnerships that strengthen neighborhoods; and
- WHEREAS:** we recognize the Filipino American community and the diversity, energy, and vibrancy they bring to West Virginia; and

**NOW THEREFORE, I,** Amy Shuler Goodwin, Mayor of Charleston, do hereby recognize October 2025 as

**Filipino American History Month**

in Charleston, West Virginia, and call on our community to join in celebrating, learning, and honoring the history, heritage, and ongoing contributions of Filipino Americans.

**IN WITNESS WHEREOF,** I have set my hand and caused the Seal of the Executive Department to be affixed this 6<sup>th</sup> day of October 2025.



A handwritten signature in blue ink, appearing to read "Amy Shuler Goodwin".

\_\_\_\_\_  
Amy Shuler Goodwin, Mayor



**TO: MILES CARY  
CITY CLERK**

**FROM: AMY SHULER GOODWIN  
MAYOR**

**RE: SPRING HILL CEMETERY PARK COMMISSION**

**DATE: OCTOBER 6, 2025**

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I recommend Bill Harvit be appointed to the Spring Hill Cemetery Park Commission. His term will expire April 6, 2030. I also recommend Mary Jean Davis be appointed to the Commission. Her term will end April 6, 2031.

I recommend Tom Toliver and Nina Payton be reappointed to the Commission. Both terms will expire on April 6, 2029. I also recommend Bobby Reishman be reappointed to the Commission. His term will expire April 6, 2031.

I respectfully request City Council's approval of this recommendation.

ASG/mls

Resolution No. 25-091

Introduced in Council:

October 6, 2025

Introduced by:

Joseph Jenkins

Adopted by Council:

Referred to:

Finance

1 Resolution No. 25-091 – Authorizing the Mayor or City Manager to purchase an annual renewal  
2 of the Charleston Police Department’s record management software from TriTech Software  
3 Systems in the amount of \$84,389.28 pursuant to a competitively sourced contract.  
4

5 Be it Resolved by the Council of the City of Charleston, West Virginia:  
6

7 That the Mayor or City Manager is authorized to purchase an annual renewal of the Charleston  
8 Police Department’s record management software from TriTech Software Systems in the  
9 amount of \$84,389.28 pursuant to a competitively sourced contract.



INSTRUCTIONS: This form must be submitted to the City Manager's Office for any purchase of materials or supplies costing **\$5,000 or more**. A minimum of **3** quotes is required for this form.

CITY OF CHARLESTON  
**Purchase Request**

Date: 9/25/2025

To: CITY MANAGER,

I request permission to purchase the following materials and/or supplies: \_\_\_\_\_

Renewal of software maintenance contract for the CPD records management system.

Purchase justification: Required to keep software and hardware up to date.

If approved, the total purchase price will be: \$84,389.28

(Check One)

- ☐ The price is less than the \$25,000 permitted for purchases without advertising for bids and needing approval from City Council. I have not purposefully split the purchase request to keep the purchase under the \$25,000 threshold and have not favored a particular vendor. I have not shared competitive information with any vendor(s).
- ☒ The proposed vendor is a sole source provider for the materials/supplies requested. (Skip to **ITEM A** on page 2.)

- |    |                                          |                 |           |
|----|------------------------------------------|-----------------|-----------|
| 1. | CentralSquare (TriTech Software Systems) | Price Quote: \$ | 84,389.28 |
| 2. |                                          | Price Quote: \$ |           |
| 3. |                                          | Price Quote: \$ |           |
| 4. |                                          | Price Quote: \$ |           |
| 5. |                                          | Price Quote: \$ |           |

The apparent low-bid vendor *meeting specifications* is: CentralSquare (TriTech Software Systems)

AND

- ☒ The low-bid vendor is not delinquent on any financial obligations owed to the City of Charleston according to the City Collector's records, and I recommend authorizing the purchase through the low-bid vendor.

OR

- ☐ I recommend not contracting with the lowest bidder meeting specifications and instead recommend contracting with \_\_\_\_\_ because:

Additionally, the recommended vendor is not delinquent on any financial obligations owed to the City of Charleston according to the City Collector's records.

**ITEM A (For Sole Source Procurements ONLY)**

Explain what is unique about this vendor/brand and why your department must purchase this product:  
See attached. This is a software renewal for the CPD records management system.

Original purchase C.A. 12/19/2016 from Zuercher, which was acquired by Trittech, a subsidiary of CentralSquare.

Identify at least 1 independent third party who has verified the vendor is a sole source for the item(s) requested to be purchased, and submit his/her written opinion regarding the vendor's sole source status:

(Name & Phone Number) \_\_\_\_\_

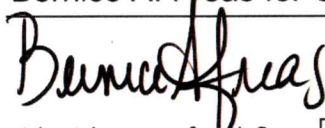
**REQUESTOR'S DECLARATION**

I declare that I have fully complied with the letter and intent of the City Code as it pertains to procurement and have exercised reasonable precaution to procure the item(s) requested above at the lowest price, consistent with good service and quality.

I also declare that I have no personal or business relationship with the listed vendor(s) that would be considered a conflict of interest, except as follows:

(List Actual, Potential, or Perceived Conflicts of Interest) \_\_\_\_\_  
\_\_\_\_\_

Request Submitted By: Bernice A. Freas for CPD Department: City Manager's Office



Is this purchase being paid with grant funds? ☐ Yes ☒ No

\*\*\*\*\*

Funds Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
Authorized Financial Officer

Account Number: 70000000 521600

City Manager Approval: \_\_\_\_\_ Date: \_\_\_\_\_

**CITY OF CHARLESTON**  
**Police Department**  
**Purchase Request Form**

Date: 9/24/2025 Purchase Order #: \_\_\_\_\_

Vendor: Central Square / TriTech V10889 Phone #: \_\_\_\_\_

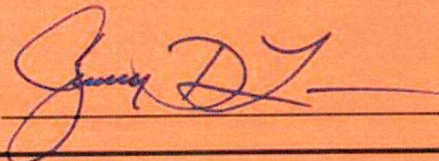
Contact: Jenny McPherson Fax: \_\_\_\_\_

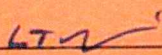
Address: \_\_\_\_\_  
(Street, City, State, Zip)

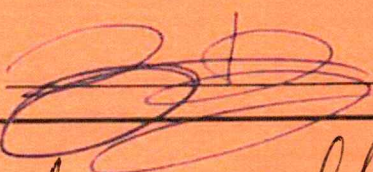
| Quantity | Description                                      | Unit Price | Total Price |
|----------|--------------------------------------------------|------------|-------------|
| 1        | Central Square (Zuercher Renewal Quote Q-200002) |            | 84,389.28   |
|          |                                                  |            |             |
|          |                                                  |            |             |
|          |                                                  |            |             |
|          |                                                  |            |             |
|          |                                                  |            |             |
|          |                                                  |            |             |
|          |                                                  |            |             |
| TOTAL    |                                                  |            | 84,389.28   |

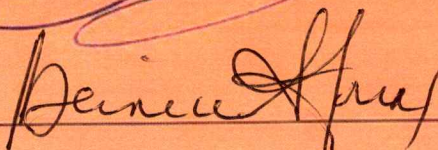
Requested By: Sgt. Greg Lucas Date: 9/24/2025

Purpose of Request: Zuercher RMS Support Renewal

Division Commander:  Date: 9/24/2025  
☐ Denied ☒ Approved

Bureau Commander:  Date: 9/24/25  
☐ Denied ☒ Approved

Chief of Police:  Date: 9/24/25  
☐ Denied ☒ Approved

Budget Officer:  Date: 9/24/2025  
☐ Denied ☒ Approved

Council Action Date: \_\_\_\_\_ Account: 70000000 521600



**CITY OF  
CHARLESTON, WEST VIRGINIA  
POLICE DEPARTMENT**

501 VIRGINIA ST EAST  
CHARLESTON, WEST VIRGINIA 25301



**To:** City Council of Charleston, WV / Finance Committee  
**From:** Greg Lucas, Information Services Division Commander  
**Date:** September 23, 2025  
**Subject:** Request for Annual Renewal Funds – Zuercher RMS

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I am requesting funding in the amount of **\$84,389.28** for the annual renewal of Zuercher, the Records Management System (RMS) utilized by the Charleston Police Department. Zuercher was purchased in 2016 following an extensive review of available systems. At that time, CPD's prior RMS, owned by Tri-Tech Systems, was approaching End-of-Life (EOL) and was no longer going to be supported by either Windows or Tri-Tech. Multiple options were explored, but Zuercher had recently been acquired by Tri-Tech and, because CPD was already a Tri-Tech customer, the system was offered to us as an upgrade rather than a new product purchase.

This upgrade pricing reduced the cost from approximately **\$1.3 million to \$470,000**, making Zuercher the most cost-effective and sustainable choice. Since its implementation, Zuercher has proven to be a reliable system that CPD has come to depend on and intends to continue using for the foreseeable future.

Because Zuercher is a proprietary product and no other vendor can provide this service, it qualifies as a **sole-source renewal**. However, it is important to note that this request is simply the annual continuation of a product that has been in successful operation since 2016. Approval of this funding will ensure CPD's continued access to a mission-critical system that supports daily operations and record management.

Thank you for your consideration.

