

CHARLESTON CITY COUNCIL

Regular Meeting

May 5, 2025

at 7:00 PM



THIS MEETING WILL TAKE PLACE IN PERSON AND CAN BE VIEWED LIVE VIA

<https://charlestonwv.civicclerk.com/web/home.aspx>

Council Chambers, Third Floor
City Hall, 501 Virginia St. E.
Charleston, WV

AGENDA

CALL TO ORDER BY THE MAYOR

INVOCATION AND PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC SPEAKERS AND CLAIMS

1. **INTERESTED PUBLIC SPEAKERS MUST REGISTER AT THE CLERK'S HALLWAY TABLE IN PERSON NO EARLIER THAN 15 MINUTES BEFORE THE MEETING STARTS. FIVE (5) SPEAKERS WILL BE PERMITTED (RULE NO. 22 (B)).**
2. Claims 5-5-2025

PROCLAMATIONS

1. 5-5-2025

COMMUNICATIONS

1. 5-5-2025

REPORTS OF STANDING COMMITTEES

FINANCE

1. Resolution No. 25-039 - Authorizing the Mayor or City Manager to purchase a 2025 Kenworth Dump Truck from Worldwide Equipment for the Charleston Street Department.
2. Resolution No. 25-040 - Authorizing the Mayor or City Manager to enter into an agreement with Casto Technical Services, Inc. to upgrade HVAC System Controls system for 601 Morris

Street.

3. Resolution No. 25-041 - Approving the proposed Fiscal Year 2025-2026 Coliseum and Convention Center budget.
4. Resolution No. 25-042 - Authorizing the Mayor or City Manager to enter into a one year contract renewal with UKG Kronos Systems for the migration of data and TeleStaff timekeeping software used by Charleston Police Department and Charleston Fire Department.

REPORTS OF OFFICERS

1. 5-5-2025

NEW BILLS

1. 5-5-2025

UNFINISHED BUSINESS AND/OR MISCELLANEOUS BUSINESS

REMARKS BY MEMBERS

ROLL CALL

ADJOURNMENT

THE NEXT REGULAR MEETING OF COUNCIL WILL BE MAY 19, 2025 AT 7:00 PM.

***Meetings may be recorded and broadcast via internet <https://charlestonwv.civicclerk.com>**

Resolution No. 25-039

Introduced in Council:

May 5, 2025

Introduced by:

Joseph Jenkins

Adopted by Council:

Referred to:

Finance

1 Resolution No. 25-039 – Authorizing the Mayor or City Manager to purchase a 2025 Kenworth
2 T380 Dump Truck from Worldwide Equipment for the Charleston Street Department in the
3 amount of \$179,936.00 pursuant to a competitively sourced contract.
4

5 Be it Resolved by the Council of the City of Charleston, West Virginia:
6

7 That the Mayor or City Manager is authorized to purchase a 2025 Kenworth T380 Dump Truck
8 from Worldwide Equipment for the Charleston Street Department in the amount of
9 \$179,936.00 pursuant to a competitively sourced contract.



INSTRUCTIONS: This form must be submitted to the City Manager's Office for any purchase of materials or supplies costing **\$5,000 or more**. A minimum of **3** quotes is required for this form.

CITY OF CHARLESTON

Purchase Request

Date: 4-22-25

To replace Street Dept Dumptruck
750/44 off
FY 2024-2025 Budget

To: CITY MANAGER,

I request permission to purchase the following materials and/or supplies: A New

2025 Kenworth T380 Dumptruck for street Dept.

Purchase justification: This truck is use for multiple things
and is a salt truck in winter months.

If approved, the total purchase price will be: \$179,936.00

(Check One)

- ☐ The price is less than the \$25,000 permitted for purchases without advertising for bids and needing approval from City Council. I have not purposefully split the purchase request to keep the purchase under the \$25,000 threshold and have not favored a particular vendor. I have not shared competitive information with any vendor(s).
- ☐ The proposed vendor is a sole source provider for the materials/supplies requested. (Skip to **ITEM A** on page 2.)

Street Dept
Capital outlay
Acct#

I have contacted the following responsible vendors and have attached their written quotes for the requested item(s): (Minimum of 3 Quotes Required)

- | | | |
|----|----------------------------|-----------------------------------|
| 1. | <u>Worldwide Equipment</u> | Price Quote: \$ <u>179,936.00</u> |
| 2. | _____ | Price Quote: \$ _____ |
| 3. | _____ | Price Quote: \$ _____ |
| 4. | _____ | Price Quote: \$ _____ |
| 5. | _____ | Price Quote: \$ _____ |

The apparent low-bid vendor *meeting specifications* is: _____

AND

☐ The low-bid vendor is not delinquent on any financial obligations owed to the City of Charleston according to the City Collector's records, and I recommend authorizing the purchase through the low-bid vendor.

OR

☒ I recommend not contracting with the lowest bidder meeting specifications and instead recommend contracting with Worldwide Equipment because:

Because This is getting purchased off the Sourcewell Contract

Additionally, the recommended vendor is not delinquent on any financial obligations owed to the City of Charleston according to the City Collector's records.

ITEM A (For Sole Source Procurements ONLY)

Explain what is unique about this vendor/brand and why your department must purchase this product:

Identify at least 1 independent third party who has verified the vendor is a sole source for the item(s) requested to be purchased, and submit his/her written opinion regarding the vendor's sole source status:

(Name & Phone Number) _____

REQUESTOR'S DECLARATION

I declare that I have fully complied with the letter and intent of the City Code as it pertains to procurement and have exercised reasonable precaution to procure the item(s) requested above at the lowest price, consistent with good service and quality.

