

CHARLESTON SANITARY BOARD
MAY 9, 2024 SPECIAL BOARD MEETING – 10:30 A.M.
VIA ZOOM TELECONFERENCE

NOTICE AND AGENDA

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Kanti Patel, PE and Jack Rossi, CPA, Treasurer

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Tim Haapala, Operations Manager; Crystal Sanders, Finance Manager; and Teresa Dawson, Board Secretary and Administrative Assistant

Since this meeting will be conducted via Zoom, anyone wishing to comment during the public comments portion of the meeting is asked to email comments to info@csb-wv.com by May 9th, 2024, at 10:30 AM. Any comments received will be read into the record during the meeting. Any member of the public who wishes to comment live during the meeting can do so by calling 304-348-1084 ext 250 at 10:30 AM on May 9th, 2024.

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- I. Approval of the April 11, 2024 Board Meeting Minutes (to be e-mailed by 5-7).
 - II. Unaudited Financial Report and Check Register for the period ended April 30, 2024 (to be e-mailed by 5-7).
 - III. Public speakers.
 - IV. New business.
 - a. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect an Agreement for Engineering Services with Burgess and Niple, Inc., selected through West Virginia State Code Chapter 5G-1-3 using the Quality Based Selection (QBS) procedure as a guideline. The Agreement will commence on May 9, 2024 and expire May 9, 2027.
 - b. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect the CSB 2025 Budget.
 - V. Executive Session matters.

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- VI. Personnel matters.
- VII. Other matters for information and discussion.

VIII. Next scheduled meeting: June 13, 2024.

IX. Adjourn.

May 2, 2024 – Copies via e-mail to Board members, advisors and staff and for posting, to the CSB IT Manager and Charleston City Clerk.