

CHARLESTON CITY COUNCIL

Regular Meeting

November 18, 2024

at 7:00 PM



THIS MEETING WILL TAKE PLACE IN PERSON AND CAN BE VIEWED LIVE VIA

<https://charlestonwv.civicclerk.com/web/home.aspx>

Council Chambers, Third Floor
City Hall, 501 Virginia St. E.
Charleston, WV

AGENDA

CALL TO ORDER BY THE MAYOR

INVOCATION AND PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC SPEAKERS AND CLAIMS

1. **INTERESTED PUBLIC SPEAKERS MUST REGISTER AT THE CLERK'S HALLWAY TABLE IN PERSON NO EARLIER THAN 15 MINUTES BEFORE THE MEETING STARTS. FIVE (5) SPEAKERS WILL BE PERMITTED (RULE NO. 22 (B)).**
2. Claims 11-18-2024

PROCLAMATIONS

1. 11-18-2024

COMMUNICATIONS

1. 11-18-2024

REPORTS OF STANDING COMMITTEES

FINANCE

1. Resolution No. 24-044 – Authorizing the Mayor or City Manager to enter into a contract with Appalachian Repair Company to replace roofing at the Smith Street Station.

REPORTS OF OFFICERS

1. 11-18-2024

NEW BILLS

1. 11-18-2024

UNFINISHED BUSINESS AND/OR MISCELLANEOUS BUSINESS

REMARKS BY MEMBERS

ROLL CALL

ADJOURNMENT

THE NEXT REGULAR MEETING OF COUNCIL WILL BE DECEMBER 2, 2024 AT 7:00 PM.

***Meetings may be recorded and broadcast via internet <https://charlestonwv.civicclerk.com>**

CITY OF CHARLESTON

Executive Office of the Mayor

SPECIAL RECOGNITION

presented on the 18th day of November 2024, to

CHARLESTON COUGARS B-TEAM CHEERLEADERS

In celebration of the squad's commitment to bringing energy and team spirit to every game, inspiring fans and elevating the excitement of the game; and

In recognition of the squads countless hours of hard work, perseverance, and exceptional contributions to the B-Team; and

In honor of cheering on the B-Team Football players to a win at the Ohio River Valley Youth Football B-Team Championship game!



IN WITNESS WHEREOF, I have set my hand and caused the Seal of the Executive Department to be affixed this 18th day of November 2024.

A handwritten signature in blue ink, reading "Amy Shuler Goodwin".

Amy Shuler Goodwin, Mayor of Charleston

CITY OF CHARLESTON

Executive Office of the Mayor

SPECIAL RECOGNITION

presented on the 18th day of November 2024, to

CHARLESTON COUGARS B-TEAM FOOTBALL

In celebration of the B-Team's commitment to athletic excellence, and outstanding teamwork that led to a remarkable 5-1 season; and

In recognition of the countless hours of practice and hard work you have put in throughout the season--demonstrating kindness, good sportsmanship and team spirit; and

In honor of winning the Ohio River Valley Youth Football B-Team Championship in the team's first year with the League!



IN WITNESS WHEREOF, I have set my hand and caused the Seal of the Executive Department to be affixed this 18th day of November 2024.

A handwritten signature in blue ink, reading "Amy Shuler Goodwin".

Amy Shuler Goodwin, Mayor of Charleston

**EXECUTIVE DEPARTMENT
CITY OF CHARLESTON
PROCLAMATION**

WHEREAS: Local businesses are the heart of our community, contributing significantly to the local economy, creating jobs, and fostering a unique identity that reflects the spirit of our Capital City; and

WHEREAS: Shopping locally keeps dollars within our community, supporting local entrepreneurs, business owners, and artisans which helps strengthen the area's economy; and

WHEREAS: The holiday season presents a valuable opportunity to support small businesses and independent retailers, ensuring their continued success and enhancing the vibrancy of our city; and

WHEREAS: Shop Local Month encourages community members to discover and support our local stores, services, and restaurants while also calling attention to the investments our local businesses are making in our community – supporting our workforce, contributing to not-for-profit organizations, and being engaged in local government; and

WHEREAS: The City of Charleston joins the Charleston Area Alliance, Charleston Urban Works, Downtown Charleston Association, and neighborhood associations throughout the city in celebrating our small businesses; and

NOW THEREFORE, I, Amy Shuler Goodwin, Mayor of the City of Charleston do hereby proclaim November 29 – December 29, 2024, as

SHOP LOCAL MONTH

In Charleston, West Virginia and urge all citizens to celebrate our local businesses by shopping local this holiday season and throughout the year.

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the Executive Department to be affixed this 18th day of November 2024.



A handwritten signature in blue ink, reading "Amy Shuler Goodwin".

Amy Shuler Goodwin, Mayor

Amy Shuler Goodwin
Office of the Mayor
City of Charleston



P.O. Box 2749
Charleston, WV 25330
(304) 348-8174 Office

**TO: MILES CARY
CITY CLERK**

**FROM: AMY SHULER GOODWIN
MAYOR**

RE: KANAWHA CHARLESTON BOARD OF HEALTH

DATE: NOVEMBER 18, 2024

I recommend the following individuals be reappointed to the Kanawha Charleston Board of Health:

Jessica Hudson – term expiration date 6-30-28
Danita Nellhaus – term expiration date 6-30-29

I respectfully request City Council's approval of this recommendation.