I also declare that I have no personal or business relationship with the listed vendor(s) that would be considered a conflict of interest, except as follows:

(List Actual, Potential, or Perceived Conflicts of Interest) _____

Request Submitted By: Ken Onley Department: Equipment Maintenance

Is this purchase being paid with grant funds? ☐ Yes ☒ No

Funds Approval: _____ Date: _____
Authorized Financial Officer

Account Number: _____

City Manager Approval: _____ Date: _____



WORLDWIDE EQUIPMENT OF WV INC
1 JAIN DR
CROSS LANES, WV 25313
304.552.5730

Purchase Agreement

Date: 4/8/2025
Deal#: DE-20930
Salesperson: Gary Dennis

Bill To: T47486
CITY OF CHARLESTON
PO BOX 2749
CHARLESTON WV 25703
P:(304) 348-6456

Ship To:
CITY OF CHARLESTON
PO BOX 2749
CHARLESTON WV 25703

Stock#: N42618 VIN:2NK4HJ7XXSM132724 New 2025 KENWORTH T380 Price: \$187,924.00
NATIONAL AUTO \$-7,988.00

Total Price \$179,936.00
Total \$179,936.00

Terms of Agreement

DISCLAIMER OF WARRANTIES: SELLER MAKES NO WARRANTIES AS TO THE PROPERTY, EXPRESS, IMPLIED OR IMPLIED BY LAW EXCEPT, AS TO NEW VEHICLES ONLY THE MANUFACTURE'S STANDARD VEHICLE WARRANTY, WHICH IS INCORPORATED HERE IN BY REFERENCE. SELLER SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTY OF MERCHANT ABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ANY LIABILITY FOR CONSEQUENTIAL DAMAGES OF ANY BREACH OF WARRANTY. ALL USED VEHICLES AS SOLD 'AS IS'. I have read and understand the above certification, acknowledgement, disclaimer and sales agreement and agree to all of the terms and conditions. It is intended by buyer that this be a binding, enforceable sales contract. THIS CONTRACT ENTERED INTO AT 4/8/2025 . IN THE EVENT OF ANY DISPUTE REGARDING THIS CONTRACT, BUYER AGREES TO JURISDICTION AND VENUE IN ANY U.S. DISTRICT COURT OR THE STATE AND COUNTY WHERE CONTRACT IS ENTERED INTO.

THIS ORDER IS NOT BINDING UNTIL ACCEPTED BY DEALER MANAGEMENT.

Purchaser's Signature _____ Date: _____ Sales Representative _____
Manager _____

Charleston Fleet Services/BC Truck Bodies

4617 Washington St. W

Charleston, WV. 25313

Phone: 304-935-4854 Fax: 304-935-4855

ESTIMATE #

015312**Estimate for Services**

Estimate Date : 3/13/2025

CITY OF CHARLESTON

0 -

Lic #: - WV

Odom. In: 1

Cellular: 304-590-5373 Cell Office: 304-348-6456 208

VIN #: DUMP1NT

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
BASE INSTALL PRICE....	1.00	58,816.00	58,816.00	-SH DUMP BODY		
BASE				-10' LONG X 84" WIDE X 40" TALL TAILGATE X 32" SIDES		
ENVIRONMENTAL/DISPOSAL				-7 GA FLOORING		
				-7 GA STEEL SIDES, FRONT, TAILGATE		
				-4" STRUCTURAL STEEL CHANNEL CROSS MEMBERS ON 12" CENTERS		
				-6" STRUCTURAL STEEL CHANNEL LONGSILLS		
				-FULL REAR CORNER POST		
				-DOUBLE ACTING TAILGATE		
				-AIR TAILGATE RELEASE 3.5" CYLINDER		
				-TAILGATE SPREADER CHAINS AND LOCKS		
				-FULL REAR BOLSTER		
				-COLOR OF BED BLACK		
				-LED LIGHTING KIT		
				-INT MOUNTING KIT		
				-INT WIRING HARNESS		
				-(2) RECESSED OVAL LED AMBER STROBE LIGHT IN FRONT CAB SHIELD		
				-(2) RECESSED OVAL LED AMBER STROBES LIGHT IN REAR BODY CORNER POST		
				-(2) MINI STROBES IN GRILLE OF CHASSIS		
				-ALL STROBES WIRED UP TO CONTROL PANEL IN CAB OF TRUCK		
				-FRONT SPLASH GUARDS CUSTOM		
				-REAR MUD FLAPS(2) BC		
				-MANUAL SPRING LOADED PULL ROPE TARP SYSTEM WITH ALUM WIND DEFLECTOR		
				-ASPHALT TARP 7X14		
				-CHAMPION CS 5520T DOUBLE ACTING CYLINDER HOIST		
				21QT HYDRAULIC TANK AND 12V VALVE ACTUATOR		
				-PTO WITH WARNING LIGHT & DIRECT MOUNT HYDRAULIC PUMP		
				-HYDRAULIC DUMP/PLOW/SPREADER CONTROL VALVE		
				-AIR SHIFT DUMP CONTROLS		
				-STAINLESS STEEL HYDRAULIC OIL RESIV.		
				-BODY SAFETY PROP		
				-BODY UP INDICATOR		
				-BACK UP ALARM		
				-25 TON SPRING MOUNTED PINTLE HOOK		
				-3/4 PLATE HITCH PLATE		
				-GLAD HAND TO BE MOUNTED ON REAR OF HITCH PLATE(DEALER TO SUPPLY AIR TRAILER BRAKE PACKAGE WITH AIR TO REAR)		
				-DUAL SPOOL SPREADER CONTROL VALVE IN CAB		
				-HYDRAULIC QUICK CONNECTORS COUPLERS AT REAR(CITY PROVIDES)		
				-9' STRAIGHT FISHER HC MODEL SNOW PLOW KIT		
				-LED PLOW HEADLIGHTS		
				-MASTER SWITCH IN CAB		
				-18 X 18 X36 STAINLESS UNDERBODY TOOL BOX ON RIGHT SIDE OF TRUCK BEHIND CAB		

Resolution No. 25-040

Introduced in Council:

May 5, 2025

Adopted by Council:

Introduced by:

Joseph Jenkins

Referred to:

Finance

Resolution No. 25-040 – Authorizing the Mayor or City Manager to enter into an agreement with Casto Technical Services, Inc. in the estimated amount of \$70,813.00 to upgrade HVAC System Controls system for 601 Morris Street, pursuant to a competitive bid process that included an estimated number of labor hours from each bidder.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into an agreement with Casto Technical Services, Inc. in the estimated amount of \$70,813.00 to upgrade HVAC System Controls system for 601 Morris Street, pursuant to a competitive bid process

2025-09 HVAC System Controls Upgrade			
Business	Opened at	Bid Total (40 Hours)	Bid Total (278 Hours)
Trane Technologies	4/4/2025 2pm	\$ 47,806.89	\$ 81,186.89
Casto Technical Services, Inc.	4/4/2025 2pm	\$ 31,543.00	\$ 70,813.00

