Joseph Jenkins
839 Gordon Drive
Charleston, West Virginia 25303
304-575-9202
joseph.jenkins@cityofcharleston.org

Finance Committee, Chair
Parking Committee, Chair
Ordinance and Rules Committee

AGENDA
FINANCE COMMITTEE MEETING
Monday, July 1, 2024
6:30 PM
AV ROOM #308, CITY HALL, CHARLESTON, WV
AVAILIABLE TO VIEW VIA LIVESTREAM AT https://charlestonwv.civicclerk.com/web/home.aspx

I. DISCUSSION:

a. Approval of Previous Minutes 6-17-2024

II. RESOLUTIONS:

a. Resolution No. 985-24 – Receiving the Work Plan Summary of the City Center Business Improvement District, approving the proposed budget of the City Center Business Improvement District for the 2024-2025 fiscal year, and maintaining the same levying rate of annual fees for the City Center Business Improvement District on each private for-profit property owner within the District.

b. Resolution No. 986-24 - Authorizing the Mayor or City Manager to purchase computers and monitors from HP as part of the regularly budgeted computer replacement cycle.

c. Resolution No. 987-24 - Authorizing the Mayor or City Manager to enter into a three-year contract with Segra for internet services at various City offices and buildings.

III. BILLS:

a. Bill No. 8036 - A BILL to amend the Municipal Code by removing provisions regarding surplus funds of the Business Improvement District in order to be consistent with state law.

***Meetings may be recorded and broadcast via internet https://charlestonwv.civicclerk.com**

MINUTES
FINANCE COMMITTEE MEETING
6:15 P.M., JUNE 17, 2024
AV ROOM #308, CITY HALL

Brent Burton, Vice Chair, called the meeting of the Charleston City Council Committee on Finance to order at 6:15 p.m., June 17, 2024.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:
Brent Burton, Vice Chair
Becky Ceperley
Mary Beth Hoover
Larry Moore
Chad Robinson
Shawn Taylor

Absent:
Joseph Jenkins, Chair

Other Councilmembers present:

Emmett Pepper
Chelsea Steelhammer
Beth Kerns
Frank Annie
Caitlin Cook
Shannon Snodgrass
Bruce King

I. <u>DISCUSSION:</u>

a. <u>Approval of Previous Minutes</u> - Councilmember Taylor asked for unanimous consent to dispense with the reading of the minutes for the June 3, 2024 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

a. Resolution No. 976-24 – Authorizing the Mayor or City Manager to submit an application to the WV Division of Administrative Services under the Victims of Crime Act grant program for the Charleston Police Crime Victims Specialist in the amount of $29,500 and administer any funds awarded. This grant will provide partial salary reimbursement, travel/training and bus vouchers for crime victims. There is a required 30% match on this grant that will be met through salary costs not reimbursed through the grant.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to submit an application to the WV Division of Administrative Services under the Victims of Crime Act grant program for the Charleston Police Crime Victims Specialist in the amount of $29,500 and administer any funds awarded. This grant will provide partial salary reimbursement, travel/training and bus vouchers for crime victims. There is a required 30% match on this grant that will be met through salary costs not reimbursed through the grant.

City Manager Ben Mishoe added that the funds will help pay for the Victim Advocate position. The City has received this grant whenever they have had that position. There is a required 30% match that will be met through salary costs.

Councilmember Taylor moved to approve the Resolution. With members present recorded thereon as voting in the majority as affirmative, Vice Chairperson Burton declared Resolution No. 976-24 approved.

b. Resolution No. 977-24 – Authorizing the Mayor to sign and submit to the U.S Department of Housing and Urban Development the Annual Action Plan for Program Year 2024 (FY 2024 to 2025), Year 5 of the Consolidated Plan and all required certifications and agreements, including Sub-recipient project contracts relating to the Annual Action Plan.

   Be it Resolved by the Council of the City of Charleston, West Virginia:

   That the Mayor is hereby authorized and directed to sign and submit to the U. S. Department of Housing and Urban Development the Annual Action Plan for Program Year 2024 (FY 2024 to 2025), Year 5 of the Consolidated Plan and all required certifications and agreements, including Sub-recipient project contracts relating to the Annual Action Plan.

Mishoe added that this is the fifth year of the 5-Year Consolidated Plan. MOECD Director Andy Backus added that they have held two public meetings, a 30-day public comment period and multiple sessions. The Plan will fund neighborhood facilities, public services, infrastructure, and supportive maintenance to affordable housing. It is a boost to economic and community development. He added that the plan meets/exceeds HUD's standards.

Councilmember Taylor moved to approve the Resolution. With members present recorded thereon as voting in the majority as affirmative, Vice Chairperson Burton declared Resolution No. 977-24 approved.

c. Resolution No. 978-24 – Whereas, the City of Charleston is a member of—and is fiscal agent for—the Metropolitan Drug Enforcement Network Team (“MDENT”);

Whereas, the City of Charleston Police Department also operates a Special Enforcement Unit
(“SEU”), which utilizes unmarked vehicles in its operation;

Whereas, from time to time, MDENT and SEU must quickly purchase vehicles to further its
public safety mission, which necessarily requires covert movements and operations;

Whereas, current vehicle shortages and manufacturing delays has made it difficult for MDENT
and SEU to timely acquire vehicles;

