



City of Charleston, WV
Municipal Beautification Commission/Tree Board
SPECIAL MEETING
City Services Center Conference Room – 915 Quarrier Street

DATE: Tuesday, June 11, 2024

TIME: 12:30PM

COMMISSIONERS: L. Anna Forbes, Chair
Brenda Ellis, Vice Chair
Marjorie Cooke (Absent)
Donna Graham, Treasurer (Absent)
Lois Crichton
Marlene Dial
Lisa Dobbins
Jane Powell
Susan Shumate
John Casto (Absent)
Barbara Rose

CALL TO ORDER:

Chair L. Anna Forbes called the SPECIAL MEETING to order at 12:30 pm for the EquiTree Federal Grant Tree Inventory Proposal.

Anna advised she was able to complete the EquiTree application for federal funding for the city tree inventory. The deadline for submitting the application was extended to today. Anna noted there was a procedural wrinkle. The grant application requires selection of a specific tree firm. Thus, Anna asked that MBC recommend one of the three firms (PlanItGeo, Davey, and Bartlett Tree) to use as the preferred firm for the grant application.

To assist in this endeavor, Brenda supplemented her remarks from the June 4th meeting about the proposals from the three tree firms. Thereafter, Brenda and Anna recommended that the MBC recommend Davey Tree as the preferred firm for the grant application. A motion was made by Barbara Rose and seconded by Marlene Dial to recommend that Davey Tree be the preferred firm. The motion carried.

Anna advised that given the overall cost of the project, the city may have to send the project out for competitive bidding. She would consult with the city manager about this. Should a firm other

than Davey be selected by city council through its procurement process, Anna would amend the grant application accordingly.

Anna advised that if MBC is successful in obtaining the \$50,000 grant that a second round of EquiTree grant funding would be needed to cover project costs. That second grant would likely be sought later this year. Anna asked if anyone had any concerns about MBC pursuing additional grant funds later on. No one voiced opposition or concern.

Respectfully submitted by

Lisa Dobbins on behalf of Marjorie Cooke, MBC Secretary