



CITY OF CHARLESTON West Virginia



Council Member – 12th WARD

Joseph Jenkins
839 Gordon Drive
Charleston, West Virginia 25303
304-575-9202
joseph.jenkins@cityofcharleston.org

Finance Committee, Chair
Parking Committee, Chair
Ordinance and Rules Committee

AGENDA
FINANCE COMMITTEE MEETING
Monday, June 2, 2025
6:30 PM

AV ROOM #308, CITY HALL, CHARLESTON, WV

AVAILABLE TO VIEW VIA LIVESTREAM AT <https://charlestonwv.civicclerk.com/web/home.aspx>

I. DISCUSSION:

- a. Approval of Previous Minutes 5-19-2025

II. RESOLUTIONS:

- a. Resolution No. 25-048 - Authorizing the Mayor or City Manager to purchase computers, monitors, and other necessary accessories from HP as part of the routine replacement cycle.
- b. Resolution No. 25-049 - Adopting the proposed Fiscal Year 2025-2026 Parking System budget as indicated within the attached document.
- c. Resolution No. 25-050 - Receiving the Work Plan Summary of the City Center Business Improvement District, approving the proposed budget of the City Center Business Improvement District for the 2025-2026 fiscal year

***Meetings may be recorded and broadcast via internet <https://charlestonwv.civicclerk.com>**

MINUTES
FINANCE COMMITTEE MEETING
6:30 P.M., MAY 19, 2025
AV ROOM #308, CITY HALL

Joseph Jenkins Chair, called the meeting of the Charleston City Council Committee on Finance to order at 6:30 p.m., May 19, 2025.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Brent Burton, Vice Chair
Becky Ceperley
Mary Beth Hoover
Larry Moore
Chad Robinson
Shawn Taylor

Absent:

Other Councilmembers present:

Harper Gardner
Joe Solomon
Beth Kerns

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Burton asked for unanimous consent to dispense with the reading of the minutes for the May 5, 2025 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 25-043 – Authorizing approval of Amendment No. 7 of the FY 2024-2025 General Fund Budget as indicated on the attached list of accounts.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That Amendment No. 7 of the FY 2024-2025 General Fund Budget as indicated on the attached list of accounts is approved.

Finance Director Andy Wood added that the amendment will fund the purchase of a backhoe, shifts funds to align with insurance claims and shifts funds for the settlement associated with a settlement to pay for updates to City playground equipment.

Councilmember Jenkins confirmed with Wood that the company associated with the settlement was Lipitor.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-043 approved.

- b. Resolution No. 25-044 – Authorizing the Mayor or City Manager to purchase seventy-three (73) sets of turnout gear for the Charleston Fire Department from Witmer Public Safety in the amount of \$249,295.00 pursuant to a competitively sourced contract for the purpose of supplying a second set of turnout gear for Charleston firefighters.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase seventy-three (73) sets of turnout gear for the Charleston Fire Department from Witmer Public Safety in the amount of \$249,295.00 pursuant to a competitively sourced contract for the purpose of supplying a second set of turnout gear for Charleston firefighters.

Wood added that the resolution authorizes 73 new sets of gear for the Fire Department. This purchase of a second set of gear has been allocated for in the budget.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-044 approved.

- c. Resolution No. 25-045 – Authorizing the Mayor or City Manager to purchase a New Holland B95D Extend-A-Hoe backhoe with thumb and 4-in-1 bucket from Green’s Equipment Group for the Refuse Department at a total cost of \$116,977.00 pursuant to a competitively sourced contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase a New Holland B95D Extend-A-Hoe backhoe with thumb and 4-in-1 bucket from Green’s Equipment Group for the Refuse Department at a total cost of \$116,977.00 pursuant to a competitively sourced contract.

Wood added that the backhoe will be used by the Refuse Department. The current backhoe was damaged beyond repair. The insured amount will partially pay for the purchase.

Public Works Director Brent Webster confirmed that the original backhoe was damaged due to driver error while being transported to a vendor in Cross Lanes. The only damage that occurred was to the backhoe.

From the audience, Councilmember Gardner confirmed that the new backhoe is essentially the same, but is a different brand.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-045 approved.

- d. Resolution No. 25-046 – Authorizing the Mayor or City Manager to enter into a lease agreement with the Charleston-Kanawha Housing Authority for property adjacent to Charleston Fire Station 8, where the intended purpose is for Charleston Fire Department to establish a non-permanent training facility and where the term is one-year with optional renewals and no cash consideration will be paid by the City.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a lease agreement with the Charleston-Kanawha Housing Authority for property adjacent to Charleston Fire Station 8, where the intended purpose is for Charleston Fire Department to establish a non-permanent training facility and where the term is one-year with optional renewals and no cash consideration will be paid by the City.

Wood added that the resolution is for a 1-year renewable lease for land adjacent to Charleston Fire Station 8 for non-permanent training facility.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-046 approved.

- e. Resolution No. 25-047 – Authorizing settlement of a pending disputed claim against the City, by Dutch Miller – Subaru, related to a ruptured private water line attached to a private fire hydrant that was being used for training purposes by the Charleston Fire Department, as recommended by the City Solicitor.

Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

That the City Council hereby authorizes and approves the settlement of a pending disputed claim against the City, by Dutch Miller – Subaru, related to a broken private water line attached to a private fire hydrant that was being used for training purposes by the Charleston Fire Department, in the amount of \$137,167.17, as recommended by the City Solicitor. The City Council authorizes the City Solicitor and City Manager to take all necessary steps to finalize resolution of the claim.

City Attorney Kevin Baker added that the settlement relates to a training incident by the Fire Department on a private water system. It was determined that the fire hydrant was opened and closed too fast, resulting in damage to the pipes and necessary repairs. The settlement will pay for all of the plumbing and paving work.

Councilmember Jenkins spoke in favor of the settlement.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-047 approved.

Councilmember Burton motioned to adjourn the meeting.
Meeting adjourned.

Resolution No. 25-048

Introduced in Council:

June 2, 2025

Adopted by Council:

Introduced by:

Joseph Jenkins

Referred to:

Finance

Resolution No. 25-048 – Authorizing the Mayor or City Manager to purchase computers, monitors, and other necessary accessories from HP in the total amount of \$78,983.00 as part of the routine replacement cycle for the City of Charleston, the Charleston Coliseum and Convention Center, Parking, and Metropolitan Drug Enforcement Network Team (“MDENT”) pursuant to a competitively sourced statewide contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase computers, monitors, and other necessary accessories from HP in the total amount of \$78,983.00 as part of the routine replacement cycle for the City of Charleston, the Charleston Coliseum and Convention Center, Parking, and Metropolitan Drug Enforcement Network Team (“MDENT”) pursuant to a competitively sourced statewide contract.



