

CHARLESTON CITY COUNCIL

Regular Meeting

September 15, 2025

at 7:00 PM



THIS MEETING WILL TAKE PLACE IN PERSON AND CAN BE VIEWED LIVE VIA

<https://charlestonwv.civicclerk.com/web/home.aspx>

Council Chambers, Third Floor
City Hall, 501 Virginia St. E.
Charleston, WV

AGENDA

CALL TO ORDER BY THE MAYOR

INVOCATION AND PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC SPEAKERS AND CLAIMS

1. **INTERESTED PUBLIC SPEAKERS MUST REGISTER AT THE CLERK'S HALLWAY TABLE IN PERSON NO EARLIER THAN 15 MINUTES BEFORE THE MEETING STARTS. FIVE (5) SPEAKERS WILL BE PERMITTED (RULE NO. 22 (B)).**
2. Claims 9-15-2025

PROCLAMATIONS

1. 9-15-2025

COMMUNICATIONS

1. 9-15-2025

REPORTS OF STANDING COMMITTEES

FINANCE

1. Resolution No. 25-085 – Authorizing the Mayor or City Manager to purchase 3 new Ford Ranger trucks from Stephens Auto Center for Public Grounds and Parking.
2. Resolution No. 25-086 - Authorizing the Mayor or City Manager to enter into a contract with Buckeye Construction and Restoration for various repairs of the six City-owned parking

garages.

3. Resolution No. 25-087 - Authorizing settlement of a pending disputed claim against the City, by Steven Lee with associated claim number WV1542025026403.
4. Resolution No. 25-088 - Authorizing approval of Amendment No. 2 of the FY 2025-2026 General Fund Budget.
5. Resolution No. 25-089 - Authorizing the Mayor or City Manager to enter into a contract with SQP Construction Group, Inc. for repairs and improvements to various City sidewalks and ADA ramps.
6. Resolution No. 25-090 - Authorizing the Mayor or City Manager to enter into a contract with Persinger and Associates to renovate multiple fire stations for the Charleston Fire Department.

REPORTS OF OFFICERS

1. 9-15-2025

NEW BILLS

1. 9-15-2025

UNFINISHED BUSINESS AND/OR MISCELLANEOUS BUSINESS

REMARKS BY MEMBERS

ROLL CALL

ADJOURNMENT

THE NEXT REGULAR MEETING OF COUNCIL WILL BE OCTOBER 6, 2025 AT 7:00 PM.

***Meetings may be recorded and broadcast via internet <https://charlestonwv.civicclerk.com>**

Amy Shuler Goodwin
Office of the Mayor
City of Charleston



P.O. Box 2749
Charleston, WV 25330
(304) 348-8174 Office

**TO: MILES CARY
CITY CLERK**

**FROM: AMY SHULER GOODWIN
MAYOR**

A handwritten signature in blue ink, appearing to be "ASG", is written over the "FROM" line.

RE: CITY CENTER BUSINESS IMPROVEMENT DISTRICT BOARD

DATE: SEPTEMBER 15, 2025

I recommend the following individuals be reappointed to the City Center Business Improvement District Board:

Kent George – his term will expire 10-4-30

I respectfully request City Council's approval of this recommendation.

ASG/mls

Amy Shuler Goodwin
Office of the Mayor
City of Charleston



P.O. Box 2749
Charleston, WV 25330
(304) 348-8174 Office

**TO: MILES CARY
CITY CLERK**

FROM: AMY SHULER GOODWIN MAYOR 

RE: MUNICIPAL BEAUTIFICATION COMMISSION

DATE: SEPTEMBER 15, 2025

I recommend the following individuals be reappointed to the Municipal Beautification Commission

Lois Crichton, Lisa Dobbins, Barbara Rose and Susan Shumate – their terms will expire 9-19-28

I recommend the following individual be appointed to the Municipal Beautification Commission:

Mimi Dinsmore – her term will expire 9-19-28 Heat Sealing Wax Pack Wrappers

I respectfully request City Council's approval of this recommendation.

ASG/mls

Resolution No. 25-085

Introduced in Council:

September 15, 2025

Adopted by Council:

Introduced by:

Joseph Jenkins

Referred to:

Finance

Resolution No. 25-085 – Authorizing the Mayor or City Manager to purchase three new Ford Ranger crew cab pickup trucks from Stephens Auto Center in the total amount of \$104,667.00 pursuant to a competitively sourced statewide contract. Two of these are for Public Grounds and one is for Parking pursuant to FY 2026 budget.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase three new Ford Ranger crew cab pickup trucks from Stephens Auto Center in the total amount of \$104,667.00 pursuant to a competitively sourced statewide contract.



INSTRUCTIONS: This form must be submitted to the City Manager's Office for any purchase of materials or supplies costing **\$5,000 or more**. A minimum of **3** quotes is required for this form.

CITY OF CHARLESTON
Purchase Request

Date: 9/10/2025

Replacing Parking System
truck 609 off FY 2025-2026
Budget

To: CITY MANAGER,

I request permission to purchase the following materials and/or supplies: To purchase a new

Ford Ranger crew Cab 4x4 off Stephens Auto Center

Purchase justification: This is on it's regular replacement schedule off the WV State Contract.

If approved, the total purchase price will be: \$ 34,889.00

(Check One)

- ☐ The price is less than the \$25,000 permitted for purchases without advertising for bids and needing approval from City Council. I have not purposefully split the purchase request to keep the purchase under the \$25,000 threshold and have not favored a particular vendor. I have not shared competitive information with any vendor(s).
- ☐ The proposed vendor is a sole source provider for the materials/supplies requested. (Skip to **ITEM A** on page 2.)

I have contacted the following responsible vendors and have attached their written quotes for the requested item(s): (Minimum of 3 Quotes Required)

- | | | |
|----|-----------------------------|----------------------------------|
| 1. | <u>Stephens Auto Center</u> | Price Quote: \$ <u>34,889.00</u> |
| 2. | <u></u> | Price Quote: \$ <u></u> |
| 3. | <u></u> | Price Quote: \$ <u></u> |
| 4. | <u></u> | Price Quote: \$ <u></u> |
| 5. | <u></u> | Price Quote: \$ <u></u> |

The apparent low-bid vendor *meeting specifications* is:

AND

☐ The low-bid vendor is not delinquent on any financial obligations owed to the City of Charleston according to the City Collector's records, and I recommend authorizing the purchase through the low-bid vendor.

OR

☒ I recommend not contracting with the lowest bidder meeting specifications and instead recommend contracting with Stephens Auto Center because:

This is getting Purchased off the WV State Contract.

Additionally, the recommended vendor is not delinquent on any financial obligations owed to the City of Charleston according to the City Collector's records.

ITEM A (For Sole Source Procurements ONLY)

Explain what is unique about this vendor/brand and why your department must purchase this product:

Identify at least 1 independent third party who has verified the vendor is a sole source for the item(s) requested to be purchased, and submit his/her written opinion regarding the vendor's sole source status:

(Name & Phone Number)

REQUESTOR'S DECLARATION

I declare that I have fully complied with the letter and intent of the City Code as it pertains to procurement and have exercised reasonable precaution to procure the item(s) requested above at the lowest price, consistent with good service and quality.

I also declare that I have no personal or business relationship with the listed vendor(s) that would be considered a conflict of interest, except as follows:

(List Actual, Potential, or Perceived Conflicts of Interest) _____

Request Submitted By: Kevin Oxley Department: Equipment Maintenance

Is this purchase being paid with grant funds? ☐ Yes ☒ No

Funds Approval: _____ Date: _____
Authorized Financial Officer

Account Number: _____

City Manager Approval: _____ Date: _____



INSTRUCTIONS: This form must be submitted to the City Manager's Office for any purchase of materials or supplies costing **\$5,000 or more**. A minimum of **3** quotes is required for this form.

CITY OF CHARLESTON
Purchase Request

To replace public grounds trucks
361 and 358.

Date: 08/28/2025

To: CITY MANAGER,

I request permission to purchase the following materials and/or supplies: To purchase 2 new

Ford Rangers Crew Cab 4x4 from Stephens auto Center off the WV State Contract.

Purchase justification: These are on their replacement schedule and need replaced.

If approved, the total purchase price will be: \$ 69,778.00

(Check One)

☐ The price is less than the \$25,000 permitted for purchases without advertising for bids and needing approval from City Council. I have not purposefully split the purchase request to keep the purchase under the \$25,000 threshold and have not favored a particular vendor. I have not shared competitive information with any vendor(s).

☐ The proposed vendor is a sole source provider for the materials/supplies requested. (Skip to **ITEM A** on page 2.)

I have contacted the following responsible vendors and have attached their written quotes for the requested item(s): (Minimum of 3 Quotes Required)

	Price Quote	Price Quote
1. <u>Stephens Auto Center</u>	Price Quote: \$ <u>34,889.00</u>	Price Quote: \$ <u>69,778.00</u>
2. _____	Price Quote: \$ _____	Price Quote: \$ _____
3. _____	Price Quote: \$ _____	Price Quote: \$ _____
4. _____	Price Quote: \$ _____	Price Quote: \$ _____
5. _____	Price Quote: \$ _____	Price Quote: \$ _____

The apparent low-bid vendor *meeting specifications* is: _____

AND

☐ The low-bid vendor is not delinquent on any financial obligations owed to the City of Charleston according to the City Collector's records, and I recommend authorizing the purchase through the low-bid vendor.

OR

☒ I recommend not contracting with the lowest bidder meeting specifications and instead recommend contracting with Stephens Auto Center because:

This is getting Purchased off the WV State Contract through Stephens Auto Center

Additionally, the recommended vendor is not delinquent on any financial obligations owed to the City of Charleston according to the City Collector's records.

ITEM A (For Sole Source Procurements ONLY)

Explain what is unique about this vendor/brand and why your department must purchase this product:

Identify at least 1 independent third party who has verified the vendor is a sole source for the item(s) requested to be purchased, and submit his/her written opinion regarding the vendor's sole source status:

(Name & Phone Number) _____

REQUESTOR'S DECLARATION

I declare that I have fully complied with the letter and intent of the City Code as it pertains to procurement and have exercised reasonable precaution to procure the item(s) requested above at the lowest price, consistent with good service and quality.

I also declare that I have no personal or business relationship with the listed vendor(s) that would be considered a conflict of interest, except as follows:

(List Actual, Potential, or Perceived Conflicts of Interest) _____

Request Submitted By: Ken O'Neil Department: Equipment Maintenance

Is this purchase being paid with grant funds? ☐ Yes ☒ No

Funds Approval: _____ Date: _____
Authorized Financial Officer

Account Number: _____

City Manager Approval: _____ Date: _____

**Class 11 - Automobile
Mid-Size Pick Up Crew Cab**

Vendor Name: Stephens Auto Center
Manufacturer/Brand: Ford Ranger Crew 4x4
Model Name & Number: R4P

Vendor Contact: Mike Ballard
Phone No.: 304-369-2411 ext33
Email: mballard@stephensauto.com

Vehicle Requirements:
Classification: Mid-Size Pick Up Crew Cab

Drive:	4 Wheel/All Wheel with High & Low Range	Manufacturer's Standard Available Colors	
Passenger seating:	4 minimum (Including driver)	Standard Color Code	Color Description
Doors:	4 full doors, minimum	YZ	White
Wheelbase:	120 in., minimum	E7	Velocity Blue
GVWR:	5400 lbs. min, 6250 lbs. max.	G1	Black
Engine:	Minimum acceptable Engines: Gas: Non-Turbo- 6 cylinder minimum Gas: Turbo - 4 cylinder minimum Diesel: 4 cylinder minimum	JS	Silver
Off Road Package:	Includes but not limited to: Limited Slip rear axle, traction lock differential, heavy duty engine cooling, skid plates, heavy duty suspension with gas shocks, tow hooks and all terrain tires.	M7	Carbonized Gray
Tow Package:	Installed Hitch & Wiring	NE	Cactus Gray
Slush/ all-Weather mats	Installed on driver and passenger front and second row, except where vinyl floor covering is present.		
Bed (Short):	Bed: Length 60" minimum, 65" maximum, with installed spray-in bedliner		
Sliding Rear Window:	Not Required		

Additional Requirements:

The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

Vendor Bid Response:

Vehicle fuel type	UNIT PRICE
Gasoline	\$34,889.00
Flex-fuel	\$ -
Diesel	\$ -
CNG/Biofuel	\$ -
Hybrid	\$ -

***Options:**

FOB Dealership: (Deduct)

N/A

FOB Other than Metro Charleston - Per Mile

\$2.25

***Note - The above delivery "options" above are not evaluated as part of the award.**



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 10-07-2024

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0212 0212 MV25C 1	Procurement Folder:	1533366
Document Name:	MV25 - 2025, OR LATEST MODEL VEHICLE	Reason for Modification:	
Document Description:	(Original Folder No: (1515886))	AWARD of CRFQ SWC2500000002	
Procurement Type:	Statewide MA (Open End)		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2024-10-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-10-14

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000199714 STEPHENS AUTO CENTER PO BOX 278 DANVILLE WV 25053278 US Vendor Contact Phone: 999-999-9999 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Mark A Atkins Requestor Phone: (304) 558-2307 Requestor Email: mark.a.atkins@wv.gov 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

CR 10-9-24

Purchasing Division's File Copy

Total Order Amount:

Open End

MA 10/07/2024
PURCHASING DIVISION AUTHORIZATION
DATE: 10/8/25
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: John L. Gray
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: 10-10-24
ELECTRONIC SIGNATURE ON FILE

10/9/2024

Resolution No. 25-086

Introduced in Council:

Adopted by Council:

September 15, 2025

Introduced by:

Referred to:

Joe Jenkins

Finance

Resolution No. 25-086 – Authorizing the Mayor or City Manager to enter into a contract with Buckeye Construction and Restoration in the amount of \$2,493,986.00 for various repairs of the six City-owned parking garages, where the total contract price was determined through a competitive bid process.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Buckeye Construction and Restoration in the amount of \$2,493,986.00 for various repairs of the six City-owned parking garages, where the total contract price was determined through a competitive bid process.