Whereas, when vehicles are ready to be purchased on dealer lots, the vehicles are often sold
before MDENT or SEU can obtain City Council purchasing approval;

Whereas, the Chief of the Charleston Police Department has requested that the Administration
find a way to lessen the burden of acquiring vehicles for MDENT and SEU;

Whereas, City Council approved similar resolutions for the previous two fiscal years;

Whereas, the Administration recommends that the City Council grant direct purchasing authority to the Mayor or City Manager pursuant to Municipal Code Section 2-486 so vehicles
may be acquired in expedited fashion without the need for individual authorizing resolutions;

Whereas, the Mayor or City Manager will ensure that sufficient funds are available within
applicable MDENT or SEU accounts prior to purchasing any vehicles; and

Whereas, the Mayor or City Manager will ensure that the purchase of any vehicles adheres to competitive contracting principles to ensure lowest reasonable price is secured;

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to directly purchase various vehicles for the Metropolitan Drug Enforcement Network Team (“MDENT”) and/or the Special Enforcement Unit (“SEU”) without first obtaining an authorizing resolution from the City

Council; provided
that any vehicle may not exceed the purchase price of $45,000, and multiple written quotes for identical or substantially similar vehicles must be obtained prior to purchase. The City Manager
is directed to create a separate purchasing file related to vehicle purchases made under the
authority granted by this resolution and is further directed to file a report with the City Clerk
regarding all purchases made under this authority at the second Council meeting of each June.

Mishoe added that this will be the third year for this authorization. The City serves as the fiscal agent for MDENT. The ability to be able to purchase these vehicles within the stated threshold without prior authorization has been useful, and Mishoe recommended that continue. The resolution requires that the City Manager file a report to Council regarding any vehicles that are purchased. The resolution also increases the threshold to $45,000. It would also not require that this resolution be approved every year.

Councilmember Taylor moved to approve the Resolution. With members present recorded thereon as voting in the majority as affirmative, Vice Chairperson Burton declared Resolution No. 978-24 approved.

d. Resolution No. 979-24 – Authorizing the Mayor or City Manager to enter into a contract with artist Jonathan Cox to design, fabricate, transport, and install an original piece of art at City Center at Slack Plaza, where the total amount of the Contract will be $50,000.00, and where $14,000.00 of this amount is a donation to the City from the Briar Hills Garden Club, and where the procurement was the result of a Public Art committee selection process of multiple applications and proposals.

   Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

   That the Mayor or City Manager is authorized to enter into a contract with artist Jonathan Cox to design, fabricate, transport, and install an original piece of art at City Center at Slack Plaza, where the total amount of the Contract will be $50,000.00, and where $14,000.00 of this amount is a donation to the City from the Briar Hills Garden Club, and where the procurement was the result of a Public Art committee selection process of multiple applications and proposals.

Mishoe added that the resolution was for a piece of art to be installed at City Center at Slack Plaza on the Living Wall. The proposals were reviewed and chosen by a Public Art committee. Part of the price will be paid with a donation from the Briar Hills Garden Club.

Councilmember Taylor asked about the intent of the piece. Public Arts Art Director Jeff Pierson replied that the piece will have Blenko Glass and that parts of the piece will be backlit. The piece will be installed by the artist probably around December. The piece is called River Flow, and is meant to represent Charleston as a river city.

From the audience, Councilmember Pepper confirmed with Pierson that there are no current places for art for the other blank wall.

Councilmember Taylor moved to approve the Resolution. With members present recorded thereon as voting in the majority as affirmative, Vice Chairperson Burton declared Resolution No. 979-24 approved.

e. Resolution No. 980-24 – Authorizing the Mayor or City Manager to enter into a Memorandum of Understanding (MOU) with other participating agencies comprising the Metro Drug Enforcement Network Team (MDENT), consistent with Attachment A hereto, that assists the Charleston area offices of the Drug Enforcement Administration, the Federal Bureau of Investigation and the Bureau of Alcohol, Tobacco, Firearms and Explosives to achieve maximum cooperation in combined law enforcement efforts to address drug and related violent crime offenses in Charleston and surrounding communities. The MOU is in effect for a one-year period starting July 1, 2024, and ending June 30, 2025.

   Be it Resolved by the Council of the City of Charleston, West Virginia:

   That the Mayor or City Manager is authorized to enter into a Memorandum of Understanding (MOU) with other participating agencies comprising the Metro Drug Enforcement Network Team (MDENT), consistent with Attachment A hereto, that assists the Charleston area offices of the Drug Enforcement Administration, the Federal Bureau of Investigation and the Bureau of Alcohol, Tobacco, Firearms and Explosives to achieve maximum cooperation in combined law enforcement efforts to address drug and related violent crime offenses in Charleston and surrounding communities. The MOU is in effect for a one-year period starting July 1, 2024, and ending June 30, 2025.

Mishoe added that the resolution is for the annual renewal of the City's MOU with MDENT. The MOU is the same as the previous year's.

Councilmember Taylor moved to approve the Resolution. With members present recorded thereon as voting in the majority as affirmative, Vice Chairperson Burton declared Resolution No. 980-24 approved.

f. Resolution No. 981-24 – Authorizing the City Treasurer to transfer $500,000 from the Opioid Settlement Fund (Fund 027) to the CARE Office Fund (Fund 097) to be used for continued operation of the CARE Office's Quick Response Team (QRT) and Mental Health Coordinator due to the expiration of federal grants associated with each program.

   Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

   That the City Treasurer is hereby authorized to transfer $500,000 from the Opioid Settlement Fund (Fund 027) to the CARE Office Fund (Fund 097) to be used for continued operation of the CARE Office's Quick Response Team (QRT) and Mental Health Coordinator due to the expiration of federal grants associated with each program.

Mishoe added that the resolution transfers money from the Opioid Settlement into the CARE Office Fund to maintain funding for the two Quick Response Team employees and the Mental Health Coordinator. The City intends to apply for additional grant funding for these positions.

Councilmember Taylor moved to approve the Resolution. With members present recorded thereon as voting in the majority as affirmative, Vice Chairperson Burton declared Resolution No. 981-24 approved.

g. Resolution No. 982-24 – Approving the renewal of that certain lease between the City of Charleston and the Religious Coalition for Community Renewal, Inc. ("RCCR"), dated July 22, 2014, relating to the use of the building and property located at 801 Smith Street, which provides affordable housing to low and moderate income residents through the operation of Smith Street Station, where the original lease permitted a renewal under the same terms and conditions with 90-day written notice from RCCR to the City and City Council approval.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the renewal of that certain lease between the City of Charleston and the Religious Coalition for Community Renewal, Inc. ("RCCR"), dated July 22, 2014, relating to the use of the building and property located at 801 Smith Street, which provides affordable housing to low and moderate income residents through the operation of Smith Street Station, is approved.

Mishoe added that the lease was originally signed in 2014. He added that the organization provides low/middle income housing for families.

The RRCR Director, Kevin Jones, added that the organization has managed that building since 1991. They would like to eventually take ownership of the building within the next 10 years.

From the audience, Councilmember Snodgrass confirmed with Mishoe that RCCR pays for all the utilities associated with the building. Jones added that the City does a portion of the maintenance (HVAC, hot water tanks, etc.).

Councilmember Taylor moved to approve the Resolution. With members present recorded thereon as voting in the majority as affirmative, Vice Chairperson Burton declared Resolution No. 982-24 approved.

h. Resolution No. 983-24 – Authorizing the Mayor or City Manager to enter into a contract with Bear Contracting LLC., in the total amount not to exceed $3,088,350 to perform asphalt street paving construction services, where the contract price was determined through a competitive bidding process.

   Be it Resolved by the Council of the City of Charleston, West Virginia:

   That the Mayor or City Manager is authorized to enter into a contract with Bear Contracting LLC., in
   the total amount not to exceed $3,088,350 to perform asphalt street paving construction services, where the contract price was determined through a competitive bidding process.

Mishoe added that the resolution is for the annual asphalt paving contract. The resolution lists the estimated amount of asphalt needed, so the actual amount could be less but will not be more.

Councilmember Moore added that streets in Wards 4 and 6 are still undergoing work from the gas leak. Mishoe added that Councilmembers could submit streets that needed paving to the Administration, but the utility company would be responsible for fixing that damage.

Councilmember Robinson confirmed with City Engineer Chris Knox that the chosen company did paving work for the City in 2020.

Councilmember Taylor moved to approve the Resolution. With members present recorded thereon as voting in the majority as affirmative, Vice Chairperson Burton declared Resolution No. 983-24 approved.

i. Resolution No. 984-24 – Authorizing the Mayor or City Manager to enter into a contract with Stryker Medical for a LifePak 15 v4 AED heart monitor and accessories for the use by the CARE 1 Crisis Intervention Team Unit pursuant to a competitively sourced contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager to enter into a contract with Stryker Medical for a LifePak 15 v4 AED heart monitor and accessories for the use by the CARE 1 Crisis Intervention Team Unit pursuant to a competitively sourced contract.

Mishoe added that the resolution is to purchase a mobile until for the CARE Office, to be used predominately by medics that will be riding with the CARE Team. Team members will also be trained.

Councilmember Taylor moved to approve the Resolution. With members present recorded thereon as voting in the majority as affirmative, Vice Chairperson Burton declared Resolution No. 984-24 approved.

Councilmember Taylor motioned to adjourn the meeting.
Meeting adjourned.

Resolution No. 985-24

Introduced in Council: Adopted by Council:

July 1, 2024

Introduced by: Referred to:

Joseph Jenkins Finance

Resolution No. 985-24 - Receiving the Work Plan Summary of the City Center Business Improvement District, approving the proposed budget of the City Center Business Improvement District for the 2024-2025 fiscal year, and maintaining the same levying rate of annual fees for the City Center Business Improvement District on each private for-profit property owner within the District.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Work Plan Summary of the City Center Business Improvement District is received; that the proposed budget of the City Center Business Improvement District for the 2024-2025 fiscal year, as attached as Exhibit A hereto, is approved; and that, and the rate of annual fees for the City Center Business Improvement District on each private for-profit property owner within the District remains levied at the equation of (total land lot size square footage x .075) + (total building square footage x .03325).

City Center Business Improvement District

Fiscal Year 2025 Work Plan Summary and Budget

July 1, 2024 – June 30, 2025

Assessment:

Maintain the current assessment formula consisting of building square footage @ .03325 + land square footage @ .075.

Based on the current square footage data, the assessment should generate a total of $94,383. We have budgeted $92,500 to allow for outstanding receivables.