2025-09 HVAC System Controls Upgrade		
	Trane Technologies	Casto Technical Services, Inc.
<u>Mandatory Requirement</u>		
3.1.1 BCU Supervisor Device (1)	\$ 17,757.00	\$ 6,642.00
3.1.2 VAV Terminal Box Controlers (32)	\$ 21,800.00	\$ 14,720.00
3.1.3 Wall Temperature (1)	\$ 66.22	\$ 65.00
3.1.4 Duct Discharge Temperature Sensor (1)	\$ 21.30	\$ 672.00
3.1.5 Ethernet Communication Wire (1)	\$ 1,500.00	\$ 1,005.00
3.1.6 Exhaust Fan Controller (1)	\$ 562.37	\$ 1,509.00
3.2 Software (1)	\$ -	\$ -
3.3.1 Training (2)	\$ 500.00	\$ 330.00
3.4 Labor		
Solicitation Amount for Bidding Purposes (40)	\$ 5,600.00	\$ 6,600.00
Estimated Amount for Completion (278)	\$ 38,980.00	\$ 45,870.00
Certificate of Insurance	Yes	Yes
Vendor Protest Acknowledgement	Yes	Yes
Contact and Signature Form	Yes	Yes
Pricing Page	Yes	Yes
Addendum Acknowledgement	Yes	Yes
Local Vendor Form (if Applicable)	Yes	Yes
City of Charleston Purchasing Affidavit	Yes	Yes
Grand Total		
With Solicited Labor Hours (40)	\$ 47,806.89	\$ 31,543.00
With Estimated Completion Hours (278)	\$ 81,186.89	\$ 70,813.00



CITY OF CHARLESTON
RECOMMENDATION TO AWARD

DATE: May 1, 2025

SUBJECT: Recommendation for Award

Solicitation Number: 2025-09 HVAC System Controls Upgrade

Bid Information: Casto Technical Services, Inc. - \$70,813.00

Award Recommendation: Check the appropriate box below.

☒ **Lowest Bid:** By signing below, the Department certifies that bids have been properly evaluated and recommends award to **Casto Technical Services, Inc** in the amount of **\$70,813.00** as the lowest responsible bidder meeting the required specifications.

☐ **Multiple Award:** By signing below, the Department certifies that bids have been properly evaluated and recommends award to multiple bidders meeting the required specifications. Those bidders receiving an award are identified as follows: _____

☐ **Other Than Lowest Bid:** By signing below, the Department certifies that bids have been properly evaluated and recommends award to _____ as the lowest responsible bidder meeting the required specifications. Award to the lowest bid was not made due to disqualifications described in more detail below:

Bidding Vendors not awarded:

Trane Technologies - \$81,186.89

Sincerely,

Signature

Date

Printed Name and Title

Resolution No. 25-041

Introduced in Council:

May 5, 2025

Introduced by:

Joseph Jenkins

Adopted by Council:

Referred to:

Finance

1 Resolution No. 25-041 – Approving the proposed Fiscal Year 2025-2026 Coliseum and
2 Convention Center budget as indicated within the attached document.

3

4 Be it Resolved by the Council of the City of Charleston, West Virginia:

5

6 That the proposed Fiscal Year 2025-2026 Coliseum and Convention Center budget as indicated
7 within the attached document is approved.

City of Charleston
MUNICIPAL BUDGET
July 1, 2025 - June 30, 2026

Section 8

**Charleston Coliseum and
Convention Center Revenue Fund**

**City of Charleston
Municipal Budget
FY 2026
Coliseum and Convention Center Revenue Summary**

Rev. Code	Description	Actual FY 2024	Original FY 2025	FY 2025 YTD Amendments	Current FY 2025	YTD April Actual FY 2025	Estimated FY 2026
Operating Revenue							
358-00-0302	Rent	2,598,938	2,613,878		2,613,878	1,944,199	2,451,157
358-00-0304	Commissions	641,055	450,000		450,000	286,569	435,000
358-00-0307	Parking - Buildings & Lots	162,051	145,000		145,000	144,890	145,000
358-00-0311	Centerplate	1,729,484	1,012,356		1,012,356	1,136,644	1,100,000
358-00-0312	Patron Services	225,635	235,000		235,000	180,908	210,000
358-00-0313	Security	103,902	85,000		85,000	70,849	85,000
358-00-0314	Advertising	340,581	455,500		455,500	209,418	550,000
358-00-0315	Equipment Rental*	7,240	110,000		110,000	143,180	130,000
358-00-0316	Power Usage	58,106	65,000		65,000	35,889	75,000
358-00-0317	Table Covers/Drapes*	24,839	-		-	-	-
358-00-0318	Rent - PA System*	19,450	-		-	-	-
358-00-0319	Staging*	19,651	-		-	-	-
358-00-0320	Booth Rental	132,365	115,000		115,000	36,526	135,000
358-00-0321	Interest	311,864	200,000		200,000	192,137	215,000
358-00-0323	Table Rental*	32,298	-		-	-	-
358-00-0324	Miscellaneous	19,713	15,000		15,000	13,707	15,000
358-00-0325	Building Damages	-	2,000		2,000	-	2,000
358-00-0326	Telephone Rental*	5,400	-		-	-	-
358-00-0327	Audio/Visual Equipment	258,015	185,000		185,000	199,057	260,000
358-00-0329	Carpet Rental*	19,465	-		-	-	-
358-00-0330	Drayage*	160	-		-	-	-
	Total Operating Revenue	6,710,211	5,688,734	-	5,688,734	4,593,973	5,808,157
Non-Operating Revenue							
358-00-0331	CC Capital Improvement Fee	443,490	378,836		378,836		325,000
358-00-0341	Trf In/Gen. Fund - Debt Svc	230,303	82,000	80,000	162,000	227,152	-
358-02-0341	Trf In/Gen. Fund - Other	503,244	900,000		900,000	729,881	555,000
358-00-0342	Transfers In/Coal Severance	211,300	180,000	(80,000)	100,000	186,050	160,000
358-00-0343	Transfers In/Cap. Imp. Fund	292,814	-		-	216,820	-
381-11-0000	Energy Rebates	2,350	-		-		-
	Total - Non Operating Revenue	1,683,501	1,540,836	-	1,540,836	1,359,904	1,040,000
	Total Revenue	8,393,712	7,229,570	-	7,229,570	5,953,877	6,848,157

*Various equipment rental lines were combined for FY 2024

**City of Charleston
Municipal Budget
FY 2026**

Fund 6402 Charleston Coliseum and Convention Center Fund
Department 91000 CCCC/Municipal Auditorium
Unit 000 CCCC Operations