2025-27 City Parking Garage Repair				
Business	Opened at	Bid Total	Bid w/alternate	Local Vendor Preference
Buckeye Construction & Restoration	8/26/2025 2:00pm	\$2,379,431.00	\$2,493,986.00	\$2,375,431.00
March-Westin Company	8/26/2025 2:00pm	\$3,561,609.00	\$3,667,684.00	N/A
Pullman	8/26/2025 2:00pm	\$3,035,556.00	\$3,158,008.00	\$3,031,556.00
Carl Walker Construction	8/26/2025 2:00pm	\$2,496,999.23	\$2,511,999.23	\$2,492,999.23
Structural and Waterproofing Restoration	8/26/2025 2:00pm	\$2,489,125.00	\$2,681,125.00	\$2,485,125.00

2025-27 City Parking Garage Repairs

	Buckeye Construction & Restoration	March-Westin Company	Pullman	Carl Walker Construction	Structural Waterproofing and Restoration
<u>Mandatory Requirement</u>					
<u>Section A: BASE BID</u>					
1. Parking Garage 1 Base Bid Itemization	\$541,424.00	\$718,550.00	\$576,847.00	\$276,113.37	\$535,145.00
A.Incidental Work: Mob. Demob, Barricades, Etc.	\$136,376.00	\$135,850.00	\$41,950.00	\$16,428.37	\$40,000.00
B. 4/401: Concrete Topping Slab Repair	\$9,490.00	\$11,500.00	\$10,140.00	\$6,468.00	\$10,790.00
C.5/401: Full Depth Double Tee Slab Repair	\$226,600.00	\$269,750.00	\$281,600.00	\$135,916.00	\$268,400.00
D.7/401: Vertical Surface Concrete Repair	\$2,275.00	\$3,655.00	\$3,408.00	\$2,548.00	\$2,200.00
E. 8/401: Overhead Concrete Repair	\$6,705.00	\$6,730.00	\$7,317.00	\$4,491.00	\$4,725.00
F. 9/402: Inverted Tee Beam Concrete Repair	\$3,980.00	\$8,347.00	\$4,200.00	\$3,621.00	\$3,200.00
G. 10/402: Concrete Curb Repair	\$3,180.00	\$2,277.00	\$2,426.00	\$4,455.00	\$800.00
H. 11/402 Joist Bottom Repair	\$2,940.00	\$3,695.00	\$3,660.00	\$4,990.00	\$1,800.00
I. 24/703: PG1 Perimeter Wall Top Grout Repair	\$11,000.00	\$23,575.00	\$7,795.00	\$1,321.00	\$4,600.00
J. 12/402: PG1 Perimeter Wall Top Repair	\$6,800.00	\$30,674.00	\$9,884.00	\$3,900.00	\$7,000.00
K. 17/403: Supp. Shearconnector Angle Case A	\$2,320.00	\$7,557.00	\$5,255.00	\$4,257.00	\$6,200.00
L. 18/703: Supp. Shear Connector Angle Case B	\$3,536.00	\$8,242.00	\$5,080.00	\$4,701.00	\$7,680.00
M. 19/403: Double Tee Bearing Reinforcing	\$4,392.00	\$8,180.00	\$2,392.00	\$12,177.00	\$2,800.00
N. 21/403: Landing Angle Replacement	\$6,330.00	\$15,194.00	\$16,030.00	\$12,812.00	\$12,000.00
O. 2/501: Random Crack	\$3,000.00	\$2,904.00	\$2,700.00	\$4,120.00	\$24,500.00
P. 4/501 Construction Joint Sealant Replacement	\$8,100.00	\$10,804.00	\$6,570.00	\$7,974.00	\$10,350.00
Q. 8/601: PG1 Membrane Strip Repair	\$68,000.00	\$114,887.00	\$96,160.00	\$20,920.00	\$84,000.00
R. Heavy Duty Membrane With Leveling Installation	\$22,000.00	\$37,274.00	\$48,675.00	\$12,292.00	\$28,875.00
S.Heavy Duty Membrane Installation	\$4,400.00	\$7,455.00	\$11,605.00	\$2,722.00	\$5,225.00
T. Resetting of Perimeter Rails	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
2. Parking Garage 2 Base Bid Itemization	\$207,203.00	\$190,519.00	\$133,577.00	\$84,455.37	\$68,220.00
A. Incidental Work, Mob. Demob., Barricades, Etc.	\$51,453.00	\$45,486.00	\$12,200.00	\$16,428.37	\$7,000.00
B. 1/401: Slab-On-Grade Concrete Repair	\$135.00	\$7,310.00	\$7,680.00	\$2,701.00	\$3,000.00
C. 4/401 Concrete Topping Slab Repair	\$1,460.00	\$2,105.00	\$3,252.00	\$1,038.00	\$2,220.00
D. 8/401: Overhead Concrete Repair	\$1,490.00	\$1,653.00	\$1,700.00	\$1,014.00	\$1,050.00
E. 11/502: Expansion Joint Header Repair	\$1,360.00	\$1,743.00	\$8,020.00	\$872.00	\$3,600.00
F. 4/501 Construction Joiint Sealant Replacement	\$4,500.00	\$6,454.00	\$3,650.00	\$4,195.00	\$5,750.00
G. Ramp Beam And Metal Flashing Painting 20/703	\$15,855.00	\$3,200.00	\$3,298.00	\$4,723.00	\$9,000.00
H. Post - New Base Anchors 21/703	\$16,475.00	\$15,498.00	\$4,098.00	\$4,171.00	\$7,100.00
I. Post - New HSS Post replacement 22/403	\$20,178.00	\$31,186.00	\$21,594.00	\$24,043.00	\$5,200.00
J. Post - Covering and Sealant Repair 23/703	\$3,913.00	\$910.00	\$5,660.00	\$751.00	\$2,000.00
K. Post - Sealant Repair 23/703	\$1,362.00	\$456.00	\$2,544.00	\$751.00	\$800.00
L. CFMF HVAC - Base Repair 23/403	\$41,566.00	\$30,300.00	\$20,030.00	\$4,569.00	\$8,000.00

M. Post HVAC - Base Repair24/403	\$24,386.00	\$22,440.00	\$6,496.00	\$14,257.00	\$4,800.00
N. Drain Line Installation At Level 1	\$8,940.00	\$3,453.00	\$7,740.00	\$2,165.00	\$3,900.00
O. New Glass Doors and Frame at Roof	\$14,130.00	\$18,325.00	\$25,615.00	\$2,777.00	\$4,800.00
3. Parking Garage Base Bid Itemization	\$704,253.00	\$1,199,847.00	\$1,126,033.00	\$997,367.75	\$835,100.00
A.Incidental Work: Mob. Demob, Barricades, Etc.	\$100,700.00	\$60,140.00	\$60,218.00	\$76,665.75	\$61,685.00
B.4/401: Concrete Topping Slab Repair	\$1,825.00	\$2,760.00	\$3,200.00	\$1,909.00	\$2,775.00
C. 7/401 Vertical Surface Concrete Repair	\$3,185.00	\$5,859.00	\$4,760.00	\$3,796.00	\$3,885.00
D. 8/401: Overhead Concrete Repair	\$2,235.00	\$2,590.00	\$2,439.00	\$1,071.00	\$1,675.00
E. 036423: Epoxy Injection Repair	\$2,070.00	\$8,713.00	\$2,160.00	\$1,649.00	\$1,560.00
F. 25/404: Stair channel Support	\$1,904.00	\$2,572.00	\$965.00	\$2,229.00	\$1,900.00
G. 26/404: Stair Modified Stair Support	\$2,788.00	\$3,108.00	\$1,320.00	\$2,471.00	\$3,700.00
H.27/404: Stair Angle Support	\$1,125.00	\$5,632.00	\$1,310.00	\$2,078.00	\$4,750.00
I. 16/702: Barrier Cable Support	\$3,168.00	\$2,336.00	\$2,624.00	\$5,791.00	\$73,600.00
J. Barrier Cable Replacement 17/703	\$14,740.00	\$15,500.00	\$5,390.00	\$3,248.00	\$41,000.00
K. 17/403: Supp. Shear Connector Angle - A	\$1,160.00	\$4,180.00	\$2,630.00	\$2,128.00	\$3,150.00
L. 18/703:Supp. Shear Connector Angle B	\$6,188.00	\$11,487.00	\$15,988.00	\$8,227.00	\$13,020.00
M. 19/703: Supp Shear Connector Angle C	\$3,078.00	\$2,767.00	\$4,828.00	\$1,397.00	\$8,200.00
N. 18/403: Supp Steel Strut	\$3,948.00	\$7,368.00	\$5,808.00	\$16,710.00	\$5,120.00
O. Foul Anchors At Shear Connectors	\$1,213.00	\$1,876.00	\$2,122.00	\$569.00	\$11,550.00
P. Install New Anchors At Shear Connectors	\$1,351.00	\$450.00	\$282.00	\$569.00	\$7,600.00
Q. Thread Rod At Column/Wall 15/702	\$1,351.00	\$6,875.00	\$7,980.00	\$1,125.00	\$1,600.00
R. Compressible Seal EJ At Stair Tower 12/502	\$5,928.00	\$3,872.00	\$10,082.00	\$4,430.00	\$15,000.00
S. Compressible Seal EJ At Stair Tower 132/502	\$9,692.00	\$3,872.00	\$3,500.00	\$4,090.00	\$7,800.00
T. 2/501: Random Crack	\$120.00	\$258.00	\$156.00	\$554.00	\$980.00
U. 4/501: Construction Joint Sealant Replacement	\$5,400.00	\$7,745.00	\$4,392.00	\$7,662.00	\$6,900.00
V. 16/222: Stair Wall Clip Replacements	\$2,848.00	\$8,952.00	\$5,376.00	\$7,464.00	\$1,200.00
W. Stairs: Door Panic Bar And Closer	\$5,356.00	\$3,400.00	\$6,420.00	\$1,780.00	\$3,000.00
X. Stairs: Painting Interior walls, clips, doors	\$72,476.00	\$64,543.00	\$107,644.00	\$26,666.00	\$18,250.00
Y. Stairs: Full Steel removal and replacement	\$242,093.00	\$585,798.00	\$560,255.00	\$618,644.00	\$489,700.00
Z. Stairs: Drypipe Replacement	\$147,872.00	\$154,904.00	\$146,788.00	\$137,891.00	\$4,800.00
AA. Stairs: Steel Painting and Traction Membrane	\$36,698.00	\$145,870.00	\$120,250.00	\$37,941.00	\$27,400.00
BB. Stairs All Other Miscellaneous Work	\$20,681.00	\$71,450.00	\$32,286.00	\$15,555.00	\$10,000.00
CC. Stairs: Vertical Surface Concrete Repair	\$3,060.00	\$4,970.00	\$4,860.00	\$3,058.00	\$3,300.00
4. Parking Garage 4 Base Bid Itemization	\$672,886.00	\$1,262,386.00	\$1,056,423.00	\$955,589.00	\$752,360.00
A.Incidental Work: Mob. Demob, Barricades, Etc.	\$101,975.00	\$59,452.00	\$57,396.00	\$76,665.00	\$55,000.00
B. Curb Repair	\$1,324.00	\$387.00	\$1,996.00	\$2,962.00	\$2,800.00
C. SOG Angle Supports At Wall and EJ 11/702	\$5,712.00	\$7,852.00	\$2,722.00	\$872.00	\$5,500.00
D. 4/401: Concrete Topping Slab Repair	\$8,760.00	\$12,296.00	\$13,800.00	\$7,192.00	\$13,320.00
E. 15/402 Pedestrian Wall Cable Barrier	\$11,424.00	\$17,430.00	\$7,134.00	\$4,156.00	\$6,900.00
F. 16/402 Vehicular Column Cable Repair	\$12,800.00	\$37,958.00	\$12,688.00	\$3,369.00	\$9,200.00

