

MINUTES
FINANCE COMMITTEE MEETING
6:30 P.M., SEPTEMBER 5, 2023
AV ROOM #308, CITY HALL

Joseph Jenkins, Chairperson, called the meeting of the Charleston City Council Committee on Finance to order at 6:30 p.m., September 5, 2023.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Brent Burton, Vice Chair
Mary Beth Hoover
Larry Moore
Chad Robinson
Shawn Taylor

Absent:
Becky Ceperley

Other Councilmembers present:
Emmett Pepper

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Burton asked for unanimous consent to dispense with the reading of the minutes for the August 21, 2023 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 872-23 – Authorizing the Mayor or City Manager to purchase two LP15 monitor/defibrillators, and one Lucas 3.0 chest compression system, with accessories for the Charleston Fire Department from Stryker Medical in the amount of \$78,692.55 pursuant to a West Virginia statewide NAPS0 contract. This is part of equipment updates in rotation schedule.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase two LP15 monitor/defibrillators, and one Lucas 3.0 chest compression system, with accessories for the Charleston Fire Department from Stryker Medical in the amount of \$78,692.55 pursuant to a West Virginia statewide NAPS0 contract.

City Manager, Ben Mishoe, added that the purchase is through a competitively sourced contract. The City has purchased from the vendor before. The equipment will be used in ambulances.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the majority as affirmative, Chairperson Jenkins declared Resolution No. 872-23 approved.

- b. Resolution No. 873-23 – Authorizing the Mayor or City Manager to purchase two Power Pro2 ambulance cots and accessories for the Charleston Fire Department from Stryker Medical in the amount of \$63,272.08 as a sole-source purchase. This is part of equipment updates in rotation schedule.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase two Power Pro2 ambulance cots and accessories for the Charleston Fire Department from Stryker Medical in the amount of \$63,272.08 as a sole-source purchase. This is part of equipment updates in rotation schedule.

Mishoe added that the resolution is for a sole-source purchase as the fire trucks already have the equipment that requires the specific cots listed.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the majority as affirmative, Chairperson Jenkins declared Resolution No. 873-23 approved.

- c. Resolution No. 874-23 – Authorizing the Mayor or City Manager to purchase 27 mobile radios for the Charleston Police Department from Discount Communications and Electronics.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase to purchase twenty-seven (27) JCV/Kenwood IRP and analog mobile radios for the Charleston Police Department from Discount Communications and Electronics in the amount of \$52,694.01 pursuant to a competitively sourced state contract.

Mishoe added that the resolution is to purchase mobile radios for the 27 new police vehicles that were recently purchased.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the majority as affirmative, Chairperson Jenkins declared Resolution No. 874-23 approved.

- d. Resolution No. 875-23 Committee Substitute – Authorizing the Mayor or City Manager to enter into an agreement with THP Limited to inspect and develop repair recommendations for the City of Charleston’s six parking garages, where the total amount of the agreement is ~~\$46,500~~\$51,600, with ~~\$31,000~~\$34,400 coming from the parking fund and ~~\$15,500~~\$17,200 coming from the Coliseum and Convention Center, and where THP Limited was selected by a scoring committee following an EOI process.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into an agreement with THP Limited to inspect and develop repair recommendations for the City of Charleston’s six parking garages, where the total amount of the agreement is ~~\$46,500~~\$51,600, with ~~\$31,000~~\$34,400 coming from the parking fund and ~~\$15,500~~\$17,200 coming from the Coliseum and Convention Center, and where THP Limited was selected by a scoring committee following an EOI process.

Councilmember Jenkins added that the Committee Substitute reflects the change in price to include the recommendation to conduct core samples.

Mishoe added that the Parking Director and City Engineer both agree that it would be prudent to include the recommended optional offer. The project will be paid from the Parking and Coliseum and Convention Center Funds.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the majority as affirmative, Chairperson Jenkins declared Resolution No. 875-23 Committee Substitute approved.

- e. Resolution No. 876-23 – Authorizing the City Manager to enter into a lease agreement with Shean Properties West End Charleston, LLC for approximately 2,993 square feet of office space at 1412 Kanawha Blvd West to be used by the Charleston CARE Office, with the lease agreement being in substantially the same form as the attached exhibit.

Be it Resolved by the Council of the City of Charleston, West Virginia:

The City Manager is authorized to enter into a lease agreement with Shean Properties West End Charleston, LLC for approximately 2,993 square feet of office space at 1412 Kanawha Blvd West to be used by the Charleston CARE Office, with the lease agreement being in substantially the same form as the attached exhibit.

Mishoe added that the City has been looking for a new space for the CARE team for some time as they have outgrown their current space at 601 Morris Street. The landlords have agreed to substantial renovations before they move in. He added that the lease may go through minor changes after approval from the Committee and Council.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the majority as affirmative, Chairperson Jenkins declared Resolution No. 876-23 approved.

- f. Resolution No. 877-23 – Authorizing the Mayor or City Manager to purchase emergency lighting equipment for the Charleston Police Department from SoundOff Signal in the amount of \$83,148.93 pursuant to a competitively sourced GSA contract, to be installed in twenty-seven (27) new fleet Interceptors.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase emergency lighting equipment for the Charleston Police Department from SoundOff Signal in the amount of \$83,148.93 pursuant to a competitively sourced GSA contract, to be installed in twenty-seven (27) new fleet Interceptors.

