

CHARLESTON CITY COUNCIL

Regular Meeting

April 7, 2025

at 7:00 PM



THIS MEETING WILL TAKE PLACE IN PERSON AND CAN BE VIEWED LIVE VIA

<https://charlestonwv.civicclerk.com/web/home.aspx>

Council Chambers, Third Floor
City Hall, 501 Virginia St. E.
Charleston, WV

AGENDA

CALL TO ORDER BY THE MAYOR

INVOCATION AND PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC SPEAKERS AND CLAIMS

1. **INTERESTED PUBLIC SPEAKERS MUST REGISTER AT THE CLERK'S HALLWAY TABLE IN PERSON NO EARLIER THAN 15 MINUTES BEFORE THE MEETING STARTS. FIVE (5) SPEAKERS WILL BE PERMITTED (RULE NO. 22 (B)).**
2. Claims 4-7-2025

PROCLAMATIONS

1. 4-7-2025

COMMUNICATIONS

1. 4-7-2025

REPORTS OF STANDING COMMITTEES

FINANCE

1. Resolution No. 25-028 – Authorizing the Finance Director to amend the 2024 CDBG budget and the 2022 and 2023 Community Development Block Grant budgets.
2. Resolution No. 25-029 - Authorizing the Mayor or City Manager to purchase a 2025 Ford F450 truck from Nation Auto Fleet Group for the Charleston Fire Department.

3. Resolution No. 25-030 - Authorizing the Mayor or City Manager to enter into a contract with Meadow Ridge Ranch Construction for the purchase and installation of new backstop netting and additional foul ball netting at Go-Mart Ballpark.
4. Resolution No. 25-031 - Authorizing the Mayor or City Manager to enter a change order to the existing concrete paving contract with McClanahan Construction Company, LLC for a stormwater installation and repair at the intersection of Ferry and Thayer Streets.
5. Resolution No. 25-032 - Authorizing the Mayor or City Manager to enter into a contract with Davey Resource Group, Inc. for the first two phases of a City of Charleston Tree Inventory, and for additional phases as may be needed
6. Resolution No. 25-033 - Authorizing the Mayor or City Manager to enter into a contract with Thaxton Construction Company, Inc. for installation of pile retaining walls at Gordon Drive and Mayflower Drive.

REPORTS OF OFFICERS

1. 4-7-2025

NEW BILLS

1. 4-7-2025

UNFINISHED BUSINESS AND/OR MISCELLANEOUS BUSINESS

REMARKS BY MEMBERS

ROLL CALL

ADJOURNMENT

THE NEXT SPECIAL MEETING OF COUNCIL WILL BE APRIL 15, 2025 AT 5:30 PM.

THE NEXT REGULAR MEETING OF COUNCIL WILL BE APRIL 21, 2025 AT 7:00 PM.

THE AGENDA WAS AMENDED ON 4-3-2025

***Meetings may be recorded and broadcast via internet <https://charlestonwv.civicclerk.com>**

CITY OF CHARLESTON
Executive Office of the Mayor

SPECIAL RECOGNITION

presented on the 7th day of April 2025, to

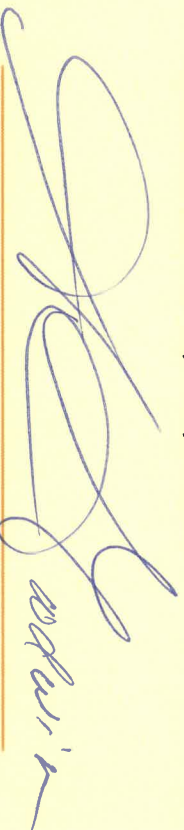
CHAMBERLAIN ELEMENTARY SCHOOL CODING CORGIS ROBOTICS TEAM

In recognition of your ingenuity, time management, and team work in designing and competing with your robot for VEX Robotics; and

In honor of your success at the 2025 VEX State Championships, where you competed among 50 teams and earned the Design Award for your outstanding engineering design process and presentation of your notebook documenting the same; and

In celebration of the opportunity to represent the City of Charleston, Kanawha County, and the State of West Virginia at the 2025 VEX Robotics World Championships in Dallas, Texas.

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the Executive Department to be affixed this 7th day of April 2025.



Amy Shuler Goodwin, Mayor of Charleston



CITY OF CHARLESTON
Executive Office of the Mayor

SPECIAL RECOGNITION

presented on the 7th day of April 2025, to

CAPITAL HIGH SCHOOL VIPS

In recognition of the countless hours of practice and teamwork that have contributed to your success, and for the passion and commitment you've shown in bringing your performance to life; and

In celebration of your clean sweep at the 2025 West Virginia State Show Choir Festival--earning awards for Best Performer, Best Female Vocalist, Best Male Vocalist, Best Show Design, Best Costumes, Overall Choreography, and Overall Choral Sound in the festival division; and

In honor of your outstanding performance and victory as the West Virginia State Show Choir Festival Division Grand Champions!

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the Executive Department to be affixed this 7th day of April 2025.



Amy Shuler Goodwin, Mayor of Charleston



Resolution No. 25-028

Introduced in Council:

April 7, 2025

Adopted by Council:

Introduced by:

Joseph Jenkins

Referred to:

Finance Committee

Resolution No. 25-028 - Authorizing the Finance Director to amend the 2024 CDBG budget and the 2022 and 2023 Community Development Block Grant budgets as indicated on the accounts listed below.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Finance Director is hereby authorized and directed to amend the 2024 CDBG budget and the 2022 and 2023 Community Development Block Grant budgets as indicated on the accounts listed below:

Funds moved from completed/cancelled projects:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
2009-10-42100-000-000-556850	Recovery Point	(\$70,274.00)
Cdbg2022-Fund-UNPR-	Contingencies	(\$54,980.07)
Cdbg2023-Fund-UNPR-	Contingencies	(\$31,251.22)

Funds transferred to other projects to cover additional costs:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
CDBG24-FUND-UNPR	Contingencies	\$70,274.00
Cdbg2024-003L-CENG-	ADA Ramps	\$156,505.29

The City proposes to cancel funding for Recovery Point and move funds from Contingencies to provide additional funds to ADA Accessible Ramps and Sidewalks.

Resolution No. 25-029

Introduced in Council:

April 7, 2025

Introduced by:

Joseph Jenkins

Adopted by Council:

Referred to:

Finance

1 Resolution No. 25-029 – Authorizing the Mayor or City Manager to purchase a 2025 Ford F450
2 truck from Nation Auto Fleet Group for the Charleston Fire Department in the amount of
3 \$80,665.72 pursuant to a competitively source contract.

4

5 Be it Resolved by the Council of the City of Charleston, West Virginia:

6

7 That the Mayor or City Manager is authorized to purchase a 2025 Ford F450 truck from Nation
8 Auto Fleet Group for the Charleston Fire Department in the amount of \$80,665.72 pursuant to
9 a competitively source contract.



CITY OF CHARLESTON
Purchase Request

INSTRUCTIONS: This form must be submitted to the City Manager's Office for any purchase of materials or supplies costing **\$5,000 or more**. A minimum of **3** quotes is required for this form.

Date: 3/17/2025

To: CITY MANAGER,

I request permission to purchase the following materials and/or supplies: _____

2025 Ford F450

Purchase justification: _____

Replacement tow vehicle. Purchasing with Sourcewell contract 091521-NAF.

If approved, the total purchase price will be: \$80,665.72

(Check One)

- ☐ The price is less than the \$25,000 permitted for purchases without advertising for bids and needing approval from City Council. I have not purposefully split the purchase request to keep the purchase under the \$25,000 threshold and have not favored a particular vendor. I have not shared competitive information with any vendor(s).
- ☐ The proposed vendor is a sole source provider for the materials/supplies requested. (Skip to **ITEM A** on page 2.)

I have contacted the following responsible vendors and have attached their written quotes for the requested item(s): (Minimum of 3 Quotes Required)

- | | | |
|----|----------------------------------|----------------------------------|
| 1. | <u>National Auto Fleet Group</u> | Price Quote: \$ <u>80,665.72</u> |
| 2. | _____ | Price Quote: \$ _____ |
| 3. | _____ | Price Quote: \$ _____ |
| 4. | _____ | Price Quote: \$ _____ |
| 5. | _____ | Price Quote: \$ _____ |

The apparent low-bid vendor *meeting specifications* is: National Auto Fleet Group

AND

- ☒ The low-bid vendor is not delinquent on any financial obligations owed to the City of Charleston according to the City Collector's records, and I recommend authorizing the purchase through the low-bid vendor. Vendor outside of city limits.

OR

- ☐ I recommend not contracting with the lowest bidder meeting specifications and instead recommend contracting with _____ because:

Additionally, the recommended vendor is not delinquent on any financial obligations owed to the City of Charleston according to the City Collector's records.

ITEM A (For Sole Source Procurements ONLY)

Explain what is unique about this vendor/brand and why your department must purchase this product:

Identify at least 1 independent third party who has verified the vendor is a sole source for the item(s) requested to be purchased, and submit his/her written opinion regarding the vendor's sole source status:

(Name & Phone Number) _____

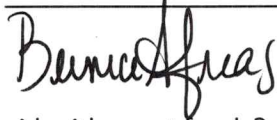
REQUESTOR'S DECLARATION

I declare that I have fully complied with the letter and intent of the City Code as it pertains to procurement and have exercised reasonable precaution to procure the item(s) requested above at the lowest price, consistent with good service and quality.

