

CHARLESTON SANITARY BOARD
APRIL 13, 2023 BOARD MEETING – 10:30 A.M.
VIA ZOOM TELECONFERENCE

NOTICE AND AGENDA

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Kanti Patel, PE and Jack Rossi, CPA, Treasurer

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Tim Haapala, Operations Manager; Crystal Sanders, Finance Manager; and Teresa Dawson, Board Secretary and Administrative Assistant

Since this meeting will be conducted via Zoom, anyone wishing to comment during the public comments portion of the meeting is asked to email comments to, info@csb-wv.com by Apr 13th, 2023, at 10:30 AM. Any comments received will be read into the record during the meeting. Any member of the public who wishes to comment live during the meeting can do so by calling 304-348-1084 ext 250 at 10:30 AM on Apr 13th, 2023.

- I. Approval of the February 9, 2023 Minutes (to be e-mailed by 4-11).
- II. Unaudited Financial Reports and Check Registers for the periods ended Feb 28 and Mar 31 2023 (to be e-mailed by 4-11).
- III. Public speakers.
- IV. New business.
 - a. Consider for approval, the FYE 2024 Budget (to be e-mailed by 4-11).
 - b. Consider for approval, and authorize the CSB General Manager, or his designee, to effect the award of a construction contract to Harris Brothers Roofing Company of Charleston, WV, the lowest responsible bidder, for the Administration Building Roof Replacement Project, in the amount of \$49,700.00. There was one other bidder: Fairfax, Inc. of Chesapeake, OH, with a bid of \$60,200.00. CSB FYE23 capital budget for this item is \$40,000.00.
 - c. Consider for approval, and authorize the CSB General Manager, or his designee, to effect the award of a construction contract to Tribute Contracting and Consultants, Inc. of South Point, OH, the lowest

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responsible bidder, for the Bradford Street Spot Repairs Contract 23-2, including the Base Bid and Add Alternate Nos. 1 and 2, in the total amount of \$837,000.00 (Base Bid of \$585,000.00, Add Alternate 1 bid of \$122,000.00 and Add Alternate 2 bid of \$130,000). There was one other bidder: C.J. Hughes Construction Company, Inc. of Huntington, WV, with a total bid of \$1,797,178.00 (Base Bid of \$1,192,227.00, Add Alternate 1 bid of \$162,633.00 and Add Alternate 2 bid of \$442,318.00). CSB's cost estimate for this work is \$850,000.00 and contemplated \$170,000.00 of this work to be completed in FYE23 and its FYE24 capital budget is \$680,000.00.

- d. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Task Order No. 10, in the amount of \$135,000.00, under the March 1, 2021 Agreement with Burgess and Niple, Inc. for the Constructions Administration and Resident Project Representative Phases for the Bradford Street Point Repairs Project. CSB cost estimate for these services is \$170,000.00 and contemplated \$34,000.00 of these services to be completed in FYE23 and its FYE24 capital budget is \$136,000.00.
- e. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to effect Change Order No. 3, to CJ Hughes Construction Co., Inc., Contract 20-1 71st Street, Bakers Fork, and Bench Road Lift Station Improvements Project in the amount of \$15,456.86, thus revising the contract price from \$1,714,573.95 to \$1,730,030.81. There is no change to the Contract Time. The work associated with this change order includes the cost of additional by-pass pumping required in the interim of AEP installing permanent power to the Bakers Fork Pump Station and additional material costs for site fencing due to price escalations since the time the project bid.

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- f. Consider for approval and authorize the General Manager, or his designee, to present a Resolution Requesting City Council of the City of Charleston to authorize the City to file civil actions in the Circuit Court of Kanawha County for the condemnation of property for sanitary sewer easements necessary for the Sanitary Board to construct, install and complete its Rolling Hill Sanitary Sewer Improvements Project Contract 23-1.
- V. Executive Session matters.
- VI. Personnel matters.
- VII. Legal matters.
 - a. Russell Williams vs. CSB – awaiting a signed order from the Magistrate, dismissing the case.
 - b. Karl Nester vs. CSB.
- VIII. Other matters for information and discussion.
- IX. Next scheduled meeting: June 8, 2023.
- X. Adjourn.

April 7, 2023 – Copies via e-mail to Board members, advisors and staff and for posting, to the CSB IT Manager and Charleston City Clerk.