

MINUTES
FINANCE COMMITTEE MEETING
6:30 P.M., DECEMBER 4, 2023
AV ROOM #308, CITY HALL

Joseph Jenkins, Chairperson, called the meeting of the Charleston City Council Committee on Finance to order at 6:30 p.m., December 4, 2023.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Brent Burton, Vice Chair
Mary Beth Hoover
Larry Moore (arrived at 6:38, after vote for Resolution No. 909-23)
Chad Robinson
Shawn Taylor

Absent:
Becky Ceperley

Other Councilmembers present:
Chelsea Steelhammer
Joe Solomon
Emmett Pepper
Frank Annie
Jennifer Pharr

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Burton asked for unanimous consent to dispense with the reading of the minutes for the November 20, 2023 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 908-23 – Authorizing participation and ratifying prior participation of the City of Charleston with the Department of the Army, Corps of Engineers, for the design and construction of the emergency streambank protection project from Greenbrier Street to the Elk River, and authorizing the City Manager and other City officials execute, accept, or otherwise approve all documents, agreements, instruments, or other necessary papers required by the department of the army to implement said participation in the project, where the estimated non-federal share to be paid by the City of Charleston is \$1,243,550.00.

Be it Resolved by the Council of the City of Charleston, West Virginia as set follows:

The City Council of the City of Charleston hereby approves the resolution from the U.S. Army Corps of Engineers in the form attached hereto.

Councilmember Hoover confirmed with City Manager Ben Mishoe that this would finish the last section of the project.

Councilmember Jenkins asked if anything will be redone around Magic Island to Patrick Street Bridge. City Engineer, Chris Knox, confirmed that was done during the first phase of the project. The second phase was from Greenbrier to 35th Street Bridge.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the majority as affirmative, Chairperson Jenkins declared Resolution No. 908-23 approved.

- b. Resolution No. 909-23 – WHEREAS, Resolution Number 868-23 passed by City Council on August 21, 2023, and Resolution Number 853-23 passed by City Council on August 7, 2023, authorized the purchases of three model year 2023 Ford F-150 Pickup Trucks, and

WHEREAS, those orders were not able to be fulfilled with model year 2023 trucks, and the new price for similar 2024 model year trucks has increased, therefore necessitating the need for Council's approval of the increased cost associated with the newer models.

Authorizing the Mayor or City Manager to purchase a new 2024 Ford F-150 truck for the Engineering Department from National Auto Fleet Group, for the amount of \$42,401.28 pursuant to a competitively sourced multi-state contract. This will replace Engineering Department unit 420/503 as part of the fleet rotation schedule.

AND

Authorizing the Mayor or City Manager to purchase two new 2024 Ford F-150 trucks for the Street Department from National Auto Fleet Group, for the amount of \$45,724.68 each, totaling \$91,449.36, pursuant to a competitively sourced multi-state contract. These will replace Street Department units 750/34 and 750/6 as part of the fleet rotation schedule.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase a new 2024 Ford F-150 truck for the Engineering Department for the amount of \$42,401.28, and is authorized to purchase two new 2024 Ford F-150 trucks for the Street Department for the amount of \$45,724.68 each, all from National Auto Fleet Group pursuant to a competitively sourced multi-state contract. Resolution Numbers 868-23 and 853-23 are hereby rescinded.

City Manager, Ben Mishoe, added that this is a change to previously passed resolution for the purchase of vehicles for the Engineering and Street Departments. The 2023 models originally ordered were not able to be fulfilled, so the resolution now specifies them as 2024 models. The cost has slightly increased.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the majority as affirmative, Chairperson Jenkins declared Resolution No. 909-23 approved.

- c. Resolution No. 910-23 – Authorizing the City Manager to pay Ed’s Home and Commercial Improvement an additional amount of \$8,683.50 for decking repair that was needed during the roof repair of the Cato Park Recreation Center and Administrative Building, where the initial authorization in Resolution Number 818-23 was for \$96,782.48, and the new total would be \$105,465.98.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the City Manager is authorized to pay Ed’s Home and Commercial Improvement an additional amount of \$8,683.50 for decking repair that was needed during the roof repair of the Cato Park Recreation Center and Administrative Building.

City Manager, Ben Mishoe, added that it was discovered that decking repair was needed to complete the roof repair for the Cato Park Administrative Building.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the majority as affirmative, Chairperson Jenkins declared Resolution No. 910-23 approved.

Councilmember Burton motioned to adjourn the meeting.
Meeting adjourned.