

Green Team Meeting Minutes

September 20, 2023

Attendees: Patti Hamilton, Linda Frame, Jennifer Pawley, Quenton King, Ted Armbricht, Robin Sylvester, Stephanie Hysmith, Rowan Zoeller, Director Brent Webster, Councilmembers Beth Kerns and Emmett Pepper.

Patti called the meeting to order and quorum was established. Quenton moved to approve the minutes from August 2023. Jennifer seconded. Unanimous.

New Business

Guests: WV New Jobs Coalition representatives including Dani Parent, Gary Zuckett, Morgan Wisneiwski and Brandi Reece discussed the Sustainability Fair taking place on October 14, 10AM – 4PM in Charleston. Provide recycling info from DEP/blue bins/Green Team contact info. Councilmember Kerns suggested we create a table drape or other materials so we can market the Green Team. Robin suggested creating a handout with QR code. Rowan asked for extra recycling bins on site for the day/QR code leading to website and recycling info. We will promote on our Facebook page. Linda and Robin will work on a Green Team promotional flyer that will include the Green Team email. Rowan will put together a display of what's approved and what's not allowed in the City's recycling program.

Facilitator for Green Team Strategic Plan: Two facilitators have submitted proposals. Downstream Strategies and Terri Reed Cutright and Associates LLC. Joey with Downstream Strategies clarified that they can be in person at any time for the same price. Patti said that the goal is to wrap up the strategic planning by the end of the year. Ted raised the point that only one business was represented. Emmett stated that it's a public meeting. Ted asked if we should proceed with only one group represented.

Patti paused to ask for guidance and moved forward with the agenda. Patti relinquished the chair to provide information on the Yeager Airport Runway Extension Project. She checked to see if there has been any action on this issue by City Council and there has not. There is concern that this is a county park and the county doesn't interfere with the City. The environmental impact statement has not yet been completed. Discussion on recommending something that goes on to fail at City Council. Councilmember Kerns said she understood and she may go to the County Commission. She might do a resolution about it. Petition has over 11,000 signatures.

Patti resumed the Chair.

Committee Reports:

EECBG Development of Plan Committee: No update. The EECBG grant committee (Quenton, Dennis, and Jennifer) will meet before the October meeting to identify which categories to pursue and will draft a plan.

What to do With Stuff Committee: The committee met with Chuck Hamsher with Purple Moon and has revised their chart. Patti, Jennifer and Stephanie are on this committee. Chuck had good ideas to add including other groups that take materials and other materials to add to our list like gardening equipment, diapers, and office supplies. Make smaller brochure with QR code.

Designations Committee – committee of Dennis, Rowan, and Jennifer has not yet met.

Back to New Business item #2 for discussion. Patti was informed that we can ask both companies who have submitted proposals questions before the next meeting, to clarify any issues, and then select the vendor at the next meeting. Quenton moved to table vote on selecting a strategic plan facilitator until the next meeting. Ted seconded. Unanimous. Quenton moved that questions from Green Team members need to be submitted to Patti and Linda by September 29. Robin seconded. Questions will be shared with the two groups ahead of time so they can be answered at the next meeting. All in favor except for Ted who opposed the motion. Patti will communicate this to the two vendors.

Updates

Patti asked if there were any other updates.

Communications: Linda mentioned stormwater drain project update.

Green Team Logo: Robin has one to share.

Councilmember Kerns – encourage people to disengage downspouts to help flooding.

Rowan working to get bins out to all city events. Working with Joe Solomon.

Quenton moved to adjourn. The next meeting is October 18, 2023 from noon – 1:30 PM, City Hall, 3rd Floor. Meeting adjourned at 1:33 PM.