Respectfully,

**Sgt. Greg Lucas**  
Information Services Division Commander  
Charleston Police Department

**Renewal Order #:** Q-200002  
**Start Date:** August 29, 2025  
**End Date:** August 28, 2026  
**Billing Frequency:** Yearly  
**Subsidiary:** Tritech Software Systems

**Renewal Order prepared for:**  
Greg Lucas, Sergeant  
Charleston Police Department  
501 Virginia Street East  
Charleston, WV 25301  
(304) 389-2235

Thank you for your continued business. We at CentralSquare appreciate and value our relationship and look forward to serving you in the future. CentralSquare provides software that powers over 8,000 communities. More information about all of our products can be found at [www.centralsquare.com](http://www.centralsquare.com).

## WHAT SOFTWARE IS INCLUDED?

|     | PRODUCT NAME                                           | QUANTITY | TOTAL         |
|-----|--------------------------------------------------------|----------|---------------|
| 1.  | Administration Server License                          | 1        | 2,505.98 USD  |
| 2.  | Extend Adapter License                                 | 1        | 702.15 USD    |
| 3.  | Mobile NCIC Client License                             | 40       | 0.00 USD      |
| 4.  | Mobile Records Client License                          | 40       | 7,619.24 USD  |
| 5.  | Mobile Server License                                  | 1        | 4,009.56 USD  |
| 6.  | Portal Server License                                  | 1        | 3,308.10 USD  |
| 7.  | Property and Evidence Extend Client License            | 2        | 140.71 USD    |
| 8.  | Records - N-DEx Adapter (IA IEPD)                      | 1        | 0.00 USD      |
| 9.  | Records - WV Crime Reporting (UCR) Interface           | 1        | 0.00 USD      |
| 10. | Records Server License                                 | 2        | 24,061.42 USD |
| 11. | Reporting Server License                               | 1        | 0.00 USD      |
| 12. | Zuercher Suite - Time Synchronization Interface        | 1        | 0.00 USD      |
| 13. | Zuercher Suite - WEAPON/NCIC Interface (Basic Queries) | 1        | 2,339.34 USD  |

## WHAT HARDWARE IS INCLUDED?

|    | PRODUCT NAME                                                                                               | QUANTITY | TOTAL        |
|----|------------------------------------------------------------------------------------------------------------|----------|--------------|
| 1. | Zuercher Suite Production GIS Server (Virtualized Server, OS, Software, Analytics, Installation & Testing) | 1        | 3,609.22 USD |

|    |                                                                                                                    |   |               |
|----|--------------------------------------------------------------------------------------------------------------------|---|---------------|
| 2. | Zuercher Suite Production NCIC Server (Virtualized Server, OS, Installation & Testing)                             | 1 | 1,604.09 USD  |
| 3. | Zuercher Suite Production Server (Dell Server, OS, Zuercher Suite Base Software, DB, Installation & Testing)       | 1 | 11,028.86 USD |
| 4. | Zuercher Suite Training/Testing Server (Dell Server, OS, Zuercher Suite Base Software, DB, Installation & Testing) | 1 | 7,218.44 USD  |
| 5. | Zuercher Suite Warm Standby GIS Server (Virtualized Server, OS, Software, Analytics, Installation & Testing)       | 1 | 3,609.22 USD  |
| 6. | Zuercher Suite Warm Standby NCIC Server (Virtualized Server, OS, Installation & Testing)                           | 1 | 1,604.09 USD  |
| 7. | Zuercher Suite Warm Standby Server (Dell Server, OS, Zuercher Suite Base Software, DB, Installation & Testing)     | 1 | 11,028.86 USD |

**Renewal Order Total:** 84,389.28 USD

#### Billing Information

This is not an invoice. Prices shown do not include any taxes that may apply. Any such taxes are the responsibility of the Customer.

For customers based in the United States or Canada, any applicable taxes will be determined based on the laws and regulations of the taxing authority(ies) governing the Ship To location provided by the Customer on the Renewal Order Form.

Please note that the Total Price shown above has been rounded to the nearest two decimal places for display purposes only. The actual price may include as many as five decimal places. For example, an actual price of \$21.37656 will be shown as a Total Price of \$21.38. The Total for this quote has been calculated using the actual prices for the product and/or service, rather than the Total Price displayed above.

Resolution No. 25-092

Introduced in Council:

October 6, 2025

Introduced by:

Joseph Jenkins

Adopted by Council:

Referred to:

Finance

1 Resolution No. 25-092 – Authorizing the Mayor or City Manager to purchase two HI-WAY P-8  
2 stainless steel salt spreader machines from WV Tractor Supply Company in the amount of  
3 \$27,586.00 pursuant to a competitively sourced contract.  
4

5 Be it Resolved by the Council of the City of Charleston, West Virginia:  
6

7 That the Mayor or City Manager is authorized to purchase two HI-WAY P-8 stainless steel salt  
8 spreader machines from WV Tractor Supply Company in the amount of \$27,586.00 pursuant to  
9 a competitively sourced contract.



**INSTRUCTIONS:** This form must be submitted to the City Manager's Office for any purchase of materials or supplies costing **\$5,000 or more**. A minimum of **3** quotes is required for this form.

CITY OF CHARLESTON  
**Purchase Request**

Two small Salt Machines for  
Street dept.

Date: 9/16/2025

To: CITY MANAGER,

I request permission to purchase the following materials and/or supplies: To Purchase two small  
HI-WAY P-8 Stainless steel salt machine's from WV tractor company.

Purchase justification: This will be used on the other 2 F550 trucks we have for winter and this will give  
us two more small trucks to run in winter. The Hi-way brand is what our salt trucks hydraulic system  
is plumed to operate.

If approved, the total purchase price will be: \$13,793.00 x 2 = \$27,586.00

(Check One)

- ☐ The price is less than the \$25,000 permitted for purchases without advertising for bids and needing approval from City Council. I have not purposefully split the purchase request to keep the purchase under the \$25,000 threshold and have not favored a particular vendor. I have not shared competitive information with any vendor(s).
- ☒ The proposed vendor is a sole source provider for the materials/supplies requested. (Skip to **ITEM A** on page 2.)

I have contacted the following responsible vendors and have attached their written quotes for the requested item(s): (Minimum of 3 Quotes Required)

- |    |       |                       |
|----|-------|-----------------------|
| 1. | _____ | Price Quote: \$ _____ |
| 2. | _____ | Price Quote: \$ _____ |
| 3. | _____ | Price Quote: \$ _____ |
| 4. | _____ | Price Quote: \$ _____ |
| 5. | _____ | Price Quote: \$ _____ |

The apparent low-bid vendor *meeting specifications* is: \_\_\_\_\_

AND

☐ The low-bid vendor is not delinquent on any financial obligations owed to the City of Charleston according to the City Collector's records, and I recommend authorizing the purchase through the low-bid vendor.

OR

☐ I recommend not contracting with the lowest bidder meeting specifications and instead recommend contracting with \_\_\_\_\_ because:

\_\_\_\_\_

Additionally, the recommended vendor is not delinquent on any financial obligations owed to the City of Charleston according to the City Collector's records.

**ITEM A** (For Sole Source Procurements ONLY)

Explain what is unique about this vendor/brand and why your department must purchase this product:

Wv Tractor company is the only Certified and approved supplier in the state of WV.

\_\_\_\_\_

\_\_\_\_\_

Identify at least 1 independent third party who has verified the vendor is a sole source for the item(s) requested to be purchased, and submit his/her written opinion regarding the vendor's sole source status:

(Name & Phone Number) \_\_\_\_\_

**REQUESTOR'S DECLARATION**

I declare that I have fully complied with the letter and intent of the City Code as it pertains to procurement and have exercised reasonable precaution to procure the item(s) requested above at the lowest price, consistent with good service and quality.

I also declare that I have no personal or business relationship with the listed vendor(s) that would be considered a conflict of interest, except as follows:

(List Actual, Potential, or Perceived Conflicts of Interest) \_\_\_\_\_  
\_\_\_\_\_

Request Submitted By: Kevin Oxley Department: Equipment Maintenance

Is this purchase being paid with grant funds?    ☐ Yes    ☒ No

\*\*\*\*\*

Funds Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
Authorized Financial Officer

Account Number: \_\_\_\_\_

City Manager Approval: \_\_\_\_\_ Date: \_\_\_\_\_



# WEST VIRGINIA TRACTOR COMPANY

CONSTRUCTION, MINING, MUNICIPAL & INDUSTRIAL EQUIPMENT

P.O. BOX 473, 214 VIRGINIA ST. W. CHARLESTON, WV 25322/25302 • (304) 346-5301  
August 21, 2025

City Of Charleston  
Shop on Pennsylvania Ave  
Charleston, WV 25302

Subj: Salt Spreader Proposal

Ladies and Gentlemen:

We are pleased to offer the following described equipment for your consideration:

HI-WAY Super P-8' 304SS engine driven salt and material spreader complete with 8', 2.7 cu. yd. struck capacity body made of 304 stainless steel with a 16 1/2" wide conveyor chain, enclosed and extended distributor spinner assembly with internal and external adjustable baffles, 16" diameter spinner, parts/operation manual, dual motor hydraulic drive and all other standard equipment, plus: Heavy duty 2-piece hinged screens with 3/8" dia. bars  
Inverted V conveyor shield  
Dual hydraulic motor drive

PRICE: F.O.B. Charleston.....\$13,793 each

Availability: About October with a quick order.

Freight note: The freight price in our quote is a current estimate. We could get higher freight costs later.

West Virginia Tractor has been a dealer for construction and municipal equipment in West Virginia for 80 years with a full sales, service and parts facility in Charleston.

Thank you for your consideration. If you have any questions or need any additional information, please feel free to call me at any time. We invite you to visit our web site at [www.wvtractor.com](http://www.wvtractor.com).  
Again, thanks.

