

CHARLESTON SANITARY BOARD
AUGUST 10, 2023 BOARD MEETING – 10:30 A.M.
VIA ZOOM TELECONFERENCE

NOTICE AND AGENDA

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Kanti Patel, PE and Jack Rossi, CPA, Treasurer

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Tim Haapala, Operations Manager; Crystal Sanders, Finance Manager; and Teresa Dawson, Board Secretary and Administrative Assistant

Since this meeting will be conducted via Zoom, anyone wishing to comment during the public comments portion of the meeting is asked to email comments to, info@csb-wv.com by Aug 10th, 2023, at 10:30 AM. Any comments received will be read into the record during the meeting. Any member of the public who wishes to comment live during the meeting can do so by calling 304-348-1084 ext 250 at 10:30 AM on Aug 10th, 2023.

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- I. Approval of the June 8, 2023 Minutes (to be e-mailed by 8-8).
 - II. Unaudited Financial Reports and Check Registers for the periods ended May 31, June 30 and July 31, 2023 (to be e-mailed by 8-8).
 - III. Public speakers.
 - IV. New business.
 - a. Consider, for approval, and authorize the General Manager to take all actions necessary to effect the \$120,870.83 uncollectible accounts "write off" for the period January 1, 2022 through June 30, 2022 (\$375,253.68 for the same period in 2021).
 - b. Consider for approval and authorize the General Manager, or his designee, to effect the award of a construction contract for the Biennial Construction and Maintenance Contract, to the only responsible bidder, Garcie R. Marker and Sons, Inc. (Marker), with the total hourly rate, if all equipment and labor are required, of \$936.00. The total hourly rate of \$936.00 is only approximately 2% higher than Marker's bid of \$918.00 in 2021.
 - V. Executive Session matters.

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- VI. Personnel matters.
- VII. Legal matters.
 - a. Russell Williams vs. CSB – attempts to negotiate a settlement with the Plaintiff thus far have been unsuccessful. Counsel for CSB will proceed to schedule a hearing before Magistrate Lopez to resolve this matter.
 - b. Karl Nester vs. CSB. Judge Bailey entered a Scheduling Order on July 24, 2023, which sets the Trial date for February 26, 2024.
 - c. Brian Hunt vs. CSB (PSC case).
- VIII. Other matters for information and discussion.
 - a. Discussion regarding Northgate Business Park and the potential acquisition of sanitary sewers.
 - b. Bond counsel.
 - c. DOXO bill payment system.
- IX. Next scheduled meeting: October 12, 2023.
- X. Adjourn.

August 3, 2023 – Copies via e-mail to Board members, advisors and staff and for posting, to the CSB IT Manager and Charleston City Clerk.