Full Time Employees	40
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Expense Object	FY 2024 Actual	FY 2025 Original	FY 2025 YTD Amend.	FY 2025 Current	FY 2025 YTD April Actual	FY 2026 Proposed
Personal Services						
000-1-103 Salaries & Wages	674,100	668,554		668,554	484,615	687,490
000-1-104 FICA	49,409	51,144		51,144	35,091	52,593
000-1-105 Medical & Life Insurance	134,612	146,664		146,664	136,822	172,368
000-1-106 PERS	60,552	60,170		60,170	43,422	61,874
000-1-111 Dental & Optical Insurance	9,825	7,154		7,154	9,066	8,400
000-1-112 Employee Insurance Cont.	(24,724)	(22,778)		(22,778)	(16,115)	(25,704)
000-1-113 OPEB - Current	20,000	20,000		20,000	20,000	20,000
Total Personal Services	923,772	930,908	-	930,908	712,900	977,021
Contractual Services						
000-2-211 Telephone	32,567	35,000		35,000	31,870	42,000
000-2-212 Printing	-	3,500		3,500	-	1,000
000-2-213 Utilities	837,939	960,000		960,000	813,807	980,000
000-2-214 Travel	8,358	10,000		10,000	9,523	10,000
000-2-215 Mtce & Repair - Bldg/Ground	59,602	105,000		105,000	40,319	65,000
000-2-216 Mtce & Repair - Equipment	94,954	50,000		50,000	48,338	60,000
000-2-218 Postage	2,432	3,000		3,000	1,048	3,000
000-2-219 Building & Equipment Rent	150,880	160,000		160,000	169,985	170,000
000-2-220 Advertising & Legal Pub	82,843	90,000		90,000	49,021	90,000
000-2-221 Training	399	4,000		4,000	1,000	2,000
000-2-222 Dues & Subscriptions	1,112	28,000		28,000	1,322	10,000
000-2-226 Insurance - WC & UC	16,484	13,440		13,440	9,826	14,854
000-2-227 Insurance - Liability	276,959	235,000		235,000	178,569	216,000
000-2-230 Contracted Services	676,935	750,000		750,000	587,590	715,000
002-2-230 OVG Operations	1,781,710	2,096,678		2,096,678	2,113,287	2,200,000
003-2-230 OVG Management Fee	157,840	183,208		183,208	133,404	180,000
004-2-230 OVG Performance Fee	111,401	510,000		510,000	699,881	406,282
005-2-230 OVG Qualitative Fee	30,000	30,000		30,000	30,000	30,000
Total Contractual Services	4,322,417	5,266,826	-	5,266,826	4,918,791	5,195,136
Commodities						
000-3-341 Materials & Supplies	318,140	350,000		350,000	280,461	320,000
000-3-343 Gas, Oil & Tires	76	1,000		1,000	168	1,000
000-3-345 Uniforms	31,482	35,000		35,000	20,869	30,000
Total Commodities	349,699	386,000	-	386,000	301,498	351,000
Contributions & Other						
000-5-566 Contributions to Other Funds	336,461	378,836		378,836	171,719	325,000
000-6-671 Principal on Bonds	610,000	249,200		249,200	400,000	-
000-6-672 Interest on Bonds	55,566	8,800		8,800	7,945	-
000-6-674 Bond Service Charges	6,599	4,000		4,000	3,000	-
Total Contributions & Other	1,008,626	640,836	-	640,836	582,664	325,000
Total CCCC Operations	6,604,514	7,224,570	-	7,224,570	6,515,853	6,848,157

**City of Charleston
Municipal Budget
FY 2026**

Fund 6402 Charleston Coliseum and Convention Center Fund
Department 91000 CCCC/Municipal Auditorium
Unit 000 CCCC Operations

Authorized Full Time Positions & Salary Schedule

FY 2025 Current Approved		
Title	FLSA/Paygrade	FTE
General Manager	OVG	1
Asst GM/Director of Operations	OVG	1
Business Administrator Civic Cen	E/119	1
Director of Finance	OVG	1
Director of Sales & Marketing	OVG	1
Director of Production Services	OVG	1
Box Office Manager	E/111	1
Booking Coordinator	OVG	1
Marketing Manager	OVG	1
Marketing Coordinator	OVG	1
Asst Box Office Manager	OVG	1
Convention Center Sales	OVG	2
Event Mngr/Production Services	OVG	1
Event Coordinator	OVG	4
Operations Coordinator	OVG	1
Safety & Security Coordinator	E/112	1
Technology Services Coordinatc	OVG	1
Administrative Assistant I	N-OT/109	1
Box Office Assistant	OVG	1
Housekeeping Supervisor	OVG	1
Engineering Assistant	N-COMP/111	1
Maintenance Technician	N-OT/109	6
Operations Conversion Tech II	OVG	3
Operations Conversion Tech I	OVG	3
Facility Support Technician	N-OT/106	3
Total		40

FY 2026 Proposed		
Title	FLSA/Paygrade	FTE
General Manager	OVG	1
Asst GM/Director of Operations	OVG	1
Business Administrator Civic Cer	E/119	1
Director of Finance	OVG	1
Director of Sales & Marketing	OVG	1
Director of Production Services	OVG	1
Box Office Manager	E/111	1
Booking Coordinator	OVG	1
Marketing Manager	OVG	1
Marketing Coordinator	OVG	1
Asst Box Office Manager	OVG	1
Convention Center Sales	OVG	2
Event Mngr/Production Service:	OVG	1
Event Coordinator	OVG	4
Operations Coordinator	OVG	1
Safety & Security Coordinator	E/112	1
Technology Services Coordinat	OVG	1
Administrative Assistant I	N-OT/109	1
Box Office Assistant	OVG	1
Housekeeping Supervisor	OVG	1
Engineering Assistant	N-COMP/111	1
Maintenance Technician	N-OT/109	6
Operations Conversion Tech II	OVG	3
Operations Conversion Tech I	OVG	3
Facility Support Technician	N-OT/106	3
Total		40

FY 2025 Current Approved	
Pay Type	Amount
Elected Wages & Salaries	-
Regular Wages & Salaries	638,554
Irregular Part Time (IPT)	
Overtime	30,000
Tool Allowance	-
Total	668,554

FY 2026 Proposed	
Pay Type	Amount
Elected Wages & Salaries	-
Regular Wages & Salaries	657,490
Irregular Part Time (IPT)	
Overtime	30,000
Tool Allowance	-
Total	687,490

Resolution No. 25-042

Introduced in Council:

May 5, 2025

Introduced by:

Joseph Jenkins

Adopted by Council:

Referred to:

Finance

Resolution No. 25-042 – Authorizing the Mayor or City Manager to enter into a one year contract renewal with UKG Kronos Systems LLC in the amount of \$54,216 for migrating of data and TeleStaff timekeeping software used by Charleston Police Department and Charleston Fire Department.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a one year contract renewal with UKG Kronos Systems LLC in the amount of \$54,216 for migrating of data and TeleStaff timekeeping software used by Charleston Police Department and Charleston Fire Department.



