

MINUTES
FINANCE COMMITTEE MEETING
6:30 P.M., JANUARY 16, 2024
AV ROOM #308, CITY HALL

Joseph Jenkins, Chairperson, called the meeting of the Charleston City Council Committee on Finance to order at 6:30 p.m., January 16, 2024.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Becky Ceperley
Mary Beth Hoover
Larry Moore
Chad Robinson
Shawn Taylor

Absent:
Brent Burton, Vice Chair

Other Councilmembers present:

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Taylor asked for unanimous consent to dispense with the reading of the minutes for the January 3, 2024 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 921-24 – Authorizing the Mayor or City Manager to execute the Memorandum of Understanding between the City of Charleston and Mountain View Memorial Park Company, attached hereto as exhibit A, relating to the transfer of assets, including both real and personal property, from Mountain View Memorial Park Company to the City of Charleston and to take all necessary steps to complete the closing of the asset transfer.

Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

That the Council for the City of Charleston authorizes the Mayor or City Manager to execute the Memorandum of Understanding between the City of Charleston and Mountain View Memorial Park Company, attached hereto as exhibit A, relating to the transfer of assets, including both real and personal property, from Mountain View Memorial Park Company to the City of Charleston and to take all necessary steps to complete the closing of the asset transfer. The City Council specifically acknowledges that the Spring Hill Cemetery Park Commission has recommended the execution of the Memorandum of Understanding and transfer of the assets. For the avoidance of doubt, City Council specifically authorizes the Mayor or City Manager to take any legal actions necessary to transfer, close, and consolidate the perpetual care trust currently managed by Mountain View Memorial Park Company to the City of Charleston and into the Spring Hill Combined Endowment Fund, Inc.

City Manager, Ben Mishoe, added that Mountain View Memorial Park will give the property listed to the City. 50% of the proceeds of plots sold from that area will go to Mountain View Memorial Park.

Councilmember Taylor abstained from voting as he is a member of the Spring Hill Cemetery Board.

Councilmember Robinson added that Mr. Sears is a member of the association that he has a contract with, but he does have any financial benefit as a result of the resolution.

Councilmember Ceperley moved to approve the Resolution. With members present recorded thereon as voting in the majority as affirmative, Chairperson Jenkins declared Resolution No. 921-24 approved.

- b. Resolution No. 922-24 – Authorizing the Mayor or City Manager to enter into a contract with Brewer and Company of West Virginia, Inc. to repair and replace standpipes at the Cinemas Parking Garage in the amount of \$51,900.00, where the price was determined through a competitive bidding process.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager can enter into a contract with Brewer and Company of West Virginia, Inc. to repair and replace standpipes at the Cinemas Parking Garage in the amount of \$51,900.00.

City Manager, Ben Mishoe, added that the standpipes at the Cinema's garage were deemed inadequate by the Fire Department after testing.

Councilmember Taylor confirmed with Parking Director, Terri Allen, that the Fire Department would connect to a standpipe as a water source.

Councilmember Taylor moved to approve the Resolution. With members present recorded thereon as voting unanimously in the majority as affirmative, Chairperson Jenkins declared Resolution No. 922-24 approved.

- c. Resolution No. 923-24 – Authorizing the Finance Director to establish special revenue fund 027 as the Opioid Settlement fund to be used to receive and expend any amounts received under the West Virginia statewide settlement agreements with various pharmaceutical companies relating to opioid-related claims made on behalf of the State of West Virginia and its political subdivisions, and amending the purpose of fund 097, CARE Office fund, created by resolution 748-22, adopted on December 19, 2022, by removing the provisions related to receiving and expending of opioid settlement funds.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Finance Director is authorized to establish special revenue fund 027 as the Opioid Settlement fund to be used to receive and expend any amounts received under the West Virginia statewide settlement agreements with various pharmaceutical companies relating to opioid-related claims made on behalf of the State of West Virginia and its political subdivisions, and amending the purpose of fund 097, CARE Office fund, created by resolution 748-22, adopted on December 19, 2022 by removing the provisions related to receiving and expending of opioid settlement funds.

City Manager, Ben Mishoe, added that the State Auditor has recommended that a special fund be established to receive funds from the opioid settlement.

Finance Director, Andy Wood added that the previously established CARE Office fund will continue to receive funds from various grants and other sources.

Councilmember Taylor moved to approve the Resolution. With members present recorded thereon as voting unanimously in the majority as affirmative, Chairperson Jenkins declared Resolution No. 923-24 approved.

Councilmember Taylor motioned to adjourn the meeting.
Meeting adjourned.