BID board has adopted a policy for outstanding receivables: Without limiting the rights of the city to take action with respect to a delinquent property owner, the following protocol from the City Center Business Improvement District is hereby adopted: After an assessment becomes delinquent by 90 days, a board member will be authorized to make a phone call to the property owner about the delinquency. After the delinquency exceeds 180 days, the board will request the city to issue an official letter of delinquency. After 270 days delinquent, the board will direct the city to initiate legal action.

Work Plan Summary

Organizational:

Maintain an efficient and effective Board of Directors.

Continue to seek additional funding sources.

Continue contract with Charleston Area Alliance for part time professional staff support.

Continue to fund one full time BID Ambassador through the partnership with the City of Charleston.

Marketing:

Implement image and branding plan from the Master Plan and Economic Analysis study.

Collaborate with Arts Amplified and City of Charleston on events in Slack Plaza.

Collaborate with Downtown Charleston Association on holiday event.

Planning and beautification:

Prioritize projects outlined in the Master Plan and Economic Analysis. Using acquired resources such as HUD CDF, Governor's Office, Mayor's Seed Funding, Greater Kanawha Valley Foundation, Briar Hills Garden Club and other sources to implement prioritized projects such as planters, street lighting and public art.

Strategize a beautification initiative with private property owners.

Maintain all needed equipment for the BID Ambassador to use for light landscaping, trash collection, sidewalk cleaning, Slack Plaza events, etc.

Safety/Security:

Collaborate with the City of Charleston in training and guiding the BID Ambassador.

Research and strategize other safety and security initiatives for the BID

Budget on next page

City Center Business Improvement District
Fiscal Year 2025 Budget

Revenues:	Assessments	Mayor's Office Seed Funding	CURA	Charleston Area Alliance	TOTAL
Assessments - FY 24 (less ~2% uncollectible)	$92,500	$50,000			$142,500
Grant - HUD - Congressionally Directed Spending			$ 600,000		$600,000
Grant - CURA match for Region 3			$ 25,000		$25,000
Grant - Governor's Office CDS match			$ 300,000		$300,000
Grant - Region 3 Subrecipient			$ 240,000		$240,000
Reimbursment - Ambassador Salary correction	$20,000				$20,000
Other resources (GKVF, Garden club, etc)				$ 30,000	$30,000
TOTAL	$112,500	$50,000	$1,165,000	$ 30,000	$1,357,500
Expenses:					
Branding, marketing, outreach	$10,000			$ 10,000	$20,000
BID Ambassador - city salary/benefits	$65,000				$65,000
BID Ambassador equipment and supplies	$2,500				$2,500
Master Plan implementation (less FY 23 expenditures)	$20,000	$50,000	$1,165,000	$ 20,000	$1,255,000
Professional staff management (CAA via MOU)	$15,000				$15,000
TOTAL	$112,500	$50,000	$1,165,000	$ 30,000	$1,357,500

Resolution No. 986-24

Introduced in Council: July 1, 2024

Adopted by Council:

Introduced by: Joseph Jenkins

Referred to: Finance

Resolution No. 986-24 – Authorizing the Mayor or City Manager to purchase computers and monitors from HP in the total amount of $62,580 for the City of Charleston, the Charleston Coliseum and Convention Center, and Metropolitan Drug Enforcement Network Team (“MDENT”) as part of the regularly budgeted computer replacement cycle, and pursuant to a competitively sourced statewide contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase computers and monitors from HP in the total amount of $62,580 for the City of Charleston, the Charleston Coliseum and Convention Center and Metropolitan Drug Enforcement Network Team (“MDENT”) pursuant to a competitively sourced statewide contract.

INSTRUCTIONS: This form must be submitted to the City Manager's Office for any purchase of materials or supplies costing **$5,000 or more**. A minimum of **3** quotes is required for this form.

CITY OF CHARLESTON

Purchase Request

Date: 5 - 29 - 2024

To: CITY MANAGER,

I request permission to purchase the following materials and/or supplies: ___________________________

Computers and Monitors for City of Charleston, MDENT and CCCC

Purchase justification: Annual PC and monitor refresh

If approved, the total purchase price will be: $ 62,580

(Check One)

☐ The price is less than the $25,000 permitted for purchases without advertising for bids and needing approval from City Council. I have not purposefully split the purchase request to keep the purchase under the $25,000 threshold and have not favored a particular vendor. I have not shared competitive information with any vendor(s).

☐ The proposed vendor is a sole source provider for the materials/supplies requested. (Skip to **ITEM A** on page 2.)

I have contacted the following responsible vendors and have attached their written quotes for the requested item(s): (Minimum of 3 Quotes Required)

1. ___________________________________ Price Quote: $_________________

2. ___________________________________ Price Quote: $_________________

3. ___________________________________ Price Quote: $_________________

4. ___________________________________ Price Quote: $_________________

5. ___________________________________ Price Quote: $_________________

The apparent low-bid vendor *meeting specifications* is: ___________________________________

AND

☐ The low-bid vendor is not delinquent on any financial obligations owed to the City of Charleston according to the City Collector's records, and I recommend authorizing the purchase through the low-bid vendor.

OR

☐ I recommend not contracting with the lowest bidder meeting specifications and instead recommend contracting with ______________________________ because:

____

____

Additionally, the recommended vendor is not delinquent on any financial obligations owed to the City of Charleston according to the City Collector's records.