INSTRUCTIONS: This form must be submitted to the City Manager's Office for any purchase of materials or supplies costing **\$5,000 or more**. A minimum of **3** quotes is required for this form.

CITY OF CHARLESTON
Purchase Request

Date: _____

To: CITY MANAGER,

I request permission to purchase the following materials and/or supplies: _____

Purchase justification: _____

If approved, the total purchase price will be: _____

(Check One)

- ☐ The price is less than the \$25,000 permitted for purchases without advertising for bids and needing approval from City Council. I have not purposefully split the purchase request to keep the purchase under the \$25,000 threshold and have not favored a particular vendor. I have not shared competitive information with any vendor(s).
- ☐ The proposed vendor is a sole source provider for the materials/supplies requested. (Skip to **ITEM A** on page 2.)

I have contacted the following responsible vendors and have attached their written quotes for the requested item(s): (Minimum of 3 Quotes Required)

- | | | |
|----|-------|-----------------------|
| 1. | _____ | Price Quote: \$ _____ |
| 2. | _____ | Price Quote: \$ _____ |
| 3. | _____ | Price Quote: \$ _____ |
| 4. | _____ | Price Quote: \$ _____ |
| 5. | _____ | Price Quote: \$ _____ |

The apparent low-bid vendor *meeting specifications* is: _____

AND

☐ The low-bid vendor is not delinquent on any financial obligations owed to the City of Charleston according to the City Collector's records, and I recommend authorizing the purchase through the low-bid vendor.

OR

☐ I recommend not contracting with the lowest bidder meeting specifications and instead recommend contracting with _____ because:

Additionally, the recommended vendor is not delinquent on any financial obligations owed to the City of Charleston according to the City Collector's records.

ITEM A (For Sole Source Procurements ONLY)

Explain what is unique about this vendor/brand and why your department must purchase this product:

Identify at least 1 independent third party who has verified the vendor is a sole source for the item(s) requested to be purchased, and submit his/her written opinion regarding the vendor's sole source status:

(Name & Phone Number) _____

REQUESTOR'S DECLARATION

I declare that I have fully complied with the letter and intent of the City Code as it pertains to procurement and have exercised reasonable precaution to procure the item(s) requested above at the lowest price, consistent with good service and quality.

I also declare that I have no personal or business relationship with the listed vendor(s) that would be considered a conflict of interest, except as follows:

(List Actual, Potential, or Perceived Conflicts of Interest) _____

Request Submitted By: _____ Department: _____

Is this purchase being paid with grant funds? ☐ Yes ☐ No

Funds Approval: _____ Date: _____
Authorized Financial Officer

Account Number: _____

City Manager Approval: _____ Date: _____



CITY/POLICE/FIRE(No 1 TB quoted waiting on \$)
_8552486_V1

May 22, 2025 8:13:48 AM

WEST VIRGINIA CITY OF CHARLESTON
501 VIRGINIA ST E
CHARLESTON, WV 25301-2137

Dear Andrea McClure,

Thank you for your recent interest in HP Public Sector Sales. Attached is the price quotation you requested.

Please reference this contract: WV - STATE OF WEST VIRGINIA [IP23] when placing this order. The terms and conditions of this contract will apply to any order placed as a result of this inquiry; no other terms or conditions shall apply.

If you should have questions regarding this quotation or need any other assistance, please contact your Inside Account Representative

Orders can be placed electronically at www.hp.com/buy/pshp2b. You can place this order by searching for the HP Customer Quote ID displayed above and simply check out. This order can also be emailed to ORDERS-PROCESSING-USA@hp.com.

HP Inc.
Attn: SLED Orders
2351 HP Way
Rio Rancho, NM 87144



CITY/POLICE/FIRE(No 1 TB quoted waiting on \$) _8552486_V1

Information & Details

Organization name: City of Charleston
Catalog name: WV - STATE OF WEST VIRGINIA [IP23]
Created by: simcox@hp.com
Partner Agent ID:
Name: John Simcox
Email: andrea.mcclure@cityofcharleston.org
Phone: 3043488048
Email notification: andrea.mcclure@cityofcharleston.org
Created: May 22, 2025 8:13:48 AM
Expires: May 31, 2025 5:59:00 PM
Payment method: Purchase Order
Quote total: USD 67,679.00

Billing Information

OM ID: 0170276183
Company: WEST VIRGINIA CITY OF CHARLESTON
Address:
501 VIRGINIA ST E
City : CHARLESTON
State/Province: West Virginia
Zip/postal code: 25301-2137
Country: US
Attention to: ANDREA MCCLURE
Email: andrea.mcclure@cityofcharleston.org
Phone: 3043488048
Fax:

Shipping Information

Company: WEST VIRGINIA CITY OF CHARLESTON
Address:
501 VIRGINIA ST E
City: CHARLESTON
State/Province: West Virginia
Zip/postal code: 25301-2137
Country: US
Attention to: ANDREA MCCLURE
Email: andrea.mcclure@cityofcharleston.org
Phone: 3043488048
Fax:
Requested Delivery date:
Shipping options:
Shipping method:

Comments:

Invoice instructions:

Shipping instructions:

Quote Summary

Product #	Product Description	MFG#:	Qty	Unit Price	Total Price
B81RBUC#ABA	HP Elite Tower 600 G9 i512500 16GB/256PC Form factor - Tower Security management - HP Sure Recover Gen5,HP Sure Run Gen5,Absolute Persistence module,HP Sure Click,HP Tamper Lock,HP Client Security Manager Gen7,HP Sure Start Gen7,Trusted Platform Module TPM 2.0 Embedded Security Chip shipped with Windows 10 (Common Criteria EAL4+ Certified)(FIPS 140-2 Level 2 Certified),HP Secure Erase,HP Sure Sense2,HP Sure Admin Warranty - 1 year (1/1/1) limited warranty includes 1 year of parts, labor and on-site repair. Terms and conditions vary by country. Certain restrictions and exclusions apply.		49	USD 518.00	USD 25,382.00
FH973AA	HP DisplayPort to DVI-D Adapter		49	USD 8.00	USD 392.00
UE333E	HP 4 year Next Business Day Onsite w/Defective Media Retention Desktop Hardware Support		49	USD 14.00	USD 686.00
U80MCE	HP 4 year Priority Access Plus Service for PCs (1000+ seats)		49	USD 6.00	USD 294.00
U96XWAAE	HP 5y Abt Resilience 2500-9999 Edu SVC		49	USD 90.00	USD 4,410.00
B59XQUC#ABA	HP Z4G5TWR W32435 64GB/512 PC Internal Storage - 512 GB HP Z Turbo Drive Quad Pro PCIe® Gen4 NVMe™ TLC M.2 SSD Optical drive - DVD-Writer		3	USD 2,910.00	USD 8,730.00