Sincerely,

Mike Grady, President



319.363.8281 | [NewLeader.com](http://NewLeader.com)

1330 76<sup>th</sup> Avenue Southwest  
Cedar Rapids, Iowa 52404

City of Charleston, WV  
Purchasing Dept

September 09, 2025

Reference: West Virginia Tractor Company (WVT)

All concerned parties,

This letter is to inform you that West Virginia Tractor Company, located at 214 Virginia Street, Charleston WV is the only Certified Dealer and approved supplier of Hi-Way products for the entire State of West Virginia. WVT has been a working partner with Highway Equipment Co since 1970 and is able to sell, service, warranty and install all Hi-Way products and parts.

Any questions regarding the status of WVT., please call or email me.

Sincerely yours,

Tom Krick

A handwritten signature in black ink, appearing to read "TK", written over the printed name "Tom Krick".

Product Manager

315-857-7561

[tkrick@newleader.com](mailto:tkrick@newleader.com)

Resolution No. 25-093

Introduced in Council:

October 6, 2025

Adopted by Council:

\_\_\_\_\_

Introduced by:

Joseph Jenkins

Referred to:

Finance Committee

Resolution No. 25-093 - Authorizing settlement of a pending claim against the City, by Robley Lushbaugh, with associated claim number WV1542025027014, related to a vehicle collision wherein a City trash truck rear-ended a 2024 Honda CR-V resulting in the vehicle being totaled, as recommended by the City Solicitor.

Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

That the City Council hereby authorizes and approves the settlement of a pending claim against the City, by Robley Lushbaugh, with associated claim number WV1542025027014, related to a vehicle collision wherein a City trash truck rear-ended a 2024 Honda CR-V resulting in the vehicle being totaled in an amount of \$37,550.50 to Robley Lushbaugh and an additional amount of up to \$5,000.00 to third-parties for appraisal and rental car expenses related to the claim, as recommended by the City Solicitor. The City Council authorizes the City Solicitor and City Manager to take all necessary steps to finalize resolution of the claim.

Resolution No. 25-094

Introduced in Council:

Adopted by Council:

October 6, 2025

Introduced by:

Referred to:

Joseph Jenkins

Finance

Resolution No. 25-094 - Authorizing the City Treasurer to transfer \$800,000 from the Opioid Settlement Fund (Fund 2027) to the CARE Office Fund (Fund 2097) to be used for continued operation of the CARE Office's due to the expiration of federal grants.

WHEREAS, the City established the Coordinated Addiction Response Effort (CARE) Office in 2019 and has relied on a combination of federal grants to employee positions for various programs within the mission of the CARE Office; and

WHEREAS, in June 2024, after the expiration of the federal grants that supported the Quick Response Team Coordinator and Mental Health Coordinator, the City allocated \$500,000 from the Opioid Settlement Fund to the CARE Office Fund for the continued operations of the programs for the period of approximately two years; and

WHEREAS, the federal grant that supported the CARE Office's Crisis Intervention Team (CIT) expired on September 30, 2025; and

WHEREAS, the City desires to continue the operation of the CIT with Opioid Settlement Funds, as well as continue operating the Quick Response Team and Mental Health Coordinator through FY 2027;

Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

That the City Treasurer is hereby authorized to transfer \$800,000 from the Opioid Settlement Fund (Fund 2027) to the CARE Office Fund (Fund 2097) to be used for continued operation of the CARE Office's program through fiscal year 2027.

Resolution No. 25-095

Introduced in Council:

Adopted by Council:

October 6, 2025

Introduced by:

Referred to:

Joseph Jenkins

Finance

- 1 Resolution No. 25-095 - Authorizing approval of Amendment No. 3 of the FY 2025-2026 General
- 2 Fund Budget as indicated on the attached list of accounts.
- 3
- 4 Be it Resolved by the Council of the City of Charleston, West Virginia:
- 5
- 6 That Amendment No. 3 of the FY 2025-2026 General Fund Budget as indicated on the attached
- 7 list of accounts is approved.

## General Fund FY 2025-2026 Budget Amendment No. 03 - October 6, 2025

| Revenues and Fund Balances                                                                                                       |    |            |     |                     |        |                              |                            |   |        | Current | Increase/  | Amended |
|----------------------------------------------------------------------------------------------------------------------------------|----|------------|-----|---------------------|--------|------------------------------|----------------------------|---|--------|---------|------------|---------|
| Account No.                                                                                                                      |    | Department |     | Account Description |        |                              |                            |   |        | Amount  | (Decrease) | Amount  |
| 1001                                                                                                                             | 00 | 00000      | 000 | 000                 | 439904 | Revenue                      | Unclaimed Property Revenue | - | 27,158 |         |            | 27,158  |
| Net Increase/(Decrease) to Revenues                                                                                              |    |            |     |                     |        |                              |                            |   |        |         | 27,158     |         |
| Expenditures                                                                                                                     |    |            |     |                     |        |                              |                            |   |        | Current | Increase/  | Amended |
| Account No.                                                                                                                      |    | Department |     | Account Description |        |                              |                            |   |        | Amount  | (Decrease) | Amount  |
| 1001                                                                                                                             | 80 | 97900      | C17 | 000                 | 645800 | Capital Outlay - Parks & Rec | Major Improvement Projects | - | 27,158 |         |            | 27,158  |
| Net Increase/(Decrease) to Expenditures                                                                                          |    |            |     |                     |        |                              |                            |   |        |         | 27,158     |         |
| Description:                                                                                                                     |    |            |     |                     |        |                              |                            |   |        |         |            |         |
| To allocate Unclaimed Property received by WV Treasury for improvements at the Kanawha City Recreation Center basketball courts. |    |            |     |                     |        |                              |                            |   |        |         |            |         |

**Reportable: To maintain compliance with the budgetary guidelines of the State of West Virginia.**

Resolution No. 25-096

Introduced in Council:

October 6, 2025

Introduced by:

Joseph Jenkins

Adopted by Council:

Referred to:

Finance

Resolution No. 25-096 – Authorizing the Mayor or City Manager to enter into a contract in the amount of \$579,755.00 with Lakecrest Construction for the installation of a new storm sewer system on Chesterfield Ave in the vicinity of Glenridge Road where the contract price was determined pursuant to a competitive bid process.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract in the amount of \$579,755.00 with Lakecrest Construction for the installation of a new storm sewer system on Chesterfield Ave in the vicinity of Glenridge Road where the contract price was determined pursuant to a competitive bid process.



**CITY OF CHARLESTON**  
**RECOMMENDATION TO AWARD**

DATE: September 30, 2025

SUBJECT: Recommendation for Award

**Solicitation Number:** 2026-11 Chesterfield Storm Sewer Project

Lakecrest Construction - \$579,755.00

**Award Recommendation: Check the appropriate box below.**

☒ **Lowest Bid:** By signing below, the Department certifies that bids have been properly evaluated and recommends award to **Lakecrest Construction** in the amount of **\$579,755.00**.

☐ **Multiple Award:** By signing below, the Department certifies that bids have been properly evaluated and recommends award to multiple bidders meeting the required specifications. Those bidders receiving an award are identified as follows: \_\_\_\_\_.

☐ **Other Than Lowest Bid:** By signing below, the Department certifies that bids have been properly evaluated and recommends award to \_\_\_\_\_ as the lowest responsible bidder meeting the required specifications. Award to the lowest bid was not made due to disqualifications described in more detail below:

Bidding Vendors not awarded:

BWE Group, INC - \$849,999.86

Respectfully,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title

| 2026-11 Chesterfield Avenue Storm Sewer Project |                  |              |                         |
|-------------------------------------------------|------------------|--------------|-------------------------|
| Business                                        | Opened at        | Bid Total    | Local Vendor Preference |
| Lakecrest Construction                          | 9/30/2025 2:30pm | \$579,755.00 | \$574,755.00            |
| BWE Group, INC.                                 | 9/30/2025 2:30pm | \$849,999.86 | N/A                     |

| <b>20269-11 Chesterfield Avenue Storm Sewer Project</b>      |                        |                     |
|--------------------------------------------------------------|------------------------|---------------------|
|                                                              | Lakecrest Construction | BWE group, Inc.     |
| <b><u>Mandatory Requirement</u></b>                          |                        |                     |
| 3.1 Mobilization                                             | \$27,400.00            | \$42,075.00         |
| 3.2 Traffic Control                                          | \$40,000.00            | \$104,125.00        |
| 3.3 Erosion                                                  | \$22,000.00            | \$25,500.00         |
| 3.4 12-inch Corrugated High Density Polyethylene Pipe        | \$38,430.00            | \$42,499.80         |
| 3.5 15-inch Corrugated High Density Polyethylene Pipe        | \$60,120.00            | \$85,003.20         |
| 3.6 18-inch Corrugated High Density Polyethylene Pipe        | \$157,575.00           | \$223,971.00        |
| 3.7 24-inch Corrugated High Density Ciorrugated Polyethylene | \$17,850.00            | \$14,875.00         |
| 3.8 30-inch Corrugated High Density Polyethylene Pipe        | \$43,680.00            | \$59,500.80         |
| 3.9 4' Diameter Manhole                                      | \$9,000.00             | \$20,400.00         |
| 3.10 5' Diameter Manhole                                     | \$18,000.00            | \$31,450.00         |
| 3.11 Type-G Drain Inlet                                      | \$29,500.00            | \$102,000.00        |
| 3.12 Type-B Drain Inlet                                      | \$74,200.00            | \$64,600.06         |
| 3.13 Class K Portland Cement Concrete Pavement               | \$42,000.00            | \$34,000.00         |
|                                                              |                        |                     |
| Vendor Protest Acknowledgement                               | Yes                    | Yes                 |
| Contact and Signature Form                                   | Yes                    | Yes                 |
| Pricing Page                                                 | Yes                    | Yes                 |
| Addendum Acknowledgement                                     | Yes                    | Yes                 |
| Local Vendor Form (if Applicable)                            | Yes                    | N/A                 |
| City of Chalreston Purchasing Affidavit                      | Yes                    | Yes                 |
| WV Contractor's License                                      | Yes                    | Yes                 |
| Certificate of Insurance                                     | Yes                    | Yes                 |
| Bid Bond or Surety Check (valid)                             | Yes                    | Yes                 |
| Drug Free Workplace Affidavit                                | Yes                    | Yes                 |
| Subcontractor's List (if applicable)                         | Yes                    | Yes                 |
| Fed Funds Addendum                                           | Yes                    | Yes                 |
|                                                              |                        |                     |
| <b>Grand Total</b>                                           | <b>\$579,755.00</b>    | <b>\$849,999.86</b> |
|                                                              |                        |                     |