Quote#: Q-306371
Expires: 31 Mar, 2025
Sales Executive: Scott Csaplar
Effective Date: Effective as of the date of last signature of this Order

ORDER FORM

Order Type: Quote
Date: 27 Feb, 2025

Customer Legal Name:
CITY OF CHARLESTON POLICE & FIRE

Ship To: CITY OF CHARLESTON POLICE & FIRE
501 VIRGINIA STREET EAST
CHARLESTON, WV 25301 USA

Customer Legal Address:
501 VIRGINIA STREET EAST, CHARLESTON, WV 25301 USA

Bill To: CITY OF CHARLESTON POLICE & FIRE
501 VIRGINIA STREET EAST
CHARLESTON, WV 25301 USA

Bill To Contact:

Ship To Contact: Davamani Pavanan

Ship to Phone: (304) 348-8048 x173 or 304-766-0746
Ship to Mobile: 304-766-0746
Contact: Davamani Pavanan
Email: davamani.pavanan@cityofcharleston.org

Currency: USD
Customer PO Number:
Solution ID: 6111639
Initial Term: 12 months
Uplift Percent: 4 %

Shipping Terms: Shipping Point
Ship Method: FedEx Ground
Freight Term: Prepay & Add
Renewal Term: 12 months
Payment Terms: Net 30 Days

Billing Start Date: October 26, 2025

Subscription Services

Billing Frequency: Annual in Advance

Subscription Services	Quantity	PEPM	Monthly Price
UKG TELESTAFF CLOUD	360	USD 12.55	USD 4,518.00
Total Price			USD 4,518.00

One Time Setup Fee

Billing Frequency: Billed 100% upon signature of the order form

Item	Total Price
One Time Setup Fees	USD 0.00

Quote Summary

Item	Total Price
Total Monthly SaaS and Equipment Rental Fees	USD 4,518.00

Item	Total Price
Total One Time Fees	USD 0.00

Order Notes:

By ordering TeleStaff Cloud pursuant to this Order, Customer acknowledges that UKG will transition Customer's use of the existing TeleStaff Applications in the Kronos Private Cloud (KPC) to use of the TeleStaff Cloud Applications in the Google Cloud Platform (GCP). Customer's right to use the existing TeleStaff Applications in KPC will terminate sixty (60) days after go-live of the TeleStaff Cloud Applications set forth on this Order in GCP, but in no event beyond December 31, 2025.

UKG TeleStaff Cloud Monthly Service shall be invoiced at the Billing Frequency indicated on this Order Form, commencing on the Billing Start Date. As of the Billing Start Date, UKG will credit any pre-paid but unused TeleStaff Applications in the KPC and apply such credits against any amounts owed to UKG by Customer until such credit is expended. Customer shall pay for the TeleStaff Applications in the KPC fees until the TeleStaff Cloud Billing Start Date.

The fees for the Subscription Services are invoiced 60 days prior to the Billing Start Date.

After the Initial Term, the Subscription Fee shall increase per annum by the Uplift amount set forth above.

GENERAL TERMS:

This Order is subject to and governed by the terms and conditions of UKG's Master Services Agreement ("Agreement") located at: www.ukg.com/us-msa-ps

UKG will provide the Services in accordance with the Services Descriptions and Statements of Work ("SOW") located at the following link, except if an SOW is attached to this Order, then the attached SOW shall control over the link SOW: www.ukg.com/services-descriptions

All Customer Data (as defined in the Agreement) will be secured and protected as set forth in the Technical and Organizational Measures of UKG's Data Processing Addendum. Any personal data provided to UKG through the Subscription Services will be processed in accordance with UKG's Data Processing Addendum located at: <https://www.ukg.com/us-dpa>



IN WITNESS WHEREOF, the parties have caused this Order to be executed by their authorized representatives and shall be effective as of the date of the last signature below.

CITY OF CHARLESTON POLICE & FIRE		UKG Kronos Systems LLC	
Signature:	_____	Signature:	_____
Name:	_____	Name:	_____
Title:	_____	Title:	_____
Date:	_____	Date:	_____
The monthly price on this Order has been rounded to two decimal places for display purposes. As many as eight decimal places may be present in the actual price. Due to the rounding calculations, the actual price may not display as expected when displayed on your Order. Nonetheless, the actual price on your invoice is the true and binding total for this Order for purposes of amounts owed for the term. If you are tax exempt, please email a copy of your "Tax Exempt Certificate" to TaxExemption@ukg.com along with the quote number otherwise this order is subject to applicable taxes. The actual tax amount to be paid by Customer will be shown on Customer's invoice.			

UKG is aligning our product brand and announcing that the UKG Dimensions® and UKG Pro® solutions will be one product suite under the name UKG Pro. Click here to learn more and view examples of current to future names

<https://www.ukg.com/one-suite#WhatproductnamesarechangingunderUKGDimensions>

UKG Statement of Work for Charleston Police and Fire

This Statement of Work (SOW) outlines the scope of services to be provided by UKG for the Professional Service(s) in the corresponding Order and is subject to the terms and conditions set forth in the UKG Master Services Agreement (MSA) or such other existing underlying agreement between Parties. The scope of services described herein are time and materials and fixed price based and subject to the same terms and conditions as the corresponding Order. Unless otherwise defined herein, words and expressions defined in the Order shall have the same meaning in this Statement of Work. In the event of a conflict or discrepancy between the terms in this SOW and the MSA, the MSA shall prevail.

1. Professional Services in Scope

The Customer has engaged UKG to provide the following Professional Services:

Service	Description
Migration to Telestaff Cloud (fixed fee)	UKG will: • Conversion of UKG TeleStaff in the Kronos Private Cloud to UKG TeleStaff Cloud in the Google Cloud Platform. ◦ Google Cloud Platform environments: (1) Production and (1) Development (Non-Production). • Professional Services Scope: ◦ Project management sufficient to organize UKG project resources. ◦ Project Kickoff Call. ◦ System Overview Call. ◦ Testing Support. ◦ Go Live Support.

2. Service Parameters

The following parameters provide an additional set of considerations as it applies to the Project and Professional Services described in this document:

Item	Parameters
Project Assumptions	• The target duration for this project is 8-10 working weeks. • Solution Assumptions: ◦ Conversion to UKG TeleStaff Cloud does not include customizations (outside of the scope listed above), configuration, new features, or functionality other than what is required by the new version.
Scope Changes and Pricing	• Any stated project duration is for guidance only and expected to be as set out in this SOW based upon UKG's experience with UKG customers and solutions. Scope changes are subject to review and may impact the project duration and cost. If additional work beyond the initial scope of this SOW is needed, a separate Service Request will be required. • If the Customer requires services not specified in this SOW, those services will be scoped based upon complexity and billed at the then current rate. • UKG will not be responsible for troubleshooting Subscription Service(s), interfaces or hardware not provided by UKG. • UKG's quoted pricing does not include the Excluded Items set out in this SOW.