CITY/POLICE/FIRE(No 1 TB quoted waiting on \$) _8552486_V1

Page 3 of 4

HP Customer Quote 8553474
Contract Number: WV - STATE OF WEST VIRGINIA [P23]
HP PROPRIETARY INFORMATION FOR CUSTOMER USE ONLY. DO NOT SHARE

Product #	Product Description	MFG#:	Qty	Unit Price	Total Price
	Power - 775 W internal power supply, up to 90% efficiency, active PFC Form factor - Tower Security management - Secure authentication,HP Sure Start,Self-Encrypted Drives,Kensington lock slot,HP Secure Erase,HP Sure Recover,HP Sure Run, HP Sure Click,TPM 2.0 certified,HP Sure Sense,Full volume encryption,HP BIOSphere,HP Platform Certificate,HP Sure Admin Warranty - 1 year (1/1/1) limited warranty includes 1 year of parts, labor and on-site repair. Terms and conditions vary by country. Certain restrictions and exclusions apply.				
U61DWE	HP 4 year Onsite w/DMR HE Workstation Support		3	USD 21.00	USD 63.00
U96XWAAE	HP 5y Abt Resilience 2500-9999 Edu SVC		3	USD 90.00	USD 270.00
U80MCE	HP 4 year Priority Access Plus Service for PCs (1000+ seats)		3	USD 6.00	USD 18.00
B27DGUC#ABA	HP PB460G11 U5-125U 16 16GB/256 PC Display - 16\ diagonal, WUXGA (1920 x 1200), IPS, anti-glare, 300 nits, 45% NTSC Warranty - 1 year standard parts and labor limited warranty (1-1-0), depending on country (upgrades available). 1 year limited warranty on primary battery.		32	USD 528.00	USD 16,896.00
U85N6E	HP 4y Onsite w/DMR Notebook Support		32	USD 58.00	USD 1,856.00
U80MCE	HP 4 year Priority Access Plus Service for PCs (1000+ seats)		32	USD 6.00	USD 192.00
U96XWAAE	HP 5y Abt Resilience 2500-9999 Edu SVC		32	USD 90.00	USD 2,880.00
U87CFE	HP 4y One Battery ONSITE Replacement		32	USD 42.00	USD 1,344.00
A92RBUP	Docking Station for Laptops and Tablet		27	USD 158.00	USD 4,266.00

Subtotal	USD 67,679.00
Estimated Tax	USD 0.00
Total	USD 67,679.00



CITY/POLICE/FIRE(No 1 TB quoted waiting on \$) _8552486_V1

If the bill to company and address you wish to use is not present at the time of check out please enter it in the "Shipping Instructions" box. The order management team will make sure it is billed to the correct location.

Components of Configurable systems may not be ordered separately. Reference Model ID's and Configuration ID's are not part numbers, they are reference descriptions to your specific configuration.

If you are submitting a hard copy purchase order, please include a printed copy of this quote with your purchase order.

If you place an order for a product that was incorrectly priced, we will cancel your order and credit you for any charges. In the event that we inadvertently shipped an order based on a pricing error, we will issue a revised invoice to you for the correct price and contact you to obtain your authorization for the additional charge, or assist you with the return of the product, if payment was not already made. If payment was already made, HP will work with the agency to correct the invoice. If the pricing error results in an overcharge to you, HP will credit your account for the amount overcharged.

May 22, 2025 8:21:36 AM

WEST VIRGINIA CITY OF CHARLESTON
501 VIRGINIA ST E
CHARLESTON, WV 25301-2137

Dear Andrea McClure,

Thank you for your recent interest in HP Public Sector Sales. Attached is the price quotation you requested.

Please reference this contract: WV - STATE OF WEST VIRGINIA [IP23] when placing this order. The terms and conditions of this contract will apply to any order placed as a result of this inquiry; no other terms or conditions shall apply.

If you should have questions regarding this quotation or need any other assistance, please contact your Inside Account Representative

Orders can be placed electronically at www.hp.com/buy/pshp2b. You can place this order by searching for the HP Customer Quote ID displayed above and simply check out. This order can also be emailed to ORDERS-PROCESSING-USA@hp.com.

HP Inc.
Attn: SLED Orders
2351 HP Way
Rio Rancho, NM 87144

Information & Details

Organization name: City of Charleston
Catalog name: WV - STATE OF WEST VIRGINIA [IP23]
Created by: simcox@hp.com
Partner Agent ID:
Name: John Simcox
Email: andrea.mcclure@cityofcharleston.org
Phone: 3043488048
Email notification: andrea.mcclure@cityofcharleston.org
Created: May 22, 2025 8:21:36 AM
Expires: May 31, 2025 5:59:00 PM
Payment method: Purchase Order
Quote total: USD 2,790.00

Billing Information

OM ID: 0170276183
Company: WEST VIRGINIA CITY OF CHARLESTON
Address:
501 VIRGINIA ST E
City : CHARLESTON
State/Province: West Virginia
Zip/postal code: 25301-2137
Country: US
Attention to: ANDREA MCCLURE
Email: andrea.mcclure@cityofcharleston.org
Phone: 3043488048
Fax:

Shipping Information

Company: WEST VIRGINIA CITY OF CHARLESTON
Address:
501 VIRGINIA ST E
City: CHARLESTON
State/Province: West Virginia
Zip/postal code: 25301-2137
Country: US
Attention to: ANDREA MCCLURE
Email:
Phone: 3043488048
Fax:
Requested Delivery date:
Shipping options:
Shipping method:

Comments:

Invoice instructions:

Shipping instructions:

Quote Summary

Product #	Product Description	MFG#:	Qty	Unit Price	Total Price
B81RBUC#ABA	HP Elite Tower 600 G9 i512500 16GB/256PC Form factor - Tower Security management - HP Sure Recover Gen5,HP Sure Run Gen5,Absolute Persistence module,HP Sure Click,HP Tamper Lock,HP Client Security Manager Gen7,HP Sure Start Gen7,Trusted Platform Module TPM 2.0 Embedded Security Chip shipped with Windows 10 (Common Criteria EAL4+ Certified)(FIPS 140-2 Level 2 Certified),HP Secure Erase,HP Sure Sense2,HP Sure Admin Warranty - 1 year (1/1/1) limited warranty includes 1 year of parts, labor and on-site repair. Terms and conditions vary by country. Certain restrictions and exclusions apply.		3	USD 518.00	USD 1,554.00
FH973AA	HP DisplayPort to DVI-D Adapter		3	USD 8.00	USD 24.00
UE333E	HP 4 year Next Business Day Onsite w/Defective Media Retention Desktop Hardware Support		3	USD 14.00	USD 42.00
U96XWAAE	HP 5y Abt Resilience 2500-9999 Edu SVC		3	USD 90.00	USD 270.00
U80MCE	HP 4 year Priority Access Plus Service for PCs (1000+ seats)		3	USD 6.00	USD 18.00
B27DGUC#ABA	HP PB460G11 U5-125U 16 16GB/256 PC Display - 16\ diagonal, WUXGA (1920 x 1200), IPS, anti-glare, 300 nits, 45% NTSC		1	USD 528.00	USD 528.00

Product #	Product Description	MFG#:	Qty	Unit Price	Total Price
	Warranty - 1 year standard parts and labor limited warranty (1-1-0), depending on country (upgrades available). 1 year limited warranty on primary battery.				
U85N6E	HP 4y Onsite w/DMR Notebook Support		1	USD 58.00	USD 58.00
U80MCE	HP 4 year Priority Access Plus Service for PCs (1000+ seats)		1	USD 6.00	USD 6.00
U96XWAAE	HP 5y Abt Resilience 2500-9999 Edu SVC		1	USD 90.00	USD 90.00
U87CFE	HP 4y One Battery ONSITE Replacement		1	USD 42.00	USD 42.00
A92RBUP	Docking Station for Laptops and Tablet		1	USD 158.00	USD 158.00

Subtotal	USD 2,790.00
Estimated Tax	USD 0.00
Total	USD 2,790.00

Unless our contract prohibits it, (a) prices are valid for 30 days from quote date and/or (b) HP may change prices or discounts and reissue quotes immediately if there are increases in costs, tariffs, or other changes outside HP's control.

If the bill to company and address you wish to use is not present at the time of check out please enter it in the "Shipping Instructions" box. The order management team will make sure it is billed to the correct location.

Components of Configurable systems may not be ordered separately. Reference Model ID's and Configuration ID's are not part numbers, they are reference descriptions to your specific configuration.

If you are submitting a hard copy purchase order, please include a printed copy of this quote with your purchase order.

If you place an order for a product that was incorrectly priced, we will cancel your order and credit you for any charges. In the event that we inadvertently shipped an order based on a pricing error, we will issue a revised invoice to you for the correct price and contact you to obtain your authorization for the additional charge, or assist you with the return of the product, if payment was not already made. If payment was already made, HP will work with the agency to correct the invoice. If the pricing error results in an overcharge to you, HP will credit your account for the amount overcharged.

May 22, 2025 8:33:03 AM

WEST VIRGINIA CITY OF CHARLESTON
501 VIRGINIA ST E
CHARLESTON, WV 25301-2137

Dear Andrea McClure,

Thank you for your recent interest in HP Public Sector Sales. Attached is the price quotation you requested.

Please reference this contract: WV - STATE OF WEST VIRGINIA [IP23] when placing this order. The terms and conditions of this contract will apply to any order placed as a result of this inquiry; no other terms or conditions shall apply.

If you should have questions regarding this quotation or need any other assistance, please contact your Inside Account Representative

Orders can be placed electronically at www.hp.com/buy/pshp2b. You can place this order by searching for the HP Customer Quote ID displayed above and simply check out. This order can also be emailed to ORDERS-PROCESSING-USA@hp.com.

HP Inc.
Attn: SLED Orders
2351 HP Way
Rio Rancho, NM 87144

Information & Details

Organization name: City of Charleston
Catalog name: WV - STATE OF WEST VIRGINIA [IP23]
Created by: simcox@hp.com
Partner Agent ID:
Name: John Simcox
Email: andrea.mcclure@cityofcharleston.org
Phone: 3043488048
Email notification: andrea.mcclure@cityofcharleston.org
Created: May 22, 2025 8:33:03 AM
Expires: May 31, 2025 5:59:00 PM
Payment method: Purchase Order
Quote total: USD 6,996.00

Billing Information

OM ID: 0170276183
Company: WEST VIRGINIA CITY OF CHARLESTON
Address:
501 VIRGINIA ST E
City : CHARLESTON
State/Province: West Virginia
Zip/postal code: 25301-2137
Country: US
Attention to: ANDREA MCCLURE
Email: andrea.mcclure@cityofcharleston.org
Phone: 3043488048
Fax:

Shipping Information

Company: WEST VIRGINIA CITY OF CHARLESTON
Address:
501 VIRGINIA ST E
City: CHARLESTON
State/Province: West Virginia
Zip/postal code: 25301-2137
Country: US
Attention to: ANDREA MCCLURE
Email:
Phone: 3043488048
Fax:
Requested Delivery date:
Shipping options:
Shipping method:

Comments:

Invoice instructions:

Shipping instructions:

Quote Summary

Product #	Product Description	MFG#:	Qty	Unit Price	Total Price
B81RBUC#ABA	HP Elite Tower 600 G9 i512500 16GB/256PC Form factor - Tower Security management - HP Sure Recover Gen5,HP Sure Run Gen5,Absolute Persistence module,HP Sure Click,HP Tamper Lock,HP Client Security Manager Gen7,HP Sure Start Gen7,Trusted Platform Module TPM 2.0 Embedded Security Chip shipped with Windows 10 (Common Criteria EAL4+ Certified)(FIPS 140-2 Level 2 Certified),HP Secure Erase,HP Sure Sense2,HP Sure Admin Warranty - 1 year (1/1/1) limited warranty includes 1 year of parts, labor and on-site repair. Terms and conditions vary by country. Certain restrictions and exclusions apply.		11	USD 518.00	USD 5,698.00
FH973AA	HP DisplayPort to DVI-D Adapter		11	USD 8.00	USD 88.00
UE333E	HP 4 year Next Business Day Onsite w/Defective Media Retention Desktop Hardware Support		11	USD 14.00	USD 154.00
U96XWAAE	HP 5y Abt Resilience 2500-9999 Edu SVC		11	USD 90.00	USD 990.00
U80MCE	HP 4 year Priority Access Plus Service for PCs (1000+ seats)		11	USD 6.00	USD 66.00

Subtotal USD 6,996.00
Estimated Tax USD 0.00
Total USD 6,996.00

Unless our contract prohibits it, (a) prices are valid for 30 days from quote date and/or (b) HP may change prices or discounts and reissue quotes immediately if there are increases in costs, tariffs, or other changes outside HP's control.