ASG/mls

RECEIVED
NOV 15 2024
OFFICE OF CITY CLERK

Amy Shuler Goodwin
Office of the Mayor
City of Charleston



P.O. Box 2749
Charleston, WV 25330
(304) 348-8174 Office

**TO: MILES CARY
CITY CLERK**

**FROM: AMY SHULER GOODWIN
MAYOR**

RE: MUNICIPAL BEAUTIFICATION COMMISSION

DATE: NOVEMBER 18, 2024

I recommend the following individual be reappointed to the Municipal Beautification Commission

Marlene Dial, Jane Powell and Brenda Craig Ellis – each term expiration date is 9-19-27.

I respectfully request City Council's approval of this recommendation.

ASG/mls

RECEIVED
NOV 15 2024
OFFICE OF CITY CLERK

Resolution No. 24-044

Introduced in Council:

November 18, 2024

Adopted by Council:

Introduced by:

Joseph Jenkins

Referred to:

Finance

Resolution No. 24-044 – Authorizing the Mayor or City Manager to enter into a contract with Appalachian Repair Company in the amount of \$38,950.00 to replace roofing at Smith Street Station located at 42 Smith Street pursuant to a competitively sourced bid.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Appalachian Repair Company in the amount of \$38,950.00 to replace roofing at Smith Street Station located at 42 Smith Street pursuant to a competitively sourced bid.

	Almost Heaven Roofing	Appalachian Repair Company	Musick's Total Service	The Real Estate Firm	Ed's Home and Commercial
Item	Price	Price	Price	Price	Price
BID AND PROPOSAL FORM (2 OF 3)					
2024-42 Smith Street Station Apartment Building Roof	\$30,240.00	\$38,950.00	\$42,500.00	\$43,000.00	\$55,900.00
Local Vendor Preference	Bid Incomplete- Disqualified	(\$1,558)= \$37,392.00	(\$1,700)= \$40,800.00	(\$1,720)= \$41,280.00	(\$2,236)= \$53,664.00

CITY OF CHARLESTON
Payroll Variance Analysis
October 2024

Department		Type	Current Month				Year To Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
Mayor	409	Regular	24,973	24,672	301	1.21%	112,381	110,946	1,435	1.28%	324,655	213,709
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	24,973	24,672	301	1.21%	112,381	110,946	1,435	1.28%	324,655	213,709
Mayor - CARE Office	409-02	Regular	9,751	9,560	191	1.96%	43,881	42,941	941	2.14%	126,768	83,827
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	9,751	9,560	191	1.96%	43,881	42,941	941	2.14%	126,768	83,827
City Council	410	Regular	13,000	6,000	7,000	53.85%	58,500	45,750	12,750	21.79%	169,000	123,250
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	13,000	6,000	7,000	53.85%	58,500	45,750	12,750	21.79%	169,000	123,250
City Manager - Admin.	412-00	Regular	47,140	42,289	4,851	10.29%	212,128	190,000	22,128	10.43%	612,814	422,814
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	47,140	42,289	4,851	10.29%	212,128	190,000	22,128	10.43%	612,814	422,814
City Treasurer	413	Regular	10,394	10,218	177	1.70%	46,774	45,899	875	1.87%	135,126	89,227
		IPT	1,015	1,392	(377)	-37.09%	4,569	4,827	(258)	-5.64%	13,200	8,373
		OT	-	-	-		-	5	(5)		-	-
		Total	11,410	11,610	(200)	-1.75%	51,344	50,731	613	1.19%	148,326	97,600
City Collector	414	Regular	65,604	60,816	4,787	7.30%	295,217	273,447	21,770	7.37%	852,849	579,402
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	65,604	60,816	4,787	7.30%	295,217	273,447	21,770	7.37%	852,849	579,402
City Clerk	415	Regular	11,379	11,379	0	0.00%	51,207	50,739	468	0.91%	147,931	97,192
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	11,379	11,379	0	0.00%	51,207	50,739	468	0.91%	147,931	97,192
Municipal Court	416	Regular	25,211	25,529	(318)	-1.26%	113,451	114,474	(1,023)	-0.90%	327,746	213,272
		IPT	1,385	-	1,385	100.00%	6,231	-	6,231	100.00%	18,000	18,000
		OT	2,055	1,086	969	47.17%	9,246	4,023	5,223	56.49%	26,711	22,688
		Total	28,651	26,615	2,036	7.11%	128,927	118,497	10,430	8.09%	372,457	253,960