Resolution No. 25-097

Introduced in Council:

October 6, 2025

Introduced by:

Joseph Jenkins

Adopted by Council:

Referred to:

Finance

Resolution No. 25-097 – Authorizing the Mayor or City Manager to enter into an agreement with Insight Pipe Contracting, LLC in the amount of \$365,530.00 for the rehabilitation of the City's storm sewer pipes at various locations where the contract price was determined pursuant to a competitive bid process.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into an agreement with Insight Pipe Contracting, LLC in the amount of \$365,530.00 for the rehabilitation of the City's storm sewer pipes at various locations where the contract price was determined pursuant to a competitive bid process.

| 2026-09 Pipelining Rehabilitation Project |                  |              |                         |
|-------------------------------------------|------------------|--------------|-------------------------|
| Business                                  | Opened at        | Bid Total    | Local Vendor Preference |
| Insight Pipe Contracting, LLC             | 9/30/2025 2:00pm | \$365,530.00 | \$360,530.00            |
| Insituform Technologies LLC               | 9/30/2025 2:00pm | \$912,655.85 | \$907,655.85            |
| SAK Construction, LLC                     | 9/30/2025 2:00pm | \$699,210.00 | N/A                     |

| <b>2026-09 Pipelining Rehabilitation Project</b> |                               |                             |                       |
|--------------------------------------------------|-------------------------------|-----------------------------|-----------------------|
|                                                  | Insight Pipe Contracting, LLC | Insituform Technologies LLC | SAK Construction, LLC |
| <b><u>Mandatory Requirement</u></b>              |                               |                             |                       |
| Item 3.2 – Mobilization (≤5%)                    | \$ 8,000.00                   | \$ 44,000.00                | \$ 25,000.00          |
| Item 3.3 – Traffic Control                       | \$ 1,000.00                   | \$ 86,088.00                | \$ 25,000.00          |
| Item 3.4 – CIP Pipelining for 8"                 | \$ 5,940.00                   | \$ 18,315.00                | \$ 14,520.00          |
| Item 3.4 – CIP Pipelining for 10"                | \$ 120,120.00                 | \$ 359,590.00               | \$ 238,700.00         |
| Item 3.4 – CIP Pipelining for 12"                | \$ 68,700.00                  | \$ 156,292.50               | \$ 116,790.00         |
| Item 3.4 – CIP Pipelining for 15"                | \$ 29,230.00                  | \$ 52,910.00                | \$ 61,050.00          |
| Item 3.4 – CIP Pipelining for 18"                | \$ 23,790.00                  | \$ 44,525.00                | \$ 40,950.00          |
| Item 3.4 – CIP Pipelining for 24"                | \$ 21,250.00                  | \$ 73,270.00                | \$ 56,950.00          |
| Item 3.4 – CIP Pipelining for 30"                | \$ 17,500.00                  | \$ 43,075.00                | \$ 37,250.00          |
| Item 3.5 – Lateral Reconnect                     | \$ 5,000.00                   | \$ 1,090.00                 | \$ 500.00             |
| Item 3.6 – Allowances                            | \$ 30,000.00                  | \$ 30,000.00                | \$ 30,000.00          |
| Item 3.7 – CCTV Inspection                       | \$ 35,000.00                  | \$ 3,500.00                 | \$ 52,500.00          |
|                                                  |                               |                             |                       |
| Vendor Protest Acknowledgement                   | Yes                           | Yes                         | Yes                   |
| WV Contractor's License                          | Yes                           | Yes                         | Yes                   |
| Certificate of Insurance                         | Yes                           | Yes                         | Yes                   |
| Bid Bond                                         | Yes                           | Yes                         | Yes                   |
| Drug Free Workplace Affidavit                    | Yes                           | Yes                         | Yes                   |
| Subcontractor's List                             | Yes                           | Yes                         | Yes                   |
| Contact and Signature Form                       | Yes                           | Yes                         | Yes                   |
| Pricing Page                                     | Yes                           | Yes                         | Yes                   |
| Addendum Acknowledgement                         | Yes                           | Yes                         | Yes                   |
| Local Vendor Form (if Applicable)                | Yes                           | Yes                         | N/A                   |
| Federal Funds Addendum (if Applicable)           | N/A                           | N/A                         | N/A                   |
| City of Charleston Purchasing Affidavit          | Yes                           | Yes                         | Yes                   |
|                                                  |                               |                             |                       |
| <b>Grand Total</b>                               | <b>\$ 365,530.00</b>          | <b>\$ 912,655.50</b>        | <b>\$ 699,210.00</b>  |



**CITY OF CHARLESTON**  
**RECOMMENDATION TO AWARD**

DATE: September 30, 2025

SUBJECT: Recommendation for Award

**Solicitation Number:** 2026-09 Pipelining Rehabilitation Project

Insight Pipe Contracting, LLC - \$365,530.00

**Award Recommendation: Check the appropriate box below.**

☒ **Lowest Bid:** By signing below, the Department certifies that bids have been properly evaluated and recommends award to **Insight Pipe Contracting, LLC** in the amount of **\$365,530.00**.

☐ **Multiple Award:** By signing below, the Department certifies that bids have been properly evaluated and recommends award to multiple bidders meeting the required specifications. Those bidders receiving an award are identified as follows: \_\_\_\_\_.

☐ **Other Than Lowest Bid:** By signing below, the Department certifies that bids have been properly evaluated and recommends award to \_\_\_\_\_ as the lowest responsible bidder meeting the required specifications. Award to the lowest bid was not made due to disqualifications described in more detail below:

Bidding Vendors not awarded:

Insituform Technologies, LLC - \$912,655.85  
SAK Construction, LLC - \$699,210.00

Respectfully,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title

Resolution No. 25-099

Introduced in Council:

October 6, 2025

Adopted by Council:

\_\_\_\_\_

Introduced by:

Joseph Jenkins

Referred to:

Finance Committee

Resolution No. 25-099 - Authorizing the Mayor or City Manager to enter into an Agreement with The West Virginia Department of Transportation, Division of Highways, in substantially the same form as the attached Exhibit A, and any other agreements as may be necessary to achieve mutually agreed upon responsibilities for administering and funding the Capital Connector Construction Project, which will be built upon roads owned by both the City of Charleston and the State of West Virginia.

Be it Resolved by the Council of the City of Charleston, West Virginia:

The Mayor or City Manager is authorized to enter into an Agreement with The West Virginia Department of Transportation, Division of Highways, in substantially the same form as the attached Exhibit A, and any other agreements as may be necessary to achieve mutually agreed upon responsibilities for administering and funding the Capital Connector Construction Project, which will be built upon roads owned by both the City of Charleston and the State of West Virginia.

**WEST VIRGINIA  
DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
AGREEMENT  
CHARLESTON CAPITAL CONNECTOR PROJECT  
KANAWHA COUNTY**

**THIS AGREEMENT**, executed, made and entered into on \_\_\_\_\_, by and between the West Virginia Department of Transportation, Division of Highways, hereinafter called "Division," and the City of Charleston, hereinafter called "City," jointly referred herein as "Parties."

**WITNESSETH** that,

**WHEREAS**, City has secured through the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant program federal funds for a project known as the Capital Connector (hereinafter referred as "Project"). The Project consists of a reduction of lanes and partial removal of a segmented median to allow for an expanded pedestrian and cyclist zones along the roadway and plan to include signal modifications for safety and accessibility. The Project begins at Magic Island, on Charleston's West Side, and continues east to the base of the 35th Street Bridge for approximately 3.25 miles. Additionally, 0.25 miles of Greenbrier Street will receive safety upgrades to allow for better connectivity between the East End Community of Charleston and the State Capitol Complex.