If the bill to company and address you wish to use is not present at the time of check out please enter it in the "Shipping Instructions" box. The order management team will make sure it is billed to the correct location.

Components of Configurable systems may not be ordered separately. Reference Model ID's and Configuration ID's are not part numbers, they are reference descriptions to your specific configuration.

If you are submitting a hard copy purchase order, please include a printed copy of this quote with your purchase order.

If you place an order for a product that was incorrectly priced, we will cancel your order and credit you for any charges. In the event that we inadvertently shipped an order based on a pricing error, we will issue a revised invoice to you for the correct price and contact you to obtain your authorization for the additional charge, or assist you with the return of the product, if payment was not already made. If payment was already made, HP will work with the agency to correct the invoice. If the pricing error results in an overcharge to you, HP will credit your account for the amount overcharged.



May 22, 2025 8:29:44 AM

WEST VIRGINIA CITY OF CHARLESTON
501 VIRGINIA ST E
CHARLESTON, WV 25301-2137

Dear Andrea McClure,

Thank you for your recent interest in HP Public Sector Sales. Attached is the price quotation you requested.

Please reference this contract: WV - STATE OF WEST VIRGINIA [IP23] when placing this order. The terms and conditions of this contract will apply to any order placed as a result of this inquiry; no other terms or conditions shall apply.

If you should have questions regarding this quotation or need any other assistance, please contact your Inside Account Representative

Orders can be placed electronically at www.hp.com/buy/pshp2b. You can place this order by searching for the HP Customer Quote ID displayed above and simply check out. This order can also be emailed to ORDERS-PROCESSING-USA@hp.com.

HP Inc.
Attn: SLED Orders
2351 HP Way
Rio Rancho, NM 87144



Information & Details

Organization name: City of Charleston
Catalog name: WV - STATE OF WEST VIRGINIA [IP23]
Created by: simcox@hp.com
Partner Agent ID:
Name: John Simcox
Email: andrea.mcclure@cityofcharleston.org
Phone: 3043488048
Email notification: andrea.mcclure@cityofcharleston.org
Created: May 22, 2025 8:29:44 AM
Expires: May 31, 2025 5:59:00 PM
Payment method: Purchase Order
Quote total: USD 1,518.00

Billing Information

OM ID: 0170276183
Company: WEST VIRGINIA CITY OF CHARLESTON
Address:
501 VIRGINIA ST E
City : CHARLESTON
State/Province: West Virginia
Zip/postal code: 25301-2137
Country: US
Attention to: ANDREA MCCLURE
Email: andrea.mcclure@cityofcharleston.org
Phone: 3043488048
Fax:

Shipping Information

Company: WEST VIRGINIA CITY OF CHARLESTON
Address:
501 VIRGINIA ST E
City: CHARLESTON
State/Province: West Virginia
Zip/postal code: 25301-2137
Country: US
Attention to: ANDREA MCCLURE
Email:
Phone: 3043488048
Fax:
Requested Delivery date:
Shipping options:
Shipping method:

Comments:

Invoice instructions:

Shipping instructions:

Quote Summary

Product #	Product Description	MFG#:	Qty	Unit Price	Total Price
B81RBUC#ABA	HP Elite Tower 600 G9 i512500 16GB/256PC Form factor - Tower Security management - HP Sure Recover Gen5,HP Sure Run Gen5,Absolute Persistence module,HP Sure Click,HP Tamper Lock,HP Client Security Manager Gen7,HP Sure Start Gen7,Trusted Platform Module TPM 2.0 Embedded Security Chip shipped with Windows 10 (Common Criteria EAL4+ Certified)(FIPS 140-2 Level 2 Certified),HP Secure Erase,HP Sure Sense2,HP Sure Admin Warranty - 1 year (1/1/1) limited warranty includes 1 year of parts, labor and on-site repair. Terms and conditions vary by country. Certain restrictions and exclusions apply.		1	USD 518.00	USD 518.00
FH973AA	HP DisplayPort to DVI-D Adapter		1	USD 8.00	USD 8.00
UE333E	HP 4 year Next Business Day Onsite w/Defective Media Retention Desktop Hardware Support		1	USD 14.00	USD 14.00
U96XWAAE	HP 5y Abt Resilience 2500-9999 Edu SVC		1	USD 90.00	USD 90.00
U80MCE	HP 4 year Priority Access Plus Service for PCs (1000+ seats)		1	USD 6.00	USD 6.00
B27DGUC#ABA	HP PB460G11 U5-125U 16 16GB/256 PC Display - 16\ diagonal, WUXGA (1920 x 1200), IPS, anti-glare, 300 nits, 45% NTSC		1	USD 528.00	USD 528.00

Product #	Product Description	MFG#:	Qty	Unit Price	Total Price
	Warranty - 1 year standard parts and labor limited warranty (1-1-0), depending on country (upgrades available). 1 year limited warranty on primary battery.				
U85N6E	HP 4y Onsite w/DMR Notebook Support		1	USD 58.00	USD 58.00
U80MCE	HP 4 year Priority Access Plus Service for PCs (1000+ seats)		1	USD 6.00	USD 6.00
U96XWAAE	HP 5y Abt Resilience 2500-9999 Edu SVC		1	USD 90.00	USD 90.00
A92RBUP	Docking Station for Laptops and Tablet		1	USD 158.00	USD 158.00
U87CFE	HP 4y One Battery ONSITE Replacement		1	USD 42.00	USD 42.00

Subtotal	USD 1,518.00
Estimated Tax	USD 0.00
Total	USD 1,518.00

Unless our contract prohibits it, (a) prices are valid for 30 days from quote date and/or (b) HP may change prices or discounts and reissue quotes immediately if there are increases in costs, tariffs, or other changes outside HP's control.