G. Mesh Panel Weld Repair12/702	\$745.00	\$1,041.00	\$506.00	\$1,903.00	\$2,500.00
H. Thread Rod At Column/Wall 15/702	\$1,351.00	\$6,530.00	\$11,536.00	\$1,125.00	\$4,000.00
I. Wall Scupper and Drain Repair 13/702	\$3,670.00	\$3,085.00	\$1,826.00	\$1,745.00	\$3,900.00
J. Exit Sign at Stair	\$2,856.00	\$3,000.00	\$1,888.00	\$1,114.00	\$1,200.00
K. Oversized Sealant at Stair Curb	\$3,350.00	\$930.00	\$17.00	\$1,195.00	\$3,900.00
L. 4/501: Construction Joint Sealant Replacement	\$18,000.00	\$25,817.00	\$14,600.00	\$19,600.00	\$19,000.00
M. 14/702: Drain Pipe Repair	\$7,892.00	\$4,844.00	\$18,120.00	\$4,332.00	\$2,800.00
N. Paint Wall of Stair Exterior	\$5,960.00	\$6,454.00	\$6,150.00	\$16,666.00	\$16,200.00
O. 16/222: Stair Wall Clip Replacements	\$4,084.00	\$10,520.00	\$5,504.00	\$7,464.00	\$2,240.00
P. Stairs: Door Panic Bar And Closer	\$5,355.00	\$3,400.00	\$6,416.00	\$2,992.00	\$1,600.00
Q. Stairs: Painting Interior Walls, Clips, Doors	\$72,476.00	\$70,998.00	\$80,733.00	\$25,555.00	\$16,200.00
R. Stairs: Full Steel Removal and Replacement	\$232,355.00	\$638,506.00	\$560,255.00	\$627,904.00	\$494,500.00
S. Stairs: Drypipe Replacement	\$98,888.00	\$101,850.00	\$96,520.00	\$92,224.00	\$6,900.00
T. Stairs: Steel Painting and Traction Membrane	\$36,698.00	\$157,486.00	\$120,250.00	\$37,941.00	\$66,400.00
U. Stairs: All Other Miscellaneous Work	\$34,151.00	\$87,580.00	\$31,506.00	\$15,555.00	\$15,000.00
V. Stairs: Vertical Surface concrete Repair	\$3,060.00	\$4,970.00	\$4,860.00	\$3,058.00	\$3,300.00
5. Parking garage 5 Base Bid Itemization	\$92,939.00	\$65,028.00	\$46,200.00	\$75,213.37	\$120,200.00
A.Incidental Work: Mob. Demob, Barricades, Etc.	\$31,907.00	\$19,850.00	\$6,300.00	\$16,428.37	\$8,900.00
B. 2/401: Double Tee Slab Repair	\$2,550.00	\$3,161.00	\$2,880.00	\$1,846.00	\$3,300.00
C. 3/401: Cast-In-Place Pour Strip Repair	\$4,800.00	\$5,268.00	\$5,300.00	\$4,079.00	\$6,000.00
D. 7/701: Stair Stringer HSS Beam	\$14,020.00	\$12,538.00	\$5,284.00	\$3,888.00	\$3,200.00
E. Façade Bottom Connection	\$21,197.00	\$8,124.00	\$12,266.00	\$23,203.00	\$46,000.00
F. Façade Top Connection	\$16,625.00	\$8,124.00	\$11,510.00	\$23,203.00	\$48,000.00
G. Façade Relocate Member	\$1,840.00	\$7,963.00	\$2,660.00	\$2,566.00	\$4,800.00
6. Parking Garage 6 Base Bid Itemization	\$160,726.00	\$125,279.00	\$96,476.00	\$108,260.37	\$153,800.00
A. Incidental Work: Mob. Demob, Barricades, Etc.	\$51,171.00	\$21,393.00	\$7,787.00	\$16,428.37	\$12,000.00
B. 2/401: Double Tee Slab Repair	\$1,275.00	\$2,592.00	\$1,425.00	\$1,065.00	\$1,650.00
C. 3/401: Cast-In-Place Pour Strip Repiar	\$960.00	\$1,615.00	\$1,140.00	\$715.00	\$1,200.00
D. 11/402: Joist Bottom Rpair	\$735.00	\$1,376.00	\$1,060.00	\$715.00	\$750.00
E. 7/701: Stair Stringer HSS Beam	\$17,525.00	\$15,490.00	\$6,520.00	\$3,888.00	\$4,000.00
F. Masonry Pier & Roof Sealant 1/701 And 2/701	\$7,880.00	\$13,260.00	\$11,826.00	\$5,163.00	\$4,200.00
G. Pipe Guard And Membrane Patch 3/701	\$12,377.00	\$14,860.00	\$9,418.00	\$8,543.00	\$2,800.00
H. Drain Membrane Patch 4/701	\$17,162.00	\$30,000.00	\$24,906.00	\$9,757.00	\$1,200.00
I. Wall Connection Repair 4/701	\$1,937.00	\$2,241.00	\$1,512.00	\$1,745.00	\$800.00
J. Drain Srtack Repair 6/701	\$6,689.00	\$3,824.00	\$2,406.00	\$4,315.00	\$1,200.00
K. Façade Bottom Connection	\$22,232.00	\$9,314.00	\$13,326.00	\$27,963.00	\$62,000.00
L. Façade Top Connection	\$20,783.00	\$9,314.00	\$15,150.00	\$27,963.00	\$62,000.00
Section B: ALTERNATE BID					

No. 1 Ps3 and Ps4 Exterior Stair Storefronts Sealant and Wall Panel Joints Repairs	\$114,555.00	\$116,075.00	\$122,452.00	\$15,500.00	\$192,000.00
<u>Section C. LABOR RATES</u>					
1. Laborer Hourly pay rate for work performed during notmal work hours	\$75.00	\$58.00	\$84.07	\$82.00	\$48.00
2. Laborer hourly pay rate outside normal work hours	\$90.00	\$70.50	\$114.81	\$125.00	\$56.00
3. Mason (foreman or bricklayer) hourly pay rate for work performed during normal work hours	\$80.00	\$79.00	\$116.81	\$90.00	\$58.00
4. Mason (Foreman or bricklayer) hourly pay rate for work performed outside normal work hours	\$105.00	\$96.00	\$156.40	\$135.00	\$68.00
<u>Section E: PROJECT TEAM</u>					
Project Manager	YES	YES	YES	YES	YES
Assistant Project Manager or General Superintendent	YES	YES	YES	YES	YES
Site Foreman	TBD	YES	YES	YES	YES
<u>SUBSTITUTIONS</u>					
Substitutes Requested	NONE	NONE	NONE	NONE	NONE
<u>Required Documents</u>					
Vendor Protest Acknowledgement	YES	YES	YES	YES	NO
Contact and Signature Form	YES	YES	YES	YES	NO
Pricing Page/Bid Form	YES	YES	YES	YES	YES
Addendum Acknowledgement	YES	YES	YES	YES	YES
Local Vendor Form (if Applicable)	YES	N/A	YES	YES	YES
City of Chalreston Purchasing Affidavit	YES	YES	YES	YES	YES
WV Contractor License	NO*	NO*	YES	YES	YES
SubContractor Form (if Applicable)	YES	YES	YES	YES	YES
Certificate of Insurance	NO*	NO*	NO*	YES	YES
Original Bid Bond	NO*	YES	YES	NO*	NO*
Drug Free Work Place Affidavit	YES	YES	YES	YES	YES
Non-Collusion Affidavit	YES	YES	YES	YES	NO*
Material Supplier List	YES	YES	YES	YES	YES
Grand Total	\$2,379,431.00	\$3,561,609.00	\$3,035,556.00	\$2,496,999.23	\$2,464,825.00
W/Alternate	\$2,493,986.00	\$3,667,684.00	\$3,158,008.00	\$2,511,999.23	\$2,656,825.00

NOTES:

Base bid on written submission did not include the allowance. Bid bond was a copy. Copy of Contractor's License was missing, but form was included. COI was not included.	Base bid on written submission did not include the allowance. Copy of Contractor's License was missing, but form was included. COI was not included.	Price is not totaled correctly on Base Bid for Garage #4. It is itemized at \$1,056,423. COI is expired.	Bid bond was a copy, no seal and the surety signature was not original.	*Price is not totaled correctly on Total Bid. #2 is itemized @ \$835,000.00 Non-Collusion Affidavit was notorized but was not signed by vendor. Bid bond was not included.
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CITY OF CHARLESTON
RECOMMENDATION TO AWARD

DATE: September 9, 2025

SUBJECT: Recommendation for Award

Solicitation Number: 2025-27 City Parking Garage Repair Project

Buckeye Construction & Restoration - \$2,379,431.00 w/alternate \$2,493,986.00

Award Recommendation: Check the appropriate box below.

☒ **Lowest Bid:** By signing below, the Department certifies that bids have been properly evaluated and recommends award to **Buckeye Construction & Restoration** in the amount of **\$2,493,986.00.**

☐ **Multiple Award:** By signing below, the Department certifies that bids have been properly evaluated and recommends award to multiple bidders meeting the required specifications. Those bidders receiving an award are identified as follows: _____.

☐ **Other Than Lowest Bid:** By signing below, the Department certifies that bids have been properly evaluated and recommends award to _____ as the lowest responsible bidder meeting the required specifications. Award to the lowest bid was not made due to disqualifications described in more detail below:

Bidding Vendors not awarded:

March-Westin Company - \$3,561,609.00 w/alternate \$3,677,684.00

Pullman - \$3,035,556.00 w/alternate \$3,158,008.00

Carl Walker Construction - \$2,496,999.23 w/alternate \$2,511,999.23

Structural and Waterproofing Restoration - \$2,489,125.00 w/alternate \$2,656,825.00

Respectfully,



Signature

9-12-25

Date

Terri Allen, Director of Parking

Printed Name and Title

2025-27 City Parking Garage Repair				
Business	Opened at	Bid Total	Bid w/alternate	Local Vendor Preference
Buckeye Construction & Restoration	8/26/2025 2:00pm	\$2,379,431.00	\$2,493,986.00	\$2,375,431.00
March-Westin Company	8/26/2025 2:00pm	\$3,561,609.00	\$3,667,684.00	N/A
Pullman	8/26/2025 2:00pm	\$3,035,556.00	\$3,158,008.00	\$3,031,556.00
Carl Walker Construction	8/26/2025 2:00pm	\$2,496,999.23	\$2,511,999.23	\$2,492,999.23
Structural and Waterproofing Restoration	8/26/2025 2:00pm	\$2,489,125.00	\$2,681,125.00	\$2,485,125.00

2025-27 City Parking Garage Repairs

Mandatory Requirement	Buckeye Construction & Restoration	March-Westlin Company	Pullman	Carl Walker Construction	Structural Waterproofing and Restoration
Section A: BASE BID					
1. Parking Garage 1 Base Bid Itemization	\$541,424.00	\$718,550.00			
A. Incidental Work: Mob. Demob, Barricades, Etc.	\$136,376.00	\$135,850.00	\$576,847.00	\$276,113.37	\$535,145.00
B. 4/401: Concrete Topping Slab Repair	\$9,490.00	\$11,500.00	\$41,950.00	\$16,428.37	\$40,000.00
C. 5/401: Full Depth Double Tee Slab Repair	\$226,600.00	\$269,750.00	\$10,140.00	\$6,468.00	\$10,790.00
D. 7/401: Vertical Surface Concrete Repair	\$2,275.00	\$3,655.00	\$281,600.00	\$135,916.00	\$268,400.00
E. 8/401: Overhead Concrete Repair	\$6,705.00	\$6,730.00	\$3,408.00	\$2,548.00	\$2,200.00
F. 9/402: Inverted Tee Beam Concrete Repair	\$3,980.00	\$8,347.00	\$7,317.00	\$4,491.00	\$4,725.00
G. 10/402: Concrete Curb Repair	\$3,180.00	\$2,277.00	\$4,200.00	\$3,621.00	\$3,200.00
H. 11/402 Joist Bottom Repair	\$2,940.00	\$3,695.00	\$2,426.00	\$4,455.00	\$800.00
I. 24/703: PG1 Perimeter Wall Top Grout Repair	\$11,000.00	\$23,575.00	\$3,660.00	\$4,990.00	\$1,800.00
J. 12/402: PG1 Perimeter Wall Top Repair	\$6,800.00	\$30,674.00	\$7,795.00	\$1,321.00	\$4,600.00
K. 17/403: Supp. Shearconnector Angle Case A	\$2,320.00	\$7,557.00	\$9,884.00	\$3,900.00	\$7,000.00
L. 18/703: Supp. Shear Connector Angle Case B	\$3,536.00	\$8,242.00	\$5,255.00	\$4,257.00	\$6,200.00
M. 19/403: Double Tee Bearing Reinforcing	\$4,392.00	\$8,180.00	\$5,080.00	\$4,701.00	\$7,680.00
N. 21/403: Landing Angle Replacement	\$6,330.00	\$15,194.00	\$2,392.00	\$12,177.00	\$2,800.00
O. 2/501: Random Crack	\$3,000.00	\$2,904.00	\$16,030.00	\$12,812.00	\$12,000.00
P. 4/501 Construction Joint Sealant Replacement	\$8,100.00	\$10,804.00	\$2,700.00	\$4,120.00	\$24,500.00
Q. 8/601: PG1 Membrane Strip Repair	\$68,000.00	\$114,887.00	\$6,570.00	\$7,974.00	\$10,350.00
R. Heavy Duty Membrane With Leveling Installation	\$22,000.00	\$37,274.00	\$96,160.00	\$20,920.00	\$84,000.00
S. Heavy Duty Membrane Installation	\$4,400.00	\$7,455.00	\$48,675.00	\$12,292.00	\$28,875.00
T. Resetting of Perimeter Rails	\$10,000.00	\$10,000.00	\$11,605.00	\$2,722.00	\$5,225.00
			\$10,000.00	\$10,000.00	\$10,000.00
2. Parking Garage 2 Base Bid Itemization	\$207,203.00	\$190,519.00	\$133,577.00	\$84,455.37	\$68,220.00
A. Incidental Work, Mob. Demob., Barricades, Etc.	\$51,453.00	\$45,486.00	\$12,200.00	\$16,428.37	\$7,000.00
B. 1/401: Slab-On-Grade Concrete Repair	\$135.00	\$7,310.00	\$7,680.00	\$2,701.00	\$3,000.00
C. 4/401 Concrete Topping Slab Repair	\$1,460.00	\$2,105.00	\$3,252.00	\$1,038.00	\$2,220.00
D. 8/401: Overhead Concrete Repair	\$1,490.00	\$1,653.00	\$1,700.00	\$1,014.00	\$1,050.00
E. 11/502: Expansion Joint Header Repair	\$1,360.00	\$1,743.00	\$8,020.00	\$872.00	\$3,600.00
F. 4/501 Construction Joint Sealant Replacement	\$4,500.00	\$6,454.00	\$3,650.00	\$4,195.00	\$5,750.00
G. Ramp Beam And Metal Flashing Painting 20/703	\$15,855.00	\$3,200.00	\$3,298.00	\$4,723.00	\$9,000.00
H. Post - New Base Anchors 21/703	\$16,475.00	\$15,498.00	\$4,098.00	\$4,171.00	\$7,100.00
I. Post - New HSS Post replacement 22/403	\$20,178.00	\$31,186.00	\$21,594.00	\$24,043.00	\$5,200.00
J. Post - Covering and Sealant Repair 23/703	\$3,913.00	\$910.00	\$5,660.00	\$751.00	\$2,000.00
K. Post - Sealant Repair 23/703	\$1,362.00	\$456.00	\$2,544.00	\$751.00	\$800.00
L. CFMF HVAC - Base Repair 23/403	\$41,566.00	\$30,300.00	\$20,030.00	\$4,569.00	\$8,000.00