**WHEREAS**, the modifications to be implemented are intended to facilitate traffic flow along roadways within the City, including roadways under Division's jurisdiction; and

**WHEREAS**, City was a direct recipient of this RAISE grant, and to facilitate and expedite the completion of this RAISE project, City consulted with Division and the Parties have mutually agreed City will be the recipient and financial administrator of this grant; and

**WHEREAS**, Division considers it to be in the public interest to participate in this Project, which promotes economic development opportunities in West Virginia and provides a safe and efficient transportation system;

**NOW, THEREFORE**, in consideration of the above premises and in further consideration of the agreement herein set forth by and between the Parties hereto and in contemplation of the benefits expected therefrom, it is mutually agreed as follows:

- I. City shall, in cooperation with Division, continue to undertake planning and design of the Project in coordination with Division and the Federal Highway Administration ("FHWA").
- II. City shall, in cooperation with Division, design, or shall have designed, and prepare appropriate construction plans and related documents, which collectively are referred to as the "Plans," for the modification of various routes under City and/or Division ownership. Any planned improvements along Division's right-of-way must be approved by Division in writing prior to any construction activities. The design of the Project within Division's right-of-way shall be in accordance with the Division's directives, guidelines, and criteria. City shall secure the approvals and/or permits, if any, required by any governmental agencies for the Project.
- III. City's authorization to proceed is contingent upon receipt of any FHWA approval and authorization that may be required and upon City's compliance with the other stipulations and requirements set forth herein, and any other requirements pertaining to federal-aid highway construction contracts.
- IV. Funding for Project is to be as follows:
  - A. Division initially shall bear no cost in the design or construction of Project within the Division's right-of-way.
  - B. With respect to the federal RAISE funds associated with Project, City shall comply with all pertinent provisions, regulations, and stipulations, and City shall be responsible for fulfilling

all reporting requirements that may be associated with the federal funds to be used for Project.

- C. If the cost of construction of the Project exceeds the RAISE funds associated with the Project (including the required City matching funds), Division and City have the option of either terminating or working in good faith to confer and allocate the excess costs in a manner consistent with the percentages of the Project performed on Division and City right-of-way.
- V. Division or City may terminate this Agreement upon thirty (30) days' written notice. If either Division or City desire to terminate this Agreement, it shall provide notice to the other and to FHWA. If this occurs, Division and City agree to work in good faith with FHWA to determine options for moving forward regarding a change of scope or funding if the Agreement were to terminate and reach a mutually agreed upon solution. If the Parties are unable to agree upon a solution within forty-five (45) days of the notice of desire to terminate, then the Agreement shall be terminated. Upon termination, Division shall be liable only for payment in accordance with the terms of this Agreement for work performed or unalterably obligated prior to the effective date of termination.
- VI. If a provision of this Agreement is or becomes illegal, invalid or unenforceable in any jurisdiction, that shall not affect:
  - A. the validity or enforceability in that jurisdiction of any other provision of this Agreement; or
  - B. the validity or enforceability in other jurisdictions of that or any other provision of this Agreement.
- VII. This Agreement shall be binding upon the successors and assigns of each party hereto.

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**IN WITNESS WHEREOF**, the parties hereto have caused their respective names to be signed by their duly authorized officers.

**WEST VIRGINIA  
DEPARTMENT OF TRANSPORTATION,  
DIVISION OF HIGHWAYS**

APPROVED AS TO FORM THIS  
\_\_\_ DAY OF \_\_\_\_\_, 2025,  
ATTORNEY LEGAL DIVISION  
WEST VIRGINIA DEPARTMENT  
OF TRANSPORTATION  
DIVISION OF HIGHWAYS

\_\_\_\_\_  
Legal Division Contract No.

\_\_\_\_\_  
By: Stephen T Rumbaugh, P.E.  
Secretary of Transportation/  
Commissioner of Highways

**CITY OF CHARLESTON**

\_\_\_\_\_  
Title: \_\_\_\_\_

(To be executed in duplicate)

Distribution: Master File  
City

**Bill No. 8058**

**Introduced in Council:**

**June 16, 2025**

**Introduced by:**

**Joseph Jenkins**

**Adopted by Council:**

**Referred to:**

**Finance**

**Bill No. 8058** - A BILL to amend and reenact Section 110-63 of the Municipal Code of the City of Charleston, as amended, relating to updating exemptions to the municipal business and occupation tax in order to incorporate legislation passed by the West Virginia Legislature; exempting the application of the tax on any business with less than \$2,500.00 in annual gross income and on the sale of new automobiles as detailed herein; and making both exemptions effective July 1, 2025.

**Now, therefore, be it ordained by the Council of the City of Charleston:**

That Section 110-63 of the Municipal Code of the City of Charleston, as amended, is hereby amended and reenacted to read as follows:

**Sec. 110-63. - Exemptions.**

(a) The provisions of this article shall not apply to:

(1) Insurance companies which pay the state a tax upon premiums; provided, that such exemption shall not extend to that part of gross income of insurance companies which is received for the use of real property, other than property in which any such company maintains its office or offices, in the city, whether such income is in the form of rentals or royalties;

(2) Nonprofit cemetery companies organized and operated for the exclusive benefit of their members;

(3) Fraternal societies, organizations and associations organized and operated for the exclusive benefit of their members and not for profit; provided, that this exemption shall not extend to that part of gross income arising from the sale of alcoholic liquor, food and related services of such fraternal societies, organizations and associations which are licensed as private clubs under the provisions of W. Va. Code ch. 60, art. 7;

(4) Corporations, associations and societies organized and operated exclusively for religious or charitable purposes; provided that: the city may impose its business and occupation tax on any activity of a corporation, association or society organized and operated exclusively for religious or charitable purposes only to the extent that the income generated by the activity is subject to taxation under the provisions of section 511 of the Internal Revenue Code of 1986, as amended;

(5) Production credit associations, organized under the provisions of the federal

36 Farm Credit Act of 1933; provided, that the exemptions of this section shall not apply to  
37 corporations or cooperative associations organized under the provisions of W. Va. Code  
38 ch. 19, art. 4;

39 (6) Any credit union organized under the provisions of chapter 31 or any other  
40 chapter of the Code of West Virginia; provided, that the exemptions of this section shall  
41 not apply to corporations or cooperative associations organized under the provisions of  
42 W. Va. Code ch. 19, art. 4;

43 (7) Gross income derived from advertising service rendered in the business of  
44 radio and television broadcasting;

45 (8) The gross income or gross proceeds of sale of a gasification or liquefaction of  
46 coal project in the demonstration, pilot or research states; provided, that prior to the  
47 commencement of operation of any such project, the tax commissioner of the state shall  
48 have first certified the project as eligible for such exemption; provided, further, that such  
49 exemption shall expire seven years from the date the project first receives gross income  
50 or gross proceeds from sales; and

51 (9) The first \$5,000.00 of gross income or gross proceeds in each calendar year  
52 derived from sales or services by a vendor, as defined in section 18-1031 of this Code,  
53 shall be exempt from the tax imposed by this article. The vendor shall file a business  
54 and occupation tax return for such gross income or gross proceeds even if such  
55 revenue is exempt.

56 (b) Effective July 1, 2025:

57 (1) A person engaging in business within the City shall not be subject to the  
58 municipal business and occupation or privilege tax imposed by this article for any tax  
59 year in which the taxpayer's gross income or gross proceeds is less than two thousand  
60 five hundred dollars (\$2,500.00). This exemption shall apply on a prospective basis only  
61 and shall not affect liability for any tax periods ending prior to July 1, 2025. The person  
62 shall file a business and occupation tax return for such gross income or gross proceeds  
63 even if such revenue is exempt; and

64 (2) The municipal business and occupation or privilege tax imposed by this article  
65 shall not apply to the sale of new automobiles that have never been registered in the  
66 name of an individual. For the purposes of this subsection, an automobile is a self-  
67 propelled vehicle used on the roads and highways by the use of motor vehicle fuel or  
68 propelled by one or more electric motors using energy stored in batteries or a  
69 combination thereof. An automobile shall include a light-duty truck with an enclosed  
70 cabin and an open loading area at the rear and a sport utility vehicle. An automobile  
71 does not include a motorcycle. The full exemption shall apply on a prospective basis.  
72 For any tax periods ending prior to July 1, 2025, a partial exemption shall apply as set  
73 forth in West Virginia Code § 8-13-5. The person shall file a business and occupation  
74 tax return for such gross income or gross proceeds even if such revenue is exempt.

75 (c) An organization is "charitable" for purposes of subdivision (4) of subsection  
76 (a) of this section if it satisfies both of the following criteria: (1) it is exempt from Federal  
77 Tax, under 26 U.S.C. § 501(c)(3), and (2) its purposes include relief of poverty,  
78 advancement of education, advancement of religion, promotion of health, governmental  
79 or municipal purposes, or other purposes that are beneficial to the community.

**MUNICIPAL COURT  
CITY OF CHARLESTON**

**Post Office Box 2749  
Charleston, West Virginia 25330  
(304) 348-8079**

**Matt Smith, Judge**

**Adam Campbell, Clerk**

**TO:** Mayor Amy Shuler Goodwin  
**FROM:** Adam Campbell, Clerk  
**DATE:** September 4, 2025  
**RE:** August 2025 Financial Information, Charleston Municipal Court

**TOTAL CITATIONS FILED: 1,392**

Criminal Violations: 337

Traffic Violations: 1,055

Parking:

Building Search Warrants: 0

**RESTITUTION COLLECTED (paid to victims): \$985.00**

Primarily related to shoplifting cases, restitution monies are collected and refunded to the store/victim.