CITY OF CHARLESTON
Payroll Variance Analysis
October 2024

Department		Type	Current Month				Year To Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
City Attorney	417	Regular	39,113	37,603	1,510	3.86%	176,009	166,191	9,818	5.58%	508,470	342,279
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	39,113	37,603	1,510	3.86%	176,009	166,191	9,818	5.58%	508,470	342,279
Accounting	418	Regular	23,323	22,907	416	1.78%	104,953	102,863	2,090	1.99%	303,198	200,335
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	23,323	22,907	416	1.78%	104,953	102,863	2,090	1.99%	303,198	200,335
Engineering - General	420-00	Regular	40,235	39,791	444	1.10%	181,058	178,458	2,600	1.44%	523,057	344,599
		IPT	769	-	769		3,462	-	3,462		10,000	10,000
		OT	-	-	-		-	-	-		-	-
		Total	41,004	39,791	1,213	2.96%	184,520	178,458	6,062	3.29%	533,057	354,599
Engineering - Stormwater	420-01	Regular	11,334	11,111	222	1.96%	51,001	49,921	1,080	2.12%	147,337	97,416
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	11,334	11,111	222	1.96%	51,001	49,921	1,080	2.12%	147,337	97,416
MOECD	421	Regular	31,910	28,073	3,837	12.02%	143,595	125,193	18,402	12.82%	414,831	289,638
		IPT	1,200	3,757	(2,557)	-213.09%	74,400	67,899	6,501	8.74%	120,000	(52,101)
		OT	-	-	-		-	-	-		-	-
		Total	33,110	31,830	1,280	3.87%	217,995	193,092	24,903	11.42%	534,831	237,537
Human Resources	422	Regular	32,253	31,812	441	1.37%	145,140	141,829	3,311	2.28%	419,294	277,465
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	32,253	31,812	441	1.37%	145,140	141,829	3,311	2.28%	419,294	277,465
Development Services	430	Regular	93,274	88,784	4,490	4.81%	419,735	382,769	36,966	8.81%	1,212,567	829,798
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	93,274	88,784	4,490	4.81%	419,735	382,769	36,966	8.81%	1,212,567	829,798
Mail Room	431	Regular	2,827	2,731	96	3.39%	12,720	12,937	(217)	-1.71%	36,747	23,810
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	2,827	2,731	96	3.39%	12,720	12,937	(217)	-1.71%	36,747	23,810

CITY OF CHARLESTON
Payroll Variance Analysis
October 2024

Department		Type	Current Month				Year To Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
Information Systems	439	Regular	43,634	43,007	627	1.44%	196,351	172,999	23,352	11.89%	567,237	394,238
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	43,634	43,007	627	1.44%	196,351	172,999	23,352	11.89%	567,237	394,238
General Services	440	Regular	36,812	36,890	(78)	-0.21%	165,653	167,065	(1,412)	-0.85%	478,552	311,487
		IPT	769	-	769	100.00%	3,462	-	3,462	100.00%	10,000	10,000
		OT	6,075	9,343	(3,268)	-53.79%	27,340	52,051	(24,712)	-90.39%	78,981	26,930
		Total	43,656	46,233	(2,577)	-5.90%	196,454	219,116	(22,662)	-11.54%	567,533	348,417
Constituent Services	442-01	Regular	17,848	17,578	270	1.51%	80,315	79,449	867	1.08%	232,022	152,573
		IPT	1,800	1,209	591	32.83%	8,550	5,900	2,650	30.99%	23,400	17,500
		OT	-	90	(90)		-	90	(90)		-	(90)
		Total	19,648	18,877	771	3.92%	88,865	85,439	3,427	3.86%	255,422	169,983
Morris Square Property	500	Regular	5,422	5,298	125	2.30%	24,400	23,767	633	2.60%	70,490	46,723
		IPT	-	-	-		-	-	-		-	-
		OT	154	-	154	100.00%	692	957	(265)	-38.25%	2,000	1,043
		Total	5,576	5,298	278	4.99%	25,093	24,724	369	1.47%	72,490	47,766
Public Works	566	Regular	17,594	17,249	345	1.96%	79,174	77,673	1,501	1.90%	228,724	151,051
		IPT	-	-	-		-	-	-		-	-
		OT	385	7	378	98.23%	1,731	87	1,644	94.97%	5,000	4,913
		Total	17,979	17,256	723	4.02%	80,904	77,760	3,145	3.89%	233,724	155,964
Public Grounds - Adm.	567-00	Regular	72,471	64,277	8,194	11.31%	326,119	289,606	36,513	11.20%	942,121	652,515
		IPT	-	-	-		-	-	-		-	-
		OT	2,177	7,137	(4,959)	-227.76%	9,798	51,107	(41,309)	-421.60%	28,306	(22,801)
		Total	74,648	71,414	3,235	4.33%	335,917	340,713	(4,796)	-1.43%	970,427	629,714
Public Grounds - C/T	567-01	Regular	5,980	7,148	(1,169)	-19.54%	26,909	33,036	(6,128)	-22.77%	77,736	44,700
		IPT	-	-	-		-	-	-		-	-
		OT	384	1,363	(980)	-255.30%	1,727	6,861	(5,134)	-100.00%	4,988	(1,873)
		Total	6,363	8,512	(2,148)	-33.76%	28,635	39,897	(11,261)	-39.33%	82,724	42,827