M. Post HVAC - Base Repair24/403	\$24,386.00	\$22,440.00	\$6,496.00	\$14,257.00	\$4,800.00
N. Drain Line Installation At Level 1	\$8,940.00	\$3,453.00	\$7,740.00	\$2,165.00	\$3,900.00
O. New Glass Doors and Frame at Roof	\$14,130.00	\$18,325.00	\$25,615.00	\$2,777.00	\$4,800.00
3. Parking Garage Base Bid Itemization	\$704,253.00	\$1,199,847.00	\$1,126,033.00	\$997,367.75	\$835,100.00
A.Incidental Work: Mob. Demob, Barricades, Etc.	\$100,700.00	\$60,140.00	\$60,218.00	\$76,665.75	\$61,685.00
B.4/401: Concrete Topping Slab Repair	\$1,825.00	\$2,760.00	\$3,200.00	\$1,909.00	\$2,775.00
C. 7/401 Vertical Surface Concrete Repair	\$3,185.00	\$5,859.00	\$4,760.00	\$3,796.00	\$3,885.00
D. 8/401: Overhead Concrete Repair	\$2,235.00	\$2,590.00	\$2,439.00	\$1,071.00	\$1,675.00
E. 036423: Epoxy Injection Repair	\$2,070.00	\$8,713.00	\$2,160.00	\$1,649.00	\$1,560.00
F. 25/404: Stair channel Support	\$1,904.00	\$2,572.00	\$965.00	\$2,229.00	\$1,900.00
G. 26/404: Stair Modified Stair Support	\$2,788.00	\$3,108.00	\$1,320.00	\$2,471.00	\$3,700.00
H.27/404: Stair Angle Support	\$1,125.00	\$5,632.00	\$1,310.00	\$2,078.00	\$4,750.00
I. 16/702: Barrier Cable Support	\$3,168.00	\$2,336.00	\$2,624.00	\$5,791.00	\$73,600.00
J. Barrier Cable Replacement 17/703	\$14,740.00	\$15,500.00	\$5,390.00	\$3,248.00	\$41,000.00
K. 17/403: Supp. Shear Connector Angle - A	\$1,160.00	\$4,180.00	\$2,630.00	\$2,128.00	\$3,150.00
L. 18/703:Supp. Shear Connector Angle B	\$6,188.00	\$11,487.00	\$15,988.00	\$8,227.00	\$13,020.00
M. 19/703: Supp Shear Connector Angle C	\$3,078.00	\$2,767.00	\$4,828.00	\$1,397.00	\$8,200.00
N. 18/403: Supp Steel Strut	\$3,948.00	\$7,368.00	\$5,808.00	\$16,710.00	\$5,120.00
O. Foul Anchors At Shear Connectors	\$1,213.00	\$1,876.00	\$2,122.00	\$569.00	\$11,550.00
P. Install New Anchors At Shear Connectors	\$1,351.00	\$450.00	\$282.00	\$569.00	\$7,600.00
Q. Thread Rod At Column/Wall 15/702	\$1,351.00	\$6,875.00	\$7,980.00	\$1,125.00	\$1,600.00
R. Compressible Seal EJ At Stair Tower 12/502	\$5,928.00	\$3,872.00	\$10,082.00	\$4,430.00	\$15,000.00
S. Compressible Seal EJ At Stair Tower 132/502	\$9,692.00	\$3,872.00	\$3,500.00	\$4,090.00	\$7,800.00
T. 2/501: Random Crack	\$120.00	\$258.00	\$156.00	\$554.00	\$980.00
U. 4/501: Construction Joint Sealant Replacement	\$5,400.00	\$7,745.00	\$4,392.00	\$7,662.00	\$6,900.00
V. 16/222: Stair Wall Clip Replacements	\$2,848.00	\$8,952.00	\$5,376.00	\$7,464.00	\$1,200.00
W. Stairs: Door Panic Bar And Closer	\$5,356.00	\$3,400.00	\$6,420.00	\$1,780.00	\$3,000.00
X. Stairs: Painting Interior walls, clips, doors	\$72,476.00	\$64,543.00	\$107,644.00	\$26,666.00	\$18,250.00
Y. Stairs: Full Steel removal and replacement	\$242,093.00	\$585,798.00	\$560,255.00	\$618,644.00	\$489,700.00
Z. Stairs: Drypipe Replacement	\$147,872.00	\$154,904.00	\$146,788.00	\$137,891.00	\$4,800.00
AA. Stairs: Steel Painting and Traction Membrane	\$36,698.00	\$145,870.00	\$120,250.00	\$37,941.00	\$27,400.00
BB. Stairs All Other Miscellaneous Work	\$20,681.00	\$71,450.00	\$32,286.00	\$15,555.00	\$10,000.00
CC. Stairs: Vertical Surface Concrete Repair	\$3,060.00	\$4,970.00	\$4,860.00	\$3,058.00	\$3,300.00
4. Parking Garage 4 Base Bid Itemization	\$672,886.00	\$1,262,386.00	\$1,056,423.00	\$955,589.00	\$752,360.00
A.Incidental Work: Mob. Demob, Barricades, Etc.	\$101,975.00	\$59,452.00	\$57,396.00	\$76,665.00	\$55,000.00
B. Curb Repair	\$1,324.00	\$387.00	\$1,996.00	\$2,962.00	\$2,800.00
C. SOG Angle Supports At Wall and EJ 11/702	\$5,712.00	\$7,852.00	\$2,722.00	\$872.00	\$5,500.00
D. 4/401: Concrete Topping Slab Repair	\$8,760.00	\$12,296.00	\$13,800.00	\$7,192.00	\$13,320.00
E. 15/402 Pedestrian Wall Cable Barrier	\$11,424.00	\$17,430.00	\$7,134.00	\$4,156.00	\$6,900.00
F. 16/402 Vehicular Column Cable Repair	\$12,800.00	\$37,958.00	\$12,688.00	\$3,369.00	\$9,200.00

G. Mesh Panel Weld Repair 12/702	\$745.00	\$1,041.00	\$506.00	\$1,903.00	\$2,500.00
H. Thread Rod At Column/Wall 15/702	\$1,351.00	\$6,530.00	\$11,536.00	\$1,125.00	\$4,000.00
I. Wall Scupper and Drain Repair 13/702	\$3,670.00	\$3,085.00	\$1,826.00	\$1,745.00	\$3,900.00
J. Exit Sign at Stair	\$2,856.00	\$3,000.00	\$1,888.00	\$1,114.00	\$1,200.00
K. Oversized Sealant at Stair Curb	\$3,350.00	\$930.00	\$17.00	\$1,195.00	\$3,900.00
L. 4/501: Construction Joint Sealant Replacement	\$18,000.00	\$25,817.00	\$14,600.00	\$19,600.00	\$19,000.00
M. 14/702: Drain Pipe Repair	\$7,892.00	\$4,844.00	\$18,120.00	\$4,332.00	\$2,800.00
N. Paint Wall of Stair Exterior	\$5,960.00	\$6,454.00	\$6,150.00	\$16,666.00	\$16,200.00
O. 16/222: Stair Wall Clip Replacements	\$4,084.00	\$10,520.00	\$5,504.00	\$7,464.00	\$2,240.00
P. Stairs: Door Panic Bar And Closer	\$5,355.00	\$3,400.00	\$6,416.00	\$2,992.00	\$1,600.00
Q. Stairs: Painting Interior Walls, Clips, Doors	\$72,476.00	\$70,998.00	\$80,733.00	\$25,555.00	\$16,200.00
R. Stairs: Full Steel Removal and Replacement	\$232,355.00	\$638,506.00	\$560,255.00	\$627,904.00	\$494,500.00
S. Stairs: Drypipe Replacement	\$98,888.00	\$101,850.00	\$96,520.00	\$92,224.00	\$6,900.00
T. Stairs: Steel Painting and Traction Membrane	\$36,698.00	\$157,486.00	\$120,250.00	\$37,941.00	\$66,400.00
U. Stairs: All Other Miscellaneous Work	\$34,151.00	\$87,580.00	\$31,506.00	\$15,555.00	\$15,000.00
V. Stairs: Vertical Surface concrete Repair	\$3,060.00	\$4,970.00	\$4,860.00	\$3,058.00	\$3,300.00
5. Parking garage 5 Base Bid Itemization	\$92,939.00	\$65,028.00	\$46,200.00	\$75,213.37	\$120,200.00
A. Incidental Work: Mob. Demob, Barricades, Etc.	\$31,907.00	\$19,850.00	\$6,300.00	\$16,428.37	\$8,900.00
B. 2/401: Double Tee Slab Repair	\$2,550.00	\$3,161.00	\$2,880.00	\$1,846.00	\$3,300.00
C. 3/401: Cast-In-Place Pour Strip Repair	\$4,800.00	\$5,268.00	\$5,300.00	\$4,079.00	\$6,000.00
D. 7/701: Stair Stringer HSS Beam	\$14,020.00	\$12,538.00	\$5,284.00	\$3,888.00	\$3,200.00
E. Façade Bottom Connection	\$21,197.00	\$8,124.00	\$12,266.00	\$23,203.00	\$46,000.00
F. Façade Top Connection	\$16,625.00	\$8,124.00	\$11,510.00	\$23,203.00	\$48,000.00
G. Façade Relocate Member	\$1,840.00	\$7,963.00	\$2,660.00	\$2,566.00	\$4,800.00
6. Parking Garage 6 Base Bid Itemization	\$160,726.00	\$125,279.00	\$96,476.00	\$108,260.37	\$153,800.00
A. Incidental Work: Mob. Demob, Barricades, Etc.	\$51,171.00	\$21,393.00	\$7,787.00	\$16,428.37	\$12,000.00
B. 2/401: Double Tee Slab Repair	\$1,275.00	\$2,592.00	\$1,425.00	\$1,065.00	\$1,650.00
C. 3/401: Cast-In-Place Pour Strip Repair	\$960.00	\$1,615.00	\$1,140.00	\$715.00	\$1,200.00
D. 11/402: Joist Bottom Repair	\$735.00	\$1,376.00	\$1,060.00	\$715.00	\$750.00
E. 7/701: Stair Stringer HSS Beam	\$17,525.00	\$15,490.00	\$6,520.00	\$3,888.00	\$4,000.00
F. Masonry Pier & Roof Sealant 1/701 And 2/701	\$7,880.00	\$13,260.00	\$11,826.00	\$5,163.00	\$4,200.00
G. Pipe Guard And Membrane Patch 3/701	\$12,377.00	\$14,860.00	\$9,418.00	\$8,543.00	\$2,800.00
H. Drain Membrane Patch 4/701	\$17,162.00	\$30,000.00	\$24,906.00	\$9,757.00	\$1,200.00
I. Wall Connection Repair 4/701	\$1,937.00	\$2,241.00	\$1,512.00	\$1,745.00	\$800.00
J. Drain Stack Repair 6/701	\$6,689.00	\$3,824.00	\$2,406.00	\$4,315.00	\$1,200.00
K. Façade Bottom Connection	\$22,232.00	\$9,314.00	\$13,326.00	\$27,963.00	\$62,000.00
L. Façade Top Connection	\$20,783.00	\$9,314.00	\$15,150.00	\$27,963.00	\$62,000.00
Section B: ALTERNATE BID					