<u>ITEM A</u> (For Sole Source Procurements ONLY)

Explain what is unique about this vendor/brand and why your department must purchase this product:

State Contract #CMA 0212____

____

____

Identify at least 1 independent third party who has verified the vendor is a sole source for the item(s) requested to be purchased, and submit his/her written opinion regarding the vendor's sole source status:

(*Name & Phone Number*)____

REQUESTOR'S DECLARATION

I declare that I have fully complied with the letter and intent of the City Code as it pertains to procurement and have exercised reasonable precaution to procure the item(s) requested above at the lowest price, consistent with good service and quality.

I also declare that I have no personal or business relationship with the listed vendor(s) that would be considered a conflict of interest, except as follows:

(List Actual, Potential, or Perceived Conflicts of Interest) ______________________________________

____

Request Submitted By: Adam Cottrell________________ Department: Information Systems_______________

Is this purchase being paid with grant funds? ☐ Yes ☑ No

****

Funds Approval: ______________________ Date: 6/17/2024

Authorized Financial Officer

Account Number: 001-975-00-439-4-459 (Council Approval Required)

City Manager Approval: ____________________________ Date:____________________

2 desktop

May 28, 2024 2:18:10 PM

City of Charleston
501 Virginia St E
Charleston, WV 25301

Dear West Virginia Quoting Profile,

Thank you for your recent interest in HP Public Sector Sales. Attached is the price quotation you requested.

Please reference this contract: WV - STATE OF WEST VIRGINIA [IP23] when placing this order. The terms and conditions of this contract will apply to any order placed as a result of this inquiry; no other terms or conditions shall apply.

If you should have questions regarding this quotation or need any other assistance, please contact your Inside Account Representative

Orders can be placed electronically at www.hp.com/buy/pshp2b. You can place this order by searching for the HP Customer Quote ID displayed above and simply check out.

Should you choose this order can also be Faxed to 800-825-2329 or emailed to ORDERS-PROCESSING-USA@hp.com.

If you are faxing or emailing this order a sample Purchase Order Document can be downloaded that gives guidance on what is required to place an order with HP. Click here to download the sample Purchase Order

All orders not placed electronically need to be made out to HP Inc. or HP with the Ordering address referenced below.

The Purchase Order should include the Contract Number in the body of the Purchase Order. Please also be sure to include a copy of the quote, email address,the ship to location or drop ship locations, delivery date requirements and any other special information and if applicable, the HP Authorized Reseller Agent name or authorization number for the HP Agent providing you with support.

Ordering address:
HP INC.
Attn: Public Sector Sales
3800 Quick Hill Road
Bldg 2, Suite 100
Austin, TX 78728

2 desktop

HP Customer Quote 6926674
Contract Number: WV - STATE OF WEST VIRGINIA [IP23]
HP PROPRIETARY INFORMATION FOR CUSTOMER USE ONLY. DO NOT SHARE

Information & Details

Organization name: State of West Virginia
Catalog name: WV - STATE OF WEST VIRGINIA [IP23]
Created by: carlos.sanchez@hp.com
Partner Agent ID:
Name: Carlos Sanchez
Email: WVHP2B1@pshp.com
Phone: 5555555555
Email notification: WVHP2B1@pshp.com
Created: May 28, 2024 2:18:10 PM
Expires: June 27, 2024 2:18:10 PM
Payment method:
Quote total: USD 1,272.00

Billing Information

OM ID:
Company: City of Charleston
Address:
501 Virginia St E
City : Charleston
State/Province: West Virginia
Zip/postal code: 25301
Country: US
Attention to: James Luikart
Email: james.luikart@cityofcharleston.org
Phone: 304-348-8048
Fax:

Shipping Information

Company: City of Charleston
Address:
501 Virginia St E
City: Charleston
State/Province: West Virginia
Zip/postal code: 25301
Country: US
Attention to: James Luikart
Email: james.luikart@cityofcharleston.org
Phone: 304-348-8048
Fax:
Requested Delivery date:
Shipping options:
Shipping method: Ship Partial - Ship Items as they become available

Comments:

Invoice instructions:

Shipping instructions:

Quote Summary

Product #	Product Description	MFG#:	Qty	Unit Price	Total Price
	Tower Standard PC **KIT ID: 487067**		**2**	**USD 636.00**	**USD 1,272.00**
U8UK3E	HP 5 Year Absolute Resilience for Education - for Service Guarantee Regions Only		1	USD 90.00	USD 90.00
86K48UC#ABA	HP Elite Tower 600 G9 i512500 16GB/256PC **Form factor** - Tower **Warranty** - 1 year (1/1/1) limited warranty includes 1 year of parts, labor and on-site repair. Terms and conditions vary by country. Certain restrictions and exclusions apply.		1	USD 518.00	USD 518.00
FH973AA	HP DisplayPort to DVI-D Adapter		1	USD 8.00	USD 8.00
UE333E	HP 4 year Next Business Day Onsite w/Defective Media Retention Desktop Hardware Support		1	USD 14.00	USD 14.00
U9DM1E	HP 4 year Priority Access Plus Service for PCs (1000+ seats) Legacy		1	USD 6.00	USD 6.00

Subtotal	USD 1,272.00
Estimated Tax	USD 0.00
Total	USD 1,272.00

Unless our contract prohibits it, (a) prices are valid for 30 days from quote date and/or (b) HP may change prices or discounts and reissue quotes immediately if there are increases in costs, tariffs, or other changes outside HP's control.