CITY OF CHARLESTON
Payroll Variance Analysis
October 2024

Department		Type	Current Month				Year To Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
Police - Uniform	700-00	Regular	757,515	683,517	73,997	9.77%	3,408,815	3,228,540	180,276	5.29%	9,847,689	6,619,149
		OT	201,583	202,937	(1,354)	-0.67%	932,250	1,037,000	(104,750)	-11.24%	2,687,584	1,650,584
		Reimb.	(3,077)	(2,048)	(1,029)	-33.44%	(13,846)	(7,641)	(6,206)	-44.82%	(40,000)	(32,359)
		Total	956,021	884,406	71,614	7.49%	4,327,220	4,257,899	69,321	1.60%	12,495,273	8,237,374
Police - Civilian	700-01	Regular	72,523	72,545	(21)	-0.03%	326,355	323,386	2,969	0.91%	942,803	619,417
		IPT	4,231	2,759	1,472	34.78%	19,038	13,656	5,382	28.27%	55,000	41,344
		OT	8,015	8,961	(946)	-11.81%	36,066	42,738	(6,672)	-18.50%	104,191	61,453
		Total	84,769	84,265	504	0.59%	381,459	379,781	1,679	0.44%	1,101,994	722,213
Fire - Uniform	706-00	Regular	754,862	812,163	(57,302)	-7.59%	3,527,372	3,827,061	(299,689)	-8.50%	10,161,186	6,334,125
		OT	139,489	69,453	70,036	50.21%	672,527	463,825	208,702	31.03%	1,932,895	1,469,070
		Reimb.	(923)	(1,350)	427	46.25%	(4,154)	(5,542)	1,388	33.42%	(12,000)	(6,458)
		Total	893,428	880,266	13,161	1.47%	4,195,745	4,285,344	(89,599)	-2.14%	12,082,081	7,796,737
Fire - Civilian	706-01	Regular	7,688	7,537	151	1.96%	34,594	33,816	778	2.25%	99,938	66,122
		IPT	-	-	-	-	-	-	-	-	-	-
		OT	231	-	231	-	1,038	-	1,038	-	3,000	3,000
		Total	7,918	7,537	382	4.82%	35,632	33,816	1,817	5.10%	102,938	69,122
Traffic	712	Regular	36,133	30,516	5,617	15.55%	162,599	147,890	14,709	9.05%	469,729	321,839
		IPT	385	-	385	100.00%	1,827	-	1,827	100.00%	5,000	5,000
		OT	1,019	298	721	70.80%	4,585	21,627	(17,042)	-371.68%	13,246	(8,381)
		Total	37,537	30,813	6,723	17.91%	169,011	169,517	(507)	-0.30%	487,975	318,458
Emergency Services	716	Regular	6,317	6,159	158	2.50%	28,427	7,738	20,688	72.78%	82,121	74,383
		IPT	-	-	-	-	-	-	-	-	-	-
		OT	-	-	-	-	-	-	-	-	-	-
		Total	6,317	6,159	158	2.50%	28,427	7,738	20,688	72.78%	82,121	74,383
Street	750	Regular	203,920	169,758	34,162	16.75%	917,639	757,903	159,736	17.41%	2,650,958	1,893,055
		IPT	-	-	-	-	-	-	-	-	-	-
		OT	16,995	15,920	1,075	6.33%	76,478	94,710	(18,232)	-23.84%	292,937	198,227
		Total	220,915	185,678	35,237	15.95%	994,118	852,614	141,504	14.23%	2,943,895	2,091,281
Equipment Maintenance	754	Regular	61,741	58,398	3,343	5.41%	277,833	276,602	1,231	0.44%	802,629	526,027
		IPT	-	-	-	-	-	-	-	-	-	-
		OT	4,921	215	4,706	95.63%	22,147	3,021	19,125	86.36%	63,979	60,958
		Total	66,662	58,613	8,049	12.07%	299,980	279,623	20,357	6.79%	866,608	586,985

CITY OF CHARLESTON
Payroll Variance Analysis
October 2024

Department		Type	Current Month				Year To Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
Refuse & Recycling	800	Regular	182,760	180,249	2,511	1.37%	822,420	820,275	2,145	0.26%	2,375,880	1,555,605
		IPT	-	-	-		-	-	-		-	-
		OT	21,929	10,315	11,614	52.96%	98,681	74,736	23,945	24.27%	285,078	210,342
		Total	204,689	190,564	14,125	6.90%	921,101	895,011	26,090	2.83%	2,660,958	1,765,947
Parks & Recreation	900	Regular	101,030	96,988	4,042	4.00%	454,636	433,970	20,666	4.55%	1,313,393	879,423
		IPT	14,168	7,738	6,430	45.39%	191,268	151,872	39,396	20.60%	354,200	202,328
		OT	4,740	3,909	831	17.54%	21,330	35,177	(13,847)	-64.92%	61,620	26,443
		Total	119,938	108,635	11,303	9.42%	667,234	621,019	46,215	6.93%	1,729,213	1,108,194
Public Arts	906	Regular	5,000	5,000	-	0.00%	22,500	22,204	296	1.31%	65,000	42,796
		IPT	-	-	-		-	-	-		20,000	20,000
		OT	-	-	-		-	-	-		-	-
		Total	5,000	5,000	-	0.00%	22,500	22,204	296	1.31%	85,000	62,796
Spring Hill Cemetery	952	Regular	30,397	26,012	4,385	14.43%	136,785	129,127	7,659	5.60%	395,158	266,031
		IPT	-	-	-	#DIV/0!	-	-	-	#DIV/0!	-	-
		OT	922	280	641	69.59%	4,148	413	3,735	90.03%	11,983	11,570
		Total	31,319	26,292	5,027	16.05%	140,933	129,540	11,393	8.08%	407,141	277,601
General Fund		Regular	2,901,367	2,793,566	107,801	3.72%	13,186,646	12,886,464	300,182	2.28%	38,065,756	25,179,292
		IPT	25,722	16,855	8,867	34.47%	312,806	244,155	68,652	21.95%	628,800	280,444
		OT	411,074	331,313	79,761	19.40%	1,919,784	1,888,429	31,356	1.63%	5,602,499	3,714,075
		Reimb.	(4,000)	(3,398)	(602)	-15.05%	(18,000)	(13,183)	(4,817)	-26.76%	(52,000)	(38,817)
		Total	3,334,163	3,138,336	195,826	5.87%	15,401,237	15,005,865	395,372	2.57%	44,245,055	29,134,993