No. 1 Ps3 and Ps4 Exterior Stair Storefronts Sealant and Wall Panel Joints Repairs	\$114,555.00	\$116,075.00	\$122,452.00	\$15,500.00	\$192,000.00
Section C. LABOR RATES					
1. Laborer Hourly pay rate for work performed during normal work hours	\$75.00	\$58.00	\$84.07	\$82.00	\$48.00
2. Laborer hourly pay rate outside normal work hours	\$90.00	\$70.50	\$114.81	\$125.00	\$56.00
3. Mason (foreman or bricklayer) hourly pay rate for work performed during normal work hours	\$80.00	\$79.00	\$116.81	\$90.00	\$58.00
4. Mason (Foreman or bricklayer) hourly pay rate for work performed outside normal work hours	\$105.00	\$96.00	\$156.40	\$135.00	\$68.00
Section E: PROJECT TEAM					
Project Manager	YES	YES	YES	YES	YES
Assistant Project Manager or General Superintendent	YES	YES	YES	YES	YES
Site Foreman	TBD	YES	YES	YES	YES
SUBSTITUTIONS					
Substitutes Requested	NONE	NONE	NONE	NONE	NONE
Required Documents					
Vendor Protest Acknowledgement	YES	YES	YES	YES	NO
Contact and Signature Form	YES	YES	YES	YES	NO
Pricing Page/Bid Form	YES	YES	YES	YES	YES
Addendum Acknowledgement	YES	YES	YES	YES	YES
Local Vendor Form (if Applicable)	YES	N/A	YES	YES	YES
City of Charleston Purchasing Affidavit	YES	YES	YES	YES	YES
WV Contractor License	NO*	NO*	YES	YES	YES
SubContractor Form (if Applicable)	YES	YES	YES	YES	YES
Certificate of Insurance	NO*	NO*	NO*	YES	YES
Original Bid Bond	NO*	YES	YES	NO*	NO*
Drug Free Work Place Affidavit	YES	YES	YES	YES	YES
Non-Collusion Affidavit	YES	YES	YES	YES	NO*
Material Supplier List	YES	YES	YES	YES	YES
Grand Total	\$2,379,431.00	\$3,561,609.00	\$3,035,556.00	\$2,496,999.23	\$2,464,825.00
W/Alternate	\$2,493,986.00	\$3,667,684.00	\$3,158,008.00	\$2,511,999.23	\$2,656,825.00

NOTES:

Base bid on written submission did not include the allowance. Copy of Contractor's License was missing, but form was included. COI was not included.	Base bid on written submission did not include the allowance. Copy of Contractor's License was missing, but form was included. COI was not included.	Price is not totaled correctly on Base Bid for Garage #4. It is itemized at \$1,056,423. COI is expired.	Bid bond was a copy, no seal and the surety signature was not original.	*Price is not totaled correctly on Total Bid. #2 is itemized @ \$835,000.00 Non-Collision Affidavit was notarized but was not signed by vendor. Bid bond was not included.
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Resolution No. 25-087

Introduced in Council:

September 15, 2025

Adopted by Council:

Introduced by:

Joseph Jenkins

Referred to:

Finance Committee

Resolution No. 25-087 - Authorizing settlement of a pending disputed claim against the City, by Steven Lee with associated claim number WV1542025026403, related to an alleged use of excessive force during an arrest by a Charleston Police Department K9 unit, as recommended by the City Solicitor.

Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

That the City Council hereby authorizes and approves the settlement of a pending disputed claim against the City, by Steven Lee with associated claim number WV1542025026403, related to an alleged use of excessive force during an arrest by a Charleston Police Department K9 unit in the amount of \$150,000.00, as recommended by the City Solicitor. The City Council authorizes the City Solicitor and City Manager to take all necessary steps to finalize resolution of the claim.

Resolution No. 25-088

Introduced in Council:

Adopted by Council:

September 15, 2025

Introduced by:

Referred to:

Joseph Jenkins

Finance

- 1 Resolution No. 25-088 - Authorizing approval of Amendment No. 2 of the FY 2025-2026 General
- 2 Fund Budget as indicated on the attached list of accounts.
- 3
- 4 Be it Resolved by the Council of the City of Charleston, West Virginia:
- 5
- 6 That Amendment No. 2 of the FY 2025-2026 General Fund Budget as indicated on the attached
- 7 list of accounts is approved.

General Fund FY 2025-2026 Budget Amendment No. 02 - September 15, 2025

Revenues and Fund Balances												
Account No.			Department			Account Description			Current Amount	Increase/ (Decrease)	Amended Amount	
1001	00	00000	000	000	329700	Fund Balance	Committed Fund Balance			-	2,684,617	2,684,617
Net Increase/(Decrease) to Revenues											2,684,617	
Expenditures												
Account No.			Department			Account Description			Current Amount	Increase/ (Decrease)	Amended Amount	
1001	10	42400	000	000	556800	Main Streets Program	Contributions to Others			75,000	62,500	137,500
1001	20	70000	000	000	522140	Police - Uniform	Fine Supported Training			-	41,897	41,897
1001	20	70600	000	000	534500	Fire - Uniform	Uniforms			246,000	249,295	495,295
1001	60	90300	000	000	556800	Festivals	Contributions to Others			415,000	90,000	505,000
1001	80	97500	C06	000	645900	Capital Outlay - General Governmen	Information Systems - Equipment			290,500	67,679	358,179
1001	80	97600	C11	000	645900	Capital Outlay - Public Safety	Fire - Equipment			1,844,550	1,601,439	3,445,989
1001	80	97700	C13	000	645900	Capital Outlay - Streets	Streets - Equipment			1,765,000	504,265	2,269,265
1001	80	97800	C15	000	645900	Capital Outlay - Sanitation	Refuse - Equipment			660,000	42,780	702,780
1001	80	97900	C17	000	645900	Capital Outlay - Culture & Recreation	Parks - Equipment			291,000	24,762	315,762
Net Increase/(Decrease) to Expenditures											2,684,617	
Description:												
Committed Fund Balance - To recognize committed fund balance for previously approved purchases including: \$62,500 for Charleston Urban Works for the Kanawha City Liaison position (Res 25-008), CPD Fine Supported Training (Municipal Code 114-3 (b)), CFD Turnout Gear (Res 25-044), Contribution to Arts Amplified for the 2026 City Center Live season (Res 25-008), computer replacements (Res 25-048), Fire Department Pumper Truck (Res 844-23), 2 Ambulances (Res 836-23), Fire Boat (Res 896-23), 3 Street Department Dump Trucks (Res 944-24, 991-24, &25-039), Refuse Department pickup truck (25-011), and Parks playground equipment (Res 25-043).												

Revenues and Fund Balances													
Account No.			Department				Account Description			Current Amount	Increase/ (Decrease)	Amended Amount	
1001	00	00000	000	000	329900	Fund Balance		Unassigned Fund Balance			1,524,500	(35,000)	1,489,500
Net Increase/(Decrease) to Revenues											(35,000)		
Expenditures													
Account No.			Department				Account Description			Current Amount	Increase/ (Decrease)	Amended Amount	
1001	80	97600	C11	000	645900	Capital Outlay - Public Safety		Fire - Equipment			3,445,989	(35,000)	3,410,989
Net Increase/(Decrease) to Expenditures											(35,000)		
Description:													
Unassigned Fund Balance - To correct the unassigned balance from Amendment #1 to reclassify an amount as committed relating to Fire Department equipment.													

Reportable: To maintain compliance with the budgetary guidelines of the State of West Virginia.

Resolution No. 25-089

Introduced in Council:

September 15, 2025

Adopted by Council:

Introduced by:

Joe Jenkins

Referred to:

Finance

Resolution No. 25-089 – Authorizing the Mayor or City Manager to enter into a contract with SQP Construction Group, Inc., in the amount of \$399,195.00 for repairs and improvements to various City sidewalks and ADA ramps, where the total contract price was determined through a competitive bid process.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with SQP Construction Group, Inc., in the amount of \$399,195.00 for repairs and improvements to various City sidewalks and ADA ramps, where the total contract price was determined through a competitive bid process.

2025- 39 Concrete Sidewalk and Accessible Ramp Project			
Business	Opened at	Bid Total	Local Vendor Preference
Lakecrest Construction	8/29/2025 2pm	\$599,989.00	N/A
Rock Forge Bridge Co. LLC.	8/29/2025 2pm	\$1,248,164.00	N/A
SQP Construction Group, Inc	8/29/2025 2pm	\$399,195.00	\$395,195.00
McClanahan Construction Company, LLC	8/29/2025 2pm	\$564,700.00	\$559,700.00

2025-39 Concrete Sidewalk and Accessible Ramp Project

	Lakecrest Construction	Rock Forge Bridge Co. LLC	SQP Construction Group, Inc.	McClanahan Construction Company, LLC
<u>Mandatory Requirement</u>				
Item 3.01 – Concrete Ramp and Sidewalk	\$403,000.00	\$705,900.00	\$260,000.00	\$429,000.00
Item 3.02 – Curb and Gutter	\$30,800.00	\$45,150.00	\$18,900.00	\$16,450.00
Item 3.03 – Integral Curb	\$33,005.00	\$307,090.00	\$35,875.00	\$47,355.00
Item 3.04 – Plain Curb	\$26,100.00	\$35,700.00	\$12,600.00	\$11,400.00
Item 3.05 – Detectable Warning Surfaces	\$21,084.00	\$26,124.00	\$29,820.00	\$23,100.00
Item 3.06 – Curb Inlet Adjustment	\$35,600.00	\$20,000.00	\$1,000.00	\$2,400.00
Item 3.07 – Asphalt Replacement	\$6,400.00	\$23,200.00	\$5,000.00	\$3,200.00
Item 3.08 – Traffic Control	\$34,000.00	\$75,000.00	\$26,000.00	\$21,795.00
Item 3.09 – Allowances	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Vendor Protest Acknowledgement	Yes	Yes	Yes	Yes
Contact and Signature Form	Yes	Yes	Yes	Yes
Pricing Page	Yes	Yes	Yes	Yes
Addendum Acknowledgement	Yes	Yes	Yes	Yes
Local Vendor Form (if Applicable)	N/A	N/A	Yes	Yes
City of Charleston Purchasing Affidavit	Yes	Yes	Yes	Yes
WV Contractor's License	Yes	Yes	Yes	Yes
Certificate of Insurance	Yes	Yes	Yes	Yes
Bid Bond or Surety Check (valid)	No*	Yes	Yes	Yes
Drug Free Workplace Affidavit	Yes	Yes	Yes	Yes
Subcontractor's List (if applicable)	Yes	Yes	Yes	Yes
Grand Total	\$599,989.00	\$1,248,164.00	\$399,195.00	\$564,700.00



CITY OF CHARLESTON

RECOMMENDATION TO AWARD

DATE: September 9, 2025

SUBJECT: Recommendation for Award

Solicitation Number: 2025-39 Concrete Sidewalk and Accessible Ramp Project

SQP Construction Group, Inc. - \$399,195.00

Award Recommendation: Check the appropriate box below.

☒ **Lowest Bid:** By signing below, the Department certifies that bids have been properly evaluated and recommends award to SQP Construction Group, Inc. in the amount of \$395,195.00.

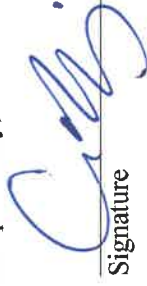
☐ **Multiple Award:** By signing below, the Department certifies that bids have been properly evaluated and recommends award to multiple bidders meeting the required specifications. Those bidders receiving an award are identified as follows: _____.

☐ **Other Than Lowest Bid:** By signing below, the Department certifies that bids have been properly evaluated and recommends award to _____ in the amount of _____ as the lowest responsible bidder meeting the required specifications. Award to the lowest bid was not made due to disqualifications described in more detail below:

Bidding Vendors not awarded:

Lakecrest Construction - \$599,989.00
Rock Forge Bridge Co. LLC - \$1,248,164.00
McClanahan Construction Company, LLC - \$564,700.00

Respectfully,


Signature

9/9/25
Date

AARON MORRIS - ASSISTANT CITY ENGINEER
Printed Name and Title

Resolution No. 25-090

Introduced in Council:

Adopted by Council:

September 15, 2025

Introduced by:

Referred to:

Joe Jenkins

Finance

Resolution No. 25-090 – Authorizing the Mayor or City Manager to enter into a contract with Persinger & Associates in the amount of \$4,200,000.00 for renovations and additions to various Charleston Fire Department fire stations, where the total contract price was determined through a competitive bid process, followed by negotiation with the low-bidder pursuant to W.Va. Code §5-22-4 to reach the final contract amount.