If the bill to company and address you wish to use is not present at the time of check out please enter it in the "Shipping Instructions" box. The order management team will make sure it is billed to the correct location.

Components of Configurable systems may not be ordered separately. Reference Model ID's and Configuration ID's are not part numbers, they are reference descriptions to your specific configuration.

If you are submitting a hard copy purchase order, please include a printed copy of this quote with your purchase order.

If you place an order for a product that was incorrectly priced, we will cancel your order and credit you for any charges. In the event that we inadvertently shipped an order based on a pricing error, we will issue a revised invoice to you for the correct price and contact you to obtain your authorization for the additional charge, or assist you with the return of the product, if payment was not already made. If payment was already made, HP will work with the agency to correct the invoice. If the pricing error results in an overcharge to you, HP will credit your account for the amount overcharged.

Resolution No. 25-049

Introduced in Council:

Adopted by Council:

June 2, 2025

Introduced by:

Referred to:

Joseph Jenkins

Finance

1 Resolution No. 25-049 - Adopting the proposed Fiscal Year 2025-2026 Parking System budget as
2 indicated within the attached document.

3

4 Be it Resolved by the Council of the City of Charleston, West Virginia:

5

6 That the proposed Fiscal Year 2025-2026 Parking System budget as indicated within the
7 attached document is approved.

City of Charleston
MUNICIPAL BUDGET
July 1, 2025 - June 30, 2026

Section 9

Parking System Revenue Fund

**City of Charleston
Municipal Budget
FY 2026
Parking System Revenue Summary**

Rev. Code	Description	Actual FY 2024	Original FY 2025	FY 2025 YTD Amendments	Current FY 2025	FY 2025 YTD April	Estimated FY 2026
Parking Building Revenues							
Building #1 - City Service Center							
343-01-0809	Meter - SMART - Credit Card	1,871	1,700		1,700	1,446	1,800
343-01-0810	Meter - SMART - Park Mobile	1,570	1,200		1,200	2,075	2,500
343-01-0811	Meter - SMART - Coin	1,556	1,700		1,700	1,723	2,000
343-01-0812	Meter - Mechanical - Park Mo	2,942	2,400		2,400	1,859	2,200
343-01-0813	Meter - Mechanical - Coin	1,388	1,400		1,400	1,437	1,700
343-01-0802	Monthly	265,980	270,100		270,100	215,493	270,000
343-01-0805	Commercial	151,891	148,700		148,700	119,506	146,300
343-01-0808	Special Rates	65	-		-	83	100
	Total Building #1	427,263	427,200	-	427,200	343,622	426,600
Building #2 - Washington							
343-02-0801	Daily	17,722	14,800		14,800	12,616	15,000
343-02-0802	Monthly	67,588	62,100		62,100	21,220	58,000
343-02-0803	Theatre Parking	12,500	-		-	-	-
343-02-0805	Commercial	65,417	-		-	1,310	1,600
343-02-0807	Theatre Override	5,004	-		-	-	-
	Total Building #2	168,230	76,900	-	76,900	35,146	74,600
Building #5 - Shanklin							
343-05-0809	Meter - SMART - Credit Card	7,248	5,300		5,300	5,533	6,700
343-05-0810	Meter - SMART - Park Mobile	6,267	5,500		5,500	4,216	5,500
343-05-0811	Meter - SMART - Coin	13,710	16,100		16,100	17,942	20,000
343-05-0812	Meter - Mechanical - Park Mo	1,291	1,800		1,800	1,145	1,800
343-05-0813	Meter - Mechanical - Coin	4,821	4,800		4,800	2,941	4,800
343-05-0802	Monthly	90,700	112,900		112,900	55,210	90,000
343-05-0808	Special Rates	86,360	78,300		78,300	61,082	77,000
	Total Building #5	210,397	224,700	-	224,700	148,069	205,800
Building #6 - Summers							
343-06-0809	Meter - SMART - Credit Card	19,388	20,300		20,300	16,312	20,400
343-06-0810	Meter - SMART - Park Mobile	29,939	27,400		27,400	23,452	28,500
343-06-0811	Meter - SMART - Coin	16,799	17,100		17,100	13,313	17,000
343-06-0812	Meter - Mechanical - Park Mo	11,663	10,600		10,600	10,508	12,000
343-06-0813	Meter - Mechanical - Coin	12,664	13,200		13,200	9,297	12,800
343-06-0802	Monthly	405,160	398,800		398,800	327,600	405,000
343-06-0808	Special Rates	1,536	1,000		1,000	537	1,000
	Total Building #6	497,148	488,400	-	488,400	401,020	496,700
	Total Building Revenue	1,303,038	1,217,200	-	1,217,200	927,857	1,203,700

**City of Charleston
Municipal Budget
FY 2026
Parking System Revenue Summary**

Rev. Code	Description	Actual FY 2024	Original FY 2025	FY 2025 YTD Amendments	Current FY 2025	FY 2025 YTD April	Estimated FY 2026
Other Parking Revenue							
327-01-0000	Residential Permit Parking	5,500	5,700		5,700	(475)	5,700
342-00-0000	Meter - SMART - Credit Card	127,246	126,800		126,800	101,038	125,400
342-01-0000	Meter - SMART - Park Mobile	113,682	97,200		97,200	88,947	100,200
342-02-0000	Meter - SMART - Coin	216,243	200,200		200,200	175,162	202,500
342-03-0000	Meter - Mechanical - Park Mo	73,171	61,100		61,100	87,463	74,200
342-04-0000	Meter - Mechanical - Coin	120,703	136,100		136,100	91,551	129,400
345-00-0002	Auditorium Lot (Monthly)	6,660	6,800		6,800	2,495	5,700
343-15-0000	Morris Square/Morris Street	16,200	14,600		14,600	11,385	14,200
343-20-0000	Union Building Parking Lot	7,325	6,720		6,720	2,975	5,880
343-21-0000	Special Events	56,330	39,900		39,900	29,144	41,000
345-00-0000	Rents/Concessions/Leases	173,072	141,250		141,250	131,610	170,000
320-00-0000	Police Fines/Court Costs	1,825	3,000		3,000	2,200	3,000
320-02-0000	Loading Zone Fees	-	25,000		25,000	22,067	25,000
320-03-0000	Boot Fees	1,055	700		700	500	700
321-21-0000	Overtime Meter Violations	235,402	195,800		195,800	190,618	232,100
321-22-0000	All Other Parking Violations	102,586	160,700		160,700	92,785	107,000
321-24-0000	Bagged Meter Fees	26,775	15,400		15,400	22,575	25,000
321-25-0000	Business Valet	600	100		100		-
386-00-0000	Insurance Claims	750	2,000		2,000		2,000
399-00-0000	Miscellaneous Revenue	2,215	2,400		2,400	2,973	2,400
Total Other Revenue		1,287,338	1,241,470	-	1,241,470	1,055,013	1,271,380
Total Operating Revenue		2,590,376	2,458,670	-	2,458,670	1,982,870	2,475,080
Non-Operating Revenue							
380-00-0000	Interest on Investments	322,648	220,000		220,000	250,877	250,000
399-05-0000	Cash Over/Short	14	-		-	-	-
Total Non-Operating Revenue		322,662	220,000	-	220,000	250,877	250,000
Total Parking System Revenue		2,913,038	2,678,670	-	2,678,670	2,233,747	2,725,080

