

**CHARLESTON COLISEUM & CONVENTION CENTER /
MUNICIPAL AUDITORIUM BOARD
MEETING MINUTES**

**November 28, 2023 at 4pm
Jordon Board Room**

Members Present:	Tim Brady	Kim Covert
	Carrie Fenwick	Andrew Jordon
	Bernie Layne	Belle Manjong
	Ben Mishoe	Ronnie Murad
	Eric Nelson	Andy Richardson
	Chad Robinson	
Others Present:	Patrick Leahy	Veronica Ratcliff
	Betty Tinney	Andrew Thompson

Ms. Fenwick reported that the minutes of the board meeting held on October 24, 2023 were distributed prior to the meeting. Mr. Robinson motioned to accept the minutes as distributed. Mr. Brady seconded the motion. Motion approved.

Ms. Tinney gave a financial report for October 2023. She stated that this was the first time that we have not needed to take a subsidy in the first fiscal quarter. After presenting a summary of the report, Ms. Covert motioned to accept and file the financial report as distributed. Mr. Murad seconded the motion. Motion approved.

Mr. Tinney and the Sodexo team were in attendance to present their year-end report. Mr. Tinney also presented the CCCC Board with a check for the largest single monthly rent payment in the history of the facility.

Ms. Fenwick informed the board that the Building and Grounds Committee had met just prior to the meeting to discuss a capital request from management in order to purchase an adult changing table for the Coliseum & Convention Center. She stated that it was the recommendation of the committee to approve the capital expenditure of \$7,700.00. Mr. Brady motioned to accept the recommendation of the committee. Mr. Murad seconded the motion. Motion approved.

Mr. Leahy gave a venue report for the month of October 2023.

Meeting adjourned.