WHEREAS, the City of Charleston retained Thrasher Engineering to conduct an assessment of Charleston Fire Department's eight fire stations, and subsequently retained them to perform architecture and engineering work to design necessary renovations at five of those stations; and

WHEREAS, the City of Charleston published the design specifications to solicit competitive bids for the construction of the designed renovations and additions, with Persinger and Associates submitting the apparent low bid of \$4,387,000.00; and

WHEREAS, West Virginia Code §5-22-4 permits the state and its subdivisions in certain instances to negotiate with the lowest qualified responsible bidder, and sets forth the method in which those negotiations may occur, including the requirement that a negotiated award must be made within 60 days of the bid opening date, the negotiated amount may not exceed 10% of the original low bid amount, and any change to the original project specifications be memorialized in writing; and

WHEREAS, the City of Charleston undertook negotiations with Persinger & Associates that resulted in changes to the original project specification as outlined in the attached letter agreement, which reduced the contract price by \$187,000.00 to a final price of \$4,200,000.00, well-within the 10% maximum allowable by State Code.

Now Therefore, Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Persinger & Associates in the amount of \$4,200,000.00 for renovations and additions to Charleston Fire Department's various fire stations, where the total contract price was determined through a competitive bid process followed by negotiation with the lowest qualified responsible bidder to

1 reach the final contract amount pursuant to W.Va. Code §5-22-4.

CITY OF CHARLESTON
KANAWHA COUNTY, WEST VIRGINIA
CHARLESTON FIRE DEPARTMENT - STATIONS 1,2,4,5, & 8 RENOVATIONS
BID TABULATION
TUESDAY, JULY 22, 2025 AT 2:00 PM
Thrasher Project #T60-11407

Item	Unit	Description	Persinger & Associates, Inc. Charleston, WV WV #053148	Maynard C. Smith Construction Company, Inc. Charleston, WV WV #000011	Agsten Construction Hurricane, WV WV #031022	The Neighborgall Construction Company Huntington, WV WV #005339	Danhill Construction Company Gauley Bridge, WV WV #001196	Start to Finish Construction, LLC Saint Albans, WV WV #059210
BASE BID			TOTAL COST	TOTAL COST	TOTAL COST	TOTAL COST	TOTAL COST	TOTAL COST
1		Provide all labor, materials, equipment, fees, bonds, insurance and taxes to perform the work as detailed in the plans and specifications and addenda	\$ 4,387,000.00	\$ 5,098,000.00	\$ 5,434,000.00	\$ 5,775,000.00	\$ 5,904,762.00	\$ 7,250,000.00
TOTAL BID			\$ 4,387,000.00	\$ 5,098,000.00	\$ 5,434,000.00	\$ 5,775,000.00	\$ 5,904,762.00	\$ 7,250,000.00

THRASHER

1 (800) 273-6541
Fax: (304) 624-7831
thrasher@thethrashergroup.com
www.thethrashergroup.com





CITY OF CHARLESTON
OFFICE OF THE CITY MANAGER

September 12, 2025

Persinger and Associates
General Contractors

Via E-Mail:
Courtney@persingerandassociates.com
Will@persingerandassociates.com

Re: CFD Station Renovations

Dear Mr. Persinger,

This is a follow up to my letter to you of August 25, 2025, in which we outlined proposed modifications to the specs of the CFD fire station rehabilitation project. Thank you for the phone calls since then to continue the discussions. As you know, we provided three categories of modifications in response to your initial proposal: 1) changes we would agree to accept; 2) changes that we might accept; and 3) changes that we are not interested in accepting.

In response, you requested we eliminate all the items in Categories 1 and 2, to reduce the overall cost to \$4,065,000.00. I responded by asking for a price that kept everything in Category 2 rather than removing it. You proposed adding all of Category 2 back into the scope of work (except for three items) for a total project cost of \$4,200,000.00. As of today, we agreed to your proposal with the only modification being we add the balcony at Station 1 back into the scope.

Based on this, we have an agreement in principle – Pending City Council approval – to modify the following specifications of the project and a final cost of \$4,200,000.00, with anything not included in this list remaining part of the project as-bid:

1) Modifications Accepted:

- Eliminate epoxy/resinous flooring at all stations
- Eliminate window treatments at all stations
- Eliminate job trailer
- Eliminate metering electricity
- Exclude asphalt paving/patching, striping, and bumper blocks. Paving by owner.
 - Provided Contractor responsible for repair of damage to paving during construction that was not anticipated in the design specs
- Allow contractor to use permanent HVAC equipment during construction
 - Provided Contractor shall use MERV 8 filters in return air locations

- Eliminate temporary dehumidification equipment
 - Provided this equipment will be provided if needed during replacement or repair of permanent HVAC equipment.
- Eliminate temporary HVAC and individual thermostat/ventilation requirements
 - Provided Contractor will provide temporary heating equipment if needed to prevent freezing conditions during permanent HVAC replacement
- Eliminate concrete testing
 - Provided “any other quality control testing” will still be permitted as needed, including but not limited to building inspection, fire code inspection, and life/safety inspections
- Eliminate ceramic tile work and add painted drywall walls at all stations
- Eliminate tackboards/markerboards/accessories at all stations
- Remove the cost of appliances from the contract; Owner will provide the following appliances outside of the contract:
 - Ranges with oven, dishwashers, microwaves, refrigerators, coffee makers, washers and dryers, gear extractors
 - Provided: Contractor will be responsible for installing appliances provided by Owner during renovations
 - Provided further the following will be provided by contractor:
 - Vent hoods, sinks, faucets, garbage disposals, and any other appliances included in the project specifications and not explicitly excluded in the preceding bullet point
- Exchange welded lockers for riveted lockers
- Exchange copper plumbing pipe for “PEX” plumbing pipe at all stations
- Exchange plaster walls for gypsum board wall system
 - Provided contractor shall ensure the surface finish shall seamlessly match existing adjacent walls
- Exchange mortise locksets for cylindrical locksets
- Exchange electrified hardware for mechanical hardware
- Exchange overhead stops for wall stops
 - Provided wall site is suitable for wall stops. Contractor will maintain overhead stops at any location where wall stops are not suitable.
- Allow supplier and/or material substitutions during construction, including but not limited to cabinetry, acoustical ceiling, flooring, and lighting; provided substitutions are of similar quality and approved by the Owner and/or Owner’s Rep.

Please confirm by signing below that we have reached agreement on the modifications and cost.

Respectfully,



Benjamin Mishoe,
City Manager

Accepted:



Courtney Persinger
Persinger & Associates

Pres.

09-12-25

CITY OF CHARLESTON
Payroll Variance Analysis
July 2025

Department		Type	Current Month				Year To Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
Mayor	409	Regular	23,591	22,751	840	3.56%	23,591	22,751	840	3.56%	306,682	283,931
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	23,591	22,751	840	3.56%	23,591	22,751	840	3.56%	306,682	283,931
Mayor - CARE Office	409-02	Regular	9,915	9,632	283	2.85%	9,915	9,632	283	2.85%	128,889	119,257
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	9,915	9,632	283	2.85%	9,915	9,632	283	2.85%	128,889	119,257
City Council	410	Regular	13,000	11,000	2,000	15.38%	13,000	11,000	2,000	15.38%	169,000	158,000
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	13,000	11,000	2,000	15.38%	13,000	11,000	2,000	15.38%	169,000	158,000
City Manager - Admin.	412-00	Regular	48,371	42,378	5,993	12.39%	48,371	42,378	5,993	12.39%	628,819	586,441
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	48,371	42,378	5,993	12.39%	48,371	42,378	5,993	12.39%	628,819	586,441
City Treasurer	413	Regular	10,557	10,331	226	2.14%	10,557	10,331	226	2.14%	137,246	126,915
		IPT	1,015	933	82	8.11%	1,015	933	82	8.11%	13,200	12,267
		OT	-	-	-		-	-	-		-	-
		Total	11,573	11,264	309	2.67%	11,573	11,264	309	2.67%	150,446	139,182
City Collector	414	Regular	67,116	65,313	1,803	2.69%	67,116	65,313	1,803	2.69%	872,504	807,191
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	67,116	65,313	1,803	2.69%	67,116	65,313	1,803	2.69%	872,504	807,191
City Clerk	415	Regular	11,770	11,451	319	2.71%	11,770	11,451	319	2.71%	153,012	141,561
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	11,770	11,451	319	2.71%	11,770	11,451	319	2.71%	153,012	141,561
Municipal Court	416	Regular	26,108	26,205	(97)	-0.37%	26,108	26,205	(97)	-0.37%	339,410	313,205
		IPT	769	907	(138)	-17.91%	769	907	(138)	-17.91%	10,000	9,093
		OT	2,055	610	1,445	70.31%	2,055	610	1,445	70.31%	26,711	26,101
		Total	28,932	27,722	1,210	4.18%	28,932	27,722	1,210	4.18%	376,121	348,399

CITY OF CHARLESTON
Payroll Variance Analysis
July 2025

Department		Type	Current Month				Year To Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
City Attorney	417	Regular	38,845	38,061	784	2.02%	38,845	38,061	784	2.02%	504,982	466,921
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	38,845	38,061	784	2.02%	38,845	38,061	784	2.02%	504,982	466,921
Accounting	418	Regular	23,774	23,156	618	2.60%	23,774	23,156	618	2.60%	309,056	285,900
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	23,774	23,156	618	2.60%	23,774	23,156	618	2.60%	309,056	285,900
Engineering - General	420-00	Regular	41,158	36,448	4,710	11.44%	41,158	36,448	4,710	11.44%	535,055	498,607
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	41,158	36,448	4,710	11.44%	41,158	36,448	4,710	11.44%	535,055	498,607
Engineering - Stormwater	420-01	Regular	11,497	11,183	314	2.73%	11,497	11,183	314	2.73%	149,459	138,276
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	11,497	11,183	314	2.73%	11,497	11,183	314	2.73%	149,459	138,276
MOECD	421	Regular	32,592	31,884	708	2.17%	32,592	31,884	708	2.17%	423,699	391,815
		IPT	36,000	36,014	(14)	-0.04%	36,000	36,014	(14)	-0.04%	80,000	43,986
		OT	-	1,656	(1,656)		-	1,656	(1,656)		-	(1,656)
		Total	68,592	69,554	(962)	-1.40%	68,592	69,554	(962)	-1.40%	503,699	434,145
Human Resources	422	Regular	33,020	32,063	957	2.90%	33,020	32,063	957	2.90%	429,255	397,192
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	33,020	32,063	957	2.90%	33,020	32,063	957	2.90%	429,255	397,192
Development Services	430	Regular	95,338	91,299	4,039	4.24%	95,338	91,299	4,039	4.24%	1,239,388	1,148,089
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	95,338	91,299	4,039	4.24%	95,338	91,299	4,039	4.24%	1,239,388	1,148,089
Mail Room	431	Regular	2,867	2,767	100	3.49%	2,867	2,767	100	3.49%	37,272	34,505
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	2,867	2,767	100	3.49%	2,867	2,767	100	3.49%	37,272	34,505

CITY OF CHARLESTON
Payroll Variance Analysis
July 2025

Department		Type	Current Month				Year To Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
Information Systems	439	Regular	44,737	39,319	5,418	12.11%	44,737	39,319	5,418	12.11%	581,582	542,263
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	44,737	39,319	5,418	12.11%	44,737	39,319	5,418	12.11%	581,582	542,263
General Services	440	Regular	37,711	38,489	(778)	-2.06%	37,711	38,489	(778)	-2.06%	490,239	451,750
		IPT	-	-	-		-	-	-		-	-
		OT	6,224	9,221	(2,997)	-48.16%	6,224	9,221	(2,997)	-48.16%	80,910	71,689
		Total	43,935	47,710	(3,775)	-8.59%	43,935	47,710	(3,775)	-8.59%	571,149	523,439
Constituent Services	442-01	Regular	20,579	20,003	576	2.80%	20,579	20,003	576	2.80%	267,524	247,521
		IPT	2,178	845	1,333	61.20%	2,178	845	1,333	61.20%	28,314	27,469
		OT	-	-	-		-	-	-		-	-
		Total	22,757	20,848	1,909	8.39%	22,757	20,848	1,909	8.39%	295,838	274,990
Morris Square Property	500	Regular	5,586	5,449	137	2.46%	5,586	5,449	137	2.46%	72,622	67,173
		IPT	-	-	-		-	-	-		-	-
		OT	154	339	(185)	-120.35%	154	339	(185)	-120.35%	2,000	1,661
		Total	5,740	5,788	(48)	-0.83%	5,740	5,788	(48)	-0.83%	74,622	68,834
Public Works	566	Regular	17,921	17,846	75	0.42%	17,921	17,846	75	0.42%	232,967	215,121
		IPT	-	-	-		-	-	-		-	-
		OT	385	96	289	75.04%	385	96	289	75.04%	5,000	4,904
		Total	18,305	17,942	363	1.98%	18,305	17,942	363	1.98%	237,967	220,025
Public Grounds - Adm.	567-00	Regular	76,284	66,707	9,577	12.55%	76,284	66,707	9,577	12.55%	991,696	924,989
		IPT	-	-	-		-	-	-		-	-
		OT	2,292	20,204	(17,912)	-781.53%	2,292	20,204	(17,912)	-781.53%	29,795	9,591
		Total	78,576	86,911	(8,335)	-10.61%	78,576	86,911	(8,335)	-10.61%	1,021,491	934,580
Public Grounds - C/T	567-01	Regular	3,144	4,281	(1,137)	-36.15%	3,144	4,281	(1,137)	-36.15%	40,872	36,591
		IPT	-	-	-		-	-	-		-	-
		OT	188	-	188	100.00%	188	-	188	100.00%	2,444	2,444
		Total	3,332	4,281	(949)	-28.47%	3,332	4,281	(949)	-28.47%	43,316	39,035

