

MINUTES
FINANCE COMMITTEE MEETING
6:30 P.M., MAY 6, 2024
AV ROOM #308, CITY HALL

Joseph Jenkins, Chairperson, called the meeting of the Charleston City Council Committee on Finance to order at 6:30 p.m., May 6, 2024.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Brent Burton, Vice Chair
Becky Ceperley
Mary Beth Hoover
Larry Moore
Chad Robinson

Absent:
Shawn Taylor

Other Councilmembers present:
Emmett Pepper
Chelsea Steelhammer
Beth Kerns
Joe Solomon
Bruce King

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Burton asked for unanimous consent to dispense with the reading of the minutes for the April 15, 2024 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 958-24 – Authorizing approval of Amendment No. 7 of the FY 2023-2024 General Fund Budget as indicated on the attached list of accounts.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That Amendment No. 7 of the FY 2023-2024 General Fund Budget as indicated on the attached list of accounts is approved.

City Manager, Ben Mishoe, added that the budget will move money from the Contingency Fund to the City Council's PERS fund to pay for mandatory matches.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting in the majority as affirmative, Chairperson Jenkins declared Resolution No. 958-24 approved.

- b. Resolution No. 959-24 – Authorizing the Mayor or City Manager to purchase body armor from Atlantic Diving Supply in the amount of \$81,321.00 for Charleston Fire Department pursuant to a competitively sourced multi-state contract. This is to replace expired gear and provide sufficient gear for all CFD employees.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase body armor from Atlantic Diving Supply in the amount of \$81,321.00 for Charleston Fire Department pursuant to a competitively sourced multi-state contract.

Mishoe added that purchase will replace expired body armor, and will increase the general inventory.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the majority as affirmative, Chairperson Jenkins declared Resolution No. 959-24 approved.

- c. Resolution No. 960-24 – Authorizing the Mayor or City Manager to purchase 13 sets of replacement Turnout personal protective equipment from Witmer Public Safety in the amount of \$62,000.00 for Charleston Fire Department pursuant to a competitively sourced multi-state contract. This is to replace damaged gear and to purchase personal protective equipment for new hires of CFD.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase 13 sets of replacement Turnout personal protective equipment from Witmer Public Safety in the amount of \$62,000.00 for Charleston Fire Department pursuant to a competitively sourced multi-state contract.

Mishoe added that the purchase will replace damaged gear, and will provide gear for new hires.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the majority as affirmative, Chairperson Jenkins declared Resolution No. 960-24 approved.

- d. Resolution No. 961-24 – Authorizing the Mayor or City Manager to enter into a contract with Stryker Medical for maintenance of equipment that is required to be covered by an agreement to comply with WVOEMS requirements in the amount of \$35,312.05.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager to enter into a contract with Stryker Medical for maintenance of equipment that is required to be covered by an agreement to comply with WVOEMS requirements in the amount of \$35,312.05.

Mishoe added that the resolution is for required maintenance for equipment that is installed on various vehicles for the Fire Department.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the majority as affirmative, Chairperson Jenkins declared Resolution No. 961-24 approved.

- e. Resolution No. 962-24 – Authorizing the Mayor or City Manager to enter into a contract with Compass Minerals America, Inc. for the purchase of road salt at a rate of \$98.90 per ton pursuant to a competitive bidding process, where the contract quantity will be “as needed” with no minimum amount required and where the price will remain fixed for one year.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager to enter into a contract with Compass Minerals America, Inc. for the purchase of road salt at a rate of \$98.90 per ton pursuant to a competitive bidding process, where the contract quantity will be “as needed” with no minimum amount required and where the price will remain fixed for one year.

Mishoe added that the resolution is for an annual contract for road salt on an as needed basis. The price has slightly decreased from last year.

Councilmember Jenkins confirmed that the City used about 4,000 of the available 6,500 tons of salt.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the majority as affirmative, Chairperson Jenkins declared Resolution No. 962-24 approved.

Councilmember Burton motioned to adjourn the meeting.
Meeting adjourned.