Item	Parameters
Customer Tasks and Communication	- Both UKG and the Customer's project team will complete assigned tasks by mutually agreed upon due dates as set forth in the project plan. UKG will not be responsible for delays caused by the Customer's failure to provide adequate resources for the project or complete tasks promptly. - UKG will communicate with the Customer's project manager, the appointed point of contact for Customer on this project. The Customer's project manager will be responsible for all communications and project management among all Customer parties (staff, vendors, consultants) and for the escalation and resolution of any issues for the Customer. - All project tasks are completed through UKG's remote deployment model unless otherwise mutually agreed to in advance or via an authorized service request or work order. Travel expenses are not included and will be invoiced separately as incurred.

3. Service Requests

Requests for changes to this SOW, additional scope, or activities outside of this planned project scope must be submitted to the UKG project manager in writing or in the form of an electronic service request.

The following excluded items are considered out of scope and will require a service request ("Excluded Items"):

- Material changes in the defined scope or effort
- Material changes in the number or type of work items to meet the defined scope of effort.
- Changes to the project remote delivery model
- Changes to the project duration

UKG will estimate the time and costs needed to implement the change and its impact on the project's delivery. UKG will perform the requested work once the service request has been completed and signed by the Customer.

**MUNICIPAL COURT
CITY OF CHARLESTON**

**Post Office Box 2749
Charleston, West Virginia 25330
(304) 348-8079**

Matt Smith, Judge

Adam Campbell, Clerk

TO: Mayor Amy Shuler Goodwin
FROM: Adam Campbell, Clerk
DATE: May 5, 2025
RE: April 2025 Financial Information, Charleston Municipal Court

TOTAL CITATIONS FILED: 2,017

Criminal Violations: 307

Traffic Violations: 1,710

Parking:

Building Search Warrants: 0

RESTITUTION COLLECTED (paid to victims): \$1,771.50

Primarily related to shoplifting cases, restitution monies are collected and refunded to the store/victim.

FINANCIAL REPORT ATTACHED

cc: Matt Smith, Judge
Miles Cary, City Clerk
Ben Adams, Treasurer
Scott Dempsey, Chief of Police
Tony Harmon, Building Department
David Potters, Office of the City Attorney
Sgt. Troy VanHorn, CPD
Nikki Smith, City Clerk's Office
Andrew Workman, Mayor's Office

CHARLESTON MUNICIPAL COURT
 Report For April 1, 2025 Thru April 30, 2025 FILEDST

Page: 1

 Violations by Filed Date...

CRIMINAL	307	
TRAFFIC	1,710	
Total Filed Violations		2,017

 Completed Cases...

Paid Fine...		
CRIMINAL	12	
TRAFFIC	577	
Total Paid Fines		589
Before Judge...		
CRIMINAL	2	
TRAFFIC	3	
Total Before Judge		5
Total Completed		594

 Other Completed...

DISMISS- OFFICER NOT WITH CITY		
CRIMINAL	1	
TRAFFIC	11	
Total		12
DISMISSED OFFICER FAIL TO PROS		
CRIMINAL	1	
TRAFFIC	0	
Total		1
DISMISSED (PRESENTED INSURANCE)		
CRIMINAL	0	
TRAFFIC	83	
Total		83
DISMISSED BY JUDGE		
CRIMINAL	0	
TRAFFIC	2	
Total		2
DISMISSED (PRESENTED DL)		
CRIMINAL	0	
TRAFFIC	21	
Total		21
DISMISSED STORE CLOSED		
CRIMINAL	3	
TRAFFIC	0	

CHARLESTON MUNICIPAL COURT

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Report For April

1, 2025 Thru April

30, 2025

FILEDST

Total		3
DISMISSED OFF FAIL TO PROV VIN		
CRIMINAL	0	
TRAFFIC	1	
Total		1
DISMISSED (PROSECUTOR'S ORDER)		
CRIMINAL	11	
TRAFFIC	39	
Total		50
Dismissed at Officers Request		
CRIMINAL	1	
TRAFFIC	83	
Total		84
DISMISSED PRESENTED RECORDS		
CRIMINAL	0	
TRAFFIC	306	
Total		306
DISMISSED AFTER PT DIVERSION		
CRIMINAL	34	
TRAFFIC	40	
Total		74
Dismissed Pursuant to Plea		
CRIMINAL	50	
TRAFFIC	51	
Total		101
DISMISSED VICTIM/WITNESS FTA		
CRIMINAL	3	
TRAFFIC	0	
Total		3
DISMISSED WITHOUT PREJUDICE		
CRIMINAL	8	
TRAFFIC	1	
Total		9
RECORDS DESTROYED - CLOSED		
CRIMINAL	0	
TRAFFIC	2	
Total		2
VOIDED DOCKET		
CRIMINAL	5	
TRAFFIC	29	
Total		34
Total Other Completed		786
Grand Total Completed		1,380

CHARLESTON MUNICIPAL COURT
 Report For April 1, 2025 Thru April 30, 2025
 Page: 3
 FILEDST

Net Difference Filed/Complete 637

Warrants...

Issued...

CRIMINAL	172	
TRAFFIC	38	
Total Violations		210
Total Warrants Issued		210

Cleared...

CRIMINAL	149	
TRAFFIC	49	
Total Violations		198
Total Warrants Cleared		198

Change in Total Warrants 12

Other Paid Cases...

Paid Fine...

Total Other Paid Fines 57

FINE FINE	\$25,391.00
LAWFND LAW ENFORCE. TRAIN STATE	\$4,730.00
LAWLOC LAW ENFORCE. TRAIN (LOCAL)	\$1,920.00
CVC CRIME VICTIM'S FUND	\$3,215.00
ADMIN ADMINISTRATIVE COST	\$798.00
JAILF REGIONAL JAIL CORR.	\$15,981.50
REST RESTITUTION	\$1,836.50
OP OVER PAYMENT	\$119.48
CCF COMMUNITY CORRECTIONS FUND	\$145.00
PCADM PC ADMIN FEE	\$46.00
Total Fees/Fines Paid	\$54,182.48

Monthly Report – Definition Key

Violations by Filed Date:

Violations keyed into the Court software during the month

Completed Cases:

Cases where the fine and court costs were paid in full and the case was closed during the month.

