

CHARLESTON SANITARY BOARD
JUNE 13, 2024 BOARD MEETING – 10:30 A.M.
VIA ZOOM TELECONFERENCE

NOTICE AND AGENDA

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Kanti Patel, PE and Jack Rossi, CPA, Treasurer

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Tim Haapala, Operations Manager; Crystal Sanders, Finance Manager; and Teresa Dawson, Board Secretary and Administrative Assistant

Since this meeting will be conducted via Zoom, anyone wishing to comment during the public comments portion of the meeting is asked to email comments to info@csb-wv.com by June 13th, 2024, at 10:30 AM. Any comments received will be read into the record during the meeting. Any member of the public who wishes to comment live during the meeting can do so by calling 304-348-1084 ext 250 at 10:30 AM on June 13th, 2024.

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- I. Approval of the May 9, 2024 Special Board Meeting Minutes (to be e-mailed by 6-11).
 - II. Unaudited Financial Report and Check Register for the period May, 2024 (to be e-mailed by 6-11).
 - III. Public speakers.
 - IV. New business.
 1. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to effect Change Order No. 2, to Tribute Contracting and Consultants, LLC, for the Rolling Hills Sanitary Sewer Improvements Contract in the amount of <\$57,829.50>, thus revising the contract price from \$1,533,233.00 to \$1,475,403.50. There is no increase to the Contract Time. This is the final balancing change order that reconciles the estimated unit quantities with the actual installed unit quantities.
 2. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to effect Change Order

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No. 4, to Insight Pipe Contracting, LLC, for the FYE24 Annual Pipe Lining Contract in the amount of \$2,042.80, thus revising the contract price from \$294,280.32 to \$296,323.12. There is no increase to the Contract Time. This is the final balancing change order that reconciles the estimated unit quantities with the actual installed unit quantities. CSB FYE24 capital budget for this item is \$300,000.00.

3. Consider for approval, and authorize the CSB General Manager, or his designee, to effect the award of a construction contract to Insight Pipe Contracting, LLC of Harmony, PA, the lowest responsible bidder, for the Annual Pipe Lining Contract, in the amount of \$323,124.00, plus \$76,876.00 of contingency (to be utilized at CSB managerial discretion), for a total cost of \$400,000.00. There was one other bidder: Insituform Technologies, LLC of Chesterfield, MO, with a bid of \$371,730.00. CSB FYE25 capital budget for this item is \$400,000.00.

4. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Task Order No. 1, under the May 9, 2024 Agreement for Engineering Services with Burgess and Niple, Inc. for Miscellaneous Professional Engineering Services. CSB FYE25 Expense Budget includes \$75,000.00 for miscellaneous contract engineering needs.

5. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Task Order No. 2, in the amount of \$50,100.00, under the May 9, 2024 Agreement for Engineering Services with Burgess and Niple, Inc. for the Design and Bidding Phases for the Lovell Drive Sanitary Sewer Relocation Project. CSB FYE25 capital budget estimated \$45,000.00 for this item.

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6. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect the award of a purchase contract to Critical Power Management, Inc., of Elkview, WV, the lowest responsible bidder, for an automatic transfer switch with bypass isolation, in the amount of \$80,550.00 (ASCO manuf.). There were three other bids tendered by two bidders: Siemens Industry, Inc. of Hingham, MA, in the amount of \$85,527.00 (Russelectric manuf.); and Clayton Engineering of Nitro, WV, in the amount of \$90,641.00 (ABB manuf.) and \$91,980.00 (ASCO manuf.). CSB FYE25 capital budget for this item is \$80,000.00.

V. Executive Session matters.

VI. Personnel matters.

VII. Legal matters.

- a. Karl Nester vs. CSB. Judge Bailey entered a *Amended* Scheduling Order on March 7, 2024, which sets the Trial date for January 13, 2025.

VIII. Other matters for information and discussion.

- a. Northgate sanitary sewers.
- b. Shadybrook Village sanitary sewers.
- c. Rate case.

IX. Next scheduled meeting: August 8, 2024.

X. Adjourn.

June 6, 2024 – Copies via e-mail to Board members, advisors and staff and for posting, to the CSB IT Manager and Charleston City Clerk.