I also declare that I have no personal or business relationship with the listed vendor(s) that would be considered a conflict of interest, except as follows:

(List Actual, Potential, or Perceived Conflicts of Interest) _____

Request Submitted By: Bernice A. Freas for CFD Department: City Manager's Office



Is this purchase being paid with grant funds? ☐ Yes ☒ No

Funds Approval: _____ Date: _____
Authorized Financial Officer

Account Number: 976C11 645900 Budgeted FY2025

City Manager Approval: _____ Date: _____

CITY OF CHARLESTON, West Virginia
Purchase Order Request Form
CHARLESTON FIRE DEPARTMENT

Purchase Order #: _____

Date: 03/17/25 Account Number#: _____

Vendor: National Auto Fleet Group V11850 Phone: 855-289-6572

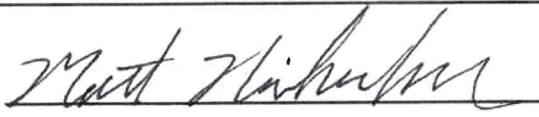
Contact: Jesse Cooper _____

Address: 490 Auto Center Dr., Watsonville, CA 95076
(Street, City, State, Zip)

Quantity	Description	Unit Price	Total Price
1	2025 Ford F450		80,665.72
TOTAL			80,665.72

Requested By: Matt Nicholson

Purpose of Request: Replacement tow vehicle
Quote ID - 39249
Sourcewell contract 091521-NAF

Operations Chief:  Date: 3/17/2025
☐ Denied ☒ Approved

Administrative Chief: _____ Date: _____
☐ Denied ☐ Approved

Fire Chief: _____ Date: _____
☐ Denied ☐ Approved

976011 645900 FY25



National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

3/17/2025

Quote ID: **39249**

Order Cut Off Date: **TBA**

Matthew Nicholson
Charleston fire dept.
Fire

808 virginia st W

Charleston, West Virginia, 25302

Dear Matthew Nicholson,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.

One (1) New/Unused (2025 Ford Super Duty F-450 DRW (W4D) XLT 4WD Crew Cab 8' Box 176" WB,) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	\$83,425.00	\$80,365.72	3.667 %	\$3,059.28
1 Additional Key(s)		\$300.00		
Tax (0.0000 %)		\$0.00		
Tire fee		\$0.00		
Total		\$80,665.72		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell Contract 091521-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497



Purchase Order Instructions & Resources

In order to finalize your purchase please submit this purchase packet to your governing body for a purchase order approval and submit your purchase order in the following way:

Email: Fleet@NationalAutoFleetGroup.com

Fax: (831) 480-8497

Mail: National Auto Fleet Group

490 Auto Center Drive

Watsonville, CA 95076

We will send a courtesy confirmation for your order and a W-9 if needed.

Additional Resources

Learn how to track your vehicle: www.NAFGETA.com

Use the upfitter of your choice: www.NAFGpartner.com

Vehicle Status: ETA@NationalAutoFleetGroup.com

General Inquiries: Fleet@NationalAutoFleetGroup.com

For general questions or assistance please contact our main office at:

1-855-289-6572

Vehicle Configuration Options

ENGINE

Code	Description
99M	Engine: 6.7L High Output Power Stroke V8 Diesel, -inc: Turbo diesel B20, manual push-button engine-exhaust braking and Operator Commanded Regeneration (OCR)

TRANSMISSION

Code	Description
44G	Transmission: TorqShift 10-Speed Automatic, (STD)

TIRES

Code	Description
TGL	Tires: 225/70Rx19.5G BSW Traction, (STD)

PRIMARY PAINT

Code	Description
PQ	Race Red

SEAT TYPE

Code	Description
3S	Medium Dark Slate, Cloth 40/20/40 Split Bench Seat, -inc: 20% locking center under-seat storage, center armrest, cupholder, storage, 8-way power driver (includes power lumbar) and 2-way adjustable driver/passenger headrests

ADDITIONAL EQUIPMENT

Code	Description
874	360-Degree Camera Package, -inc: wired auxiliary trailer camera compatibility, Rear Parking Sensors, reverse brake assist, LED Center High-Mounted Stop Lamp (CHMSL) Camera, LED center high-mounted stop lamp (CHMSL), 360-Degree Camera, picture in picture capability, BLIS w/Cross-Traffic Alert, trailer coverage
17X	FX4 Off-Road Package, -inc: Hill Descent Control, Off-Road Specifically Tuned Shock Absorbers, front/rear, Transfer Case & Fuel Tank Skid Plates, Unique FX4 Off-Road Box Decal
62R	Transmission Power Take-Off Provision, -inc: transmission mounted live drive and stationary mode PTO
41H	Engine Block Heater, -inc: grille cover
67B	410 Amp Dual Alternators, -inc: 250 Amp + 160 Amp
91D	Onboard Scales & Smart Hitch
67H	Heavy-Service Front Suspension Package, -inc: heavy-service front springs (1 up upgrade above the spring computer selected as a consequence of options chosen, Not included if maximum springs have been computer selected as standard equipment), Recommended only on vehicles which will permanently utilize aftermarket equipment such as heavy-duty

	winches, brush guards or other apparatus which loads the front axle to the specified Gross Axle Weight Rating (GAWR), Note 1: Vehicle ride height will increase w/the addition of this package, Note 2: May result in deterioration of ride quality when vehicle is not equipped w/front end utility attachment
54F	PowerScope Trailer Tow Mirrors w/Heat, -inc: power-folding w/Autofold, telescoping, power glass, turn signal, high intensity LED security approach lamps and utility lighting system (LED side-mirror spotlights)
43B	Defrost w/Fixed & Privacy Glass
435	Power-Sliding Rear-Window w/Defrost, -inc: Defrost w/Fixed & Privacy Glass
153	Front License Plate Bracket, -inc: Standard in states requiring 2 license plates and optional to all others
85S	Tough Bed Spray-In Bedliner, -inc: tailgate-guard, black box bed tie-down hooks and black bed attachment bolts
18C	6" Angular Bright Anodized Step Bars
66L	LED Box Lighting, -inc: LED Center High-Mounted Stop Lamp (CHMSL)
61L	Front Wheel Well Liners (Pre-Installed)
76S	Remote Start System
41A	Rapid-Heat Supplemental Cab Heater, -inc: 410 Amp Dual Alternators, 250 Amp + 160 Amp
166	Carpet Delete, -inc: Replaced w/black vinyl flooring
85G	Tailgate Step & Handle
66S	Upfitter Switches (6), -inc: Located in overhead console
76C	Exterior Backup Alarm (Pre-Installed)
18A	Vehicle Integration System 2.0, -inc: programmable and connected vehicle integration system, Recommended for snowplows and trucks that will utilize upfit aftermarket equipment
43K	Pro Power Onboard - 2kW, -inc: dual alternators 12V 250 Amp + 24V 150 Amp
OPTION PACKAGE	
Code	Description
673A	Order Code 673A

2025 Fleet/Non-Retail Ford Super Duty F-450 DRW XLT 4WD Crew Cab 8' Box 176" WB

WINDOW STICKER

2025 Ford Super Duty F-450 DRW XLT 4WD Crew Cab 8' Box 176" WB		
CODE	MODEL	MSRP
W4D	2025 Ford Super Duty F-450 DRW XLT 4WD Crew Cab 8' Box 176" WB	\$70,535.00
OPTIONS		
99M	Engine: 6.7L High Output Power Stroke V8 Diesel, -inc: Turbo diesel B20, manual push-button engine-exhaust braking and Operator Commanded Regeneration (OCR)	\$3,000.00
44G	Transmission: TorqShift 10-Speed Automatic, (STD)	\$0.00
TGL	Tires: 225/70Rx19.5G BSW Traction, (STD)	\$0.00
PQ	Race Red	\$0.00
3S	Medium Dark Slate, Cloth 40/20/40 Split Bench Seat, -inc: 20% locking center under-seat storage, center armrest, cupholder, storage, 8-way power driver (includes power lumbar) and 2-way adjustable driver/passenger headrests	\$0.00
874	360-Degree Camera Package, -inc: wired auxiliary trailer camera compatibility, Rear Parking Sensors, reverse brake assist, LED Center High-Mounted Stop Lamp (CHMSL) Camera, LED center high-mounted stop lamp (CHMSL), 360-Degree Camera, picture in picture capability, BLIS w/Cross-Traffic Alert, trailer coverage	\$1,150.00
17X	FX4 Off-Road Package, -inc: Hill Descent Control, Off-Road Specifically Tuned Shock Absorbers, front/rear, Transfer Case & Fuel Tank Skid Plates, Unique FX4 Off-Road Box Decal	\$550.00
62R	Transmission Power Take-Off Provision, -inc: transmission mounted live drive and stationary mode PTO	\$280.00
41H	Engine Block Heater, -inc: grille cover	\$190.00
67B	410 Amp Dual Alternators, -inc: 250 Amp + 160 Amp	INC
91D	Onboard Scales & Smart Hitch	\$650.00
67H	Heavy-Service Front Suspension Package, -inc: heavy-service front springs (1 up upgrade above the spring computer selected as a consequence of options chosen, Not included if maximum springs have been computer selected as standard equipment), Recommended only on vehicles which will permanently utilize aftermarket equipment such as heavy-duty winches, brush guards or other apparatus which loads the front axle to the specified Gross Axle Weight Rating (GAWR), Note 1: Vehicle ride height will increase w/the addition of this package, Note 2: May result in deterioration of ride quality when vehicle is not equipped w/front end utility attachment	\$125.00
54F	PowerScope Trailer Tow Mirrors w/Heat, -inc: power-folding w/Autofold, telescoping, power glass, turn signal, high intensity LED security approach lamps and utility lighting system (LED side-mirror spotlights)	\$280.00
43B	Defrost w/Fixed & Privacy Glass	INC
435	Power-Sliding Rear-Window w/Defrost, -inc: Defrost w/Fixed & Privacy Glass	\$405.00
153	Front License Plate Bracket, -inc: Standard in states requiring 2 license plates and optional to all others	\$0.00
85S	Tough Bed Spray-In Bedliner, -inc: tailgate-guard, black box bed tie-down hooks and black bed attachment bolts	\$595.00
18C	6" Angular Bright Anodized Step Bars	\$570.00
66L		\$60.00

	LED Box Lighting, -inc: LED Center High-Mounted Stop Lamp (CHMSL)	
61L	Front Wheel Well Liners (Pre-Installed)	\$180.00
76S	Remote Start System	\$250.00
41A	Rapid-Heat Supplemental Cab Heater, -inc: 410 Amp Dual Alternators, 250 Amp + 160 Amp	\$350.00
166	Carpet Delete, -inc: Replaced w/black vinyl flooring	(\$50.00)
85G	Tailgate Step & Handle	\$375.00
66S	Upfitter Switches (6), -inc: Located in overhead console	\$230.00
76C	Exterior Backup Alarm (Pre-Installed)	\$220.00
18A	Vehicle Integration System 2.0, -inc: programmable and connected vehicle integration system, Recommended for snowplows and trucks that will utilize upfit aftermarket equipment	\$400.00
43K	Pro Power Onboard - 2kW, -inc: dual alternators 12V 250 Amp + 24V 150 Amp	\$985.00
673A	Order Code 673A	\$0.00