**FINANCIAL REPORT ATTACHED**

cc: Matt Smith, Judge  
Miles Cary, City Clerk  
Ben Adams, Treasurer  
Scott Dempsey, Chief of Police  
Tony Harmon, Building Department  
David Potters, Office of the City Attorney  
Sgt. Troy VanHorn, CPD  
Nikki Smith, City Clerk's Office  
Andrew Workman, Mayor's Office

## CHARLESTON MUNICIPAL COURT

Page: 1

Report For August

1, 2025 Thru August

31, 2025

FILEDST

## Violations by Filed Date...

|                        |       |       |
|------------------------|-------|-------|
| TRAFFIC                | 1,055 |       |
| CRIMINAL               | 337   |       |
| Total Filed Violations |       | 1,392 |

## Completed Cases...

|                    |     |     |
|--------------------|-----|-----|
| Paid Fine...       |     |     |
| TRAFFIC            | 548 |     |
| CRIMINAL           | 12  |     |
| Total Paid Fines   |     | 560 |
| Before Judge...    |     |     |
| TRAFFIC            | 2   |     |
| CRIMINAL           | 2   |     |
| Total Before Judge |     | 4   |
| Total Completed    |     | 564 |

## Other Completed...

## DISMISS- OFFICER NOT WITH CITY

|          |   |   |
|----------|---|---|
| TRAFFIC  | 8 |   |
| CRIMINAL | 0 |   |
| Total    |   | 8 |

## DISMISSED OFFICER FAIL TO PROS

|          |   |   |
|----------|---|---|
| TRAFFIC  | 0 |   |
| CRIMINAL | 2 |   |
| Total    |   | 2 |

## DISMISSED (PRESENTED INSURANCE)

|          |    |    |
|----------|----|----|
| TRAFFIC  | 48 |    |
| CRIMINAL | 0  |    |
| Total    |    | 48 |

## DISMISSED (PRESENTED DL)

|          |    |    |
|----------|----|----|
| TRAFFIC  | 23 |    |
| CRIMINAL | 0  |    |
| Total    |    | 23 |

## DISMISSED OFF FAIL TO PROV VIN

|          |   |   |
|----------|---|---|
| TRAFFIC  | 2 |   |
| CRIMINAL | 0 |   |
| Total    |   | 2 |

## DISMISSED (PROSECUTOR'S ORDER)

|          |    |  |
|----------|----|--|
| TRAFFIC  | 12 |  |
| CRIMINAL | 9  |  |

## CHARLESTON MUNICIPAL COURT

Page: 2

Report For August 1, 2025 Thru August 31, 2025 FILEDST

|                               |     |       |
|-------------------------------|-----|-------|
| Total                         |     | 21    |
| Dismissed at Officers Request |     |       |
| TRAFFIC                       | 72  |       |
| CRIMINAL                      | 3   |       |
| Total                         |     | 75    |
| DISMISSED PRESENTED RECORDS   |     |       |
| TRAFFIC                       | 196 |       |
| CRIMINAL                      | 3   |       |
| Total                         |     | 199   |
| DISMISSED AFTER PT DIVERSION  |     |       |
| TRAFFIC                       | 9   |       |
| CRIMINAL                      | 24  |       |
| Total                         |     | 33    |
| Dismissed Pursuant to Plea    |     |       |
| TRAFFIC                       | 22  |       |
| CRIMINAL                      | 59  |       |
| Total                         |     | 81    |
| DISMISSED VICTIM/WITNESS FTA  |     |       |
| TRAFFIC                       | 0   |       |
| CRIMINAL                      | 12  |       |
| Total                         |     | 12    |
| DISMISSED WITHOUT PREJUDICE   |     |       |
| TRAFFIC                       | 3   |       |
| CRIMINAL                      | 13  |       |
| Total                         |     | 16    |
| RECORDS DESTROYED - CLOSED    |     |       |
| TRAFFIC                       | 3   |       |
| CRIMINAL                      | 2   |       |
| Total                         |     | 5     |
| VOIDED DOCKET                 |     |       |
| TRAFFIC                       | 7   |       |
| CRIMINAL                      | 1   |       |
| Total                         |     | 8     |
| Total Other Completed         |     | 533   |
| Grand Total Completed         |     | 1,097 |
| Net Difference Filed/Complete |     | 295   |

Warrants...

Issued...

|          |     |
|----------|-----|
| TRAFFIC  | 31  |
| CRIMINAL | 164 |

## CHARLESTON MUNICIPAL COURT

Page: 3

Report For August 1, 2025 Thru August 31, 2025 FILEDST

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|                       |     |
|-----------------------|-----|
| Total Violations      | 195 |
| Total Warrants Issued | 195 |

## Cleared...

|          |     |
|----------|-----|
| TRAFFIC  | 35  |
| CRIMINAL | 228 |

|                        |     |
|------------------------|-----|
| Total Violations       | 263 |
| Total Warrants Cleared | 263 |

|                          |     |
|--------------------------|-----|
| Change in Total Warrants | 68- |
|--------------------------|-----|

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## Other Paid Cases...

## Paid Fine...

|                        |    |
|------------------------|----|
| Total Other Paid Fines | 61 |
|------------------------|----|

---

|                                   |             |
|-----------------------------------|-------------|
| FINE FINE                         | \$25,478.25 |
| LAWFND LAW ENFORCE. TRAIN STATE   | \$5,010.00  |
| LAWLOC LAW ENFORCE. TRAIN (LOCAL) | \$2,010.00  |
| CVC CRIME VICTIM'S FUND           | \$3,395.95  |
| ADMIN ADMINISTRATIVE COST         | \$842.00    |
| JAILF REGIONAL JAIL CORR.         | \$16,778.00 |
| CCF COMMUNITY CORRECTIONS FUND    | \$190.30    |
| REST RESTITUTION                  | \$985.00    |
| OP OVER PAYMENT                   | \$6.00      |
| Total Fees/Fines Paid             | \$54,695.50 |

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## Monthly Report – Definition Key

### **Violations by Filed Date:**

Violations keyed into the Court software during the month

### **Completed Cases:**

Cases where the fine and court costs were paid in full and the case was closed during the month.

### **Before Judge:**

Number of violations where a case set for trial before the judge; the defendant was found guilty or entered a guilty plea at trial and the defendant paid off all costs/fines in full thereby closing the case.

### **Other Completed -Dismissed (By Complainant):**

The City Attorney moved to dismiss cases because the person who filed the complaint no longer wishes to pursue the charges.

### **Defendant Deceased:**

Cases dismissed because the defendant died.

### **Dismissed Officer Fail to Pros:**

Cases dismissed because the officer failed to appear in Court.

### **Dismissed (presented insurance):**

Cases dismissed because the defendant presented valid proof of insurance for the offense date.

### **Dismissed (presented DL):**

Cases dismissed because the defendant presented a valid driver's license.

### **Dismissed Mistaken Identity:**

Cases dismissed cases on the City Attorney's motion due to mistaken identity.

### **Dismissed (Prosecutor's Order):**

Cases dismissed on the City Attorney's motion or as a result of a plea agreement.

### **Dismissed Presented Records:**

Cases dismissed because the defendant presented records to satisfy a code or Court requirement.

### **Dismissed After PT Diversion:**

Cases dismissed because the defendant entered into a Pre-Trial Diversion agreement with the City and satisfied the requirements of the Pre-Trial Diversion.

### **Dismissed Victim/Witness FTA:**

Cases dismissed because the witness or victim did not appear in Court for trial.

### **Dismissed without prejudice:**

Cases dismissed but the City having the option to re-file the case within one (1) year of the date of the offense.

### **Dismissed No Drug Results:**

Drug results were not received for trial.

### **Dismissed – Officer Not With City**

Officer/Witness is no long employed by the City.

### **Warrants**

The Court issues warrants for Failure to Appear in Court for court sessions. These warrants are printed and copied to the CPD Warrants Division.

### **Cleared:**

The Court clears warrants once the warrant is served by an officer or when a defendant self reports to the Court. The Court also clears warrants if a person is deceased, posts bond and or, in some cases, enters a plea.

### **Other Paid Cases:**

The Court received a partial payment for a case; however, the defendant still has a balance due.

### **Search Warrant Issued:**

A search warrant document was prepared and presented to the court by the City Attorney's office with regard to safety and public health concerns of a structure/property.

This report is not indicative of the case volume in Municipal Court. Rather, this information reflects payment status/coding for cases.



# City Center Business Improvement District FY 2025 Annual Report to Charleston City Council

Submitted, September 30, 2025



Welcome to our City Center Business Improvement District (BID), where we work together to improve the economic vitality and quality of life in our local community. Our BID is a coalition of property owners working with local business owners, government and community members who collaborate to enhance the district's physical appearance, safety, and marketing efforts. We strive to create a vibrant and welcoming environment for residents, visitors, and businesses alike.

## FY25 Work Plan Item Updates:

### Marketing and Fun:

- The BID manages a Facebook Page and website: <https://charlestoncitycenter.com/>
- The BID has continued to provide financial and marketing support to Holly Jolly Brawley, and the Charleston Downtown Association in support of programming in City Center.
- BID Ambassador provided assistance to many of the events held in the BID including Charleston Sternwheel Regatta, USA Cycling and City Center Live.
- BID Ambassador regularly communicates with property owners and businesses about event street closures.
- A quarterly newsletter was produced.



## Planning and Beautification:



- Developed a Call for Qualifications to contract with a design and engineering firm for implementing one piece of Phase 1 of the Master Plan, new lighting along Summers Street. Six firms submitted qualifications and a selection committee reviewed all the firms and interviewed three. The agreement will be finalized in July/August of 2025 and work will begin in early fall.
- The 12 large planters purchased in FY24, were filled with winter décor and spring/summer plantings. Funding from the Briar Hills Garden Club was used for the plant material. We will do another planting in the fall of FY 25.
- Provide the BID Ambassador with equipment to maintain the area.
- BID Ambassador does regular clean ups throughout the BID area as needed.
- Partial funding for new trash receptacles is being provided by the Greater Kanawha Valley Foundation. A grant was submitted to the City of Charleston Neighborhood Grants Program to allow the BID to replace all receptacles.
- Partnered with the Charleston Office of Public Art to complete an additional traffic box public art project at the corner of Summers Street and Quarrier Street.