**City of Charleston
Municipal Budget
FY 2026**

Fund 6406 Parking System Revenue Fund
Department 57100 Parking
Unit 000 Administration

Full Time Employees	21
----------------------------	-----------

Expense Object	FY 2024 Actual	FY 2025 Original	FY 2025 YTD Amend.	FY 2025 Current	FY 2025 YTD April Actual	FY 2026 Proposed
Personal Services						
510300 Salaries & Wages	818,080	907,477		907,477	660,621	901,088
510400 FICA	59,332	69,420		69,420	48,847	68,933
510500 Medical & Life Insurance	189,739	219,966		219,966	161,912	258,552
510600 PERS	69,827	76,621		76,621	56,839	76,049
511100 Dental & Optical Insurance	11,762	10,731		10,731	8,061	12,600
511200 Employee Insurance Cont.	(22,253)	(34,167)		(34,167)	(15,535)	(38,556)
511300 OPEB - Current	40,000	40,000		40,000	40,000	40,000
Total Personal Services	1,166,487	1,290,048	-	1,290,048	960,745	1,318,666
Contractual Services						
521100 Telephone	14,934	17,000		17,000	14,188	17,000
521300 Utilities	200,517	200,000		200,000	186,502	210,000
521400 Travel	1,077	1,000		1,000	-	1,400
521500 Mtce & Repair - Bldg/Ground	47,734	75,000		75,000	29,314	75,000
521600 Mtce & Repair - Equipment	12,239	20,000		20,000	4,155	20,000
521700 Mtce & Repair - Auto/Truck	1,926	9,700		9,700	1,849	9,700
521800 Postage	5,345	8,000		8,000	3,382	8,000
521900 Building & Equipment Rent	32,871	50,000		50,000	31,017	50,000
522100 Training	899	1,000		1,000	-	1,500
522200 Dues & Subscriptions	971	1,000		1,000	876	1,000
522300 Professional Services	-	500		500	1,390	2,500
522600 Insurance - WC & UC	22,869	20,160		20,160	12,138	22,281
522700 Insurance - Liability	38,856	45,000		45,000	43,805	57,875
523000 Contracted Services	121,160	350,000		350,000	89,739	350,000
523200 Bank Fees	1,078	2,500		2,500	651	2,500
523200 Electronic Meter Fees	24,538	55,000		55,000	23,947	55,000
Total Contractual Services	527,012	855,860	-	855,860	442,953	883,756
Commodities						
534100 Materials & Supplies	64,080	75,000		75,000	56,551	90,000
534300 Gas, Oil & Tires	2,185	8,000		8,000	1,615	8,000
534500 Uniforms	7,174	7,350		7,350	6,818	7,500
534180 Snow Removal Materials	-	10,000		10,000	-	10,000
Total Commodities	73,439	100,350	-	100,350	64,984	115,500
Capital Outlay						
645900 Equipment Purchase	-	176,000		176,000	26,217	170,000
Total Capital Outlay	-	176,000	-	176,000	26,217	170,000
Contributions & Other						
556600 Contributions to Other Funds	630,073	256,412		256,412	-	237,158
Total Contributions & Other	630,073	256,412	-	256,412	-	237,158
Total Parking	2,397,011	2,678,670	-	2,678,670	1,494,899	2,725,080

**City of Charleston
Municipal Budget
FY 2026**

Fund 6406 Parking System Revenue Fund
Department 57100 Parking
Unit 000 Administration

Authorized Full Time Positions & Salary Schedule

FY 2025 Current		
Title	FLSA/Paygrade	FTE
Director Parking Operations	E/119	1
Meter Mntce. & Cltct. Crew Ldr.	N-OT/109	1
Maintenace Crew Leader	N-OT/109	1
Office Support Specialist	N-OT/107	4
Maintenace Worker	N-OT/107	1
Meter Mntce. & Collections Spe	N-OT/107	1
Parking Enforcement Specialist	N-OT/107	1
Parking Enforcement Technician	N-OT/105	4
Security Custodian	N-OT/105	5
Parking Technician	N-OT/105	2
Total		21

FY 2026 Proposed		
Title	FLSA/Paygrade	FTE
Director Parking Operations	E/119	1
Meter Mntce. & Cltct. Crew Ldr.	N-OT/109	1
Maintenace Crew Leader	N-OT/109	1
Office Support Specialist	N-OT/107	4
Maintenace Worker	N-OT/107	1
Meter Mntce. & Collections Spe	N-OT/107	1
Parking Enforcement Specialist	N-OT/107	1
Parking Enforcement Technician	N-OT/105	4
Security Custodian	N-OT/105	5
Parking Technician	N-OT/105	2
Total		21

FY 2025 Current	
Pay Type	Amount
Elected Wages & Salaries	-
Regular Wages & Salaries	829,347
Irregular Part Time (IPT)	56,100
Overtime	22,000
Tool Allowance	-
Total	907,447

FY 2026 Proposed	
Pay Type	Amount
Elected Wages & Salaries	-
Regular Wages & Salaries	822,988
Irregular Part Time (IPT)	56,100
Overtime	22,000
Tool Allowance	-
Total	901,088

Projected Capital Equipment Acquisitions

Unit # Equipment		FY 2026				FY 2027	FY 2028
		Direct Purchase	Lease Purchase	New Lease Payment	Total Lease Payment ¹	Estimate	Estimate
609	Pickup	45,000	-	-	-	-	-
612	Enforcement Vehicle	40,000	-	-	-	-	-
101	Admin Vehicle	40,000	-	-	-	-	-
101	Admin Vehicle	40,000	-	-	-	-	-
	Desktop Computers	5,000	-	-	-	-	-
Total		170,000	-	-	-	-	-

¹Total Lease Payment includes all payments from outstanding lease purchase cycles that will be paid in FY 2026.