Please note selected options override standard equipment

SUBTOTAL	\$81,330.00
Advert/ Adjustments	\$0.00
Manufacturer Destination Charge	\$2,095.00
TOTAL PRICE	\$83,425.00

Est City: N/A MPG
Est Highway: N/A MPG
Est Highway Cruising Range: N/A mi

Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

Notes

Standard Equipment

MECHANICAL

Engine: 6.7L 4V OHV Power Stroke V8 Turbo Diesel B20 -inc: manual push-button engine-exhaust braking and Operator Commanded Regeneration (OCR) (STD)

Transmission: TorqShift 10-Speed Automatic -inc: SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road (STD)

EXTERIOR

Tires: 225/70Rx19.5G BSW Traction -inc: Spare may not be the same as road tire (STD)

ADDITIONAL EQUIPMENT

50-State Emissions System
Electronic Transfer Case
Part-Time Four-Wheel Drive
Limited Slip w/4.30 Axle Ratio
68-Amp/Hr 750CCA Maintenance-Free Battery w/Run Down Protection
HD 190 Amp Alternator
Trailer Wiring Harness
Class V Towing Equipment -inc: Hitch, Brake Controller and Trailer Sway Control
5336# Maximum Payload
GVWR: 14,000 lb Payload Package
HD Shock Absorbers
Front And Rear Anti-Roll Bars
Firm Suspension
Hydraulic Power-Assist Steering
Single Stainless Steel Exhaust
48 Gal. Fuel Tank
Dual Rear Wheels
Auto Locking Hubs
Front Suspension w/Coil Springs
Solid Axle Rear Suspension w/Leaf Springs
4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control
Regular Box Style
Wheels: 19.5" Forged Polished Aluminum -inc: bright hub covers/center ornaments (4 aluminum outer and 2 steel inner)
Steel Spare Wheel
Full-Size Spare Tire Stored Underbody w/Crankdown

Clearcoat Paint
Chrome Front Bumper w/Body-Colored Rub Strip/Fascia Accent and 2 Tow Hooks
Chrome Rear Step Bumper
Black Side Windows Trim and Black Front Windshield Trim
Black Door Handles
Black Power Heated Side Mirrors w/Convex Spotter, Manual Folding and Turn Signal Indicator
Manual Extendable Trailer Style Mirrors
Fixed Rear Window
Variable Intermittent Wipers
Privacy Glass
Aluminum Panels
Chrome Grille
Tailgate Rear Cargo Access
Tailgate/Rear Door Lock Included w/Power Door Locks
Boxside Steps
Cargo Lamp w/High Mount Stop Light
Cab Clearance Lights
Perimeter/Approach Lights
Autolamp Auto On/Off Reflector Halogen Auto High-Beam Daytime Running Lights Preference Setting
Headlamps w/Delay-Off
Front Fog Lamps
Headlights-Automatic Highbeams
Radio w/Seek-Scan, Clock and Speed Compensated Volume Control
Radio: AM/FM Stereo w/MP3 Player -inc: 6 speakers
Fixed Antenna
SYNC 4 -inc: 8" LCD capacitive touchscreen w/swipe capability, wireless phone connection, cloud connected, AppLink w/app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual
2 LCD Monitors In The Front
6-Way Power Driver Seat -inc: Power Recline, Height Adjustment and Fore/Aft Movement
4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
60-40 Folding Split-Bench Front Facing Fold-Up Cushion Rear Seat
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Turbo/Supercharger Boost, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer
Power Rear Windows
FordPass Connect 5G Mobile Hotspot Internet Access
Rear Cupholder
3 12V DC Power Outlets
Compass
Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button

Cruise Control w/Steering Wheel Controls
Manual Air Conditioning
HVAC -inc: Underseat Ducts
Illuminated Locking Glove Box
Full Cloth Headliner
Urethane Gear Shifter Material
Interior Trim -inc: Metal-Look Instrument Panel Insert and Chrome Interior Accents
Cloth 40/20/40 Split Bench Seat -inc: 20% locking center under-seat storage, center armrest, cupholder, storage, 8-way power driver (includes power lumbar) and 2-way adjustable driver/passenger headrests
Day-Night Rearview Mirror
Driver And Passenger Visor Vanity Mirrors
Full Overhead Console w/Storage, 3 12V DC Power Outlets and 1 120V AC Power Outlet
Fade-To-Off Interior Lighting
Front And Rear Map Lights
Full Carpet Floor Covering -inc: Carpet Front And Rear Floor Mats
Pickup Cargo Box Lights
Smart Device Remote Engine Start
Instrument Panel Covered Bin, Dashboard Storage, Driver / Passenger And Rear Door Bins
Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down
Delayed Accessory Power
Power Door Locks w/Autolock Feature
Driver Information Center
Trip Computer
Outside Temp Gauge
Digital/Analog Appearance
Seats w/Cloth Back Material
Manual Adjustable Rear Head Restraints
2 Seatback Storage Pockets
Perimeter Alarm
Securilock Anti-Theft Ignition (pats) Immobilizer
Air Filtration
3 12V DC Power Outlets and 1 120V AC Power Outlet
AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)
ABS And Driveline Traction Control
Side Impact Beams
Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Pre-Collision Assist with Automatic Emergency Braking (AEB)
Collision Mitigation-Front
Dual Stage Driver And Passenger Front Airbags
Safety Canopy System Curtain 1st And 2nd Row Airbags

Rear Child Safety Locks
Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point and Height Adjusters
Back-Up Camera

Freas, Bernice

From: Nicholson, Matthew
Sent: Monday, March 17, 2025 1:25 PM
To: Freas, Bernice
Cc: Dunbar Jr. Jesse
Subject: F450 Quote and PO
Attachments: F450 Quote.pdf; F450 PO request.pdf

Good afternoon Bernice,

Attached are the PO request and updated quote for the F450 Sourcewell purchase. If you have any questions or need anything else, just let me know.

Thank you!

Matt Nicholson
Chief of Fire Operations
Office: 304-348-8099
Cell: 304-389-2003

Freas, Bernice

From: Mishoe, Benjamin
Sent: Friday, March 14, 2025 12:34 PM
To: Freas, Bernice
Cc: Nicholson, Matthew; Wood, Andy; Hancock, Billie; Dunbar Jr. Jesse
Subject: RE: Truck Purchase

It is true we discussed bidding this out rather than purchasing via Sourcewell. I spoke with Dunbar and Nicholson today, and with Billie, and have a better understanding of the specific need for this specific truck.

We are all on the same page at this point and plan to go forward with the Sourcewell purchase rather than bidding it out.

With that in mind, we'll need confirmation that the Sourcewell price will be honored and will then need the purchase request entered into the ERP. At that time we can get it on Council's agenda for approval.

Thanks,

- Ben



Ben Mishoe

City of Charleston
City Manager
501 Virginia Street East
Charleston, WV 25301
Phone: 304-348-8014

From: Freas, Bernice <bernice.freas@cityofcharleston.org>
Sent: Thursday, March 13, 2025 3:06 PM
To: Mishoe, Benjamin <ben.mishoe@cityofcharleston.org>
Cc: Nicholson, Matthew <matthew.nicholson@charlestonfire.com>; Mishoe, Benjamin <ben.mishoe@cityofcharleston.org>; Wood, Andy <andy.wood@cityofcharleston.org>; Hancock, Billie <billie.hancock@cityofcharleston.org>; Dunbar Jr. Jesse <jesse.dunbar@charlestonfire.com>
Subject: RE: Truck Purchase

Jesse just called me and indicated that Ben had specified this was to be bid out. Is that true?

Bernice A. Freas
Budget Officer-Public Safety
City of Charleston, WV
501 Virginia Street East
Charleston, WV 25301
(304) 348-6870 ext. 172

From: Hancock, Billie <billie.hancock@cityofcharleston.org>
Sent: Thursday, March 13, 2025 12:04 PM

To: Freas, Bernice <bernice.freas@cityofcharleston.org>; Dunbar Jr. Jesse <jesse.dunbar@charlestonfire.com>
Cc: Nicholson, Matthew <matthew.nicholson@charlestonfire.com>; Mishoe, Benjamin <ben.mishoe@cityofcharleston.org>; Wood, Andy <andy.wood@cityofcharleston.org>
Subject: Re: Truck Purchase

This will work the same way as the dive helmets. We can purchase from the Sourcewell contract, but we will need to get Council approval first. Please enter the information in the ERP system.

Thank you,

Billie S. Hancock

City of Charleston



Purchasing Director
501 Virginia Street East

Charleston, WV 25301

Phone: 304-348-8000
Extension: 176

From: Freas, Bernice <bernice.freas@cityofcharleston.org>
Sent: Thursday, March 13, 2025 10:14 AM
To: Dunbar Jr. Jesse <jesse.dunbar@charlestonfire.com>
Cc: Nicholson, Matthew <matthew.nicholson@charlestonfire.com>; Hancock, Billie <billie.hancock@cityofcharleston.org>; Mishoe, Benjamin <ben.mishoe@cityofcharleston.org>; Wood, Andy <andy.wood@cityofcharleston.org>
Subject: RE: Truck Purchase

No action has been taken. I forwarded to Ben/Andy when received.

I am copying Billie on this email, as this is a Sourcewell contract.

Ben/Andy/Billie, if I need to prepare anything here, ie council approval form, PO requisition, etc., please let me know.

Bernice A. Freas
Budget Officer-Public Safety
City of Charleston, WV
501 Virginia Street East
Charleston, WV 25301
(304) 348-6870 ext. 172

From: Dunbar Jr. Jesse <jesse.dunbar@charlestonfire.com>
Sent: Thursday, March 13, 2025 10:07 AM
To: Freas, Bernice <bernice.freas@cityofcharleston.org>

Cc: Nicholson, Matthew <matthew.nicholson@charlestonfire.com>

Subject: Truck Purchase

Bernice, Chief Nicholson had emailed some specs on a pick-up truck we want to purchase a few weeks ago. Could you advise if getting it out to bid is in motion or should we communicate with Billie directly on this?

Fred Dunbar

Deputy Chief

Charleston Fire Department

808 Virginia Street West

Charleston, WV 25302

304-932-6240 (cell)

Jesse.Dunbar@charlestonfire.com



Original Quote



1-855-289-6572
Fax 1-831-480-8497
Fleet@NationalAutoFleetGroup.com

[Register](#) | [LOG IN HERE](#)

Step 5 of 8

Please select all your desired Options

This is only a Quote, in order for us to place an order, we must receive your purchase order.

