

**CHARLESTON COLISEUM & CONVENTION CENTER /
MUNICIPAL AUDITORIUM BOARD**

Meeting Minutes: February 28, 2023

Chairperson Carrie Fenwick called the Charleston Coliseum & Convention Center / Municipal Auditorium Board to order at 4:00 P.M. on February 28, 2023 in the Jordon Board Room. Those members in attendance included Tim Brady, Carrie Fenwick, Mary Beth Hoover, Andrew Jordon, Bernie Layne, Ronnie Murad, Eric Nelson, Andy Richardson, Chad Robinson, Kim Smith, Tessa White, Interim City Manager Andy Wood, General Manager Patrick Leahy, Assistant General Manager Andrew Thompson, Director of Sales & Marketing Veronica Ratcliff, and Business Manager Betty Tinney.

Ms. Fenwick reported that the minutes of the board meeting held on January 31, 2022 were distributed prior to the meeting. Mr. Richardson motioned to accept the minutes as distributed. Mr. Murad seconded the motion. Motion approved.

Ms. Fenwick introduced new board member, Kim Smith.

Ms. Tinney gave a financial report for January 2023. After presenting a summary of the report, Mr. Richardson motioned to accept and file the financial report as distributed. Mr. Brady seconded the motion. Motion approved.

Mr. Leahy informed the board that Kelli Peters, who has been working as an Event Manager, is transitioning into a Sales Manager role.

Ms. Fenwick stated that the board would now discuss the OVG Qualitative Incentive. Mr. Richardson motioned to move to executive session. Mr. Murad seconded the motion. Motion approved and the staff was excused.

Mr. Richardson motioned to exit executive session. Ms. White seconded the motion. Mr. Richardson noted for the record that no formal action was taken while in executive session. Mr. Richardson motioned to vote 'yes' on all six items that were previously chosen in determining the Qualitative Incentive. Each 'yes' is worth \$5k. After the discussion during executive session the board collectively agreed to vote yes for all items for a total of \$30k.

Mr. Leahy gave a venue report for the month of January 2023.

Next meeting April 25, 2023. Meeting adjourned.