

MINUTES
FINANCE COMMITTEE MEETING
5:30 P.M., JANUARY 9, 2025
AV ROOM #308, CITY HALL

Joseph Jenkins Chair, called the meeting of the Charleston City Council Committee on Finance to order at 5:30 p.m., January 9, 2025.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Brent Burton, Vice Chair
Becky Ceperley
Mary Beth Hoover
Larry Moore
Shawn Taylor

Absent:
Chad Robinson

Other Councilmembers present:
Emmett Pepper
Chelsea Steelhammer
Frank Annie
Joe Solomon
Bruce King

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Burton asked for unanimous consent to dispense with the reading of the minutes for the December 16, 2024 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 25-001 – Authorizing the Mayor or City Manager to purchase a Ford Expedition SUV for the CARE Office from Matheny Ford in the amount of \$59,872.00 pursuant to a competitively sourced state contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager us authorized to purchase a Ford Expedition SUV for the CARE Office from Matheny Ford in the amount of \$59, 872.00 pursuant to a competitively sourced state contract.

City Manager Ben Mishoe added that the resolution is for the purchase of a vehicle for the CARE Office. The purchase will be made with funds available from a grant.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-001 approved.

- b. Resolution No. 25-002 – – Approving, pursuant to Municipal Code § 2-553(a), a revised schedule of fees, rates, and charges relating to the use of the Charleston Coliseum & Convention Center and the Municipal Auditorium, as recommended by the Charleston Coliseum and Convention Center/Municipal Auditorium Board, and reflected in Exhibit A attached hereto.

Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

That, pursuant to Municipal Code § 2-553(a), the revised schedule of fees, rates, and charges relating to the use of the Charleston Coliseum & Convention Center and the Municipal Auditorium, as recommended by the Charleston Coliseum and Convention Center/Municipal Auditorium Board, and reflected in Exhibit A attached hereto, is approved.

Councilmember Jenkins stated that the resolution will be held over due to questions raised. There were no objections.

- c. Resolution No. 25-003 – Authorizing the Mayor or City Manager to enter into a contract with WDP and Associates for architectural and engineering services related to the investigation, assessment, and evaluation of the Municipal Auditorium cast-in-place concrete building façade, in an amount not to exceed \$132,041.00, where the price was determined through a request for expressions of interest and a competitive interview and scoring process.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with WDP and Associates for architectural and engineering services related to the investigation, assessment, and evaluation of the Municipal Auditorium cast-in-place concrete building façade, in an amount not to exceed \$132,041.00, where the price was determined through a request for expressions of interest and a competitive interview and scoring process.

City Manager Ben Mishoe added that the resolution is related to the ongoing assessment of the Municipal Auditorium. The next step in the process is to determine whether saving the façade is feasible. The assessment is anticipated to be completed by late Spring.

Councilmember Taylor confirmed with Mishoe that the intent is for the funds to come from the Capital Improvement Fund. The Coliseum and Convention Center Board will also have to approve the agreement to use those funds.

Mishoe added that the prior assessment determined that the options were to either renovate the building, or completely rebuild. Given that the former is not realistic, the latter is the only option. The City wants to do everything possible to determine if preserving the façade is reasonable.

Mayor Goodwin added that this is the next best step to ensure that the City makes the right decision before investing millions of dollars.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-003 approved.

- d. Resolution No. 25-004 – Authorizing the Mayor or City Manager to enter into a contract with Irwin Seating Company for the design, purchase, and installation of new seating at the Charleston Coliseum, including the fixed seats and the telescopic seating system, in an amount not to exceed \$5,443,625.58, where the price was determined through a competitive bidding process.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Irwin Seating Company for the design, purchase, and installation of new seating at the Charleston Coliseum, including the fixed seats and the telescopic seating system, in an amount not to exceed \$5,443,625.58, where the price was determined through a competitive bidding process.

City Manager Ben Mishoe added that the new seats are desperately needed. The City received two bids. The project is be projected to be completed before the tournaments in the fall.

Councilmembers Hoover and Jenkins agreed that it was very excited for the Coliseum.

Councilmember Jenkins confirmed that all the fixed and telescoping seats and mechanisms will be replaced.

Councilmember Taylor confirmed that the company is reputable.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-004 approved.

- e. Resolution No. 25-005 – Authorizing approval of Amendment No. 4 of the FY 2024-2025 General Fund Budget as indicated on the attached list of accounts.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That Amendment No. 4 of the FY 2024-2025 General Fund Budget as indicated on the attached list of accounts is approved.

City Manager Ben Mishoe added the resolution shifts funds from the Unassigned Balance Fund to the Coliseum and Convention Center Capital Project Fund.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 25-005 approved.

Councilmember Burton motioned to adjourn the meeting.
Meeting adjourned.