[Build Your Vehicle](#) > [2025 Ford](#) > [Super Duty F-450 DRW](#) > XLT 4WD Crew Cab 8' Box 176" WB



2025 Ford Super Duty F-450 DRW XLT 4WD Crew Cab 8' Box 176" WB

[Click here to view General Info](#)

[Click here to view Technical Specifications](#)

[Click here to view Standards](#)

[Hide Options](#)

[Click here to view Configuration Checklist](#)

[Click here to view Colors](#)

OPTIONS

ENGINE

State	Code	Description	MSRP
☐	99T	Engine: 6.7L 4V OHV Power Stroke V8 Turbo Diesel B20, (STD)	\$0
☒	99M	Engine: 6.7L High Output Power Stroke V8 Diesel, -inc: Turbo diesel B20, manual push-button engine-exhaust braking, Operator Commanded Regeneration (OCR) and intelligent oil-life monitor	\$3000

TRANSMISSION

State	Code	Description	MSRP
☒	44G	Transmission: TorqShift 10-Speed Automatic, (STD)	\$0

TIRES

State	Code	Description	MSRP
☒	TGL	Tires: 225/70R19.5G BSW Traction, (STD)	\$0

PRIMARY PAINT

State	Code	Description	MSRP
☐	UM	Agate Black Metallic	\$0
☐	HX	Antimatter Blue Metallic	\$0

☐	DR	Avalanche	\$0
☐	M7	Carbonized Gray Metallic	\$0
☐	Z1	Oxford White	\$0
☒	PQ	Race Red	\$0
☐	RR	Ruby Red Metallic Tinted Clearcoat	\$495
☐	LJ	Darkened Bronze Metallic	\$495

SEAT TYPE

State	Code	Description	MSRP
☒	3S	Medium Dark Slate, Cloth 40/20/40 Split Bench Seat, -inc: 20% locking center under-seat storage, center armrest, cupholder, storage, 8-way power driver (includes power lumbar) and 2-way adjustable driver/passenger headrests	\$0
☐	3J	Baja, Cloth 40/20/40 Split Bench Seat, -inc: 20% locking center under-seat storage, center armrest, cupholder, storage, 8-way power driver (includes power lumbar) and 2-way adjustable driver/passenger headrests	\$0
☐	2S	Medium Dark Slate, Cloth 40/Console/40 Front Seats, -inc: 8-way power driver (includes power lumbar) and 2-way adjustable driver/passenger headrests, Flow-Through Console, 120V/400W outlet in rear	\$300
☐	2J	Baja, Cloth 40/Console/40 Front Seats, -inc: 8-way power driver (includes power lumbar) and 2-way adjustable driver/passenger headrests, Flow-Through Console, 120V/400W outlet in rear	\$300

ADDITIONAL EQUIPMENT

State	Code	Description	MSRP
☒	874	360-Degree Camera Package, -inc: wired auxiliary trailer camera compatibility, Rear Parking Sensors, reverse brake assist, LED Center High-Mounted Stop Lamp (CHMSL) Camera, LED center high-mounted stop lamp (CHMSL), 360-Degree Camera, picture in picture capability, BLIS w/Cross-Traffic Alert, trailer coverage	\$1150
☒	47B	Snow Plow/Camper Package, -inc: computer selected springs for snowplow application and slide-in camper certification, Note 1: Salesperson's source book or Ford RV trailer towing guide should be consulted for specific trailer towing or camper limits and corresponding required equipment, axle ratios and model availability, Restrictions apply; see Supplemental Reference or Body Builders Layout Book for details, Expect firmer ride when vehicle is not equipped w/snowplow and/or camper, Note 2: May result in deterioration of ride quality when vehicle is not equipped w/snowplow and/or camper, Note 3: Dual battery (86M) recommended w/6.8L or 7.3L gasoline engines; see Body Builders Layout Book for details, Rear Stabilizer Bar & Auxiliary Springs	\$305
☒	17X	FX4 Off-Road Package, -inc: Hill Descent Control, Off-Road Specifically Tuned Shock Absorbers, front/rear, Transfer Case & Fuel Tank Skid Plates, Unique FX4 Off-Road Box Decal	\$495
☒	62R	Transmission Power Take-Off Provision, -inc: transmission mounted live drive and stationary mode PTO	\$280
☐	86K	Programmable Engine Idle Shutdown Timer, -inc: Selection of this option enables the driver to select a time period between 1 to 30 minutes before the engine will shut off after idling. There will not be an option to override this timing. Customers needing to idle their vehicles for longer periods should not select this option	\$250
☒	41H	Engine Block Heater, -inc: grille cover	\$190
☒	67B	410 Amp Dual Alternators, -inc: 250 Amp + 160 Amp	\$115
☒	91D	Onboard Scales & Smart Hitch	\$650
☐	15E	Gooseneck Dual Hitch Kit (Pre-Installed), -inc: (1) 2-5/16" gooseneck ball, (1) 3" gooseneck ball and (2) safety chain tie-down bars	\$525
☐	15K	35K 5th Wheel Hitch Kit (Pre-Installed)	\$1745
☒	67H	Heavy-Service Front Suspension Package, -inc: heavy-service front springs (1 up upgrade above the spring computer selected as a consequence of options chosen, Not included if maximum springs have been computer selected as standard equipment), Recommended only on vehicles which will permanently utilize aftermarket equipment such as heavy-duty winches, brush guards or other apparatus which loads the front axle to the specified Gross Axle Weight Rating (GAWR), Note 1: Vehicle ride height will increase w/the addition of this package, Note 2: May result in deterioration of ride quality when vehicle is not equipped w/front end utility attachment	\$125
☒	473	Snow Plow Prep Package, -inc: computer selected springs for snowplow application, Note restrictions apply; see supplemental reference or body builders layout book for details, May result in deterioration of ride quality when vehicle is not equipped w/snowplow, See body builders layout book for details, Rapid-Heat Supplemental Cab Heater, 410 Amp Dual Alternators, 250 Amp + 160 Amp	\$250
☐	471	Camper Package, -inc: heavy service front springs (1 up upgrade above the spring computer selected as a consequence of options chosen, Not included if maximum springs have been computer selected as standard equipment), rear auxiliary springs and slide-in camper certification, Note 1: Salesperson's source book or Ford RV trailer towing guide should be consulted for specific trailer towing or camper limits and corresponding required equipment, axle ratios and model availability, Note 2: May result in deterioration of ride quality when vehicle is not equipped w/camper, Rear Stabilizer Bar & Auxiliary Springs	\$160
☒	54F	PowerScope Trailer Tow Mirrors w/Heat, -inc: power-folding w/Autofold, telescoping, power glass, turn signal, high intensity LED security approach lamps and utility lighting system (LED side-mirror spotlights)	\$280

☒	43B	Defrost w/Fixed & Privacy Glass	\$60
☐	435	Power-Sliding Rear-Window w/Defrost, -inc: Defrost w/Fixed & Privacy Glass	\$405
☐	153	Front License Plate Bracket, -inc: Standard in states requiring 2 license plates and optional to all others	\$0
☒	85S	Tough Bed Spray-In Bedliner, -inc: tailgate-guard, black box bed tie-down hooks and black bed attachment bolts	\$595
☐	87S	Retractable Bed Side-Step (Pre-Installed)	\$780
☒	62S	Rear Splash Guards/Mud Flaps (Pre-Installed)	\$0
☒	18B	Platform Running Boards	\$445
☐	18C	6" Angular Bright Anodized Step Bars	\$570
☐	66L	LED Box Lighting, -inc: LED Center High-Mounted Stop Lamp (CHMSL)	\$60
☐	91S	Amber 360 Degree LED Warn Strobes (Pre-Installed), -inc: dual beacon	\$650
☐	91G	Amber-Whit 360 Deg LED Warn Strobes (Pre-Installed), -inc: dual beacon	\$650
☐	61L	Front Wheel Well Liners (Pre-Installed)	\$180
☐	19J	Matte Black Aluminum Crossbed Toolbox (Pre-Installed), -inc: Weather Guard Defender Series	\$1000
☐	19K	Bright Premium Aluminum Crossbed Toolbox (Pre-Installed), -inc: Weather Guard model #127-0-02	\$1000
☐	76S	Remote Start System	\$250
☒	41A	Rapid-Heat Supplemental Cab Heater, -inc: 410 Amp Dual Alternators, 250 Amp + 160 Amp	\$250
☐	52S	Interior Work Surface	\$140
☒	166	Carpet Delete, -inc: Replaced w/black vinyl flooring	\$-50
☒	16T	All-Weather Floor Mats, -inc: Doesn't include carpet floor mats	\$130
☐	85G	Tailgate Step & Handle	\$375
☐	19H	Pickup Box Bed Side Storage	\$1695
☐	21D	Soft Folding Tonneau Pickup Box Cover (Pre-Installed)	\$590
☐	21E	Hard Folding Tonneau Pickup Box Cover (Pre-Installed)	\$1200
☐	21J	Retractable Tonneau Pickup Box Cover (Pre-Installed)	\$2200
☐	66S	Upfitter Switches (6), -inc: Located in overhead console	\$165
☐	76C	Exterior Backup Alarm (Pre-Installed)	\$220
☐	18A	Vehicle Integration System 2.0, -inc: programmable and connected vehicle integration system, Recommended for snowplows and trucks that will utilize upfit aftermarket equipment	\$400
☒	43K	Pro Power Onboard - 2kW, -inc: dual alternators 12V 250 Amp + 24V 150 Amp	\$985
☒	21X	Vehicle Safe by Console Vault (Pre-Installed)	\$350

OPTION PACKAGE (Must Pick One)

State	Code	Description	MSRP
☒	673A	Order Code 673A	\$0

Once you complete your build, an advisor will contact you to review your request

PRICING SUMMARY

	MSRP
Base Price	\$70535
Manufacturer Destination Charge	\$1995
Total Options Price	\$8585
Total Price	\$81115  MSRP only. Not your Sourcewell member price.

[View the Sourcewell Price Report](#)

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Welcome **Matthew Nicholson**

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This is only a Quote, in order for us to place an order, we must receive your purchase order.

