

CHARLESTON SANITARY BOARD
APRIL 11, 2024 BOARD MEETING – 10:30 A.M.
VIA ZOOM TELECONFERENCE

NOTICE AND AGENDA

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Kanti Patel, PE and Jack Rossi, CPA, Treasurer

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Tim Haapala, Operations Manager; Crystal Sanders, Finance Manager; and Teresa Dawson, Board Secretary and Administrative Assistant

Since this meeting will be conducted via Zoom, anyone wishing to comment during the public comments portion of the meeting is asked to email comments to info@csb-wv.com by April 11th, 2024, at 10:30 AM. Any comments received will be read into the record during the meeting. Any member of the public who wishes to comment live during the meeting can do so by calling 304-348-1084 ext 250 at 10:30 AM on April 11th, 2024.

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- I. Approval of the February 8, 2024 Board Meeting Minutes (to be e-mailed by 4-9).
 - II. Unaudited Financial Report and Check Registers for the periods ended January, February and March, 2024 (to be e-mailed by 4-9).
 - III. Public speakers.
 - IV. New business.
 - a. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to transfer funds from the WesBanco General Fund account to the JPMorgan Chase General Fund account to cover CSB operating costs.
 - b. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect an Agreement for Engineering Services with Burgess and Niple, Inc., selected through West Virginia State Code Chapter 5G-1-3 using the Quality Based Selection (QBS) procedure as a guideline. The Agreement will commence on May 1, 2024 and expire March 31, 2027.

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- c. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to effect Change Order No. 1, to Tribute Contracting and Consultants, LLC, for the Rolling Hills Sanitary Sewer Improvements Contract in the amount of \$9,330.00, thus revising the contract price from \$1,523,903.00 to \$1,533,233.00. There is no increase to the Contract Time. The work associated with this change order includes additional manhole rehabilitation and risers, landscape modifications and changing the installation of a service line from open cut to directional drilling.
 - d. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to effect Change Order No. 3, to Insight Pipe Contracting, LLC, for the FYE24 Annual Pipe Lining Contract in the amount of \$110,012.00, thus revising the contract price from \$184,268.32 to \$294,280.32. There is no increase to the Contract Time. The work associated with this change order includes an additional 862-linear feet of 8-inch diameter pipe lining, 456-linear feet of 10-inch diameter pipe lining, 17 tap reinstatements and additional mobilization. CSB FYE24 capital budget for this item is \$300,000.00.
 - e. Consider for approval, authorize the CSB General Manager, or his designee, to take all actions necessary to effect a Letter of Intent Agreement, with Upshots Energy Development LLC, of Georgia, for a pilot, pre-commercial thermal energy storage microgrid system capable of generating 75-KWh of three phase 480-volt electricity at no cost to CSB and with non-binding provisions to negotiate a future transaction for a commercial thermal energy microgrid system capable of generating 1 to 10-MWh of 480-volt electricity.
- V. Executive Session matters.
- VI. Personnel matters.

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VII. Legal matters.

- a. Karl Nester vs. CSB. Judge Bailey entered a *Amended* Scheduling Order on March 7, 2024, which sets the Trial date for January 13, 2025.

VIII. Other matters for information and discussion.

- a. Discussion regarding Upshots, LLC conducting a green energy project on the campus of the CSB.
- b. 2025 Budget discussion.
- c. Northgate sanitary sewers.
- d. Shadybrook Village sanitary sewers.

IX. Next scheduled meeting: May 9, 2024.

X. Adjourn.

April 4, 2024 – Copies via e-mail to Board members, advisors and staff and for posting, to the CSB IT Manager and Charleston City Clerk.