CITY OF CHARLESTON
Payroll Variance Analysis
October 2024

Department		Type	Current Month				Year To Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
Business Improvement Dist.	568	Regular	3,414	2,951	463	13.57%	15,757	13,321	2,436	15.46%	44,385	31,064
		IPT	-	-	-		-	-	-		-	-
		OT	-	7	(7)		-	90	(90)		-	(90)
		Total	3,414	2,958	456	13.36%	15,757	13,411	2,346	14.89%	44,385	30,974
Land Reuse Agency	428	Regular	3,462	3,603	(142)	-4.09%	16,538	16,174	364	2.20%	45,000	28,826
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	3,462	3,603	(142)	-4.09%	16,538	16,174	364	2.20%	45,000	28,826
CARE Fund	409-02	Regular	25,643	21,713	3,931	15.33%	115,395	102,473	12,923	11.20%	333,364	230,891
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	25,643	21,713	3,931	15.33%	115,395	102,473	12,923	11.20%	333,364	230,891
Coliseum & Conv. Center	910-01	Regular	49,120	49,376	(257)	-0.52%	221,038	212,711	8,327	3.77%	638,554	425,843
		IPT	-	-	-		-	-	-		-	-
		OT	2,308	1,264	1,044	45.24%	10,385	4,106	6,279	60.46%	30,000	25,894
		Total	51,427	50,640	787	1.53%	231,423	216,816	14,606	6.31%	668,554	451,738
Parking System	571	Regular	63,796	61,285	2,511	3.94%	287,082	280,407	6,675	2.33%	829,347	548,940
		IPT	4,315	1,566	2,749	63.71%	19,419	7,007	12,412	63.92%	56,100	49,093
		OT	1,692	653	1,039	61.42%	7,615	5,564	2,052	26.94%	22,000	16,436
		Total	69,804	63,504	6,300	9.02%	314,116	292,977	21,139	6.73%	907,447	614,470
Total		Regular	3,046,801	2,932,494	114,307	3.75%	13,842,456	13,511,549	330,907	2.39%	39,956,406	26,444,856
		IPT	30,037	18,421	11,616	38.67%	332,226	251,162	81,064	24.40%	684,900	329,537
		OT	415,074	333,237	81,837	19.72%	1,937,784	1,898,188	39,596	2.04%	5,654,499	3,756,315
		Reimb.	(4,000)	(3,398)	(602)	15.05%	(18,000)	(13,183)	(4,817)	26.76%	(52,000)	(38,817)
		Total	3,487,913	3,280,754	207,158	5.94%	16,094,466	15,647,717	446,750	2.78%	46,243,805	30,491,891

Vacancy Report:

City Manager	1	Fire - Uniform	1	CARE Office	1
City Collector	1	Public Works (all)	18	Coliseum	1
MOECD	1	Traffic Engineering	1	Parking System	1
Development Services	1	Cemetery	1	Grand Total	49
Police - Uniform	21	Total General Fund	46		

Prepared: 11/8/2024
Finance Director

Current Month covers 2 periods (9/22/2024 - 10/19/2024)
YTD covers 9 periods (6/16/2024 - 10/19/2024)

**MUNICIPAL COURT
CITY OF CHARLESTON**

**Post Office Box 2749
Charleston, West Virginia 25330
(304) 348-8079**

Matt Smith, Judge

Adam Campbell, Clerk

TO: Mayor Amy Shuler Goodwin
FROM: Adam Campbell, Clerk
DATE: November 7, 2024
RE: October 2024 Financial Information, Charleston Municipal Court

TOTAL CITATIONS FILED: 1,458

Criminal Violations: 230
Traffic Violations: 1,209
Parking: 0
Building Search Warrants: 19

RESTITUTION COLLECTED (paid to victims): \$515.00

Primarily related to shoplifting cases, restitution monies are collected and refunded to the store/victim.

FINANCIAL REPORT ATTACHED

cc: Matt Smith, Judge
Miles Cary, City Clerk
Ben Adams, Treasurer
Scott Dempsey, Chief of Police
Tony Harmon, Building Department
David Potters, Office of the City Attorney
Sgt. Troy VanHorn, CPD
Nikki Smith, City Clerk's Office
Andrew Workman, Mayor's Office

MUNICIPAL COURT REPORT - FILED CASES

CHARLESTON MUNICIPAL COURT

Page: 1

Report For October 1, 2024 Thru October 31, 2024

FILEDST

Violations by Filed Date...

CRIMINAL	230	
TRAFFIC	1,209	
BUILDING SEARCH WARRANT	19	
Total Filed Violations		1,458

Completed Cases...

Paid Fine...		
CRIMINAL	11	
TRAFFIC	350	
BUILDING SEARCH WARRANT	0	
Total Paid Fines		361

Before Judge...		
CRIMINAL	3	
TRAFFIC	10	
BUILDING SEARCH WARRANT	0	
Total Before Judge		13
Total Completed		374

Other Completed...