Mishoe added that the resolution is to purchase lighting equipment for the 27 new police vehicles that were recently purchased.

Councilmember Robinson confirmed with Mishoe that there will likely be a separate contract for installation of this and the related purchases through a local company.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the majority as affirmative, Chairperson Jenkins declared Resolution No. 877-23 approved.

- g. Bill No. 8004 – A Bill closing, abandoning and discontinuing as a public right of way a portion of Hayes Avenue, consisting of 0.190 acre, which is located between Tax Map 16, Parcel 1 and Tax Map 17, Parcel 3, Parcel 4, and Parcel 222, Charleston South Annex Corp. District, Kanawha County, West Virginia.

BE IT ORDAINED BY THE CITY COUNCIL OF CHARLESTON, WEST VIRGINIA

1. A portion of the public right of way, known as a portion of Haynes Avenue consisting of 0.190 acre, located between Tax Map 16, Parcel 1 and Tax Map 17, Parcel 3, Parcel 4, and Parcel 222, City of Charleston South Annex Corp. District, Kanawha County, West Virginia, as shown on the that certain map entitled “Right-of-Way Abandonment Survey of a portion of: Hayes Avenue City of Charleston South Annex District (formerly Louden), Kanawha County, WV” prepared for Henry Bernard Wehrle and Cecilia H. Wehrle, prepared by Robert Keith Fuller, Licensed Professional Surveyor, License No. 2256, dated July 7, 2023, and attached hereto as Exhibit A. The portion of Haynes Avenue is more particular described as follows:

A 0.190 acre parcel of land to be abandoned by the City of Charleston, being a portion of Hayes Avenue, having a forty foot right-of-way, as shown on a map entitled “Map of Subdivision No. 2 of Fort Hill” as recorded in Plat Book 9 at page 17 of the Kanawha County Public Registry, situate in the municipality of the City of Charleston, South Annex District, Kanawha County, West Virginia, bounded to the north by the lands conveyed to Cecilia H. Werhle and H. Bernard Werhle, III as described in Deed Book 3011 at page 676, to the southeast by Ashby Avenue (Fort Hill Drive), having a forty foot right-of-way, and to the southwest by the lands conveyed to H. Bernard Werhle, III and Cecilia H. Werhle as described in Deed Book 3174 at page 283, having the perimeter surveyed by Robert K. Fuller, P.S. #2256 and more particularly described as BEGINNING on an Existing 3/4 inch Iron Pipe, a common corner of the two tracts of land conveyed to H. Bernard Werhle, III and Cecilia H. Werhle as described in Deed Book 3174 at page 283 and in Deed Book 3011 at page 676, being the westernmost end of Hayes Avenue, located S48°11'00"E 149.11 feet from an Existing 1-1/2 inch Iron Pipe; THENCE from the BEGINNING, with the line of Werhle as described in Deed Book 3011 at page 676, N41°49'00"E 40.00 feet to an Existing Mag Nail, located S48°11'00"E 161.22 feet from an Existing 5/8 inch Rebar with Cap; THENCE with the same, S48°11'00"E 135.34 feet to an Existing 5/8 inch Rebar with Cap; THENCE with the same, with a curve to the left, a radius of 50.00 feet, an arc length of 74.55 feet and a chord bearing and distance of N89°06'00"E 67.84 feet to an Existing 5/8 inch Rebar with Cap in the northwesterly edge of Ashby Avenue (Fort Hill Drive), located S46°23'00"W 97.44 feet from an Existing 5/8 inch Rebar with Cap; THENCE with the line of Ashby Avenue (Fort Hill Drive), S46°23'00"W 61.28 feet to an Existing Tack in a ¾ inch Iron Pipe; THENCE with the same, S46°23'00"W 79.17 feet to a 5/8 inch Rebar with Cap Set in the line of Werhle as described in Deed Book 3174 at page 283, being located N46°23'00"E 19.97 feet from an Existing 5/8 inch Rebar; THENCE with the line of Werhle as described in Deed Book 3174 at page 283 with a curve to the left, a radius of 50.00 feet, an arc length

of 82.52, and a chord bearing and distance of N00°54'00"W 73.47 feet to a 5/8 inch Rebar with Cap Set; THENCE with the same, N48°11'00"W 124.16 feet to the BEGINNING having bearings relative to Plat Book 9 at page 17, distances being horizontal measurements, and having an area of 0.190 acres by coordinate geometry.

3. The Mayor of the City of Charleston be, and is hereby authorized and directed to execute, acknowledge and deliver a proper deed conveying from the City of Charleston, a West Virginia public body, to H. Bernard Werhle, III and Cecilia H. Werhle, husband and wife, all rights, title and interest in and to said real property as described in Section 1 above, for the consideration of Four Thousand Dollars and no cents (\$4,000.00).

4. All prior ordinances, or parts of ordinances, inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

Mishoe added that the bill has previously been approved by the Planning, Streets and Traffic Committee. He added there will be a monetary exchange of \$4,000 to turn over that portion of the right-of-way.

Planning Director, Dan Vriendt, added that any alley or road closing goes before the Municipal Planning Commission for a thorough review. The various relevant Departments have agreed that the City would have no use of the right-of-way. The property owner also owns both sides of the area.

Councilmember Jenkins added that no one in his Ward should have any issues with this.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the majority as affirmative, Chairperson Jenkins declared Bill No. 8004 approved.

Councilmember Burton motioned to adjourn the meeting.
Meeting adjourned.