

MINUTES
FINANCE COMMITTEE MEETING
6:30 P.M., SEPTEMBER 2, 2025
AV ROOM #308, CITY HALL

Joseph Jenkins, Chair, called the meeting of the Charleston City Council Committee on Finance to order at 6:30 p.m., September 2, 2025.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Brent Burton, Vice Chair
Becky Ceperley
Mary Beth Hoover
Larry Moore
Chad Robinson
Shawn Taylor

Absent:

Other Councilmembers present:

Harper Gardner
Chelsea Steelhammer
Emmett Pepper
Joe Solomon
Chelsea Steelhammer

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Burton asked for unanimous consent to dispense with the reading of the minutes for the August 18, 2025 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 25-081 – Authorizing the Mayor or City Manager to enter into a five-year software renewal agreement for a point-of-sale (“POS”) subscription service from Clover Sport for the Charleston Coliseum and Convention Center (“CCCC”) in the amount of \$44,328 in the first year, and approximately \$37,500 in years two through five, where the CCCC already owns Clover POS equipment and the remaining equipment will be provided to the CCCC by Clover at no charge in exchange for this five-year software renewal.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a five-year software renewal agreement for a point-of-sale (“POS”) subscription service from Clover Sport for the Charleston Coliseum and Convention Center (“CCCC”) in the amount of \$44,328 in the first year, and approximately \$37,500 in years two through five.

City Manager Ben Mishoe added that it was determined that the current 7-year-old Point of Sale System was reaching the end of its life. The resolution will renew the current agreement for five years. The vendor will also provide all of the hardware necessary to run the system.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-081 approved.

- b. Resolution No. 25-082 – Authorizing the Mayor or City Manager to purchase a crowd barrier system from Mountain Productions for the Charleston Coliseum and Convention Center in the amount of \$50,125.00 pursuant to a competitive bid process.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase a crowd barrier system from Mountain Productions for the Charleston Coliseum and Convention Center in the amount of \$50,125.00 pursuant to a competitive bid process.

Mishoe added that the resolution is for a crowd barrier system for the Coliseum and convention Center. The current system is inefficient and does not meet industry standards.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-082 approved.

- c. Resolution No. 25-083 – Authorizing the Mayor or City Manager to enter into a contract with Motorola Solutions, Inc. in the amount of \$245,907.49 for the purchase and installation of security cameras at City-owned parks pursuant to a competitively sourced Sourcewell contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Motorola Solutions, Inc. in the amount of \$245,907.49 for the purchase and installation of security cameras at City-owned parks pursuant to a competitively sourced Sourcewell contract.

Mishoe added that the Homeland Security Director worked with law enforcement to determine the needs of each City Park. The cameras operate on the system that is used in City Hall for seamless integration. He added that Danner Meadow was not on the list as it was currently undergoing renovations.

From the audience, Councilmember Pepper confirmed with Mishoe the number of cameras for each park. He asked what was the problem being solved with the addition of the cameras. The Mayor replied it was to protect the infrastructures that the City had invested into the parks as well as safety for citizens.

Councilmember Jenkins confirmed that ideally, all City parks would have cameras.

Councilmember Robinson asked if smaller, pockets parks would also be getting cameras. He requested that the park on South Park Road also get cameras.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-083 approved.

- d. Resolution No. 25-084 – Authorizing the Mayor or City Manager to enter into a contract with T.W. Reed Construction in the amount of \$158,750.00 for the purchase and installation of new tennis court lighting for Kanawha City Recreation Center pursuant to a competitive bid process.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with T.W. Reed Construction in the amount of \$158,750.00 for the purchase and installation of new tennis court lighting for Kanawha City Recreation Center pursuant to a competitive bid process.

Mishoe added that the resolution will replace all of the outdated lighting.

Councilmember Ceperley added that Ms. Schoenbaum left money to the Greater Kanawha Foundation for the courts. Chief of Staff, Matt Sutton replied that most of those funds might have been used during the last renovation of the courts, and that they will check on that.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-084 approved.

Councilmember Taylor asked Coliseum and Convention Center Director Patrick Leahy for a status update on the new seating installation. Leahy replied that the older seats had been removed and the installation of the mounting and rails for the new seats has begun. The project is on schedule.

Councilmember Burton motioned to adjourn the meeting.
Meeting adjourned.