Step 6 of 8

Please click to view your quotation

Sourcewell Price

Exclusive Sourcewell Price

Configured Total MSRP Price	\$81,115.00
Sourcewell Price (Price does NOT include any additional keys and/or service manuals referenced below)	\$78,214.50
Total Savings	\$2,900.50
Total % Savings	3.576 %



[View Your Sourcewell Quote](#)

Estimated Lease Options Per Unit

36 Months	\$2,369.90
48 Months	\$1,806.75
60 Months	\$1,478.25



[Click to View Lease Options](#)

MAKE/MODEL DETAIL

Model Year	2025
Model Name	Super Duty F-450 DRW
Manufacturer Model Code	W4D
Series/Sub-Model Name	XLT 4WD Crew Cab 8' Box 176" WB
Body Style	Crew Cab Pickup - Long Bed

Vehicle Configuration Options

ENGINE

Code	Description
99M	Engine: 6.7L High Output Power Stroke V8 Diesel, -inc: Turbo diesel B20, manual push-button engine-exhaust braking, Operator Commanded Regeneration (OCR) and intelligent oil-life monitor

TRANSMISSION

Code	Description
44G	Transmission: TorqShift 10-Speed Automatic, (STD)

TIRES

Code	Description
TGL	Tires: 225/70Rx19.5G BSW Traction, (STD)

PRIMARY PAINT

Code	Description
PQ	Race Red

SEAT TYPE

Code	Description
3S	Medium Dark Slate, Cloth 40/20/40 Split Bench Seat, -inc: 20% locking center under-seat storage, center armrest, cupholder, storage, 8-way power driver (includes power lumbar) and 2-way adjustable driver/passenger headrests

ADDITIONAL EQUIPMENT

Code	Description
874	360-Degree Camera Package, -inc: wired auxiliary trailer camera compatibility, Rear Parking Sensors, reverse brake assist, LED Center High-Mounted Stop Lamp (CHMSL) Camera, LED center high-mounted stop lamp (CHMSL), 360-Degree Camera, picture in picture capability, BLIS w/Cross-Traffic Alert, trailer coverage
17X	FX4 Off-Road Package, -inc: Hill Descent Control, Off-Road Specifically Tuned Shock Absorbers, front/rear, Transfer Case & Fuel Tank Skid Plates, Unique FX4 Off-Road Box Decal
62R	Transmission Power Take-Off Provision, -inc: transmission mounted live drive and stationary mode PTO
41H	Engine Block Heater, -inc: grille cover
67B	410 Amp Dual Alternators, -inc: 250 Amp + 160 Amp
91D	Onboard Scales & Smart Hitch
67H	Heavy-Service Front Suspension Package, -inc: heavy-service front springs (1 up upgrade above the spring computer selected as a consequence of options chosen, Not included if maximum springs have been computer selected as standard equipment), Recommended only on vehicles which will permanently utilize aftermarket equipment such as heavy-duty winches, brush guards or other apparatus which loads the front axle to the specified Gross Axle Weight Rating (GAWR), Note 1: Vehicle ride height will increase w/the addition of this package, Note 2: May result in deterioration of ride quality when vehicle is not equipped w/front end utility attachment
54F	PowerScope Trailer Tow Mirrors w/Heat, -inc: power-folding w/Autofold, telescoping, power glass, turn signal, high intensity LED security approach lamps and utility lighting system (LED side-mirror spotlights)
43B	Defrost w/Fixed & Privacy Glass
85S	Tough Bed Spray-In Bedliner, -inc: tailgate-guard, black box bed tie-down hooks and black bed attachment bolts
62S	Rear Splash Guards/Mud Flaps (Pre-Installed)
18B	Platform Running Boards
41A	Rapid-Heat Supplemental Cab Heater, -inc: 410 Amp Dual Alternators, 250 Amp + 160 Amp
166	Carpet Delete, -inc: Replaced w/black vinyl flooring
16T	All-Weather Floor Mats, -inc: Doesn't include carpet floor mats
43K	Pro Power Onboard - 2kW, -inc: dual alternators 12V 250 Amp + 24V 150 Amp

OPTION PACKAGE

Code	Description
673A	Order Code 673A

Base Price	\$70535
Manufacturer Destination Charge	\$1995
Total Options Price	\$8585
Total Price	MSRP only. Not your Sourcewell member price.  \$81115

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Resolution No. 25-030

Introduced in Council:

April 7, 2025

Introduced by:

Joseph Jenkins

Adopted by Council:

Referred to:

Finance

Resolution No. 25-030 – Authorizing the Mayor or City Manager to enter into a contract with Meadow Ridge Ranch Construction in the amount of \$189,000.00 for the purchase and installation of new backstop netting and additional foul ball netting at Go-Mart Ballpark pursuant to a competitive bid process.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Meadow Ridge Ranch Construction in the amount of \$189,000.00 for the purchase and installation of new backstop netting and additional foul ball netting at Go-Mart Ballpark pursuant to a competitive bid process.

2025-06 Suspended Backstop Netting System			
Vendor	Bid Opening	Bid Total	Local Vendor Preference
Meadow Ridge Ranch Construction	3/21/2025 2:00pm	\$189,000.00	4% = \$181,440.00

<u>2025-06 Suspended Backstop Netting System</u>	-
<u>Vendor</u>	Meadow Ridge Ranch Construction
<u>Vendor's Bid Product</u>	
3.1. Suspended Backstop Netting System	Yes
3.2 Installation	Yes
3.3 Warranty	Yes
3.4 License	Yes
<u>OVERALL TOTAL BID:</u>	\$ 189,000.00

Resolution No. 25-031

Introduced in Council:

April 7, 2025

Introduced by:

Joseph Jenkins

Adopted by Council:

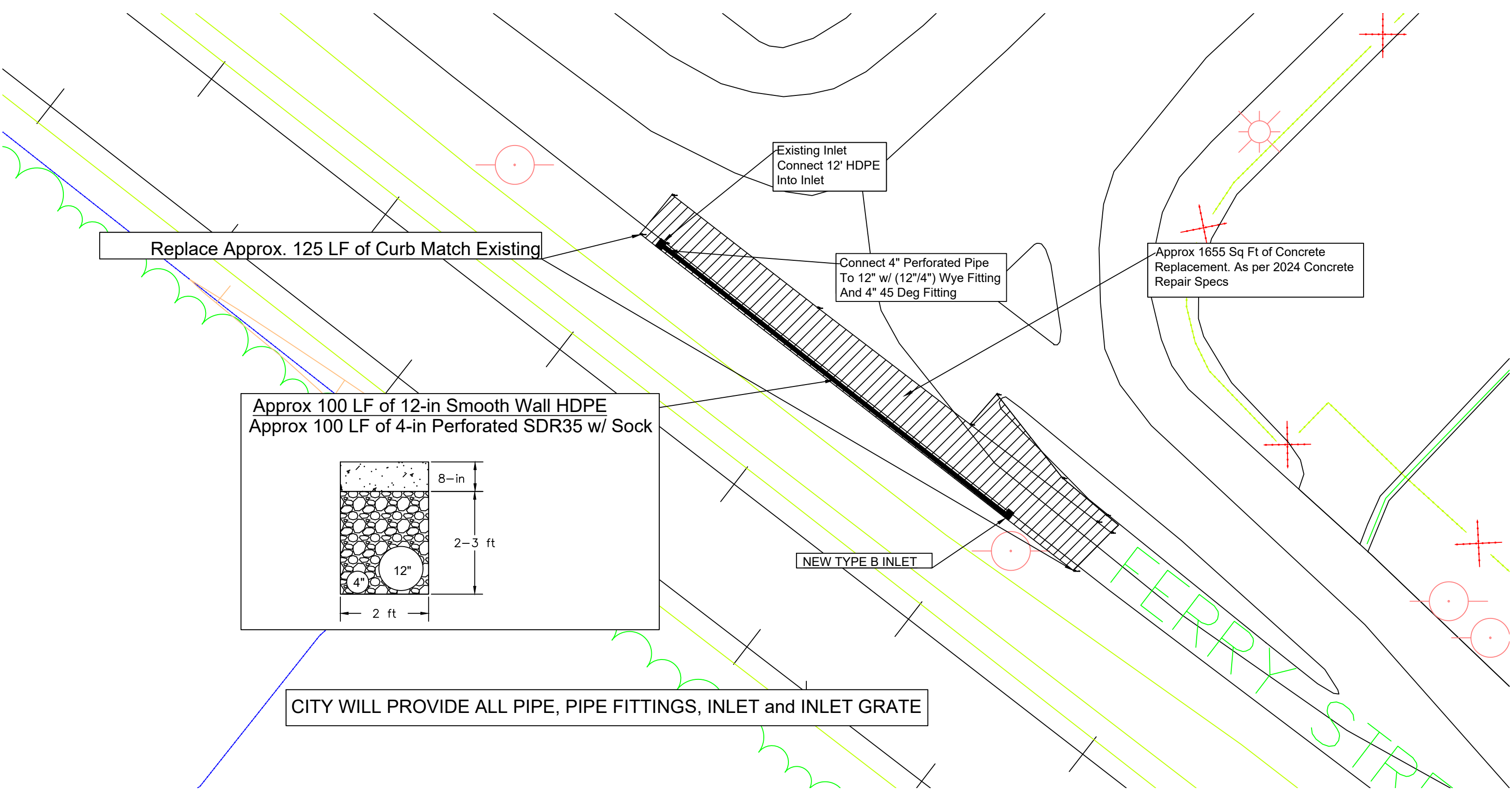
Referred to:

Finance

Resolution No. 25-031 – Authorizing the Mayor or City Manager to enter a change order to the existing concrete paving contract with McClanahan Construction Company, LLC in the amount of \$42,471.00 for a stormwater installation and repair occurring at the intersection of Ferry Street and Thayer Street.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter a change order to the existing concrete paving contract with McClanahan Construction Company, LLC in the amount of \$42,471.00 for a stormwater installation and repair occurring at the intersection of Ferry Street and Thayer Street.