CITY OF CHARLESTON
Payroll Variance Analysis
July 2025

Department		Type	Current Month				Year To Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
Police - Uniform	700-00	Regular	768,456	779,589	(11,133)	-1.45%	768,456	779,589	(11,133)	-1.45%	9,989,932	9,210,343
		OT	255,475	317,310	(61,835)	-24.20%	255,475	317,310	(61,835)	-24.20%	2,726,415	2,409,105
		Reimb.	(3,077)	-	(3,077)	-100.00%	(3,077)	-	(3,077)	-100.00%	(40,000)	(40,000)
		Total	1,020,854	1,096,899	(76,045)	-7.45%	1,020,854	1,096,899	(76,045)	-7.45%	12,676,347	11,579,448
Police - Civilian	700-01	Regular	73,262	78,233	(4,971)	-6.78%	73,262	78,233	(4,971)	-6.78%	952,411	874,178
		IPT	4,231	978	3,253	76.88%	4,231	978	3,253	76.88%	55,000	54,022
		OT	8,015	7,178	837	10.44%	8,015	7,178	837	10.44%	104,191	97,013
		Total	85,508	86,389	(881)	-1.03%	85,508	86,389	(881)	-1.03%	1,111,602	1,025,213
Fire - Uniform	706-00	Regular	999,590	1,120,785	(121,195)	-12.12%	999,590	1,120,785	(121,195)	-12.12%	10,319,009	9,198,224
		OT	228,873	105,938	122,935	53.71%	228,873	105,938	122,935	53.71%	1,947,678	1,841,740
		Reimb.	(923)	-	(923)	-100.00%	(923)	-	(923)	-100.00%	(12,000)	(12,000)
		Total	1,227,540	1,226,723	817	0.07%	1,227,540	1,226,723	817	0.07%	12,254,687	11,027,964
Fire - Civilian	706-01	Regular	7,851	7,609	242	3.08%	7,851	7,609	242	3.08%	102,059	94,450
		IPT	-	-	-	-	-	-	-	-	-	-
		OT	231	-	231	100.00%	231	-	231	100.00%	3,000	3,000
		Total	8,081	7,609	472	5.85%	8,081	7,609	472	5.85%	105,059	97,450
Traffic	712	Regular	38,226	41,397	(3,171)	-8.29%	38,226	41,397	(3,171)	-8.29%	496,944	455,547
		IPT	423	-	423	100.00%	423	-	423	100.00%	5,500	5,500
		OT	1,078	19,003	(17,925)	-1662.93%	1,078	19,003	(17,925)	-1662.93%	14,013	(4,990)
		Total	39,727	60,400	(20,673)	-52.04%	39,727	60,400	(20,673)	-52.04%	516,457	456,057
Emergency Services	716	Regular	6,525	6,353	172	2.63%	6,525	6,353	172	2.63%	84,823	78,470
		IPT	-	-	-	-	-	-	-	-	-	-
		OT	-	-	-	-	-	-	-	-	-	-
		Total	6,525	6,353	172	2.63%	6,525	6,353	172	2.63%	84,823	78,470
Street	750	Regular	208,176	163,801	44,375	21.32%	208,176	163,801	44,375	21.32%	2,706,284	2,542,483
		IPT	-	-	-	-	-	-	-	-	-	-
		OT	17,465	28,893	(11,428)	-65.43%	17,465	28,893	(11,428)	-65.43%	299,050	270,157
		Total	225,641	192,694	32,947	14.60%	225,641	192,694	32,947	14.60%	3,005,334	2,812,640
Equipment Maintenance	754	Regular	62,823	63,397	(574)	-0.91%	62,823	63,397	(574)	-0.91%	816,700	753,303
		IPT	-	-	-	-	-	-	-	-	-	-
		OT	5,009	683	4,326	86.36%	5,009	683	4,326	86.36%	65,112	64,429
		Total	67,832	64,080	3,752	5.53%	67,832	64,080	3,752	5.53%	881,812	817,732

CITY OF CHARLESTON
Payroll Variance Analysis
July 2025

Department		Type	Current Month				Year To Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
Refuse & Recycling	800	Regular	187,423	221,034	(33,611)	-17.93%	187,423	221,034	(33,611)	-17.93%	2,436,500	2,215,466
		IPT	-	-	-		-	-	-		-	-
		OT	22,489	27,775	(5,286)	-23.51%	22,489	27,775	(5,286)	-23.51%	292,352	264,577
		Total	209,912	248,809	(38,897)	-18.53%	209,912	248,809	(38,897)	-18.53%	2,728,852	2,480,043
Parks & Recreation	900	Regular	103,362	93,292	10,070	9.74%	103,362	93,292	10,070	9.74%	1,343,703	1,250,411
		IPT	85,008	47,635	37,373	43.96%	85,008	47,635	37,373	43.96%	354,200	306,565
		OT	4,849	12,625	(7,776)	-160.34%	4,849	12,625	(7,776)	-160.34%	63,042	50,417
		Total	193,219	153,552	39,667	20.53%	193,219	153,552	39,667	20.53%	1,760,945	1,607,393
Public Arts	906	Regular	5,182	5,036	146	2.81%	5,182	5,036	146	2.81%	67,361	62,325
		IPT	1,538	208	1,330		1,538	208	1,330		20,000	19,792
		OT	-	-	-		-	-	-		-	-
		Total	6,720	5,244	1,476	21.97%	6,720	5,244	1,476	21.97%	87,361	82,117
Spring Hill Cemetery	952	Regular	31,011	29,661	1,350	4.35%	31,011	29,661	1,350	4.35%	403,145	373,484
		IPT	-	-	-		-	-	-		-	-
		OT	940	227	713	75.86%	940	227	713	75.86%	12,225	11,998
		Total	31,952	29,888	2,064	6.46%	31,952	29,888	2,064	6.46%	415,370	385,482
General Fund		Regular	3,187,367	3,268,203	(80,836)	-2.54%	3,187,367	3,268,203	(80,836)	-2.54%	38,760,101	35,491,898
		IPT	131,163	87,520	43,643	33.27%	131,163	87,520	104,742	79.86%	566,214	478,694
		OT	555,720	551,758	3,962	0.71%	555,720	551,758	(61,137)	-11.00%	5,673,938	5,122,180
		Reimb.	(4,000)	-	(4,000)	-100.00%	(4,000)	-	(4,000)	-100.00%	(52,000)	(52,000)
		Total	3,870,250	3,907,481	(37,231)	-0.96%	3,870,250	3,907,481	(37,231)	-0.96%	44,948,253	41,040,772

CITY OF CHARLESTON
Payroll Variance Analysis
July 2025

Department		Type	Current Month				Year To Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
Business Improvement Dist.	568	Regular	3,629	2,991	638	17.57%	3,629	2,991	638	17.57%	47,171	44,180
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	3,629	2,991	638	17.57%	3,629	2,991	638	17.57%	47,171	44,180
Land Reuse Agency	428	Regular	3,846	3,639	207	5.39%	3,846	3,639	207	5.39%	50,000	46,361
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	3,846	3,639	207	5.39%	3,846	3,639	207	5.39%	50,000	46,361
CARE Fund	409-02	Regular	25,643	21,929	3,714	14.48%	25,643	21,929	3,714	14.48%	333,364	311,435
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	25,643	21,929	3,714	14.48%	25,643	21,929	3,714	14.48%	333,364	311,435
Coliseum & Conv. Center	910	Regular	50,576	44,371	6,205	12.27%	50,576	44,371	6,205	12.27%	657,490	613,119
		IPT	-	-	-	0.00%	-	-	-	0.00%	-	-
		OT	2,308	155	2,153	93.28%	2,308	155	2,153	93.28%	30,000	29,845
		Total	52,884	44,526	8,358	15.80%	52,884	44,526	8,358	15.80%	687,490	642,964
Parking System	571	Regular	63,307	61,289	2,018	3.19%	63,307	61,289	2,018	3.19%	822,988	761,699
		IPT	4,315	1,016	3,299	76.46%	4,315	1,016	3,299	76.46%	56,100	55,084
		OT	1,692	5,293	(3,601)	-212.77%	1,692	5,293	(3,601)	-212.77%	22,000	16,707
		Total	69,314	67,598	1,716	2.48%	69,314	67,598	1,716	2.48%	901,088	833,490
Total		Regular	3,334,368	3,402,422	(68,054)	-2.04%	3,334,368	3,402,422	(68,054)	-2.04%	40,671,114	37,268,692
		IPT	135,478	88,536	46,942	34.65%	135,478	88,536	46,942	34.65%	622,314	533,778
		OT	559,720	557,206	2,514	0.45%	559,720	557,206	2,514	0.45%	5,725,938	5,168,732
		Reimb.	(4,000)	-	(4,000)	100.00%	(4,000)	-	(4,000)	100.00%	(52,000)	(52,000)
		Total	4,025,566	4,048,164	(22,598)	-0.56%	4,025,566	4,048,164	(22,598)	-0.56%	46,967,366	42,919,202

Vacancy Report:

City Manager	1	Police - Uniform	18	CARE Office	1
Information Systems	1	Police - Civilian	1	CCCC	2
Constituent Services	1	Fire - Uniform	4	Total All	61
Public Works (all)	28	Parks & Recreation	4		
		Total General Fund	58		

CITY OF CHARLESTON
Payroll Variance Analysis
August 2025

Department		Type	Current Month				Year To Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
Mayor	409	Regular	35,386	34,920	466	1.32%	58,977	57,671	1,307	2.22%	306,682	249,011
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	35,386	34,920	466	1.32%	58,977	57,671	1,307	2.22%	306,682	249,011
Mayor - CARE Office	409-02	Regular	14,872	14,580	292	1.96%	24,786	24,212	574	2.32%	128,889	104,677
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	14,872	14,580	292	1.96%	24,786	24,212	574	2.32%	128,889	104,677
City Council	410	Regular	19,500	17,000	2,500	12.82%	32,500	28,000	4,500	13.85%	169,000	141,000
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	19,500	17,000	2,500	12.82%	32,500	28,000	4,500	13.85%	169,000	141,000
City Manager - Admin.	412-00	Regular	72,556	62,941	9,615	13.25%	120,927	105,319	15,608	12.91%	628,819	523,500
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	72,556	62,941	9,615	13.25%	120,927	105,319	15,608	12.91%	628,819	523,500
City Treasurer	413	Regular	15,836	15,859	(23)	-0.14%	26,393	26,190	203	0.77%	137,246	111,056
		IPT	1,523	1,236	287	18.85%	2,538	2,169	369	14.55%	13,200	11,031
		OT	-	-	-		-	-	-		-	-
		Total	17,359	17,095	264	1.52%	28,932	28,359	573	1.98%	150,446	122,087
City Collector	414	Regular	100,674	99,113	1,561	1.55%	167,789	164,426	3,363	2.00%	872,504	708,078
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	100,674	99,113	1,561	1.55%	167,789	164,426	3,363	2.00%	872,504	708,078
City Clerk	415	Regular	17,655	17,309	346	1.96%	29,425	28,760	665	2.26%	153,012	124,252
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	17,655	17,309	346	1.96%	29,425	28,760	665	2.26%	153,012	124,252
Municipal Court	416	Regular	39,163	38,641	522	1.33%	65,271	64,846	425	0.65%	339,410	274,564
		IPT	1,154	1,357	(203)	-17.61%	1,923	2,264	(341)	-17.73%	10,000	7,736
		OT	3,082	1,768	1,314	42.64%	5,137	2,378	2,759	53.71%	26,711	24,333
		Total	43,399	41,766	1,633	3.76%	72,331	69,488	2,843	3.93%	376,121	306,633

CITY OF CHARLESTON
Payroll Variance Analysis
August 2025

Department		Type	Current Month				Year To Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
City Attorney	417	Regular	58,267	57,932	335	0.58%	97,112	95,993	1,119	1.15%	504,982	408,989
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	58,267	57,932	335	0.58%	97,112	95,993	1,119	1.15%	504,982	408,989
Accounting	418	Regular	35,660	35,189	471	1.32%	59,434	58,345	1,089	1.83%	309,056	250,711
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	35,660	35,189	471	1.32%	59,434	58,345	1,089	1.83%	309,056	250,711
Engineering - General	420-00	Regular	61,737	59,404	2,333	3.78%	102,895	95,852	7,043	6.85%	535,055	439,203
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	61,737	59,404	2,333	3.78%	102,895	95,852	7,043	6.85%	535,055	439,203
Engineering - Stormwater	420-01	Regular	17,245	16,907	338	1.96%	28,742	28,090	652	2.27%	149,459	121,369
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	17,245	16,907	338	1.96%	28,742	28,090	652	2.27%	149,459	121,369
MOECD	421	Regular	48,888	47,997	891	1.82%	81,481	79,881	1,600	1.96%	423,699	343,818
		IPT	36,000	39,735	(3,735)	-10.38%	72,000	75,749	(3,749)	-5.21%	80,000	4,251
		OT	-	959	(959)		-	2,615	(2,615)		-	(2,615)
		Total	84,888	88,691	(3,803)	-4.48%	153,481	158,245	(4,764)	-3.10%	503,699	345,454
Human Resources	422	Regular	49,529	48,264	1,265	2.55%	82,549	80,327	2,222	2.69%	429,255	348,928
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	49,529	48,264	1,265	2.55%	82,549	80,327	2,222	2.69%	429,255	348,928
Development Services	430	Regular	143,006	140,539	2,467	1.73%	238,344	231,838	6,506	2.73%	1,239,388	1,007,550
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	143,006	140,539	2,467	1.73%	238,344	231,838	6,506	2.73%	1,239,388	1,007,550
Mail Room	431	Regular	4,301	4,216	85	1.97%	7,168	6,983	185	2.58%	37,272	30,289
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	4,301	4,216	85	1.97%	7,168	6,983	185	2.58%	37,272	30,289

