

MINUTES
FINANCE COMMITTEE MEETING
6:30 P.M., FEBRUARY 3, 2025
AV ROOM #308, CITY HALL

Joseph Jenkins Chair, called the meeting of the Charleston City Council Committee on Finance to order at 6:30 p.m., February 3, 2025.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Brent Burton, Vice Chair
Mary Beth Hoover
Larry Moore
Chad Robinson
Shawn Taylor

Absent:
Becky Ceperley

Other Councilmembers present:
Emmett Pepper
Chelsea Steelhammer
Joe Solomon
Harper Gardner

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Burton asked for unanimous consent to dispense with the reading of the minutes for the January 21, 2025 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 25-010 – Authorizing the Mayor or City Manager to purchase one (1) new Ram 2500 Crewcab 4x4 truck for Parks and Recreation from Stephens Auto Center in the amount of \$45,440.00 pursuant to a competitively sourced state contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase one (1) new Ram 2500 Crewcab 4x4 truck for Parks and Recreation from Stephens Auto Center in the amount of \$45,440.00 pursuant to a competitively sourced state contract.

Mishoe added that 6 resolutions on the agenda pertain to the purchases of vehicles for various departments. Some are holdovers from 2024 and 2023.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-010 approved.

- b. Resolution No. 25-011 – Authorizing the Mayor or City Manager to purchase one (1) new Ford F-150 Supercab truck for Refuse Department from Matheny Ford in the amount of \$42,780.00 pursuant to a competitively sourced state contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase one (1) new Ford F-150 Supercab truck for Refuse Department from Matheny Ford in the amount of \$42,780.00 pursuant to a competitively sourced state contract.

Mishoe added that the purchase was budgeted for FY2025.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-011 approved.

- c. Resolution No. 25-012 – Authorizing the Mayor or City Manager to purchase two (2) new Ram 2500 regular cab trucks for Spring Hill Cemetery from Stephens Auto Center in the total amount of \$83,980.00 (\$41,990.00 each) pursuant to a competitively sourced state contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase two (2) new Ram 2500 regular cab trucks for Spring Hill Cemetery from Stephens Auto Center in the total amount of \$83,980.00 pursuant to a competitively sourced state contract.

Mishoe added that they were originally approved under the FY2024 budget, but the purchase was able to be completed until now.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-012 approved.

- d. Resolution No. 25-013 – Authorizing the Mayor or City Manager to purchase one (1) new Ford F-150 regular cab 4x4 truck for Street Department from Matheny Ford in the amount of \$38,962.00 pursuant to a competitively sourced state contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase one (1) new Ford F-150 regular cab 4x4 truck for Street Department from Matheny Ford in the amount of \$38,962.00 pursuant to a competitively sourced state contract.

Councilmember Jenkins confirmed that all of the purchases were part of the normal replacement process.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-013 approved.

- e. Resolution No. 25-014 – Authorizing the Mayor or City Manager to purchase two (2) new Ford Rangers for General Services and Traffic Engineering from Stephens Auto Center in the total amount of \$69,778.00 (\$34,889.00 each) pursuant to a competitively sourced state contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase two (2) new Ford Rangers for General Services and Traffic Engineering from Stephens Auto Center in the total amount of \$69,778.00 pursuant to a competitively sourced state contract.

Mishoe added that

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-014 approved.

- f. Resolution No. 25-015 – Authorizing the Mayor or City Manager to purchase three (3) new Ram 2500 regular cab 4x4 trucks for Parks and Recreation, Traffic Engineering and Equipment Maintenance from Stephens Auto Center in the total amount of \$125,970.00 (\$41,990.00 each) pursuant to a competitively sourced state contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase three (3) new Ram 2500 regular cab 4x4 trucks for Parks and Recreation, Traffic Engineering and Equipment Maintenance from Stephens Auto Center in the total amount of \$125,970.00 pursuant to a competitively sourced state contract.

Mishoe added that the vehicles were previously ordered but cancelled by the vendor.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-015 approved.

Councilmember Burton motioned to adjourn the meeting.
Meeting adjourned.