DISMISS- OFFICER NOT WITH CITY		
CRIMINAL	2	
TRAFFIC	0	
BUILDING SEARCH WARRANT	0	
Total		2
DISMISSED (BY COMPLAINANT)		
CRIMINAL	0	
TRAFFIC	1	
BUILDING SEARCH WARRANT	0	
Total		1
DEFENDANT DECEASED		
CRIMINAL	7	
TRAFFIC	0	
BUILDING SEARCH WARRANT	0	
Total		7
DISMISSED OFFICER FAIL TO PROS		
CRIMINAL	7	
TRAFFIC	1	
BUILDING SEARCH WARRANT	0	
Total		8
DISMISSED (PRESENTED INSURANCE)		

MUNICIPAL COURT REPORT - FILED CASES

CHARLESTON MUNICIPAL COURT
Report For October 1, 2024 Thru October 31, 2024

Page: 2
FILEDST

Report For October 1, 2024 Thru October 31, 2024		FILEDST
CRIMINAL	0	
TRAFFIC	60	
BUILDING SEARCH WARRANT	0	60
Total		
DISMISSED BY JUDGE		
CRIMINAL	0	
TRAFFIC	1	
BUILDING SEARCH WARRANT	0	1
Total		
DISMISSED (PRESENTED DL)		
CRIMINAL	0	
TRAFFIC	18	
BUILDING SEARCH WARRANT	0	18
Total		
DISMISSED MISTAKEN IDENTITY		
CRIMINAL	1	
TRAFFIC	0	
BUILDING SEARCH WARRANT	0	1
Total		
DISMISSED STORE CLOSED		
CRIMINAL	1	
TRAFFIC	0	
BUILDING SEARCH WARRANT	0	1
Total		
DISMISSED OFF FAIL TO PROV VIN		
CRIMINAL	0	
TRAFFIC	2	
BUILDING SEARCH WARRANT	0	2
Total		
DISMISSED (PROSECUTOR'S ORDER)		
CRIMINAL	3	
TRAFFIC	21	
BUILDING SEARCH WARRANT	0	24
Total		
Dismissed at Officers Request		
CRIMINAL	0	
TRAFFIC	55	
BUILDING SEARCH WARRANT	0	55
Total		
DISMISSED PRESENTED RECORDS		
CRIMINAL	0	
TRAFFIC	274	
BUILDING SEARCH WARRANT	0	274
Total		
DISMISSED AFTER PT DIVERSION		

MUNICIPAL COURT REPORT - FILED CASES

CHARLESTON MUNICIPAL COURT
Report For October 1, 2024 Thru October 31, 2024

Page: 3
FILEDST

	CRIMINAL	26	
	TRAFFIC	13	
	BUILDING SEARCH WARRANT	0	39
	Total		
Dismissed Pursuant to Plea			
	CRIMINAL	41	
	TRAFFIC	27	
	BUILDING SEARCH WARRANT	0	68
	Total		
DISMISSED VICTIM/WITNESS FTA			
	CRIMINAL	5	
	TRAFFIC	0	
	BUILDING SEARCH WARRANT	0	5
	Total		
DISMISSED WITHOUT PREJUDICE			
	CRIMINAL	10	
	TRAFFIC	4	
	BUILDING SEARCH WARRANT	0	14
	Total		
VOIDED DOCKET			
	CRIMINAL	1	
	TRAFFIC	13	
	BUILDING SEARCH WARRANT	0	14
	Total		
Total Other Completed			594
Grand Total Completed			968
Net Difference Filed/Complete			490

Warrants...

Issued...			
	CRIMINAL	139	
	TRAFFIC	68	
	BUILDING SEARCH WARRANT	0	207
	Total Violations		207
	Total Warrants Issued		
Cleared...			
	CRIMINAL	176	
	TRAFFIC	33	
	BUILDING SEARCH WARRANT	0	209
	Total Violations		209
	Total Warrants Cleared		
Change in Total Warrants			2-

MUNICIPAL COURT REPORT - FILED CASES

CHARLESTON MUNICIPAL COURT

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Report For October 1, 2024 Thru October 31, 2024

FILEDST

Other Paid Cases...

Paid Fine...

Total Other Paid Fines

65

FINE	FINE	\$21,093.45
LAWFND	LAW ENFORCE. TRAIN STATE	\$2,977.00
LAWLOC	LAW ENFORCE. TRAIN (LOCAL)	\$1,205.00
CVC	CRIME VICTIM'S FUND	\$2,054.00
ADMIN	ADMINISTRATIVE COST	\$516.00
JAILF	REGIONAL JAIL CORR.	\$10,226.00
REST	RESTITUTION	\$530.00
CCF	COMMUNITY CORRECTIONS FUND	\$160.00
OP	OVER PAYMENT	\$11.00
PCADM	PC ADMIN FEE	\$50.00
BF	BOND FORFEITURE	\$5.00
Total Fees/Fines Paid		\$38,827.45