CITY OF CHARLESTON
Payroll Variance Analysis
August 2025

Department		Type	Current Month				Year To Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
Information Systems	439	Regular	67,106	59,507	7,599	11.32%	111,843	98,826	13,017	11.64%	581,582	482,756
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	67,106	59,507	7,599	11.32%	111,843	98,826	13,017	11.64%	581,582	482,756
General Services	440	Regular	56,566	54,192	2,374	4.20%	94,277	92,681	1,596	1.69%	490,239	397,558
		IPT	-	-	-		-	-	-		-	-
		OT	9,336	9,723	(387)	-4.15%	15,560	18,944	(3,384)	-21.75%	80,910	61,966
		Total	65,902	63,915	1,987	3.01%	109,836	111,625	(1,789)	-1.63%	571,149	459,524
Constituent Services	442-01	Regular	30,868	29,553	1,315	4.26%	51,447	49,556	1,891	3.67%	267,524	217,968
		IPT	3,267	1,110	2,157	66.02%	5,445	1,955	3,490	64.10%	28,314	26,359
		OT	-	-	-		-	-	-		-	-
		Total	34,135	30,663	3,472	10.17%	56,892	51,511	5,381	9.46%	295,838	244,327
Morris Square Property	500	Regular	8,379	8,211	168	2.01%	13,966	13,660	306	2.19%	72,622	58,962
		IPT	-	-	-		-	-	-		-	-
		OT	231	441	(210)	-91.10%	385	780	(395)	-102.80%	2,000	1,220
		Total	8,610	8,652	(42)	-0.49%	14,350	14,440	(90)	-0.62%	74,622	60,182
Public Works	566	Regular	26,881	26,354	527	1.96%	44,801	44,200	601	1.34%	232,967	188,767
		IPT	-	-	-		-	-	-		-	-
		OT	577	77	500	86.65%	962	173	789	82.01%	5,000	4,827
		Total	27,458	26,431	1,027	3.74%	45,763	44,373	1,390	3.04%	237,967	193,594
Public Grounds - Adm.	567-00	Regular	114,426	97,912	16,514	14.43%	190,711	164,620	26,091	13.68%	991,696	827,076
		IPT	-	-	-		-	-	-		-	-
		OT	3,438	18,067	(14,629)	-425.53%	5,730	38,271	(32,541)	-567.93%	29,795	(8,476)
		Total	117,864	115,979	1,885	1.60%	196,441	202,891	(6,450)	-3.28%	1,021,491	818,600
Public Grounds - C/T	567-01	Regular	4,716	6,132	(1,416)	-30.02%	7,860	10,412	(2,552)	-32.47%	40,872	30,460
		IPT	-	-	-		-	-	-		-	-
		OT	282	236	46	16.33%	470	236	234	49.80%	2,444	2,208
		Total	4,998	6,368	(1,370)	-27.40%	8,330	10,648	(2,318)	-27.83%	43,316	32,668

CITY OF CHARLESTON
Payroll Variance Analysis
August 2025

Department		Type	Current Month				Year To Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
Police - Uniform	700-00	Regular	1,152,684	1,073,081	79,603	6.91%	1,921,141	1,852,670	68,471	3.56%	9,989,932	8,137,262
		OT	281,254	393,738	(112,484)	-39.99%	536,729	711,048	(174,319)	-32.48%	2,726,415	2,015,367
		Reimb.	(4,615)	-	(4,615)	-100.00%	(7,692)	-	(7,692)	-100.00%	(40,000)	(40,000)
		Total	1,429,323	1,466,819	(37,496)	-2.62%	2,450,177	2,563,718	(113,541)	-4.63%	12,676,347	10,112,629
Police - Civilian	700-01	Regular	109,894	106,047	3,847	3.50%	183,156	184,280	(1,124)	-0.61%	952,411	768,131
		IPT	6,346	1,982	4,364	68.77%	10,577	2,960	7,617	72.01%	55,000	52,040
		OT	12,022	13,007	(985)	-8.19%	20,037	20,185	(148)	-0.74%	104,191	84,006
		Total	128,262	121,036	7,226	5.63%	213,770	207,425	6,345	2.97%	1,111,602	904,177
Fire - Uniform	706-00	Regular	996,651	1,122,445	(125,794)	-12.62%	1,996,242	2,243,230	(246,988)	-12.37%	10,319,009	8,075,779
		OT	167,138	159,083	8,055	4.82%	396,010	265,021	130,989	33.08%	1,947,678	1,682,657
		Reimb.	(1,385)	-	(1,385)	-100.00%	(2,308)	-	(2,308)	-100.00%	(12,000)	(12,000)
		Total	1,162,404	1,281,528	(119,124)	-10.25%	2,389,944	2,508,251	(118,307)	-4.95%	12,254,687	9,746,436
Fire - Civilian	706-01	Regular	11,776	11,545	231	1.96%	19,627	19,154	473	2.41%	102,059	82,905
		IPT	-	-	-	-	-	-	-	-	-	-
		OT	346	-	346	-	577	-	577	-	3,000	3,000
		Total	12,122	11,545	577	4.76%	20,204	19,154	1,050	5.20%	105,059	85,905
Traffic	712	Regular	57,340	56,546	794	1.38%	95,566	97,943	(2,377)	-2.49%	496,944	399,001
		IPT	635	-	635	100.00%	1,058	-	1,058	100.00%	5,500	5,500
		OT	1,617	3,560	(1,943)	-120.18%	2,695	22,563	(19,868)	-737.28%	14,013	(8,550)
		Total	59,591	60,106	(515)	-0.86%	99,319	120,506	(21,187)	-21.33%	516,457	395,951
Emergency Services	716	Regular	9,787	9,595	192	1.96%	16,312	15,948	364	2.23%	84,823	68,875
		IPT	-	-	-	-	-	-	-	-	-	-
		OT	-	-	-	-	-	-	-	-	-	-
		Total	9,787	9,595	192	1.96%	16,312	15,948	364	2.23%	84,823	68,875
Street	750	Regular	312,264	238,663	73,601	23.57%	520,439	402,464	117,975	22.67%	2,706,284	2,303,820
		IPT	-	-	-	-	-	-	-	-	-	-
		OT	26,198	27,867	(1,669)	-6.37%	43,663	56,760	(13,097)	-29.99%	299,050	242,290
		Total	338,462	266,530	71,932	21.25%	564,103	459,224	104,879	18.59%	3,005,334	2,546,110
Equipment Maintenance	754	Regular	94,235	94,605	(370)	-0.39%	157,058	158,002	(944)	-0.60%	816,700	658,698
		IPT	-	-	-	-	-	-	-	-	-	-
		OT	7,513	862	6,651	88.53%	12,522	1,545	10,977	87.66%	65,112	63,567
		Total	101,748	95,467	6,281	6.17%	169,579	159,547	10,032	5.92%	881,812	722,265

CITY OF CHARLESTON
Payroll Variance Analysis
August 2025

Department		Type	Current Month				Year To Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
Refuse & Recycling	800	Regular	281,135	266,022	15,113	5.38%	468,558	487,056	(18,498)	-3.95%	2,436,500	1,949,444
		IPT	-	-	-		-	-	-		-	-
		OT	33,733	23,286	10,447	30.97%	56,222	51,061	5,161	9.18%	292,352	241,291
		Total	314,868	289,308	25,560	8.12%	524,779	538,117	(13,338)	-2.54%	2,728,852	2,190,735
Parks & Recreation	900	Regular	155,043	134,632	20,411	13.16%	258,404	227,924	30,480	11.80%	1,343,703	1,115,779
		IPT	70,840	61,395	9,445	13.33%	155,848	109,030	46,818	30.04%	354,200	245,170
		OT	7,274	10,989	(3,715)	-51.07%	12,123	23,614	(11,491)	-94.78%	63,042	39,428
		Total	233,157	207,016	26,141	11.21%	426,376	360,568	65,808	15.43%	1,760,945	1,400,377
Public Arts	906	Regular	7,772	7,620	152	1.96%	12,954	12,656	298	2.30%	67,361	54,705
		IPT	2,308	-	2,308		3,846	208	3,638		20,000	19,792
		OT	-	-	-		-	-	-		-	-
		Total	10,080	7,620	2,460	24.41%	16,800	12,864	3,936	23.43%	87,361	74,497
Spring Hill Cemetery	952	Regular	46,517	42,068	4,449	9.56%	77,528	71,729	5,799	7.48%	403,145	331,416
		IPT	-	-	-	#DIV/0!	-	-	-	#DIV/0!	-	-
		OT	1,411	53	1,358	96.24%	2,351	280	2,071	88.09%	12,225	11,945
		Total	47,927	42,121	5,806	12.11%	79,879	72,009	7,870	9.85%	415,370	343,361
General Fund		Regular	4,278,316	4,155,541	122,775	2.87%	7,465,683	7,423,744	41,939	0.56%	38,760,101	31,336,357
		IPT	122,072	106,815	15,257	12.50%	253,235	194,335	15,570	6.15%	566,214	371,879
		OT	555,450	663,716	(108,266)	-19.49%	1,111,171	1,215,474	(70,973)	-6.39%	5,673,938	4,458,464
		Reimb.	(6,000)	-	(6,000)	-100.00%	(10,000)	-	(10,000)	-100.00%	(52,000)	(52,000)
		Total	4,949,839	4,926,072	23,767	0.48%	8,820,088	8,833,553	(13,465)	-0.15%	44,948,253	36,114,700

CITY OF CHARLESTON
Payroll Variance Analysis
August 2025

Department		Type	Current Month				Year To Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
Business Improvement Dist.	568	Regular	5,443	4,498	945	17.36%	9,071	7,489	1,582	17.44%	47,171	39,682
		IPT	-	-	-		-	-	-		-	-
		OT	-	7	(7)		-	7	(7)		-	(7)
		Total	5,443	4,505	938	17.23%	9,071	7,496	1,575	17.37%	47,171	39,675
Land Reuse Agency	428	Regular	5,769	5,525	244	4.23%	9,615	9,164	451	4.69%	50,000	40,836
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	5,769	5,525	244	4.23%	9,615	9,164	451	4.69%	50,000	40,836
CARE Fund	409-02	Regular	38,465	33,289	5,176	13.46%	64,108	55,218	8,890	13.87%	333,364	278,146
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	38,465	33,289	5,176	13.46%	64,108	55,218	8,890	13.87%	333,364	278,146
Coliseum & Conv. Center	910	Regular	75,864	66,978	8,886	11.71%	126,440	111,349	15,091	11.94%	657,490	546,141
		IPT	-	-	-		-	-	-		-	-
		OT	3,462	1,260	2,202	63.60%	5,769	1,415	4,354	75.47%	30,000	28,585
		Total	79,326	68,238	11,088	13.98%	132,210	112,764	19,446	14.71%	687,490	574,726
Parking System	571	Regular	94,960	93,734	1,226	1.29%	158,267	155,023	3,244	2.05%	822,988	667,965
		IPT	6,473	1,654	4,819	74.45%	10,788	2,670	8,118	75.25%	56,100	53,430
		OT	2,538	2,959	(421)	-16.57%	4,231	8,252	(4,021)	-95.05%	22,000	13,748
		Total	103,972	98,347	5,625	5.41%	173,286	165,945	7,341	4.24%	901,088	735,143
Total		Regular	4,498,817	4,359,565	139,252	3.10%	7,833,185	7,761,987	71,198	0.91%	40,671,114	32,909,127
		IPT	128,545	108,469	20,076	15.62%	264,024	197,005	67,019	25.38%	622,314	425,309
		OT	561,450	667,942	(106,492)	-18.97%	1,121,171	1,225,148	(103,977)	-9.27%	5,725,938	4,500,790
		Reimb.	(6,000)	-	(6,000)	100.00%	(10,000)	-	(10,000)	100.00%	(52,000)	(52,000)
		Total	5,182,813	5,135,976	46,837	0.90%	9,208,379	9,184,140	24,239	0.26%	46,967,366	37,783,226

Vacancy Report:

City Manager	1	Fire - Uniform	1	CARE Office	1
Information Systems	1	Parks & Recreation	3	CCCC	2
Public Works (all)	27	Total General Fund	47	Total All	50
Police - Uniform	13				
Police - Civilian	1				