If the bill to company and address you wish to use is not present at the time of check out please enter it in the "Shipping Instructions" box. The order management team will make sure it is billed to the correct location.

Components of Configurable systems may not be ordered separately. Reference Model ID's and Configuration ID's are not part numbers, they are reference descriptions to your specific configuration.

If you are submitting a hard copy purchase order, please include a printed copy of this quote with your purchase order.

If you place an order for a product that was incorrectly priced, we will cancel your order and credit you for any charges. In the event that we inadvertently shipped an order based on a pricing error, we will issue a revised invoice to you for the correct price and contact you to obtain your authorization for the additional charge, or assist you with the return of the product, if payment was not already made. If payment was already made, HP will work with the agency to correct the invoice. If the pricing error results in an overcharge to you, HP will credit your account for the amount overcharged.

larger order

May 28, 2024 2:15:20 PM

City of Charleston
501 Virginia Street East Charleston
Charleston, WV 25301

Dear West Virginia Quoting Profile,

Thank you for your recent interest in HP Public Sector Sales. Attached is the price quotation you requested.

Please reference this contract: WV - STATE OF WEST VIRGINIA [IP23] when placing this order. The terms and conditions of this contract will apply to any order placed as a result of this inquiry; no other terms or conditions shall apply.

If you should have questions regarding this quotation or need any other assistance, please contact your Inside Account Representative

Orders can be placed electronically at www.hp.com/buy/pshp2b. You can place this order by searching for the HP Customer Quote ID displayed above and simply check out.

Should you choose this order can also be Faxed to 800-825-2329 or emailed to ORDERS-PROCESSING-USA@hp.com.

If you are faxing or emailing this order a sample Purchase Order Document can be downloaded that gives guidance on what is required to place an order with HP. Click here to download the sample Purchase Order

All orders not placed electronically need to be made out to HP Inc. or HP with the Ordering address referenced below.

The Purchase Order should include the Contract Number in the body of the Purchase Order. Please also be sure to include a copy of the quote, email address,the ship to location or drop ship locations, delivery date requirements and any other special information and if applicable, the HP Authorized Reseller Agent name or authorization number for the HP Agent providing you with support.

Ordering address:
HP INC.
Attn: Public Sector Sales
3800 Quick Hill Road
Bldg 2, Suite 100
Austin, TX 78728

larger order

HP Customer Quote 6928261
Contract Number: WV - STATE OF WEST VIRGINIA [IP23]
HP PROPRIETARY INFORMATION FOR CUSTOMER USE ONLY. DO NOT SHARE

Information & Details

Organization name: State of West Virginia
Catalog name: WV - STATE OF WEST VIRGINIA [IP23]
Created by: carlos.sanchez@hp.com
Partner Agent ID:
Name: Carlos Sanchez
Email: WVHP2B1@pshp.com
Phone: 5555555555
Email notification: WVHP2B1@pshp.com
Created: May 28, 2024 2:15:20 PM
Expires: June 27, 2024 2:15:20 PM
Payment method:
Quote total: USD 60,672.00

Billing Information

OM ID:
Company: City of Charleston
Address:
501 Virginia Street East Charleston
City : Charleston
State/Province: West Virginia
Zip/postal code: 25301
Country: US
Attention to: James Luikart
Email: james.luikart@cityofcharleston.org
Phone: 3043488048
Fax:

Shipping Information

Company: City of Charleston
Address:
501 Virginia St E
City: Charleston
State/Province: West Virginia
Zip/postal code: 25301
Country: US
Attention to: James Luikart
Email: james.luikart@cityofcharleston.org
Phone: 304-348-8048
Fax:
Requested Delivery date:
Shipping options:
Shipping method: Ship Partial - Ship Items as they become available

Comments:

Invoice instructions:

Shipping instructions:

Quote Summary

Product #	Product Description	MFG#:	Qty	Unit Price	Total Price
	Tower Standard PC **KIT ID: 487067**		**67**	**USD 636.00**	**USD 42,612.00**
U8UK3E	HP 5 Year Absolute Resilience for Education - for Service Guarantee Regions Only		1	USD 90.00	USD 90.00
86K48UC#ABA	HP Elite Tower 600 G9 i512500 16GB/256PC **Form factor** - Tower **Warranty** - 1 year (1/1/1) limited warranty includes 1 year of parts, labor and on-site repair. Terms and conditions vary by country. Certain restrictions and exclusions apply.		1	USD 518.00	USD 518.00
FH973AA	HP DisplayPort to DVI-D Adapter		1	USD 8.00	USD 8.00
UE333E	HP 4 year Next Business Day Onsite w/Defective Media Retention Desktop Hardware Support		1	USD 14.00	USD 14.00
U9DM1E	HP 4 year Priority Access Plus Service for PCs (1000+ seats) Legacy		1	USD 6.00	USD 6.00
	Standard Laptop **KIT ID: 455616**		**15**	**USD 724.00**	**USD 10,860.00**
U8UK3E	HP 5 Year Absolute Resilience for Education - for Service Guarantee Regions Only		1	USD 90.00	USD 90.00
UB5F2E	HP 4 year Next Business Day Response Onsite w /Defective Media Retention NB HW Supp		1	USD 58.00	USD 58.00
U9UX1E	HP 4 year Onsite Battery Replacement (No CSR replace 1x L) N HW Supp Legacy		1	USD 42.00	USD 42.00
86M46UC#ABA	HP PB450G9 i5-1235U 15 16GB/256 PC		1	USD 528.00	USD 528.00

larger order

HP Customer Quote 6928261
Contract Number: WV - STATE OF WEST VIRGINIA [IP23]
HP PROPRIETARY INFORMATION FOR CUSTOMER USE ONLY. DO NOT SHARE