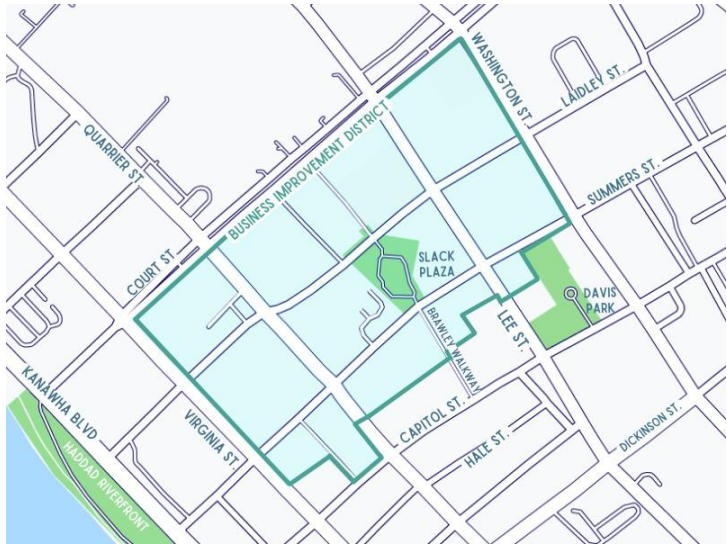
## Safety/Security:

- BID Ambassador serves as an intervener of issues and reaches out to the appropriate services such as the Charleston CARE Team, city departments and the Charleston Police Department.
- Charleston Area Alliance and BID Ambassador exchange trainings and research for future safety and security initiatives.

## Organizational Development:

- BID Board of Directors meet monthly and all meetings are posted on the City of Charleston website at least three days prior to each meeting date.
- BID Assessments are calculated using the following approved formula: building square footage x .03325 + land square footage x .075 = \$ amount of annual assessment.
- BID Board and staff at Charleston Area Alliance have secured additional funding sources from Federal Congressionally Director Spending (HUD EDI), Governor's Office, Region 3 Subrecipient Funding, Briar Hills Garden Club, and Greater Kanawha Valley Foundation.
- BID Board continued to contract with Charleston Area Alliance for part-time professional staff support. Services include board development, grant development and project management.
- BID Assessments do fund one full-time BID Ambassador through a partnership with the City of Charleston.
- Charleston Urban Renewal Authority is partnering with the BID Board to provide fiscal agent services for several of our grant opportunities.
- A phased Master Plan continues to be the guiding document for design and beautification projects in the BID. Link to the plan:

<https://www.dropbox.com/scl/fo/txgaijst10ba04n7q83qp/h?rlkey=kwat7vldtum2s2bsybrkxjudp&dl=0>



## **BID Ambassador Work Summary:**



Sidney Gillis has been serving as the full-time BID Ambassador since August 2023. The BID Ambassador serves as the representative of the property owner stakeholders, as well as assisting with individual commercial businesses located in the BID footprint. He is a liaison between the property owner stakeholders and the City of Charleston. The BID Ambassador assists the property owners and businesses with any questions, concerns or issues that they may have as it relates to their operations or property in the commercial district.

The BID Ambassador works Monday-Friday from 9AM-5PM and in accordance with the City of Charleston employee holiday calendar. He may be reached by calling 681-467-9760 or through email at [Sidney.Gillis@CityofCharleston.org](mailto:Sidney.Gillis@CityofCharleston.org).

Duties of the BID Ambassador include:

- Daily walks of the BID footprint focusing on maintenance issues, weed and garbage control, watering and maintenance of planters, and limited security.
- He assists visitors and residents by sharing information on upcoming events in the BID, giving directions to a local establishment or government entity, taking pictures for visitors in front of murals and statues, and answering questions about the city.
- In FY25 BID Ambassador connected with City resources such as CARE Team and Charleston Police Department approximately 14 times for issues ranging from wellness checks to individuals causing disturbances.
- Additionally, he aided property owners and businesses within the BID, referring them to the appropriate city department on a monthly basis.
- The BID Ambassador regularly attends the monthly commission/committee meetings of the Municipal Beautification Commission, Charleston Urban Renewal Authority (CURA), Public Art Commission (PAC), Charleston Area Alliance Community Development Committee and Municipal Planning Committee. He informs these commissions/committees on issues and projects happening in the BID.
- He assists with annual Holly Jolly Brawley, Charleston Sternwheel Regatta, and USA Cycling events.

Officially formed on September 7, 2022  
Original Board members appointed 10/2021

| <b>Name</b>                                      | <b>Position</b>                  | <b>Term Expiration</b> |
|--------------------------------------------------|----------------------------------|------------------------|
| Lewis Payne,<br>Dickinson Group                  | President                        | 10/4/2026              |
| Will Carter,<br>McKinley Properties III LLC      | Secretary                        | 10/4/2026              |
| Christy Elliott,<br>United Bank                  | Treasurer                        | 10/4/2027              |
| Leslie Deel,<br>RealCo Limited Liability Company | Board Member                     | 10/4/2028              |
| Kent George,<br>Midwinter Investment Group, LLC  | Board Member                     | 10/4/2025              |
| Stuart McMillan,<br>Bowles Rice                  | Board Member,<br>President Elect | 10/4/2029              |
| Morgan Pack,<br>B33 Laidley Tower LLC            | Board Member                     | 10/4/2029              |

**Funding managed by partner organizations:**

|                                                                |                                                      |                     |
|----------------------------------------------------------------|------------------------------------------------------|---------------------|
| Master Plan Phase One<br>Implementation - fiscal<br>agent CURA |                                                      |                     |
|                                                                | HUD EDI                                              | \$600,000           |
|                                                                | WV Governor's Office                                 | \$300,000           |
|                                                                | Region 3 DOH<br>Subrecipient with<br>match from CURA | \$300,000           |
| Beautification projects -<br>fiscal agent CADCO<br>Foundation  |                                                      |                     |
|                                                                | GKVF                                                 | \$25,000            |
|                                                                | Briar Hills Garden<br>Club                           | \$12,000            |
|                                                                |                                                      |                     |
|                                                                | <b>TOTAL</b>                                         | <b>\$ 1,237,000</b> |

See next page for City Center BID Fiscal Year Report to City Council

## City Center Business Improvement District Fiscal Year 2025 Report to City Council

July 1, 2024 - June 30, 2025

### Revenues

| <b>Assessments:</b>                                                                                                     | <b>Actual</b>       |
|-------------------------------------------------------------------------------------------------------------------------|---------------------|
| 4 quarters of expected assessments Properties assessed at building square footage @ .03325 + land square footage @ .075 | \$99,767.99         |
| Assessment interest earned                                                                                              | \$3,389.23          |
| Contributions                                                                                                           | \$73,582.32         |
| <b>Total Revenue</b>                                                                                                    | <b>\$176,739.54</b> |
| Receivables: assessments                                                                                                | \$413.52            |
|                                                                                                                         |                     |
| Beginning balance 7/1/24                                                                                                | \$37,625.10         |
| Total Revenue, Receivables and Beginning Balance                                                                        | <b>\$214,778.16</b> |

### Expense Status

| <b>Expenses:</b>                                                 | <b>Amount</b>      |
|------------------------------------------------------------------|--------------------|
| Electrical Box ArtWork                                           | \$1,570.48         |
| BID Ambassador                                                   | \$53,638.08        |
| Charleston Area Alliance - professional staff support & expenses | \$15,000.00        |
| Marketing/website maintenance                                    | \$4,375.08         |
| Equipment/Cell phone                                             | \$2,149.21         |
| Support for other projects                                       | \$5,000.00         |
| <b>Total Expenses</b>                                            | <b>\$81,732.85</b> |

# **City of Charleston West Virginia**

## **City Treasurer's Report to City Council**

**Month Ending**

**August 31, 2025**



**Respectfully Submitted,**

A handwritten signature in blue ink, appearing to read "B. Adams", is written over a faint, circular official stamp or watermark.

