

MINUTES
FINANCE COMMITTEE MEETING
6:30 P.M., AUGUST 5, 2024
AV ROOM #308, CITY HALL

Brent Burton, Vice Chair, called the meeting of the Charleston City Council Committee on Finance to order at 6:30 p.m., August 5, 2024.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Brent Burton, Vice Chair
Becky Ceperley
Larry Moore
Chad Robinson
Shawn Taylor

Absent:

Joseph Jenkins, Chair
Mary Beth Hoover

Other Councilmembers present:

Bobby Haas
Frank Annie
Beth Kerns
Chelsea Steelhammer
Shannon Snodgrass

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Taylor asked for unanimous consent to dispense with the reading of the minutes for the July 15, 2024 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 997-24 – Authorizing approval of Amendment No. 1 of the FY 2024-2025 Charleston Coliseum and Convention Center Budget as indicated on the attached list of accounts.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That Amendment No. 1 of the FY 2024-2025 Charleston Coliseum and Convention Center as indicated on the attached list of accounts is approved.

City Manager Ben Mishoe added that resolutions 997-24, 998-24 and 999-24 are all related. They readjust the balance of the Coal Severance Fund to the current fiscal year. The Coal Severance is used as a pledge for bonds for the Coliseum and Convention Center, which will be fully paid in December. The resolution will then take money from the General Fund to pay the Convention Center bonds. These funds will be reimbursed through the Coal Severance Fund.

Councilmember Taylor moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 997-24 approved.

- b. Resolution No. 998-24 – Authorizing approval of Amendment No. 1 of the FY 2024—2025 Coal Severance budget as indicated on the attached list of accounts.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That Amendment No. 1 of the FY 2024-2025 Coal Severance budget is approved as indicated on the attached list of accounts.

Councilmember Taylor moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 998-24 approved.

- c. Resolution No. 999-24 – Authorizing approval of Amendment No. 2 of the FY 2024-2025 General Fund Budget as indicated on the attached list of accounts.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That Amendment No. 2 of the FY 2024-2025 General Fund Budget as indicated on the attached list of accounts is approved.

Councilmember Taylor moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 999-24 approved.

- d. Resolution No. 24-001 – Authorizing the Mayor or City Manager to submit an application to the WV Governor’s Highway Safety Program in the amount of \$540,000.00 and administer any primary and supplemental funds awarded. These funds will be used to reimburse enforcement overtime expended by Charleston Police and law enforcement agencies in an eight-county region for activities including DUI, occupant protection, work zone safety, distracted and aggressive driving, equipment and travel/training, as well as partial reimbursement for the coordinator and assistant’s salaries.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to submit an application to the WV Governor’s Highway Safety Program in the amount of \$540,000.00 and administer any primary and supplemental funds awarded. These funds will be used to reimburse enforcement overtime expended by Charleston Police and law enforcement agencies in an eight-county region for activities including DUI, occupant protection, work zone safety, distracted and aggressive driving, equipment and travel/training, as well as partial reimbursement for the coordinator and assistant’s salaries.

Mishoe added that the resolution authorizes the City to send a grant application to the WV Governor’s Highway Safety Program. This is an annual grant that the City has received for many years to help pay for overtime expenses for Charleson Police and Law Enforcement agencies related to traffic safety etc.

Councilmember Taylor moved to approve the resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 24-001 approved.

- e. Resolution No. 24-002 – Authorizing the Mayor or City Manager to purchase twelve (12) open display merchandise coolers from Hooten Equipment Company LLC in the total amount of \$64,416 for the Charleston Coliseum and Convention Center pursuant to a competitive bid process.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase twelve (12) open display merchandise coolers from Hooten Equipment Company LLC in the total amount of \$64,416 for the Charleston Coliseum and Convention Center pursuant to a competitive bid process.

Mishoe added that these models have been proven to be successful. This will ultimately be paid out by Go-Mart as part of a sponsorship.

Councilmember Taylor moved to approve the resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 24-002 approved.

- f. Resolution No. 24-003 – Authorizing the Mayor or City Manager to renew a three-year municipal enterprise agreement with Environmental Systems Research Institute, Inc for GIS technology and software at a non-escalating annual cost of \$40,900 and a three-year total of \$122,700.00.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is hereby authorized to renew a three-year municipal enterprise agreement with Environmental Systems Research Institute, Inc for GIS technology and software at a non-escalating annual cost of \$40,900 and a three-year total of \$122,700.00.

Mishoe added that the software is used throughout the City.

Councilmember Taylor moved to approve the resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 24-003 approved.

Councilmember Taylor motioned to adjourn the meeting.
Meeting adjourned.