**City of Charleston
Municipal Budget
Parking System Revenue Fund
FY 2026
Schedule of Cash**

FY 2024 Ending Cash Balance	5,925,414
FY 2025 Budgeted	
Operating Revenues	2,458,670
Non-Operating Revenues	220,000
Total System Revenues	2,678,670
Operating Expenses	2,246,258
Non-Operating Expenses	-
Total System Expenses	2,246,258
Excess Revenue Over Expenses	432,412
Other Cash Outlay	
Capital Expenditures	176,000
Transfers to Maintenance Fund	256,412
Total Other Outlay	432,412
Net Cash Flow - FY 2025	-
FY 2025 Projected Ending Balance	5,925,414
FY 2026 Budgeted	
Operating Revenues	2,475,080
Non-Operating Revenues	250,000
Total System Revenues	2,725,080
Operating Expenses	2,317,922
Non-Operating Expenses	-
Total System Expenses	2,317,922
Excess Revenue Over Expenses	407,158
Other Cash Outlay	
Capital Expenditures	170,000
Transfers to Maintenance Fund	237,158
Total Other Outlay	407,158
Net Cash Flow - FY 2026	-
FY 2026 Projected Ending Balance	5,925,414

City of Charleston
Municipal Budget
FY 2026
Parking System

Maintenance and Repair Fund

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Beginning Cash Balance	4,090,611	4,855,147	4,844,059	4,696,217	4,216,217	3,381,217
Revenue						
Transfers from Parking Revenue	630,073	256,412	237,158	400,000	400,000	400,000
Interest Earnings	223,172	200,000	180,000	125,000	100,000	75,000
Total Revenue	853,245	456,412	417,158	525,000	500,000	475,000
Expenses						
Major Rehabilitation						
<i>Bldg #2 Standpipe Repair</i>	51,900					
<i>Bldg #1 Buildout for Devo Svc</i>		300,000				
<i>Structural Engineering</i>	34,400	152,500	50,000	90,000	120,000	120,000
<i>Structural Rehabilitation Project</i>			500,000	900,000	1,200,000	1,200,000
General Repair and Mtnce	2,409	15,000	15,000	15,000	15,000	15,000
Total Expenses	88,709	467,500	565,000	1,005,000	1,335,000	1,335,000
Ending Cash Balance	4,855,147	4,844,059	4,696,217	4,216,217	3,381,217	2,521,217

Resolution No. 25-050

Introduced in Council:

Adopted by Council:

June 2, 2025

Introduced by:

Referred to:

Joseph Jenkins

Finance

Resolution No. 25-050 - Receiving the Work Plan Summary of the City Center Business Improvement District, approving the proposed budget of the City Center Business Improvement District for the 2025-2026 fiscal year, and maintaining the same levying rate of annual fees for the City Center Business Improvement District on each private for-profit property owner within the District.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Work Plan Summary of the City Center Business Improvement District is received; that the proposed budget of the City Center Business Improvement District for the 2025-2026 fiscal year, as attached as Exhibit A hereto, is approved; and that, and the rate of annual fees for the City Center Business Improvement District on each private for-profit property owner within the District remains levied at the equation of $(\text{total land lot size square footage} \times .075) + (\text{total building square footage} \times .03325)$.

City Center Business Improvement District

Fiscal Year 2025 Work Plan Summary and Budget

July 1, 2025 – June 30, 2026



Assessment:

Maintain the current assessment formula consisting of building square footage @ .03325 + land square footage @ .075.

Based on the current square footage data, the assessment should generate a total of \$94,383. We have budgeted \$92,500 to allow for outstanding receivables.

Work Plan Summary

Organizational:

Maintain an efficient and effective Board of Directors.

Continue to seek additional funding sources.

Continue the contract with Charleston Area Alliance for part-time professional staff support and technical resources.

Continue to fund one full-time BID Ambassador through the partnership with the City of Charleston.

Marketing:

Implement image and branding opportunities as noted in the Master Plan.

Collaborate with Arts Amplified and City of Charleston on events in Slack Plaza.

Collaborate with Downtown Charleston Association on holiday event.

Planning and beautification:

Prioritize projects outlined in the Master Plan and Economic Analysis. Using acquired resources such as Congressionally Directed Spending grants, Governor's Office, Mayor's Seed Funding, Charleston Urban Renewal Authority, Greater Kanawha Valley Foundation, Briar Hills Garden Club and other sources to implement prioritized projects such as planters, trash receptacles, safety equipment, street lighting and public art.

Maintain all needed equipment for the BID Ambassador to use for light landscaping, trash collection, sidewalk cleaning, Slack Plaza events, etc.

Safety/Security:

Collaborate with the City of Charleston in training and guiding the BID Ambassador.

Research and strategize other safety and security initiatives for the BID

Budget on next page

**City Center Business Improvement District
Fiscal Year 2026 Budget**

Page 3

	Assessments & Other Revenues	Mayor's Office Seed Funding	CURA	Charleston Area Alliance	TOTAL
Revenues:					
Assessments - FY 24 (less ~2% uncollectible)	\$92,500	\$50,000			\$142,500
Grant - HUD - Congressionally Directed Spending			\$ 600,000		\$600,000
Grant - CURA match for Region 3			\$ 25,000		\$25,000
Grant - Governor's Office CDS match			\$ 300,000		\$300,000
Grant - Region 3 Subrecipient			\$ 240,000		\$240,000
Other resources (GKVF, Garden club, etc)	\$25,000			\$ 25,000	\$50,000
TOTAL	\$117,500	\$50,000	\$ 1,165,000	\$ 25,000	\$1,357,500
Expenses:					
Branding, marketing, outreach, event support	\$5,000				\$5,000
BID Ambassador - city salary/benefits	\$65,000				\$65,000
BID Ambassador equipment and supplies	\$2,500				\$2,500
Master Plan implementation	\$20,000	\$50,000	\$ 1,165,000	\$ 25,000	\$1,260,000
Planter materials	\$10,000				\$10,000
Professional staff management (CAA via MOU)	\$15,000				\$15,000
TOTAL	\$117,500	\$50,000	\$ 1,165,000	\$ 25,000	\$1,357,500