Docket No	Name	Viol Location	Filed Date	Status
SW000117	VICKERS, RONDAL	1220 WALKER AVE CITY OF CHARLESTON WV 25302	10/8/2024	SW
SW000118	MITCHELL, KEVIN	1508 WOODLAND DRIVE CITY OF CHARLESTON WV 25302	10/8/2024	SW
SW000119	JBC JMC, EDUCATIONAL TRUST	408 FLENWOOD AVE CITY OF CHARLESTON WV 25302	10/8/2024	SW
SW000120	WILSON, SHANE	409 RUFNER AVE CHARLESTON WV 25311	10/8/2024	SW
SW000121	WILSON, SHANE	410 RUFFNER AVE CHARLESTON WV 25311	10/8/2024	SW
SW000122	EAST END, HOLDINGS LLC	412 RUFFNER AVE CHARLESTON WV 25311	10/8/2024	SW
SW000123	FOUTY-YOUNG, ELIZABETH A	2313 BLACKWELL DRIVE CHARLESTON WV 25387	10/8/2024	SW
SW000124	DICKERSON, DIANA	2619 6TH AVE CHARLESTON WV 25387	10/8/2024	SW
SW000125	BAILEY, RISE LYNN	205 GLEN ST CHARLESTON WV 25302	10/8/2024	SW
SW000126	SMITH, GEORGE W JR	1502 KNOB RO CHARLESTON WV 25314	10/8/2024	SW
SW000126B	SMITH, MARILYN M	1502 KNOB RO CHARLESTON WV 25314	10/8/2024	SW
SW000127	HARRIS, VERNON	1615 7TH AVE CHARLESTON WV 25302	10/8/2024	SW
SW000127B	SHARROD, LISA	1502 KNOB RO CHARLESTON WV 25314	10/8/2024	SW
SW000128	SAYLES, CHERYL	212 ELM STREET CHARLESTON WV 25302	10/8/2024	SW
SW000128B	SAYLES, DAVONIA	212 ELM STREET	10/8/2024	SW
SW000128C	BRIGHT, TERRANCE L	212 1/2 ELM STREET CHARLESTON WV 25302	10/8/2024	SW
SW000129	SAYLES, CHERYL	212 1/2 ELM STREET CHARLESTON WV 25302	10/8/2024	SW
SW000129B	SAYLES, DAVONIA	212 1/2 ELM STREET CHARLESTON WV 25302	10/8/2024	SW
SW000129C	BRIGHT, TERRANCE	212 1/2 ELM STREET CHARLESTON WV 25302	10/8/2024	SW

Monthly Report – Definition Key

Violations by Filed Date:

Violations keyed into the Court software during the month

Completed Cases:

Cases where the fine and court costs were paid in full and the case was closed during the month.

Before Judge:

Number of violations where a case set for trial before the judge; the defendant was found guilty or entered a guilty plea at trial and the defendant paid off all costs/fines in full thereby closing the case.

Other Completed -Dismissed (By Complainant):

The City Attorney moved to dismiss cases because the person who filed the complaint no longer wishes to pursue the charges.

Defendant Deceased:

Cases dismissed because the defendant died.

Dismissed Officer Fail to Pros:

Cases dismissed because the officer failed to appear in Court.

Dismissed (presented insurance):

Cases dismissed because the defendant presented valid proof of insurance for the offense date.

Dismissed (presented DL):

Cases dismissed because the defendant presented a valid driver's license.

Dismissed Mistaken Identity:

Cases dismissed cases on the City Attorney's motion due to mistaken identity.

Dismissed (Prosecutor's Order):

Cases dismissed on the City Attorney's motion or as a result of a plea agreement.

Dismissed Presented Records:

Cases dismissed because the defendant presented records to satisfy a code or Court requirement.

Dismissed After PT Diversion:

Cases dismissed because the defendant entered into a Pre-Trial Diversion agreement with the City and satisfied the requirements of the Pre-Trial Diversion.

Dismissed Victim/Witness FTA:

Cases dismissed because the witness or victim did not appear in Court for trial.

Dismissed without prejudice:

Cases dismissed but the City having the option to re-file the case within one (1) year of the date of the offense.

Dismissed No Drug Results:

Drug results were not received for trial.

Dismissed – Officer Not With City

Officer/Witness is no long employed by the City.

Warrants

The Court issues warrants for Failure to Appear in Court for court sessions. These warrants are printed and copied to the CPD Warrants Division.

Cleared:

The Court clears warrants once the warrant is served by an officer or when a defendant self reports to the Court. The Court also clears warrants if a person is deceased, posts bond and or, in some cases, enters a plea.

Other Paid Cases:

The Court received a partial payment for a case; however, the defendant still has a balance due.

Search Warrant Issued:

A search warrant document was prepared and presented to the court by the City Attorney's office with regard to safety and public health concerns of a structure/property.

This report is not indicative of the case volume in Municipal Court. Rather, this information reflects payment status/coding for cases.

City of Charleston West Virginia

City Treasurer's Report to City Council

Month Ending

October 31, 2024



Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "B. Adams", is written over a faint, circular official stamp or watermark.

