



Municipal Planning Commission
City Service Center – 915 Quarrier Street – Suite 6
Wednesday, December 7, 2022
3:00 P.M.

Members Present

Aric Margolis, Chair
Mary Beth Hoover
Quintie Smith - by phone
Alice Hype – by phone
Lisa Fischer-Casto
Shannon Ferrari
Terri Allen, Mayor’s Designee
Deanna McKinney – by phone
J. D. Stricklen, Kanawha Co. Representative

Members Absent

Margo Teeter
Terry Pickett
JoEllen Zacks
Adam Krason
Justin Marlow
Shawn Taylor
Cory Stout

Staff Present

Dan Vriendt
Chad Webb

1. Call to Order

2. Unfinished Business - None

3. New Business

Text Amendment: Bill No. 7977 – A Bill amending the Municipal Planning Commission’s rules of procedures and policy by adding a section relating to ex parte communications. Rules and procedures may be adopted by the Municipal Planning Commission and approved by City Council pursuant to Section 8A-2-11 of the State Code, Section 90-36 of the City Code and Section 34-20 of the Zoning Ordinance.

Chad Webb addressed the MPC. Chad stated that this was formalizing a conversation that took place at the MPC’s October 5, 2022 meeting concerning the parameters of ex parte communication, since the MPC is part of the quasi-judicial body. Basically, it involves the addition of paragraph 2.2 of the Rules of Procedure and Policy, stating that MPC members shall avoid ex parte communications when the MPC is adjudicating a matter and the MPC is acting within its role. Any communication with an individual that has an interest in the outcome of the outside the quasi-judicial decision needs to be stated as a matter of record within a MPC meeting to preserve any comments or opinions concerning a decision.

Mote and Vote: Shannon Ferrari made a motion to approve Bill No. 7977. The motion was seconded by Terri Allen and passed by a vote of 8-0.

Resolution: Resolution No. 743-22 - A Resolution for the Charleston City Council to hereby adopt the updated Region 3 Hazard Mitigation Plan.

Mote and Vote: Shannon Ferrari made a motion to approve Resolution No. 743-22. The motion was seconded by Terri Allen and passed by a vote of 8-0.

4. Minutes of the October 5, 2022 MPC meeting

Mote and Vote: Shannon Ferrari made a motion to approve the minutes of the October 5, 2022 meeting. The motion was seconded by Mary Beth Hoover and passed by a vote of 8-0.

5. Announcements

6. Adjournment