

MINUTES
FINANCE COMMITTEE MEETING
6:30 P.M., JANUARY 17, 2023
AV ROOM #308, CITY HALL

Joseph Jenkins, Chairperson, called the meeting of the Charleston City Council Committee on Finance to order at 6:30 p.m., January 17, 2023.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Brent Burton, Vice Chair
Becky Ceperley
Mary Beth Hoover
Larry Moore
Chad Robinson
Shawn Taylor

Absent:
None

Other Councilmembers present:

Bruce King
Shannon Snodgrass
Kathy Rubio
Joe Solomon
Frank Annie
Beth Kerns
Chelsea Steelhammer
John Gianola
Chuck Overstreet

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Burton asked for unanimous consent to dispense with the reading of the minutes for the January 3, 2023 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 756-23 – Authorizing the Mayor to enter into a Mutual Aid Agreement with the Secretary of the Air Force by and through the Commander of the 130th Airlift Wing related requests for assistance between the Charleston Fire Department and the 130th Airlift Wing's Fire and Emergency Services, whereas the terms of the agreement at attached at Exhibit A.

Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor is authorized to enter into a Mutual Aid Agreement with the Secretary of the Air Force by and through the Commander of the 130th Airlift Wing related requests for assistance between the Charleston Fire Department and the 130th Airlift Wing's Fire and Emergency Services, whereas the terms of the agreement at attached at Exhibit A.

Finance Director and Acting City Manager, Andy Wood, added that the resolution is an agreement with the 130th Airlift Wing by Yeager Airport. It updates previous agreements under new law, and provides for a mutual aid agreement.

Councilmember Jenkins asked if this was a new agreement. City Attorney, Kevin Baker replied that there had been agreements in the distant past, but they are outdated.

Councilmember Taylor asked what the potential consequences were of not having such an agreement. Baker replied without it, the 130th would not be able to provide their foam that puts out serious chemical fires that the City does not have the capability to handle.

Councilmember Taylor asked if something prompted this review. Lieutenant Colonel Applegate, from the 130th, replied that their department goes through an audit of their mutual aid agreements, and this agreement was found to be outdated their Airforce Instruction (their governing regulation) had changed. He added that is a true a mutual aid agreement, where they can also ask for help.

Councilmember Taylor asked if there was a responsibility for reimbursement. Lieutenant Colonel Applegate replied that there was, but they do not intend to ever ask for reimbursement due to the mutual benefit of the agreement.

From the audience, Councilmember Snodgrass asked if they have a similar agreement with the County. Lieutenant Colonel Applegate replied that there used to be one, but they have since moved to having agreements instead with individual municipalities, as the county does not usual have authority over those fire departments as is the case with Charleston.

Councilmember Burton moved to approve the Resolution. With members present recorded

thereon as voting in the majority in the affirmative, with a Nay from Robinson, Chairperson Jenkins declared Resolution No. 756-23 approved.

- b. Resolution No. 757-23 – Authorizing the Mayor or City Manager to execute Change Order No. 1 with RK Construction, Inc., in an amount not to exceed \$10,000, to remove excess soil mass below Woodbine Ave. discovered during the course of construction of a retaining wall.

Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to execute Change Order No. 1 with RK Construction, Inc., in an amount not to exceed \$10,000, to remove excess soil mass below Woodbine Ave. discovered during the course of construction of a retaining wall.

Finance Director and Acting City Manager, Andy Wood, added that the original contract was approved last year relating to three different retaining wall projects. It was discovered that there was excess soil mass for the Woodbine Avenue wall.

Councilmember Taylor added that residents of Woodbine Avenue are very hopeful that this will pass.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting in the majority in the affirmative, with a Nay from Robinson, Chairperson Jenkins declared Resolution No. 757-23 approved.

- c. Resolution No. 758-23 – Authorizing the City of Charleston to communicate the State of West Virginia and the West Virginia Department of Transportation of the city’s willingness to participate in “Non-State-Owned Bridge Program” administered by the West Virginia Department of Transportation through the Federal Highway Administration.

Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

That the City of Charleston is willing to participate in the “Non-State-Owned Bridge Program” administrated through the State of West Virginia and the West Virginia Department of Transportation. Funding for this effort was part of the federal Infrastructure Investment and Jobs Act (IIJA). This resolution does not commit the City of Charleston to any financial contribution currently. The IIJA bridge program provides up to 100% federal funding for certain off-system bridges, which typically require a 20% local match. For projects that may still require a local match, the IIJA allows WVDOT flexibility in structuring the matching money. Any future IIJA projects that require local matching funds will be brought before City Council at that time.

Finance Director and Acting City Manager, Andy Wood, added that the resolution expresses that the City is to partner with the West Virginia Department of Transportation on projects authorized under federal infrastructure jobs for bridges that are not included in the State Highway system, but are eligible for reduced matches. The City has 13 bridges that would be potentially eligible for this.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting in the majority in the affirmative, with a Nay from Robinson, Chairperson Jenkins declared Resolution No. 758-23 approved.

III. MISCELLANEOUS:

Councilmember Robinson respectfully requested the attendance of the City Treasurer at Finance meetings.

Councilmember Burton motioned to adjourn the meeting.
Meeting adjourned.