

MINUTES
FINANCE COMMITTEE MEETING
6:30 P.M., JANUARY 21, 2025
AV ROOM #308, CITY HALL

Joseph Jenkins Chair, called the meeting of the Charleston City Council Committee on Finance to order at 6:30 p.m., January 21, 2025.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Brent Burton, Vice Chair
Mary Beth Hoover
Larry Moore
Chad Robinson
Shawn Taylor

Absent:
Becky Ceperley

Other Councilmembers present:
Emmett Pepper
Chelsea Steelhammer
Frank Annie
Joe Solomon
Harper Gardner

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Burton asked for unanimous consent to dispense with the reading of the minutes for the January 9, 2024 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 25-002 – Approving, pursuant to Municipal Code § 2-553(a), a revised schedule of fees, rates, and charges relating to the use of the Charleston Coliseum & Convention Center and the Municipal Auditorium, as recommended by the Charleston Coliseum and Convention Center/Municipal Auditorium Board, and reflected in Exhibit A attached hereto.

Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

That, pursuant to Municipal Code § 2-553(a), the revised schedule of fees, rates, and charges relating to the use of the Charleston Coliseum & Convention Center and the Municipal Auditorium, as recommended by the Charleston Coliseum and Convention Center/Municipal Auditorium Board, and reflected in Exhibit A attached hereto, is approved.

City Manager Ben Mishoe added that the rates were last changed in 2021.

Councilmember Jenkins confirmed that all Councilmembers had their questions and concerns answered. From the audience, Councilmember Pepper agreed, and thanked them for the extra time to review the changed.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-002 approved.

- b. Resolution No. 25-006 – Authorizing the Mayor or City Manager to purchase a mobile column truck lift system for Equipment Maintenance from NAPA Auto Parts in the amount of \$51,999.00 pursuant to a competitively sourced State contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase a mobile column truck lift system for Equipment Maintenance from NAPA Auto Parts in the amount of \$51,999.00 pursuant to a competitively sourced State contract.

Mishoe added that the resolution is to authorize the purchase a mobile column truck lift system for Equipment Maintenance. Parts to fix the current set, which was purchased in 2002, are no longer available.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-006 approved.

- c. Resolution No. 25-007 – Authorizing the Finance Director to establish capital projects fund 213 as the Municipal Auditorium Project Fund to be used to account for revenue from transfers from other funds, grants, and contributions and any other available source to be used to assess the feasibility of and fund a major capital project for the Municipal Auditorium.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Finance Director is authorized to establish capital projects fund 213 as the Municipal Auditorium Project Fund to be used to account for revenue from transfers from other funds, grants, and contributions and any other available source to be used to assess the feasibility of and fund a major capital project for the Municipal Auditorium.

Mishoe added that the resolution will create a new fund to allow the City to deposit funds for the anticipated use of renovation the Municipal Auditorium.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-007 approved.

- d. Resolution No. 25-008 – Authorizing approval of Amendment No. 5 of the FY 2024-2025 General Fund Budget as indicated on the attached list of accounts.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That Amendment No. 5 of the FY 2024-2025 General Fund Budget as indicated on the attached list of accounts is approved.

Mishoe added that the amendment will reconcile prepaid insurance with the actual amounts. It recognizes a surcharge related to Municipal Court fees that will be dedicated to Police and Fire Training. The amendment allocates the Unassigned Fund balance to:

- \$180k to continue partnership with Arts Amplified, support City Center Live
- \$250k to expand use of security cameras at P&R facilities and parks
- \$350k to construct a CFD training center at Station 8
- \$1.75M to repair Charleston Coliseum & Convention Center Parking Garages
- \$600k to continue Charleston Land Reuse Agency programs and operations
- \$300k to make improvements to Danner Meadow Park
- \$250 to issue a 2nd set of bunker (fire) gear to CFD members
- \$250k to establish the Hearts of Our Neighborhoods program
- \$1M to establish the Municipal Auditorium Project Fund
- \$700k for architectural, engineering, and design services for the Public Safety Center
- \$100 to Municipal Beautification for city-wide beautification efforts
- \$286k to replenish road salt inventory
- \$25k to upgrade Council Chambers
- \$75k to expand Charleston Urban Works to Kanawha City as part of a pilot program
- \$50k to fund warming and cooling centers

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-008 approved.

III. BILLS:

- a. Bill No. 8049 – A Bill closing, abandoning and discontinuing as a public right-of-way, a 10 foot wide by 120 foot long alley across Block 21 of the JB Walker Addition, adjacent to Tax Map 25 Parcels 288 & 292 Charleston West District, Kanawha County, West Virginia.

BE IT ORDAINED BY THE CITY COUNCIL OF CHARLESTON, WEST VIRGINIA

1. The 10 foot wide by 120 foot long public right located between Lot 7 and Lots 4, 5 and 6 Block 21, J. Brisben Walker Addition, situate in Charleston West District, Kanawha County, West Virginia, as shown on the that certain map entitled "PLAT OF SURVEY SHOWING THE ABANDONMENT OF A PORTION OF AN ALLEY IN THE CITY OF CHARLESTON KNAWHA COUNTY, WEST VIRGINIA" prepared by Victor M. Dawson, P.S. #956, dated June 17, 2024, and attached hereto as Exhibit A. The alley is more particular described as follows:

The northern portion of a 10 foot alley situate between Wyoming Street and Randolph Street and west of Ohio Avenue in the J. Brisben Walker Addition to West Charleston in the City of Charleston, Kanawha County, West Virginia, and being more particularly described as follows:

Beginning at a P-K nail set in the eastern line of a 10 foot alley and in the southern line of Wyoming street, at the northwest corner of Cabin Creek Health Systems, recorded in Deed Book 3117 at Page 616 and designated as Tax Map 25 Parcel 292, from which a P-K nail set at the southwest corner of the Ohio Avenue and Wyoming Street intersection bears S31°54'52"E at 120.00 feet, thence leaving the southern right of way line of Wyoming Street and running with said Cabin Creek Health Systems along the eastern line of said 10 foot alley S58°07'26"W, 120.00 feet to a calculated point, thence crossing through said 10 foot alley N31°54'52"W, 10.00 feet to a P-K nail set in the western line of said 10 foot alley and at the southeast corner of land owned by the aforementioned Cabin Creek Health Systems and designated as Tax Map 25 Parcel 288, thence continuing with the western line of said 10 foot alley and Cabin Creek Health Systems N58°07'26"E, 120.00 feet to a P-K nail set in the southern line of Wyoming Street, thence leaving said Parcel 288 and running with the southern line of Wyoming Street S31°54'52"E, 10.00 feet to the POINT OF BEGINNING, containing 1200 square feet, more or less.

2. The Mayor of the City of Charleston be, and is hereby authorized and directed to execute, acknowledge and deliver a proper deed conveying to Cabin Creek Health Systems, Inc., a West Virginia non-profit corporation, and its successors and assigns, all right, title and interest in and to said real property as described in Section 1

above, for the consideration of Seven Thousand and 00/100 Dollars (\$7,000.00).

3. All prior ordinances, or parts of ordinances, inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

Mishoe added that the right of way is not accessible to the public and is only used by the Post Office.

Councilmember Hoover added that Planning Commission and Planning Streets and Traffic also approved the bill.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Bill No. 8049 approved.

Councilmember Burton motioned to adjourn the meeting.
Meeting adjourned.