



Planning, Streets and Traffic Committee
Monday, March 10, 2025, at 5:00 p.m.
City Service Center – 915 Quarrier Street – Conference Room

AGENDA

1. Call to Order

2. Unfinished Business

3. New Business

Bill No. 8050 - A BILL to amend and reenact Sec. 114-579 of the Municipal Code of the City of Charleston, as amended, relating to requiring residential permit parking holders to park within the vicinity of their residence.

4. Discussion

- Handicap parking on Books
- Crosswalk at Washington and Sidney

5. Approval of the Minutes of January 13, 2025, meeting

6. Adjournment

Bill No. 8050

Introduced in Council:

March 3, 2025

Introduced by:

Chad Robinson

Adopted by Council:

Referred to:

Planning/Streets and Traffic

1 **Bill No. 8050** - A BILL to amend and reenact Sec. 114-579 of the Municipal Code of the
2 City of Charleston, as amended, relating to requiring residential permit parking holders to
3 park within the vicinity of their residence.
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5 **Now, therefore, be it ordained by the Council of the City of Charleston:**
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7 That Sec. 114-579 of the Municipal Code of the City of Charleston, as amended, is hereby
8 amended and reenacted to read as follows:
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10 **Sec. 114-579. - Residential permit parking policy.**
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12 (a) Upon the establishment of a residential permit parking area in accordance with
13 City Code section 114-578, the parking system director or his or her designee shall issue
14 residential parking permits.
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16 (b) In order to obtain a permit, the resident must make written application to the
17 parking system for the number of permits sought. In addition to the resident's name and
18 address, the applicant must provide the make, model, color, license number and vehicle
19 identification number for the vehicles sought to be permitted.
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21 (c) To obtain a residential parking permit, the resident must show photo identification
22 with their name and current address. The resident must also show a current vehicle
23 registration card for each vehicle for which a permit is sought. In the case of a company
24 owned or leased vehicle, the resident must provide verification from the owner that the
25 vehicle is assigned to the resident. Each permit is only valid for the specifically identified
26 vehicle.
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28 (d) If a resident changes vehicles, the old permit must be surrendered prior to receipt
29 of a new permit. The resident must provide the information as set forth in subsections (b)
30 and (c) above for the new vehicle prior to receipt of the new permit.
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32 (e) Each residential unit may receive one visitor permit.
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34 (f) A visitor permit may not be used for any person and/or vehicle that is not visiting
35 the residence for which the permit was issued. Violation of said visitor permit will result in
36 cancellation of the visitor permit.

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(g) The permits must hang from the rearview mirror of the vehicle.

(h) After the application has been completed and a permit issued by the parking director, the parking director shall transmit a copy of the application and vehicle information to the Traffic Commander of the Charleston Police Department.

(i) Each residential permit parking area will be assigned an identifying number and/or color. Permits issued to residents of each area will be valid only in the area for which they are issued. Residential permit parking holders parking shall park within 150 feet of their residence when parked in the residential parking area.

(j) Temporary waivers of restricted residential permit parking may be granted by the Traffic Commander of the Charleston Police Department upon request for a specifically limited time and location not to exceed 24 hours. A request for waiver must be submitted at least seven days in advance, unless in the case of emergency. For non-emergency waiver requests, the resident requesting the waiver must submit written statements of approval from at least 51 percent of the residential units in the affected area. If a waiver is granted, no enforcement of the residential permit parking ordinance will take place for the duration of the waiver period.

(k) Failure to properly display the permit will result in the issuance of a citation or possible impoundment of the vehicle in accordance with section 114-578 of the City Code.

Planning, Streets and Traffic Committee
Monday, January 13, 2025, at 5:00 p.m.
City Service Center – 915 Quarrier Street – Conference Room

Members Present

Mary Beth Hoover, Chair
Jennifer Pharr, Vice Chair
Becky Ceperley
John Gionola
Pam Burka

Staff Present

Dan Vriendt

Public

Jake Smith
Jon Nicol

1. Call to Order

2. Unfinished Business

3. New Business

Bill No. 8049 - A Bill closing, abandoning, and discontinuing as a public right-of-way a 10 ft wide by 120 ft long alley across Block 21 of the JB Walker Addition, adjacent to Tax Map 25 Parcels 288 & 292 Charleston West District, Kanawha County, West Virginia.

Dan presented staff notes. The alleys near the former United States Post Office, recently renovated by Cabin Creek Health Systems, make an “H”. When they renovated this building they did a survey of the property and discovered the front porch encroaches into the right of way about one-third of the distance. The encroachment has been there since the building was built. Cabin Creek Health Systems would like to clear up this matter.

When the post office had this property, the parking lot was fenced off. Therefore, this right of way has not been open to the public for many years. Similar requests such as this one have been approved in the past year. An alley was closed for Members Choice Credit Union in October 2024. An alley was also closed for Goodwill last year.

The applicant did obtain an appraisal, and it came in at \$7,000.00. Jon Nicol, applicant’s counsel, is also attending by phone if anyone has any questions.

Closing this property will allow their property to be contiguous. It will eliminate the encroachment, which will make their underwriters happy. There are no utilities in the right of way which would require a reservation.

The Municipal Planning Commission held a public meeting on this last week. There was no opposition to this request. The MPC unanimously recommended approval.

The staff is recommending approval because it will not disrupt the pattern of streets. The petitioner is the only affected property owner. The traffic flow around this area is sufficient so this right of way is not needed.

Becky Ceperley asked if anyone other than the applicant use that right of way or alley. Dan said no one uses this alley. It has been fenced off for several years, dating back to when the post office owned it.

MOTION AND VOTE: A motion was made by Becky Ceperley to approve Bill No. 8049. The motion was seconded by Jennifer Pharr and passed unanimously by a vote of 5-0.

4. Discussion

5. Approval of the Minutes of October 15, 2024, meeting

MOTION AND VOTE: A motion was made by Pam Burka and seconded by Jennifer Pharr to approve the minutes of the October 15, 2024 meeting. The motion passed unanimously by a vote of 5-0.

Adjournment