



Charleston Green Team Meeting Minutes
Wednesday, Dec. 18th, 2024

The meeting was called to order by Chair Quenton King at 12:01.

Members Present: Quenton, Patti, Linda, Andrew, Shawna, Ryan. A quorum was established.

Advisory members present: Rowan, Dennis, Emmett, Samantha

Linda moved and Patti seconded the motion to approve the minutes from the meeting for October 16th, 2024. Minutes approved.

New Business:

1. New member Shawna Phillips was introduced and welcomed by the Chair. Shawna has experience with Division of Environmental Protection and WV Citizens Action Group.
2. Bicycle racks and best practices were discussed. It was suggested to look at grant funding for bike racks and to look at other places where bike racks can be added. Ryan and Dennis will work on this. Bike Charleston has mapped every rack.
3. Bylaw Amendments: Patti and Linda explained the bylaw amendments. The initial suggestion of having proxies in order to ensure a quorum was removed. The amendments include the naming of standing committees: Bylaws, Communications, Ordinance Review, Grants, and Nominations. Adding another standing committee will require an amendment to bylaws. The Chair is authorized to create ad hoc committees and task groups as needed. The Nominations committee formalizes the nomination process for officers and Green Team membership. Andrew moved and Shawna seconded the motion and the amendments passed as proposed.
4. 2025 Officer Nominations: It was properly moved and seconded and unanimously approved to elect Quenton King, Chair; Shawna Phillips, Vice-Chair; and Robin Sylvester, Secretary.
5. Strategic Plan Implementation: Goals 1, 2, & 3
The Communications Committee created a one-pager for the strategic plan and discussed presenting the plan in full to City Council. Suggested continuing Quarterly Reports and pursuing designations for the city (such as Tree City USA). Work on reaching out to E & R Committee and Chair Brent Burton.

Work on creating a tabling or events calendar. Example: May is Bike Month and Walking Month.

Find ways to store information such as in Google docs.

To further goals of strategic plan, Communications Committee is working on monthly actions for the Facebook page and QR codes for magnets or stickers. E-Day is March 17th at the Capitol and Green Team will exhibit. Communications also discussed

providing reuseable shopping bags (or some giveaway) when we exhibit, creating awards and recognitions from the city, and forming task groups.

Goal 4: Climate Resilience/Energy Efficiency. Quenton suggested working with WV Office of Energy. Andrew suggested we could help spread the word for help with disasters as a climate resilience goal.

Unfinished Business: None

Committee Reports:

1. What to Do with Stuff Committee - Sam prepared and presented a proposal for "What to Do with Stuff Wednesday" that will include graphics on our Facebook page.
2. Communications Committee - covered under strategic plan implementation
3. PODA - Emmett noted the awesome press for the non-disposable PODA cups that Fife St. Brewing is using and thanked Quenton for the initiative.

Updates:

- A. No update from Environment & Recycling Committee
- B. Charleston Dept of Public Works - Brent Webster said they are waiting for the transfer station that is under construction. Still getting requests for bins.
- C. EECB Grant - Quenton will check on status
- D. Capital Connector final public meeting - comments are due Jan. 3rd. Quenton said it's coming along and attended the last meeting. Ryan noted it's now the time to make comments.

Next meeting: January 15th, 2025

Adjournment

Respectfully Submitted,
Patti Hamilton for Robin Sylvester