Before Judge:

Number of violations where a case set for trial before the judge; the defendant was found guilty or entered a guilty plea at trial and the defendant paid off all costs/fines in full thereby closing the case.

Other Completed -Dismissed (By Complainant):

The City Attorney moved to dismiss cases because the person who filed the complaint no longer wishes to pursue the charges.

Defendant Deceased:

Cases dismissed because the defendant died.

Dismissed Officer Fail to Pros:

Cases dismissed because the officer failed to appear in Court.

Dismissed (presented insurance):

Cases dismissed because the defendant presented valid proof of insurance for the offense date.

Dismissed (presented DL):

Cases dismissed because the defendant presented a valid driver's license.

Dismissed Mistaken Identity:

Cases dismissed cases on the City Attorney's motion due to mistaken identity.

Dismissed (Prosecutor's Order):

Cases dismissed on the City Attorney's motion or as a result of a plea agreement.

Dismissed Presented Records:

Cases dismissed because the defendant presented records to satisfy a code or Court requirement.

Dismissed After PT Diversion:

Cases dismissed because the defendant entered into a Pre-Trial Diversion agreement with the City and satisfied the requirements of the Pre-Trial Diversion.

Dismissed Victim/Witness FTA:

Cases dismissed because the witness or victim did not appear in Court for trial.

Dismissed without prejudice:

Cases dismissed but the City having the option to re-file the case within one (1) year of the date of the offense.

Dismissed No Drug Results:

Drug results were not received for trial.

Dismissed – Officer Not With City

Officer/Witness is no long employed by the City.

Warrants

The Court issues warrants for Failure to Appear in Court for court sessions. These warrants are printed and copied to the CPD Warrants Division.

Cleared:

The Court clears warrants once the warrant is served by an officer or when a defendant self reports to the Court. The Court also clears warrants if a person is deceased, posts bond and or, in some cases, enters a plea.

Other Paid Cases:

The Court received a partial payment for a case; however, the defendant still has a balance due.

Search Warrant Issued:

A search warrant document was prepared and presented to the court by the City Attorney's office with regard to safety and public health concerns of a structure/property.

This report is not indicative of the case volume in Municipal Court. Rather, this information reflects payment status/coding for cases.

1 **Bill No. 8054**

2 Passed by Council:

3 Introduced in Council

4 **May 5, 2025**

6 Introduced by:

Referred to:

7 **Mary Beth Hoover and Michael Ferrell**

Planning, Streets and Traffic

8 **Michael Ferrell**

10 **Bill No. 8054** - A Bill to establish a handicapped parking zone on the southerly side of
11 Virginia Street West from a point 181 feet east of Elm Street to a point 203 feet east of
12 Elm Street and amending the Traffic Control Map and Traffic Control File, established
13 by the code of the City of Charleston, West Virginia, two thousand and three, as
14 amended, Traffic Laws, Section 263, Division 2, Article 4, Chapter 114, to conform
15 therewith.

16 **Be it Ordained by the Council of the City of Charleston, West Virginia:**

17 Section 1. There is hereby established a handicapped parking zone on the southerly
18 side of Virginia Street West from a point 181 feet East of Elm Street to a point 203 feet
19 East of Elm Street

20 Section 2. The Traffic Control Map and Traffic Control File, established by the code
21 of the City of Charleston, West Virginia, two thousand and three, as amended, Traffic
22 Laws, Section 263, Division 2, Article 4, Chapter 114, shall be and hereby are
23 amended, to conform to this Ordinance.

24
25 Section 3. All prior Ordinances, inconsistent with this Ordinance are hereby
26 repealed to the extent of said inconsistency.

Bill No. 8055

Introduced in Council:

May 5, 2025

Introduced by:

Chad Robinson

Adopted by Council:

Referred to:

Ordinance & Rules

Bill No. 8055 - A BILL to amend and reenact Sections 6-151, 6-152, 6-153, 6-154, 6-156, 6-157, 6-158, 6-167, 6-172, 6-177, and 6-187 of the Municipal Code of the City of Charleston, as amended, relating to updating regulations regarding Private Outdoor Designated Areas; incorporating state code changes authorizing qualified non-profit permit holders; adjusting permit and license requirements; authorizing the City Manager to adjust operation hours for Private Outdoor Designated Areas, and authorizing expanded hours of operation on state and federal holidays for Private Outdoor Designated Areas.

Now, therefore, be it ordained by the Council of the City of Charleston:

That Sections 6-151, 6-152, 6-153, 6-154, 6-156, 6-157, 6-158, 6-167, 6-172, 6-177, and 6-187 of the Municipal Code of the City of Charleston, as amended, are hereby amended and reenacted, all to read as follows:

CHAPTER 6. – ALCOHOLIC BEVERAGES.

ARTICLE IV. – PRIVATE OUTDOOR DESIGNATED AREAS.

DIVISION 1. – GENERALLY.

Sec. 6-151. – Authorization for Private Outdoor Designated Areas.

Pursuant to West Virginia Code §8-12-26, the City of Charleston hereby adopts this ordinance establishing private outdoor designated areas, as described in West Virginia Code § 60-7-8g and § 60-7-8h.

Sec. 6-152. – Private Outdoor Designated Area.

A Private Outdoor Designated Area includes the public property that has become a legally demarcated area established by a municipal ordinance as set forth in West Virginia Code §8-12-26 for the consumption of liquor, wine, nonintoxicating beer, and nonintoxicating craft beer. Notwithstanding the provisions of Section 78-211 of this Code, a person may possess and consume an approved open container of liquor, wine, nonintoxicating beer, or nonintoxicating craft beer sold from an approved ~~Class S4~~ special permit holder, as further detailed in this Article, outdoors within a Private Outdoor Designated Area. A business operating within a Private Outdoor Designated

Area may choose whether or not to permit people to enter its business with an approved open container of liquor, wine, nonintoxicating beer, or nonintoxicating craft beer sold from an approved ~~Class S4~~ special permit holder. A Private Outdoor Designated Area may be authorized to simultaneously host multiple qualified licenses and permit holders as defined in West Virginia Code, at the discretion and with the approval of the City Manager.

Sec. 6-153. – Participation in a Private Outdoor Designated Area.