Benjamin D. Adams – City Treasurer

<u>Fund / Description</u>	<u>Collections October 2024</u>	<u>Withdrawals October 2024</u>	<u>YTD Balance October 2024</u>	<u>YTD Balance October 2023</u>	<u>FY % Increase / Decrease</u>
001 General Fund	19,404,669.81	9,631,959.98	23,681,997.66	26,925,495.71	-12.05
002 Coal Severance Tax	41,442.65	18,736.68	22,724.00	31,068.39	-26.86
003 Municipal Stabilization	71,291.64	0.00	17,425,951.99	16,529,167.10	5.43
007 Business Improvement Dist Fund	29,182.70	6,220.76	97,965.14	54,334.57	80.30
009 Community Development	51,925.73	51,675.73	1,750.00	1,000.00	75.00
014 IT Infrastructure	4,288.50	22,587.50	1,031,341.78	1,376,289.59	-25.06
015 Charleston Land Reuse	3,559.67	6,170.66	71,422.17	104,408.70	-31.59
017 Project West Invest	2.58	0.00	630.63	598.17	5.43
018 Planning Grant	0.00	0.00	0.00	71,361.80	-100.00
019 Tourism & Promotions	1,885.44	21,851.45	444,781.26	641,703.44	-30.69
020 Business Development	2,874.62	0.00	702,651.08	689,817.30	1.86
021 Community Participation	69.25	0.00	16,925.34	16,054.31	5.43
024 LGBTQ Working Group	5.77	0.00	1,409.17	1,336.65	5.43
026 Uniform Pension Reserve Fund	1,694,713.02	676,251.00	1,728,674.02	1,981,202.86	-12.75
027 Opioid Settlement	15,420.64	0.00	3,769,298.11	0.00	100.00
035 Municipal Beautification	787.95	16,907.65	187,145.15	112,809.57	65.89
036 Special Demolition	1,062.04	0.00	3,145.83	24,634.75	-87.23
037 Sister Cities	121.97	0.00	29,815.02	28,761.98	3.66
038 Solid Waste	412,338.85	73,681.25	1,384,114.05	1,545,867.92	-10.46
039 Waste Disposal	72,394.40	72,394.40	0.00	0.00	0.00
040 Landfill Closure	28,694.11	0.00	4,716,901.93	4,359,008.69	8.21
041 Police Contributions	9,579.63	0.00	51,100.85	61,406.83	-16.78
042 Police Evidence	1,335.31	0.00	326,393.95	607,563.24	-46.28
043 Forfeited Funds	2,332.13	7,610.05	506,964.98	547,652.64	-7.43
044 Municipal Court	41,277.12	41,543.00	291,760.11	275,402.09	5.94
045 Homeland Security	31,797.42	0.00	38,131.28	489,162.60	-92.20
046 Home-ARP Inv Trust Fund	0.04	0.00	7.71	6.69	15.25
047 Health Insurance Reserves	1,742,870.14	0.00	16,689,229.58	9,077,460.76	83.85
048 Wayfinding Commission	79.51	0.00	19,434.78	18,434.61	5.43
049 Live On The Levee	163.69	0.00	40,011.46	11,142.73	259.08
073 American Rescue Plan	90,353.42	289,369.20	20,970,479.56	24,978,620.84	-16.05
080 Human Rights	0.00	0.00	176,793.29	176,793.29	0.00
081 Home Program	116,012.81	115,444.00	17,029.34	15,089.82	12.85
083 Other Federal Grant Fund	7,760.00	0.00	7,760.00	0.00	100.00
085 Firefighters Assistance Grant	0.00	0.00	77.08	77.08	0.00
088 SBA Riverfront Project Donation Account	0.00	0.00	9.18	9.18	0.00
088 SBA Riverfront Project Grant Account	0.00	0.00	10,167.71	10,167.71	0.00
095 Police Grants	51,050.63	26,674.92	352,989.68	300,365.33	17.52
096 Historic Preservation	0.00	0.00	0.00	4,355.00	-100.00
097 C.A.R.E.	65,251.83	49,445.21	316,568.10	81,514.43	288.36
099 Public Arts Grant	0.00	0.00	218,201.42	234,743.42	-7.05
100 Sinking Fund	9,218.44	0.00	2,253,282.62	2,140,445.03	5.27
200 Infrastructure	702.19	0.00	171,636.72	162,803.84	5.43
214 Civic Center Capital Improvement	1,957.80	2,428.16	478,071.94	318,434.66	50.13
215 Municipal Auditorium Capital Improvement	1,211.46	0.00	296,119.23	282,135.07	4.96
220 General Maintenance	4,204.87	249,087.54	958,856.64	2,200,651.01	-56.43
221 City Service Fee Capital Project	10,481.89	252,991.12	2,423,461.50	998,244.33	142.77
222 Facilities Maintenance	57,038.46	183,527.74	1,646,690.73	2,603,447.90	-36.75
223 Green Initiative Fund	1,087.59	0.00	265,842.88	264,697.77	0.43
224 Sidewalk Improvement Fund	1,141.57	0.00	279,035.96	264,676.05	5.43
252 Public Safety Center	238,754.32	1,883,883.25	219,677.36	988,777.31	-77.78
255 Ballpark Maintenance	656.30	0.00	160,419.04	127,298.33	26.02
402 Civic Center Revenue	302,396.04	539,686.13	108,902.11	623,626.89	-82.54
406 Parking System Revenue	219,758.59	119,550.11	6,346,836.62	5,906,994.20	7.45
426 Parking Operation and Maintenance	20,210.14	904.74	4,939,301.44	4,164,093.30	18.62
427 Civic Center TIF Project	1,794.33	0.00	438,591.23	526,646.55	-16.72
900 M - DENT	16,981.80	12,078.62	265,683.99	629,343.61	-57.78
901 Pending Forfeiture	5,542.71	20,032.40	1,348,354.03	1,186,391.34	13.65
Working Cash Advance Fund	0.00	0.00	45,375.00	44,925.00	1.00
Total All Funds	24,891,233.52	14,394,193.25	117,997,893.43	114,818,521.98	2.77