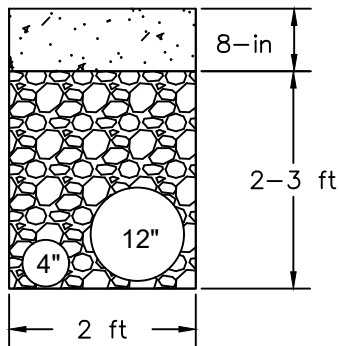
Replace Approx. 125 LF of Curb Match Existing

Existing Inlet
Connect 12' HDPE
Into Inlet

Connect 4" Perforated Pipe
To 12" w/ (12"/4") Wye Fitting
And 4" 45 Deg Fitting

Approx 1655 Sq Ft of Concrete
Replacement. As per 2024 Concrete
Repair Specs

Approx 100 LF of 12-in Smooth Wall HDPE
Approx 100 LF of 4-in Perforated SDR35 w/ Sock



NEW TYPE B INLET

CITY WILL PROVIDE ALL PIPE, PIPE FITTINGS, INLET and INLET GRATE



April 1, 2025

Mr. Aaron Morris, Assistant City Engineer
City of Charleston Engineering Department
114 Dickinson Street
Charleston, WV 25301

RE: REVISED Ferry Storm Concrete Change Order Plan

Dear Mr. Morris:

Provided is the cost for the above subject project.

• Pipe Aggregate – to be provided by the City of Charleston	\$ 0.00
• Labor and equipment to install pipe, inlet, and connections (includes Bond and B&O Taxes)	\$ 9,500.00
• 125 LF of Curb @ 2024 Contract price (\$15.00/LF)	\$ 1,875.00
• 1,655 SF (184 SY) of Concrete Street replacement @ 2024 Contract price (\$169.00/SY)	\$31,096.00
TOTAL CHANGE ORDER PRICE	\$42,471.00

NOTE: City to provide all materials, as listed on attached drawing, along with necessary Traffic Control Permit and devices, if required.

If you have any questions or concerns, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink that reads 'Bruce D. McClanahan'.

Bruce D. McClanahan
Managing Member

744 Poca River Road North ▪ Poca, WV 25159
304.776.3355 ▪ Fax 304-776-6121
www.mcclanahanconstruction.com
WVCL. # 004165

Resolution No. 25-032

Introduced in Council:

April 7, 2025

Adopted by Council:

Introduced by:

Joseph Jenkins

Referred to:

Finance

Resolution No. 25-032 – Authorizing the Mayor or City Manager to enter into a contract with Davey Resource Group, Inc. in the amount of \$97,470.00 for the first two phases of a City of Charleston Tree Inventory, and for additional phases as may be needed, provided adequate grant funding is received and the total amount for all phases does not exceed \$150,000.00. This procurement is the result of a competitive selection and scoring process involving the Municipal Beautification Committee and the Department of Public Grounds, with the funding provided by a grant from the West Virginia Division of Forestry.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Davey Resource Group, Inc. in the amount of \$97,470.00 for the first two phases of a City of Charleston Tree Inventory, and for additional phases as may be needed, provided adequate grant funding is received and the total amount for all phases does not exceed \$150,000.00.



Corporate Headquarters
295 S. Water Street, Suite 300
Kent, OH 44240
800-828-8312

April 2, 2025

Ben Mishoe
City Manager
City Manager's Office
501 Virginia Street East
Charleston, West Virginia 25301

RE: Revised Fees for the City of Charleston Tree Inventory

Dear Mr. Mishoe,

Davey Resource Group, Inc. (DRG) is honored to have been selected by the City of Charleston for the Tree Inventory project. Following your request, we have adjusted our fees by increasing the trees collected per phase and reducing anticipated travel costs. We also maintained our staff qualifications to RFP specifications by assigning ISA Certified Arborists to the project.

Enclosed please find our revised fee sheet. You will note that we modified its format slightly to demonstrate cost by phase.

We appreciate this opportunity to work with the City of Charleston. We are genuinely enthusiastic about contributing to this project. Should you have any questions regarding our updated fees, please do not hesitate to contact me.

Sincerely,

Shirley Vaughn
Business Developer, Davey Resource Group, Inc.
330.639.8274
shirley.vaughn@davey.com

Section Five: Fee Sheet

The prices, terms and conditions, and warranty are hereby accepted. I am authorized to bind and authorize Davey Resource Group, Inc. to perform the specified work. I am familiar with and agree to the terms and conditions appended to this proposal. I understand that once accepted, this proposal constitutes a binding contract. This proposal is based on an estimated number of trees/sites to be inventoried. Davey Resource Group, Inc. reserves the right to renegotiate the price based on the timing of the award, scheduling of fieldwork, the final methodology chosen by the client, and availability, completeness, and quality of maps and GIS information.

City of Charleston Tree Inventory

Description of Service	Price	Approved
Phase One		
TASK ONE: TREE INVENTORY		
Includes project management and grant reporting		
Phase 1: Computerized inventory data collection of up to 5,300 existing trees	\$39,485	
TASK TWO: TREEKEEPER® SOFTWARE		
Annual subscription	\$3,600	
TASK THREE: EIGHT-HOUR TRAINING SESSION		
Tree and TreeKeeper® Training - In-person 8 hours (Phase 1)	\$3,300	
TASK FOUR: SUMMARY REPORT # 1		
Ten- to fifteen-page summary with tree benefits.	\$3,200	
Phase One SubTotal	\$49,585.00	☐
Phase Two		
YEAR 2 TREE INVENTORY (CONT.) Computerized inventory data collection of up to 5,300 existing trees	\$41,085	
YEAR 2: TREEKEEPER® annual subscription renewal	\$3,600	
YEAR 2: SUMMARY REPORT #2	\$3,200	
Phase Two Subtotal	\$47,885.00	☐
Phase Three		
YEAR 3: TREE INVENTORY (CONT.) Additional inventory data collection in either area above 10,700 trees	\$TBD based on # of trees	
YEAR 3: TREEKEEPER annual subscription renewal	\$3,600	
TASK FOUR: TREE MANAGEMENT PLAN		
Sixty- to seventy-page plan with tree benefits (2 drafts and one final)	\$16,000	
Option 1	\$4,000	☐
Option 2	\$4,000	☐
Option 3	\$4,000	☐
Overall Pest Section (not geographical)	\$3,500	☐
Phase Three Subtotal	TBD	
Three-Year Project Total	\$_____	

Resolution No. 25-033

Introduced in Council:

April 7, 2025

Introduced by:

Joseph Jenkins

Adopted by Council:

Referred to:

Finance

Resolution No. 25-033 – Authorizing the Mayor or City Manager to enter into a contract with Thaxton Construction Company, Inc. for installation of drilled soldier pile retaining walls with concrete lagging to correct roadway embankment slips at Gordon Drive and Mayflower Drive in the amount of \$197,435.00 pursuant to a competitive bid process.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Thaxton Construction Company, Inc. for installation of drilled soldier pile retaining walls with concrete lagging to correct roadway embankment slips at Gordon Drive and Mayflower Drive in the amount of \$197,435.00 pursuant to a competitive bid process.

2024-11 Pile and Lagging Retaining Wall			
Business	Opened at	Bid Total	Local Vendor Preference
OHIO WEST VIRGINIA EXC	4/2/2025 2pm	\$ 403,050.00	N/A
RK Construction, Inc	4/2/2025 2pm	\$ 339,567.85	4% = \$325,985.14
Thaxton Construction Company, Inc.	4/2/2025 2pm	\$ 197,435.00	4% = \$187,537.60

2025-11 Pile and Lagging Retaining Wall			
	OHIO WEST VIRGINIA EXC	RK Construction, Inc	Thaxton Construction Company, Inc.
Mandatory Requirement			
Item 3.2 - Mobilization (5% Max)	Yes	Yes	Yes
Item 3.3 - Predrilled Soldier Piles HP10x42	Yes	Yes	Yes
Items 3.4 - Predrilled Soldier Piles HP12x53	Yes	Yes	Yes
Item 3.5 - HP6x28 Steel Waler	Yes	Yes	Yes
Item 3.6 - 8x24x69 inch Lagging	Yes	Yes	Yes
Item 4 - Allowances	Yes	Yes	Yes
Attended Pre-Bid	Yes	Yes	Yes
Required Documents	Yes	Yes	Yes
WV Contractors License	Yes	Yes	Yes
Grand Total	\$ 403,050.00	\$ 339,567.85	\$ 197,435.00



CITY OF CHARLESTON

RECOMMENDATION TO AWARD

DATE: April 2, 2025

SUBJECT: Recommendation for Award

Solicitation Number: 2025-11 Pile and Lagging Retaining Wall

Bid Information: Thaxton Construction Company, Inc. - \$197,435.00

Award Recommendation: Check the appropriate box below.

☒ **Lowest Bid:** By signing below, the Department certifies that bids have been properly evaluated and recommends award to Thaxton Construction Company, Inc. in the amount of \$197,435.00 as the lowest responsible bidder meeting the required specifications.

☐ **Multiple Award:** By signing below, the Department certifies that bids have been properly evaluated and recommends award to multiple bidders meeting the required specifications. Those bidders receiving an award are identified as follows: _____.

☐ **Other Than Lowest Bid:** By signing below, the Department certifies that bids have been properly evaluated and recommends award to _____ as the lowest responsible bidder meeting the required specifications. Award to the lowest bid was not made due to disqualifications described in more detail below:

Vendors bidding but not awarded were:

Ohio West Virginia EXC - \$403,050.00

RK Construction, Inc. - \$339,567.85


Signature

4/3/25
Date

AARON MORRIS ASSISTANT CITY ENGINEER
Printed Name and Title

**MUNICIPAL COURT
CITY OF CHARLESTON**

**Post Office Box 2749
Charleston, West Virginia 25330
(304) 348-8079**

Matt Smith, Judge

Adam Campbell, Clerk

TO: Mayor Amy Shuler Goodwin
FROM: Adam Campbell, Clerk
DATE: Wednesday, April 4, 2025
RE: March 2025 Financial Information, Charleston Municipal Court

TOTAL CITATIONS FILED: 1329

Criminal Violations: 193
Traffic Violations: 1,135
Parking: 1
Building Search Warrants: 0

RESTITUTION COLLECTED (paid to victims): \$3,284.00

Primarily related to shoplifting cases, restitution monies are collected and refunded to the store/victim.