(a) Any ~~Class A, Class B, or Class S2 license~~ qualified permit holder under West Virginia Code § 60-7-8g that operates in a Private Outdoor Designated Area may apply to the City Manager for the approval to participate in the sale of alcoholic beverages within a Private Outdoor Designated Area. The City Manager shall review the application to ensure it is complete and meets the following requirements:

(1) The applicant is located in an established Private Outdoor Designated Area, pursuant to this Article, with a front door in compliance with all building and fire codes for the safe ingress and egress of members, patrons, and guests to and from the Private Outdoor Designated Area.

(2) The applicant has a valid city and state business license and is in good standing with the city.

(3) The applicant ~~has a valid Class A, Class B, or Class S2 license~~ is a qualified permit holder meeting the requirements under West Virginia Code § 60-7-8g.

(b) Any qualified non-profit permit holder under West Virginia Code § 60-7-8h that elects to operate its events solely within a Private Outdoor Designated Area may apply to the City Manager for the approval to participate in the sale of alcoholic beverages within a Private Outdoor Designated Area. The City Manager shall review the application to ensure it is complete and meets the requirements of West Virginia Code § 60-7-8h.

~~(b) (c)~~ Once approved by the City Manager, as indicated by a letter of approval to the applicant, the license holder may apply to the West Virginia Alcohol Beverage Control Administration (“WVABCA”) for a Class S4 or Class S4N special permit, as detailed in West Virginia Code § 60-7-8g and § 60-7-8h, to participate in a Private Outdoor Designated Area, as further detailed in this Article, in the West Virginia Code, and in any applicable rules of the WVABCA. Upon approval by the WVABCA, the Class S4 or Class S4N special permit holder shall notify the City Manager’s office. Any business qualified permit holder that receives the approval of the City Manager and a ~~Class S4 special permit~~ from the WVABCA may participate in a Private Outdoor Designated Area.

~~(c) (d)~~ Participation in a Private Outdoor Designated Area does not provide a business with any authority to operate outdoor dining on the public right of way. Any business interested in participating in outdoor dining shall follow the requirements of Chapter 102, Article VII of this Code. A business with an approved outdoor dining area that is within a Private Outdoor Designated Area may operate its outdoor dining area

simultaneously with its participation in a Private Outdoor Designated Area.

Sec. 6-154. – Containers.

All beverages served from ~~valid Class S4 special~~ approve qualified permit holders for consumption in a Private Outdoor Designated Area shall be served in a non-glass container not greater than 16 fluid ounces, which has been approved by the City Manager and the WVABCA.

Sec. 6-156. – Public Health, Safety, and Sanitation.

(a) All Private Outdoor Designated Areas shall be operated in a manner consistent with all state and municipal laws. The Charleston Police Department shall be responsible for ensuring compliance and may issue citations within the Private Outdoor Designated Areas as necessary. The Charleston Police Department shall provide a copy of any citation issued within a Private Outdoor Designated Area to the WVABCA.

(b) In addition to any public restrooms in a Private Outdoor Designated Area, participating Class S4 and S4N special permit holders shall make available adequate restroom facilities, whether permanent or portable, to serve their members and guests during all hours of operation of the Private Outdoor Designated Area.

(c) All businesses operating within a Private Outdoor Designated Area shall comply with all requirements of the Kanawha-Charleston Health Department.

(d) All participating businesses within a Private Outdoor Designated Area shall make waste receptacles available during the operating hours of the Private Outdoor Designated Area in a number sufficient to contain the waste generated within the area and which are emptied regularly by each participating business as needed to ensure availability. These waste receptacles are in addition to the City of Charleston public waste receptacles in the area.

Sec. 6-157. – Revocation of City Manager Approval; and General Policy Authority.

(a) The City Manager may revoke the letter of approval of any Class S4 or S4N special permit holder for violation of any law, rule or regulation, or when doing so is in the interest of public safety, by sending a revocation letter to both the permit holder and the WVABCA.

(b) The City Manager is authorized to create policies and procedures as necessary for the efficient operation of the Private Outdoor Designated Areas, including but not limited to, signage language approval, container approval, identification of participating businesses and non-participating businesses, review of security plans proposed to the WVABCA, the interaction and interplay between a fair or festival and the Private Outdoor Designated Areas, and the duties and responsibilities of all participating businesses with respect to clean up and other sanitation matters, and

temporary reduction, expansion, or modification of the hours of a Private Outdoor Designated Area to accommodate special circumstances or events.

Sec. 6-158. – Suspension of Private Outdoor Designated Area.

The City Manager has the authority to suspend the operation of a Private Outdoor Designated Area immediately for any reason, including when in the interest of public safety, by providing notice to all Class S4 and Class S4N special permit holders within the Private Outdoor Designated Area, City Council, any business association participating in the marketing or advertising of the Private Outdoor Designated Area, and the WVABCA.

DIVISION 2. – CITY CENTER PODA

Sec. 6-167. – Days and Hours of Operation

The City Center PODA may operate year round on any Monday through Friday from 4:00 p.m. until 10:00 p.m., and on Saturday, Sunday, and state and federal holidays from 10:00 a.m. until 10:00 p.m., ~~and Sunday from 10:00 a.m. until 10:00 p.m.~~ Drinks may not be sold in PODA cups ~~or consumed within the City Center PODA~~ outside of the hours of operation.

DIVISION 3. – BRIDGE ROAD PODA

Sec. 6-172. – Days and Hours of Operation

The Bridge Road PODA may operate year round on any Monday through Friday from 4:00 p.m. until 10:00 p.m., and on Saturday, Sunday, and state and federal holidays from 10:00 a.m. until 10:00 p.m., ~~and Sunday from 10:00 a.m. until 10:00 p.m.~~ Drinks may not be sold in PODA cups ~~or consumed within the Bridge Road PODA~~ outside of the hours of operation.

DIVISION 4. – ELK CITY PODA

Sec. 6-177. – Days and Hours of Operation

The Elk City PODA may operate year round on any Monday through Friday from 4:00 p.m. until 10:00 p.m., and on Saturday, Sunday, and state and federal holidays from 10:00 a.m. until 10:00 p.m., ~~and Sunday from 10:00 a.m. until 10:00 p.m.~~ Drinks may not be sold in PODA cups ~~or consumed within the Elk City PODA~~ outside of the hours of operation.

DIVISION 6. – EAST END PODA

Sec. 6-187. – Days and Hours of Operation

174 The East End PODA may operate year round on any Monday through Friday
175 from 4:00 p.m. until 10:00 p.m., and on Saturday, Sunday, and state and federal
176 holidays from 10:00 a.m. until 10:00 p.m., ~~and Sunday from 10:00 a.m. until 10:00 p.m.~~
177 Drinks may not be sold in PODA cups or consumed within the East End PODA outside
178 of the hours of operation.
179