Product #	Product Description	MFG#:	Qty	Unit Price	Total Price
	Display - 15.6\ diagonal, FHD (1920 x 1080), IPS, narrow bezel, anti-glare, 250 nits, 45% NTSC **Warranty** - HP Services offers 1-year and 90 day software limited warranty options depending on country. Batteries have a default one year limited warranty. Refer to http://www.hp.com/support/batterywarranty/ for additional battery information. On-site service and extended coverage is also available. HP Care Pack Services are optional extended service contracts that go beyond the standard limited warranties. To choose the right level of service for your HP product, use the HP Care Pack Services Lookup Tool at: http://www.hp.com/go/cpc .				
U9DM1E	HP 4 year Priority Access Plus Service for PCs (1000+ seats) Legacy		1	USD 6.00	USD 6.00
	24" Monitor **KIT ID: 432134**		**50**	**USD 144.00**	**USD 7,200.00**
9VF99AA#ABA	HP E24 G4 FHD Monitor US **Display features** - Anti-glare,Low blue light mode **Resolutions supported** - 1920 x 1080 **Brightness** - 250 nits **Display Input Type** - 1 VGA,4 USB-A 3.2 Gen 1,1 USB Type-B,1 HDMI 1.4 (with HDCP support),1 DisplayPort™ 1.4 (with HDCP support) **What's in the box** - USB Type-B to A cable,Monitor,AC power cord,HDMI cable,DisplayPort™ 1.2 cable,Doc-kit, QSP **Warranty** - 3 Year Limited Warranty (Return to HP /Dealer - Standard Bench Repair & Phone-in Assistance),3 year limited warranty including 3 year of parts and labour. Certain restrictions and exclusions apply.		1	USD 144.00	USD 144.00

Subtotal	USD 60,672.00
Estimated Tax	USD 0.00
Total	USD 60,672.00

Unless our contract prohibits it, (a) prices are valid for 30 days from quote date and/or (b) HP may change prices or discounts and reissue quotes immediately if there are increases in costs, tariffs, or other changes outside HP's control.

If the bill to company and address you wish to use is not present at the time of check out please enter it in the "Shipping Instructions" box. The order management team will make sure it is billed to the correct location.

Components of Configurable systems may not be ordered separately. Reference Model ID's and Configuration ID's are not part numbers, they are reference descriptions to your specific configuration.

If you are submitting a hard copy purchase order, please include a printed copy of this quote with your purchase order.

If you place an order for a product that was incorrectly priced, we will cancel your order and credit you for any charges. In the event that we inadvertently shipped an order based on a pricing error, we will issue a revised invoice to you for the correct price and contact you to obtain your authorization for the additional charge, or assist you with the return of the product, if payment was not already made. If payment was already made, HP will work with the agency to correct the invoice. If the pricing error results in an overcharge to you, HP will credit your account for the amount overcharged.

Untitled Quote

May 28, 2024 2:16:40 PM

City of Charleston
501 Virginia St E
Charleston, WV 25301

Dear West Virginia Quoting Profile,

Thank you for your recent interest in HP Public Sector Sales. Attached is the price quotation you requested.

Please reference this contract: WV - STATE OF WEST VIRGINIA [IP23] when placing this order. The terms and conditions of this contract will apply to any order placed as a result of this inquiry; no other terms or conditions shall apply.

If you should have questions regarding this quotation or need any other assistance, please contact your Inside Account Representative

Orders can be placed electronically at www.hp.com/buy/pshp2b. You can place this order by searching for the HP Customer Quote ID displayed above and simply check out.

Should you choose this order can also be Faxed to 800-825-2329 or emailed to ORDERS-PROCESSING-USA@hp.com.

If you are faxing or emailing this order a sample Purchase Order Document can be downloaded that gives guidance on what is required to place an order with HP. Click here to download the sample Purchase Order

All orders not placed electronically need to be made out to HP Inc. or HP with the Ordering address referenced below.

The Purchase Order should include the Contract Number in the body of the Purchase Order. Please also be sure to include a copy of the quote, email address,the ship to location or drop ship locations, delivery date requirements and any other special information and if applicable, the HP Authorized Reseller Agent name or authorization number for the HP Agent providing you with support.

