

CHARLESTON SANITARY BOARD
JUNE 8, 2023 BOARD MEETING – 10:30 A.M.
VIA ZOOM TELECONFERENCE

NOTICE AND AGENDA

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Kanti Patel, PE and Jack Rossi, CPA, Treasurer

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Tim Haapala, Operations Manager; Crystal Sanders, Finance Manager; and Teresa Dawson, Board Secretary and Administrative Assistant

- I. Approval of the April 13, 2023 Minutes (to be e-mailed by 6-6).
- II. Unaudited Financial Report and Check Register for the period ended April 30 (to be e-mailed by 6-6).
- III. Public speakers.
- IV. New business.
 - a. Consider for approval, and authorize the CSB General Manager, or his designee, to effect the award of a construction contract to Harris Brothers Roofing Company of Charleston, WV, the only responsible bidder, for the Administration Building AV and Mail Room Roof Replacement Project, in the amount of \$67,490.00. CSB FYE24 capital budget for this item is \$55,000.00.
 - b. Consider for approval, and authorize the CSB General Manager, or his designee, to effect the award of a construction contract to Tribute Contracting and Consultants, Inc. of South Point, OH, the lowest responsible bidder, for the Rolling Hills Sanitary Sewer Improvements Project Contract 23-1 in the amount of \$1,523,903.00 plus \$75,000.00 contingency (apprx. 5% of the contract amount) for use at CSB managerial discretion, for a total of \$1,598,903.00. There were no other bidders. CSB FYE24 capital budget for this item is \$1,800,000.00.
 - c. Consider for approval, and authorize the CSB General Manager, or his designee, to effect the award of a construction contract to

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Insight Pipe Contracting, LLC of Harmony, PA, the lowest responsible bidder, for the Annual Pipe Lining Contract, in the amount of \$117,206.00. There was one other bidder: Insituform Technologies, LLC of Chesterfield, MO, with a bid of \$173,740.00. CSB FYE24 capital budget for this item is \$300,000.00.

- d. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Task Order No. 11, in the amount of \$229,500.00, under the March 1, 2021 Agreement with Burgess and Niple, Inc. for the Construction Administration and Resident Project Representative Phases for the Rolling Hills Sanitary Sewer Improvements Project. CSB FYE24 capital budget for this item is \$230,000.00.
- e. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Task Order No. 12, in the amount of \$152,300.00, under the March 1, 2021 Agreement with Burgess and Niple, Inc. for the Design and Bidding Phases for the Virginia Street Force Main Replacement Project. CSB FYE24 capital budget for this item is \$154,600.00.
- f. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Task Order No. 13, in the amount of \$105,700.00, under the March 1, 2021 Agreement with Burgess and Niple, Inc. for the Design and Bidding Phases for the Lucado and Lude Road Lift Stations Improvements Project. CSB FYE24 capital budget for this item is \$123,400.00.
- g. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Task Order No. 14, in the amount of \$2,956,700.00, under the March 1, 2021 Agreement with Burgess and Niple, Inc. for the Design, Bidding and Special Services Phases for the Magazine Branch Wastewater

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Collection System Improvements Project. CSB plan is to complete these engineering services over a two-year period (FYE 24 and 25) at an estimated cost of \$3,400,000.00 and its FYE24 capital budget for this item is \$1,700,000.00.

- h. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Task Order No. 15, in the amount of \$212,000.00, under the March 1, 2021 Agreement with Burgess and Niple, Inc. for the Design and Bidding Phases for the Greenbrier Street and Lucado Road Bore and Jack Project. CSB FYE24 capital budget for this item is \$220,000.00.
 - i. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to effect Change Order No. 3, to CJ Hughes Construction Co., Inc., Contract 21-1 Chesterfield, James Street, and Roosevelt Lift Station Improvements Project in the amount of \$5,726.10, thus revising the contract price from \$1,417,436.00 to \$1,423,162.10. There is no increase to the Contract Time. The work associated with this change order includes miscellaneous electrical and site work revisions.
 - j. Consider for approval, and authorize the CSB General Manager, or his designee, to issue payment to WVCorp, CSB's TPA, for payment of a settlement by WVCorp in the amount of \$34,697.43, for a backup that occurred on or about 11-13-22 at 5506 Noyes Avenue, Charleston, WV.
- V. Executive Session matters.
 - VI. Personnel matters.
 - VII. Legal matters.
 - a. Russell Williams vs. CSB – awaiting a signed order from the Magistrate, dismissing the case.
 - b. Karl Nester vs. CSB.

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- c. Brian Hunt vs. CSB (PSC case).
- VIII. Other matters for information and discussion.
 - a. Discussion regarding Northgate Business Park and the potential acquisition of sanitary sewers.
- IX. Next scheduled meeting: August 10, 2023.
- X. Adjourn.

June 1, 2023 – Copies via e-mail to Board members, advisors and staff and for posting, to the CSB IT Manager and Charleston City Clerk.