

**CHARLESTON COLISEUM & CONVENTION CENTER /
MUNICIPAL AUDITORIUM BOARD**

Meeting Minutes: December 19, 2019

Chairperson Carrie Fenwick called a special meeting of the Charleston Coliseum & Convention Center / Municipal Auditorium Board to order at 4:00 P.M. on Thursday, December 19, 2019 in the Jordon Board Room. Those members in attendance by phone were Carrie Fenwick, Samuel Minardi, Ronnie Murad, Eric Nelson, Andy Richardson, Chad Robinson, City Manager Jonathan Storage, and Tessa White. Those in attendance in person were Interim General Manager Jim Smith, and Office Specialist Kelli Peters.

Ms. Fenwick stated that the purpose of the special meeting was to consider authorizing an expenditure from the Capital Improvement Fund in order to repair the elevator in the Quarrier Street Parking Garage. The bid placed by DC Elevator at a cost of \$69,500 was chosen and was approved by the City Finance Committee and City Council on December 16, 2019. The current balance of the Capital Improvement Account is \$392,165.69.

Mr. Storage moved that the board approve the expenditure from the Capital Improvement Fund in order to repair the elevator in the Quarrier Street Parking Garage. Mr. Richardson seconded the motion. Motion approved.

Mr. Storage stated that change orders for this repair would not need to be approved by City Council as long as it is within the scope of the original RFP.

Ms. Fenwick reminded the board that the next meeting would take place on January 28, 2020.

Meeting adjourned.