FINANCIAL REPORT ATTACHED

cc: Matt Smith, Judge
Miles Cary, City Clerk
Ben Adams, Treasurer
Scott Dempsey, Chief of Police
Tony Harmon, Building Department
David Potters, Office of the City Attorney
Sgt. Troy VanHorn, CPD
Nikki Smith, City Clerk's Office
Andrew Workman, Mayor's Office

CHARLESTON MUNICIPAL COURT
Report For March 1, 2025 Thru March 31, 2025 FILEDST

Page: 1

Violations by Filed Date...

CRIMINAL	193	
TRAFFIC	1,135	
PARKING	1	
Total Filed Violations		1,329

Completed Cases...

Paid Fine...

CRIMINAL	22	
TRAFFIC	531	
PARKING	0	
Total Paid Fines		553

Before Judge...

CRIMINAL	2	
TRAFFIC	7	
PARKING	0	
Total Before Judge		9
Total Completed		562

Other Completed...

DISMISS- OFFICER NOT WITH CITY

CRIMINAL	1	
TRAFFIC	5	
PARKING	0	
Total		6

DISMISSED OFFICER FAIL TO PROS

CRIMINAL	1	
TRAFFIC	0	
PARKING	0	
Total		1

DISMISS - SEATBELT WAIVER

CRIMINAL	0	
TRAFFIC	1	
PARKING	0	
Total		1

DISMISSED (PRESENTED INSURANCE)

CRIMINAL	0	
TRAFFIC	97	
PARKING	0	
Total		97

DISMISSED (PRESENTED DL)

CHARLESTON MUNICIPAL COURT

Page: 2

Report For March

1, 2025 Thru March

31, 2025

FILEDST

CRIMINAL	0		
TRAFFIC	15		
PARKING	0		
Total		15	
DISMISSED MISTAKEN IDENTITY			
CRIMINAL	1		
TRAFFIC	0		
PARKING	0		
Total		1	
DISMISSED (PROSECUTOR'S ORDER)			
CRIMINAL	18		
TRAFFIC	34		
PARKING	0		
Total		52	
Dismissed at Officers Request			
CRIMINAL	7		
TRAFFIC	87		
PARKING	0		
Total		94	
DISMISSED PRESENTED RECORDS			
CRIMINAL	0		
TRAFFIC	323		
PARKING	0		
Total		323	
DISMISSED AFTER PT DIVERSION			
CRIMINAL	44		
TRAFFIC	32		
PARKING	0		
Total		76	
Dismissed Pursuant to Plea			
CRIMINAL	45		
TRAFFIC	39		
PARKING	0		
Total		84	
DISMISSED VICTIM/WITNESS FTA			
CRIMINAL	2		
TRAFFIC	0		
PARKING	0		
Total		2	
DISMISSED WITHOUT PREJUDICE			
CRIMINAL	2		
TRAFFIC	6		
PARKING	0		
Total		8	
RECORDS DESTROYED - CLOSED			

CRIMINAL	0	
TRAFFIC	3	
PARKING	0	
Total		3
VOIDED DOCKET		
CRIMINAL	2	
TRAFFIC	21	
PARKING	0	
Total		23
Total Other Completed		786
Grand Total Completed		1,348
Net Difference Filed/Complete		19-

Warrants...

Issued...		
CRIMINAL	103	
TRAFFIC	43	
PARKING	0	
Total Violations		146
Total Warrants Issued		146
Cleared...		
CRIMINAL	132	
TRAFFIC	50	
PARKING	0	
Total Violations		182
Total Warrants Cleared		182
Change in Total Warrants		36

Other Paid Cases...

Paid Fine...	
Total Other Paid Fines	62

FINE FINE	\$28,221.25
LAWFND LAW ENFORCE. TRAIN STATE	\$4,758.00
LAWLOC LAW ENFORCE. TRAIN (LOCAL)	\$1,905.00
CVC CRIME VICTIM'S FUND	\$3,241.00
ADMIN ADMINISTRATIVE COST	\$806.00
JAILF REGIONAL JAIL CORR.	\$15,842.50
REST RESTITUTION	\$3,299.00
PCADM PC ADMIN FEE	\$50.00
CCF COMMUNITY CORRECTIONS FUND	\$237.00
OP OVER PAYMENT	\$41.00

CHARLESTON MUNICIPAL COURT

Page: 4

Report For March

1, 2025 Thru March

31, 2025

FILEDST

Total Fees/Fines Paid

\$58,400.75

Monthly Report – Definition Key

Violations by Filed Date:

Violations keyed into the Court software during the month

Completed Cases:

Cases where the fine and court costs were paid in full and the case was closed during the month.

Before Judge:

Number of violations where a case set for trial before the judge; the defendant was found guilty or entered a guilty plea at trial and the defendant paid off all costs/fines in full thereby closing the case.

Other Completed -Dismissed (By Complainant):

The City Attorney moved to dismiss cases because the person who filed the complaint no longer wishes to pursue the charges.

Defendant Deceased:

Cases dismissed because the defendant died.

Dismissed Officer Fail to Pros:

Cases dismissed because the officer failed to appear in Court.

Dismissed (presented insurance):

Cases dismissed because the defendant presented valid proof of insurance for the offense date.

Dismissed (presented DL):

Cases dismissed because the defendant presented a valid driver's license.

Dismissed Mistaken Identity:

Cases dismissed cases on the City Attorney's motion due to mistaken identity.

Dismissed (Prosecutor's Order):

Cases dismissed on the City Attorney's motion or as a result of a plea agreement.

Dismissed Presented Records:

Cases dismissed because the defendant presented records to satisfy a code or Court requirement.

Dismissed After PT Diversion:

Cases dismissed because the defendant entered into a Pre-Trial Diversion agreement with the City and satisfied the requirements of the Pre-Trial Diversion.

Dismissed Victim/Witness FTA:

Cases dismissed because the witness or victim did not appear in Court for trial.

Dismissed without prejudice:

Cases dismissed but the City having the option to re-file the case within one (1) year of the date of the offense.

Dismissed No Drug Results:

Drug results were not received for trial.

Dismissed – Officer Not With City

Officer/Witness is no long employed by the City.

Warrants

The Court issues warrants for Failure to Appear in Court for court sessions. These warrants are printed and copied to the CPD Warrants Division.

Cleared:

The Court clears warrants once the warrant is served by an officer or when a defendant self reports to the Court. The Court also clears warrants if a person is deceased, posts bond and or, in some cases, enters a plea.

Other Paid Cases:

The Court received a partial payment for a case; however, the defendant still has a balance due.

Search Warrant Issued:

A search warrant document was prepared and presented to the court by the City Attorney's office with regard to safety and public health concerns of a structure/property.

This report is not indicative of the case volume in Municipal Court. Rather, this information reflects payment status/coding for cases.



On July 1, 2024, Mayor Amy Shuler Goodwin established the City of Charleston's Office of Development Services. A combination of the Planning and Building Departments, the new ODS consolidates permitting and enforcement efforts and increases collaboration on broader land use planning and community development initiatives.

We spent much of 2024 under reconstruction—both physically and organizationally. Our space in the City Service Center is now complete and our staff of 22 has settled in. There will be growing pains of course, but things are off to a great start.

This report represents the work of the Planning Department's original staff of 9 during the 2024 calendar year. In 2025, our reporting will include data from building permitting and property maintenance code enforcement.

Despite all the changes, our commitment to our vision and mission remains the same:

We envision a healthy economy, a lively downtown, prosperous business centers and strong neighborhoods where citizens have a variety of lifestyle options and access to the resources they need.

It is our mission to steward Charleston's Comprehensive Plan by creating and enforcing balanced development codes, engaging in economic and community development initiatives, and applying sustainable planning practices. In doing so, we manage day-to-day planning and zoning functions, including:

- review site plans and issue zoning permits
- coordinate subdivision applications
- make floodplain determinations and issue permits
- conduct compliance reviews for business licensing, including home-based businesses and ABCC licenses
- maintain the official zoning map and perform other mapping projects
- provide technical support and assistance for other City departments and regional agencies
- enforce the Zoning Ordinance
- respond to citizen inquiries

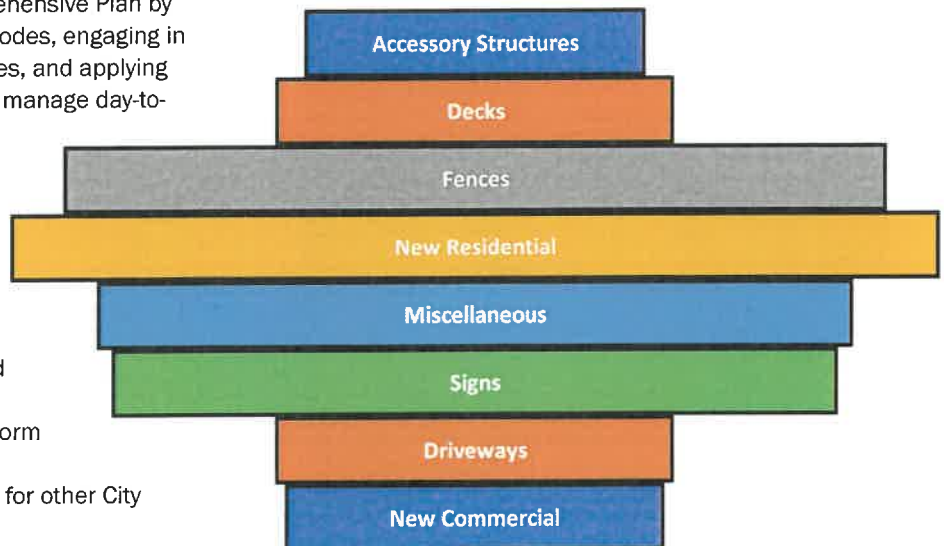
We also work with other City Departments, private developers, the Charleston Urban Renewal Authority, social service agencies, and economic and community development organizations to implement Imagine Charleston, the City's comprehensive plan. We maintain a proactive neighborhood planning program by participating in community planning and development efforts and supporting local neighborhood associations and business coalitions.

And finally, we provide staff support for the Municipal Planning Commission, Board of Zoning Appeals, Charleston Historic Landmarks Commission, Charleston Land Reuse Agency, Planning, Streets & Traffic Committee of City Council, and Urban Renewal Committee of City Council.

Permitting

Zoning permits issued in 2024 increased 2.5% over 2023. In the funnel chart below, those 490 zoning permits issued are sorted by type.