**Benjamin D. Adams – City Treasurer**

| <u>Fund / Description</u>                    | <u>Collections<br/>Aug 2025</u> | <u>Withdrawals<br/>Aug 2025</u> | <u>YTD Balance<br/>Aug 2025</u> | <u>YTD Balance<br/>Aug 2024</u> | <u>FY %<br/>Increase /<br/>Decrease</u> |
|----------------------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|-----------------------------------------|
| 001 General Fund                             | 8,067,081.25                    | 11,853,914.43                   | 5,472,566.73                    | 16,954,230.96                   | -67.72                                  |
| 002 Coal Severance Tax                       | 61.86                           | 106,155.00                      | 16,805.74                       | 5,000.82                        | 236.06                                  |
| 003 Municipal Stabilization                  | 66,529.33                       | 0.00                            | 18,074,095.11                   | 17,281,473.76                   | 4.59                                    |
| 007 Business Improvement Dist Fund           | 22,025.23                       | 5,144.42                        | 162,958.78                      | 56,578.75                       | 188.02                                  |
| 009 Community Development                    | 91,276.70                       | 91,026.70                       | 500.00                          | 1,250.00                        | -60.00                                  |
| 014 IT Infrastructure                        | 5,663.42                        | 18,206.25                       | 1,526,888.13                    | 1,072,328.82                    | 42.39                                   |
| 015 Charleston Land Reuse                    | 470,074.20                      | 68,938.57                       | 448,673.28                      | 79,025.83                       | 467.76                                  |
| 017 Project West Invest                      | 6,257.28                        | 0.00                            | 6,908.95                        | 625.40                          | 1,004.72                                |
| 018 Planning Grant                           | 94.84                           | 0.00                            | 25,765.05                       | 0.00                            | 100.00                                  |
| 019 Tourism & Promotions                     | 1,491.33                        | 0.00                            | 405,150.47                      | 462,787.38                      | -12.45                                  |
| 020 Business Development                     | 2,420.69                        | 0.00                            | 657,631.49                      | 696,825.42                      | -5.62                                   |
| 021 Community Participation                  | 997.86                          | 0.00                            | 271,089.17                      | 16,785.01                       | 1,515.07                                |
| 024 LGBTQ Working Group                      | 5.38                            | 0.00                            | 1,461.58                        | 1,397.48                        | 4.59                                    |
| 026 Uniform Pension Reserve Fund             | 4,061.40                        | 577,083.00                      | 619,373.61                      | 1,246,413.92                    | -50.31                                  |
| 027 Opioid Settlement                        | 19,663.79                       | 0.00                            | 5,342,082.01                    | 3,738,046.94                    | 42.91                                   |
| 035 Municipal Beautification                 | 1,025.17                        | 8,060.00                        | 271,229.98                      | 202,407.66                      | 34.00                                   |
| 036 Special Demolition                       | 1,425.30                        | 4,000.00                        | 20,657.98                       | 2,075.00                        | 895.57                                  |
| 037 Sister Cities                            | 70.76                           | 0.00                            | 19,223.26                       | 29,567.83                       | -34.99                                  |
| 038 Solid Waste                              | 293,120.09                      | 209,018.14                      | 515,418.35                      | 778,889.67                      | -33.83                                  |
| 039 Waste Disposal                           | 205,018.25                      | 205,018.25                      | 0.00                            | 0.00                            | 0.00                                    |
| 040 Landfill Closure                         | 19,303.19                       | 0.00                            | 4,981,684.25                    | 4,660,311.62                    | 6.90                                    |
| 041 Police Contributions                     | 193.93                          | 0.00                            | 52,683.74                       | 41,346.12                       | 27.42                                   |
| 042 Police Evidence                          | 2,166.83                        | 0.00                            | 334,753.16                      | 323,687.83                      | 3.42                                    |
| 043 Forfeited Funds                          | 23,457.38                       | 15,508.85                       | 641,223.79                      | 564,395.13                      | 13.61                                   |
| 044 Municipal Court                          | 58,974.66                       | 47,822.85                       | 334,311.81                      | 285,805.85                      | 16.97                                   |
| 045 Homeland Security                        | 16,635.35                       | 16,635.35                       | 0.00                            | 6,333.86                        | -100.00                                 |
| 046 Home-ARP Inv Trust Fund                  | 0.03                            | 0.00                            | 7.99                            | 7.64                            | 4.58                                    |
| 047 Health Insurance Reserves                | 83,451.44                       | 0.00                            | 22,671,341.99                   | 14,883,328.93                   | 52.33                                   |
| 048 Wayfinding Commission                    | 74.19                           | 0.00                            | 20,157.63                       | 19,273.64                       | 4.59                                    |
| 049 Live On The Levee                        | 3,684.24                        | 17,910.77                       | 18,676.34                       | 37,582.08                       | -50.31                                  |
| 073 American Rescue Plan                     | 22,403.56                       | 609,137.02                      | 5,425,595.72                    | 21,281,880.19                   | -74.51                                  |
| 080 Human Rights                             | 0.00                            | 0.00                            | 176,793.29                      | 176,793.29                      | 0.00                                    |
| 081 Home Program                             | 89,017.26                       | 109,122.55                      | 15,075.69                       | 42,919.54                       | -64.87                                  |
| 083 Other Federal Grant Fund                 | 6,809.30                        | 0.00                            | 6,809.30                        | 0.00                            | 100.00                                  |
| 085 Firefighters Assistance Grant            | 0.00                            | 0.00                            | 77.08                           | 77.08                           | 0.00                                    |
| 088 SBA Riverfront Project Donation Account  | 0.00                            | 0.00                            | 9.18                            | 9.18                            | 0.00                                    |
| 088 SBA Riverfront Project Grant Account     | 0.00                            | 0.00                            | 10,167.71                       | 10,167.71                       | 0.00                                    |
| 095 Police Grants                            | 89,303.43                       | 13,325.45                       | 341,304.89                      | 280,595.84                      | 21.64                                   |
| 097 C.A.R.E.                                 | 69,819.74                       | 89,983.80                       | 180,986.23                      | 312,737.29                      | -42.13                                  |
| 099 Public Arts Grant                        | 0.00                            | 0.00                            | 192,201.42                      | 218,201.42                      | -11.92                                  |
| 100 Sinking Fund                             | 8,602.65                        | 0.00                            | 2,337,091.51                    | 2,234,600.70                    | 4.59                                    |
| 200 Infrastructure                           | 655.20                          | 0.00                            | 178,000.46                      | 170,213.68                      | 4.57                                    |
| 205 Turf Maintenance                         | 800.57                          | 0.00                            | 252,163.67                      | 0.00                            | 100.00                                  |
| 213 Municipal Auditorium Project Fund        | 3,720.98                        | 0.00                            | 1,010,882.67                    | 0.00                            | 100.00                                  |
| 214 Civic Center Capital Improvement         | 3,461.11                        | 0.00                            | 940,285.09                      | 515,958.51                      | 82.24                                   |
| 215 Municipal Auditorium Capital Improvement | 929.39                          | 0.00                            | 252,488.44                      | 293,664.11                      | -14.02                                  |
| 220 General Maintenance                      | 11,125.30                       | 32,563.17                       | 3,005,530.61                    | 1,934,429.68                    | 55.37                                   |
| 221 City Service Fee Capital Project         | 2,148,341.17                    | 2,229,246.16                    | 910,041.46                      | 1,461,563.23                    | -37.74                                  |
| 222 Facilities Maintenance                   | 47,898.31                       | 198,022.88                      | 12,920,651.21                   | 1,822,417.22                    | 608.98                                  |
| 223 Green Initiative Fund                    | 1,014.95                        | 0.00                            | 275,730.68                      | 263,638.78                      | 4.59                                    |
| 224 Sidewalk Improvement Fund                | 2,345.78                        | 222,347.91                      | 573,549.16                      | 276,722.48                      | 107.27                                  |
| 252 Public Safety Center                     | 5,618.02                        | 25,631.09                       | 1,508,695.94                    | 2,060,839.30                    | -26.79                                  |
| 255 Ballpark Maintenance                     | 503.05                          | 170,100.00                      | 21,436.39                       | 159,089.00                      | -86.53                                  |
| 402 Civic Center Revenue                     | 288,611.63                      | 439,705.98                      | 2,696,208.33                    | 686,912.22                      | 292.51                                  |
| 406 Parking System Revenue                   | 272,697.04                      | 169,869.68                      | 6,708,881.04                    | 6,143,455.25                    | 9.20                                    |
| 426 Parking Operation and Maintenance        | 18,573.88                       | 0.00                            | 5,045,985.21                    | 4,899,247.86                    | 3.00                                    |
| 427 Civic Center TIF Project                 | 8.76                            | 0.00                            | 2,380.46                        | 434,954.88                      | -99.45                                  |
| 900 M - DENT                                 | 3,594.14                        | 78,247.89                       | 109,698.09                      | 271,737.68                      | -59.63                                  |
| 901 Pending Forfeiture                       | 6,045.74                        | 2,097.87                        | 1,641,504.93                    | 1,357,096.45                    | 20.96                                   |
| Working Cash Advance Fund                    |                                 |                                 | 44,375.00                       | 45,375.00                       | -2.20                                   |
| Total All Funds                              | 12,568,206.33                   | 17,633,844.03                   | 109,697,921.23                  | 110,803,080.92                  | -1.00                                   |

1 **Bill No. 8064**

2 Passed by Council:

3 Introduced in Council

4 **October 6, 2025**

5 Introduced by:

Referred to

6 **Chuck Overstreet**

**Planning, Streets and Traffic**

7  
8  
9 **Bill No. 8064** - A Bill to establish a 20 MPH Speed Limit on Garvin Avenue from Washington  
10 Street West to Gilbert Drive and amending the Traffic Control Map and Traffic Control File,  
11 established by the code of the City of Charleston, West Virginia, two thousand and  
12 three, as amended, Traffic Laws, Section 263, Division 2, Article 4, Chapter 114, to  
13 conform therewith.

14 **Be it Ordained by the Council of the City of Charleston, West Virginia:**

15 Section 1. A Bill to establish a 20 MPH Speed Limit on Garvin Avenue from Washington  
16 Street West to Gilbert Drive

17 Section 2. The Traffic Control Map and Traffic Control File, established by the code  
18 of the City of Charleston, West Virginia, two thousand and three, as amended, Traffic  
19 Laws, Section 263, Division 2, Article 4, Chapter 114, shall be and hereby are  
20 amended, to conform to this Ordinance.

21 Section 3. All prior Ordinances, inconsistent with this Ordinance are hereby  
22 repealed to the extent of said inconsistency.