Ordering address:
HP INC.
Attn: Public Sector Sales
3800 Quick Hill Road
Bldg 2, Suite 100
Austin, TX 78728

Untitled Quote

HP Customer Quote 6925579
Contract Number: WV - STATE OF WEST VIRGINIA [IP23]
HP PROPRIETARY INFORMATION FOR CUSTOMER USE ONLY. DO NOT SHARE

Information & Details

Organization name: State of West Virginia
Catalog name: WV - STATE OF WEST VIRGINIA [IP23]
Created by: carlos.sanchez@hp.com
Partner Agent ID:
Name: Carlos Sanchez
Email: WVHP2B1@pshp.com
Phone: 5555555555
Email notification: WVHP2B1@pshp.com
Created: May 28, 2024 2:16:40 PM
Expires: June 27, 2024 2:16:40 PM
Payment method:
Quote total: USD 636.00

Billing Information

OM ID:
Company: City of Charleston
Address:
501 Virginia St E
City : Charleston
State/Province: West Virginia
Zip/postal code: 25301
Country: US
Attention to: James Luikart
Email: james.luikart@cityofcharleston.org
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Phone: 304-348-8048
Fax:
Requested Delivery date:
Shipping options:
Shipping method: Ship Partial - Ship Items as they become available

Comments:

Invoice instructions:

Shipping instructions:

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Subtotal	USD 636.00
Estimated Tax	USD 0.00
Total	USD 636.00

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Resolution No. 987-24

Introduced in Council: July 1, 2024

Adopted by Council:

Introduced by: Joseph Jenkins

Referred to: Finance

Resolution No. 987-24 – Authorizing the Mayor or City Manager to enter into a three-year contract with Segra for internet services at various City offices and buildings in the amount of $7,785.00 per month pursuant to a competitively sourced statewide contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a three-year contract with Segra for internet services at various City offices and buildings in the amount of $7,785.00 per month pursuant to a competitively sourced statewide contract.

Bill No. 8036

Introduced in Council:	**Adopted by Council:**
June 17, 2024	
Introduced by:	**Referred to:**
Becky Ceperley	**Finance**

Bill No. 8036 - A BILL to amend and reenact Section 2-713 of the Municipal Code of the City of Charleston, as amended, by removing provisions regarding surplus funds in order to be consistent with state law.

Now, therefore, be it ordained by the Council of the City of Charleston:

That Section 2-713 of the Municipal Code of the City of Charleston, as amended, is hereby amended and reenacted to read as follows:

Sec. 2-713. Creation of fund; rate and manner of fees.

(a) There is hereby created a special revenue fund within the city treasury to be known as the City Center BID Fund, along with any subaccounts deemed necessary by the district board.

(b) The City Center Business Improvement District FY2021 BID Work Plan and Budget sets the rate of annual fees for the City Center BID on each private for-profit property owner at the equation of (total land lot size square footage x .075) + (total building square footage x .03325). The maximum rate of any annual fees that may be imposed upon a single commercial property in the City Center BID, as calculated by the aforementioned formula, will be $25,000.00 annually. It is anticipated that cumulative revenue from the initial annual fee will be $100,000.00. The City Center BID Board provided the assessed amounts for FY2021 to the city in December 2021. For each subsequent year, the City Center BID Board shall provide to the city collector the assessed amounts no later than May 15. Pursuant to W. Va. Code § 8-13A-12, city council may levy the assessments by ordinance upon receipt of the proposal from the City Center BID Board. City council shall levy the rates for each fiscal year after the City Center BID Board provides the assessments.

~~(1) Pursuant to W. Va. Code § 8-13A-12(a), the levy amount shall be "only to the extent necessary to fund the budget proposed by the district board" and "[a]ny surplus in the fund in a fiscal year shall be applied to reduce the amount of service fees required for the next fiscal year."~~

~~(2) As used in this section, the term "surplus" shall mean the amount by which the service fees collected in a full fiscal year exceed the budgeted amount of anticipated~~

~~service fee revenue used to fund the ongoing operations and services of the City Center BID District. The term "surplus" shall not include, and the calculation of any surplus shall not take into consideration, any gifts, grants, or other appropriations that are designated for specific projects or purposes that are separate from the general ongoing operations and services of the City Center BID District.~~

(c) Any person who desires to challenge the City Center BID Board assessment shall file a petition for reassessment with the city collector within 30 days of receiving notice of the assessment. The petition shall state the reasons the person is seeking the reassessment. After the filing of a petition, the city collector shall set the petition for an administrative hearing and give the board an opportunity to respond in writing in advance of the hearing. The petitioner and the board may represent themselves or be represented by counsel at the administrative hearing. The city collector, or a hearing examiner designated by the city collector, shall conduct an informal and impartial administrative hearing and make a prompt decision on the petition for reassessment after hearing all of the evidence and argument. An appeal of the city collector's decision may be taken by the petitioner or the board to the Circuit Court of Kanawha County within 30 days of the city collector's decision.

(d) The fees assessed by the City Center BID upon the property owners shall be collected through the City of Charleston's City Collector on a biannual (twice per year) basis. The collection efforts from the city collector shall clearly state it is assessing fees for the City Center BID. All funds collected from the fees shall be placed in the City Center BID Fund created by this section. The City Center BID Fund may also receive other voluntary contributions.

(e) Notwithstanding any provision of this Code to the contrary, any expenditure authorized by the City Center BID Board from the City Center BID Fund up to $100,000.00 is exempt from the purchasing rules of the City of Charleston. Any individual expenditure in excess of $100,000.00 by the City Center BID Board shall require City Council approval prior to authorization. The City Center BID Board shall generally submit requests for purchase orders to the city manager's office in advance of any purchase being made, which the city manager will approve as long as the vendor is in good standing with the city collector's office and there are no other legal issues with payment.

(f) The city collector shall have plenary power and authority to promulgate any rules necessary to carry out the assessment, hearing, and collection provisions of this article. The city collector shall work in conjunction with the City Center BID Board to develop such rules.