

CHARLESTON SANITARY BOARD
SEPTEMBER 8, 2022 BOARD MEETING – 10:30 A.M.
VIA ZOOM TELECONFERENCE

NOTICE AND AGENDA

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Kanti Patel, PE and Jack Rossi, CPA, Treasurer

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Tim Haapala, Operations Manager; Crystal Sanders, Finance Manager; and Teresa Dawson, Board Secretary and Administrative Assistant

Since this meeting will be conducted via Zoom (due to the COVID-19 pandemic), anyone wishing to comment during the public comments portion of the meeting is asked to email comments to, info@csb-wv.com by Sept 8th, 2022, at 10:30 AM. Any comments received will be read into the record during the meeting. Any member of the public who wishes to comment live during the meeting can do so by calling 304-348-1084 ext 250 at 10:30 AM on Sept 8th, 2022.

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- I. Approval of the August 11, 2022 Minutes (to be e-mailed by 9-6).
 - II. Public Speakers.
 - III. Old Business.
 - IV. New Business.
 - 1.) Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to execute and submit its draw resolution and attached invoices (SRF Payment Requisition Form #26) in the amount of \$217,022.00 to West Virginia Department of Environmental Protection for its Woodward Branch Sanitary Sewer Replacement and Rehabilitation Project, Phases I and II and the remaining balance from a CSB account.
 - 2.) Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to effect award of a purchase contract to Mid Atlantic Valve, of Carnegie, PA, the

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only responsible bidder, for a 48-inch diameter Checkmate valve in the amount of \$28,375.00. CSB FYE23 capital budget for this item is \$25,000.00.

- 3.) Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to effect Change Order No. 3, to Tribute Contracting and Consultants, Inc. Contract 18-13B Phase II Woodward Branch Sanitary Sewer Improvements Project in the amount of <\$331,274.50>, thus revising the contract price from \$4,737,445.88 to \$4,406,171.38. There is no increase to the Contract Time and the date of Final Completion remains October 26, 2022. This change order includes the work previously approved in Work Change Directive No. 2 and the reconciliation of the unit costs of the as-bid quantities versus the final installed quantities.
- 4.) Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to effect Change Order No. 2, to CJ Hughes Construction Co., Inc., Contract 20-1 71st Street, Bakers Fork, and Bench Road Lift Station Improvements Project in the amount of \$43,279.95, thus revising the contract price from \$1,671,294.00 to \$1,714,573.95. There is no change to the Contract Time. The work associated with this change order includes the cost of additional by-pass pumping required in the interim of AEP installing permanent power to the Bench Road Lift Station.
- 5.) Consider, for approval, and authorize the CSB General Manager, or his designee, to adopt the Center for Internet Security (CIS) Critical Security Controls as the Information Security Framework. These standards will supersede any previously adopted control

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frameworks. For a more detailed explanation and description of the nature of control frameworks, please see the attached.

- V. Executive Session matters.
- VI. Personnel matters.
- VII. Legal matters.
 - 1. Russell Williams vs. CSB – *awaiting a signed order from the Magistrate, dismissing the case.*
 - 2. Karl Nester claim, 939 Woodward Drive.
- VIII. Next Scheduled Meeting: October 13, 2022.
- IX. Adjourn.

September 1, 2022– Copies via e-mail to Board members, advisors and staff and for posting, to the CSB IT Manager and Charleston City Clerk.