- For the first time in decades, new residential construction topped the list of zoning permit types issued. These resulted in 30 new single family dwellings.
- New commercial construction permits in 2024 made way for a new convenience store in Kanawha City, as well as a branch bank with a drive-thru and a large scale office building downtown, and a workforce training center on the East End.
- Miscellaneous zoning permits most commonly addressed generators, retaining walls, and accessibility accommodations.



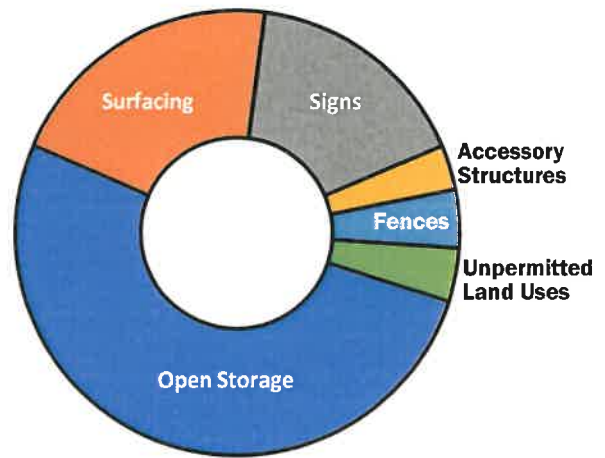
- Staff also provided zoning confirmation letters and floodplain determinations upon request.
- In addition to our own permitting, Planning Department staff reviewed new Municipal Business License Applications, Business Change of Address forms, and zoning forms required by the WV Alcohol Beverage Control Administration.

Zoning Enforcement

The Planning Department staff includes two zoning administrators whose responsibility it is to address zoning violations throughout the City. Some violations are brought to their attention by concerned citizens while others are identified in the field. Please note that the identity of the citizen reporting a violation remains confidential.

- Staff dealt with a total of 307 zoning violations in 2024. This is a 7.3% increase over 2023.
- Open Storage continues to be the most commonly cited zoning violation, and 2024 saw an increase of nearly 30% in this category.
- In 2024, staff sent 181 notices of violation. In addition, 28 citations were issued to property owners who failed to respond.

The Code Enforcement Division of the Office of Development Services moving forward will include 7 inspectors responsible for enforcement of both the Zoning Ordinance and the International Property Maintenance Code.



Boards & Commissions

The Planning Department also provides professional guidance and staff support to multiple citizen boards and commissions:

The **Municipal Planning Commission** is a 16 member body that considers matters related to orderly growth and development in Charleston, including applications for rezoning, subdivisions, ordinance amendments, and street and alley alterations. Through public hearings, the commission gives citizens an opportunity to voice their support for or concerns about proposed development.

The **Board of Zoning Appeals** is a 5 member board established to consider requests to depart from the zoning regulations (variances) and applications for conditional land uses (conditional use permits).

The **Charleston Historic Landmarks** commission is a 5 member body that identifies, studies, preserves and protects Charleston's historic landscape. To do so, the CHLC coordinates cultural resource surveys and nominates properties for listing on the National Register of Historic Places. This promotes tax credit eligibility in neighborhoods ripe for revitalization.

The **Charleston Land Reuse Agency** is a 7-member body established in 2019 to return unwanted, abandoned, or distressed properties to productive use by identifying available properties suitable for public space, conservation, housing, and commercial use and pursuing acquisition, management, inventory, and disposition of those properties.

The bar charts below break down the work of these groups in 2024.

Board of Zoning Appeals



Municipal Planning Commission



Historic Landmarks Commission



Land Reuse Agency



For more information, contact the City of Charleston's Office of Development Services at 304-348-6833 or stop by our office in the City Service Center at 915 Quarrier Street, Ste 1.

Bill No. 8052

Introduced in Council:

April 7, 2025

Adopted by Council:

Introduced by:

Joseph Jenkins

Referred to:

Finance Committee

Bill No. 8052: A Bill and Order relating to the laying of levies on real, personal and public utility property within the City of Charleston, West Virginia, including excess levies previously provided for in the Official Municipal Budget Document for the fiscal year beginning the first day of July, two thousand twenty-five.

WHEREAS, each Municipality is required to hold a Statutory meeting of the Council on the third Tuesday in April each year to make and enter a levy order and rate sheet; and

WHEREAS, written approval of the West Virginia State Tax Commissioner has been received and notice of the Levy Estimate has been duly published as required by law; and

WHEREAS, the levy rate attached hereto is included in the City of Charleston Municipal Budget for July 1, 2025 through June 30, 2026, before City Council for approval at a special meeting of Council held on April 15, 2025, now, therefore

Be it Ordained by the Council of the City of Charleston, West Virginia:

That the City of Charleston, West Virginia does hereby make and enter the levy order and rate sheet attached hereto, incorporated herein, and made a part hereof.

Bill No. 8051

Introduced in Council:

Adopted by Council:

April 7, 2025

Introduced by:

Referred to:

Mary Beth Hoover

**Municipal Planning Commission
Planning, Streets and Traffic**

Bill No. 8051 - A Bill amending the Zoning Ordinance of the City of Charleston, West Virginia, adopted January 1, 2006, as amended, by amending the sign regulations related to buildings over 10 stories in height in the Central Business District.

Be it Ordained by the Council of the City of Charleston, West Virginia:

The Zoning Ordinance for the City of Charleston, West Virginia, effective January 1, 2006, is hereby amended as follows:

Table 24-080.01 On-Premise Signs Permitted in Commercial and Industrial Districts

Type	Maximum Number	Maximum Area	Max. Height	Minimum Setback
Signs Permitted in the CBD, CVD and UCD				
Building Signplates	1 per public entrance	2 sq ft	NA	NA
Blade Signs	1 per public street front entrance	6 sq ft	NA	NA
Wall, Awning, Canopy, Projecting, or Marquee Signs	1 per business per building frontage*	1.5 sq ft per linear ft of building frontage*	NA	NA
Monument Signs	1 per building	32 sq ft	10 ft	3 ft from property line
Electronic Message Board (when in compliance with section 22-080-05)	1 per building	100 sq ft	18 ft	NA
Temporary Signs	2 per building	32 sq ft	4 ft	Flush against building
Instructional Signs	Exempt from regulations when in compliance with Sec. 24-080-06.			

*Buildings over 10 stories above grade use the following calculation for determining maximum permitted sign area: 3 sq ft per linear ft of building frontage. **Additionally, buildings over 10 stories are permitted a wall sign on each façade.**

Bill No. 8053

Introduced in Council:

April 7, 2025

Introduced by:

Emmett Pepper

Adopted by Council:

Referred to:

**Planning, Streets and Traffic
Committee**

Bill No. 8053 - A BILL to adjust PARKING PROHIBITED times on several streets, in order to accommodate street sweeping at a later time of day; and amending the Traffic Control Map and Traffic Control File, established by the City of Charleston, West Virginia, two thousand and three, Traffic Laws, Section 263, Division 2, Article 4, Chapter 114, to conform therewith.

WHEREAS, the East End neighborhood of Charleston has some of the highest percentages of on-street parking in the city; and

WHEREAS, since 1981, the city has had weekly sweeping in the East End and has restricted parking in order to accommodate that sweeping; and

WHEREAS, without restricted parking, many streets in the East End could not be adequately swept, due to cars interrupting the flow of street sweepers; and

WHEREAS, the south sides of certain streets have sweeping on Tuesday mornings between 9am and 12pm; and

WHEREAS, the north sides of certain streets have sweeping on Tuesday mornings between 12pm and 2pm; and

WHEREAS, the current street sweeping practices are not in alignment with the traffic control file; and

WHEREAS, in an effort to determine the best policy, the City has conducted outreach and received input from affected residents on the best tradeoff between adequate sweeping and minimal interruptions; and

WHEREAS, having sweeping during the same time of day, from 12pm to 2pm, on either side of affected streets was the best outcome; and

WHEREAS, any similarly-situated blocks in the city where parked cars obstruct sweeping efficacy may work with the City to determine if similar parking restrictions are merited; and

36
37 **WHEREAS**, in furtherance of the goals and objectives above, the City Council hereby
38 adopts these changes to the Traffic Control File.
39

40
41 **Now, therefore, be it ordained by the Council of the City of Charleston, effective**
42 **June 1, 2025:**
43

44 Section 1. On the northerly side of the following streets, parking is prohibited from
45 twelve o'clock p.m. until two o'clock p.m., each Tuesday, during the months of April
46 through October; parking is permitted at all other times:

- 47 • Virginia Street East, from Brooks Street to Greenbrier Street; and
- 48 • Quarrier Street, from Brooks Street to Greenbrier Street; and
- 49 • Lee Street, from Brooks Street to Greenbrier Street; and
- 50 • McClung Street, from Elizabeth Street to Sidney Avenue; and
- 51 • Jackson Street, from Beauregard Street to Elizabeth Street; and
- 52 • Lewis Street, from Brooks Street to the alley between Thompson Street and
- 53 Nancy Street; and
- 54 • Washington Street East, from Veazy Street and Michigan Street.

55
56 Section 2. On the northerly side of the following streets, parking is prohibited from
57 twelve o'clock p.m. until two o'clock p.m., each Thursday, during the months of April
58 through October; parking is permitted at all other times:

- 59 • Virginia Street East, from Brooks Street to Greenbrier Street; and
- 60 • Quarrier Street, from Brooks Street to Greenbrier Street; and
- 61 • Lee Street, from Brooks Street to Greenbrier Street; and
- 62 • McClung Street, from Elizabeth Street to Sidney Avenue; and
- 63 • Jackson Street, from Beauregard Street to Elizabeth Street; and
- 64 • Lewis Street, from Brooks Street to the alley between Thompson Street and
- 65 Nancy Street; and
- 66 • Washington Street East, from Veazy Street and Michigan Street.

67
68 Section 3. On the westerly side of Margaret Street, parking is prohibited from twelve
69 o'clock p.m. until two o'clock p.m., each Thursday, during the months of April through
70 October; parking is permitted at all other times.
71

72 Section 4. The Traffic Control Map and Traffic Control File, established by the code of
73 the City of Charleston, West Virginia, two thousand and three, as amended, Traffic
74 Laws, Section 263, Division 2, Article 4, Chapter 114, shall be and hereby are
75 amended, to conform to this Ordinance.
76

77 Section 5. All prior Ordinances, inconsistent with this Ordinance are hereby
78 repealed to the extent of said inconsistency.