

MINUTES
FINANCE COMMITTEE MEETING
6:30 P.M., AUGUST 15, 2022
AV ROOM #308, CITY HALL

Joseph Jenkins, Chairperson, called the meeting of the Charleston City Council Committee on Finance to order at 6:30 p.m., August 15, 2022.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Bobby Reishman, Vice Chair
Brent Burton
Becky Ceperley
Mary Beth Hoover
Chad Robinson

Absent:
Ben Adams

Other Councilmembers present:
Emmett Pepper
Keeley Steele

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Reishman asked for unanimous consent to dispense with the reading of the minutes for the August 1, 2022 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 707-22 – Authorizing the Mayor or City Manager to submit an application to the WV Governor’s Highway Safety Program in the amount of \$600,000 and administer any funds awarded.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to submit an application to the WV Governor’s Highway Safety Program in the amount of \$600,000 and administer any funds awarded. The grant funds will be used to reimburse overtime expenses incurred by the Charleston Police Department and other law enforcement agencies within the eight-county Metro Valley Highway Safety Region. Funding will also be used for traffic safety enforcement activities, equipment purchases and travel/training, as well as partial reimbursement for the salaries of the CPD Highway Safety Coordinator and Assistant.

City Manager, Jonathan Storage, added that the City applies for this grant each year, and has administered the program. Enforcement activities include DUI monitoring, seatbelt enforcement, child restraint enforcement, work zone safety enforcement, etc. It also provides for partial reimbursement of the CPD Highway Safety Coordinator and Assistant salaries.

Councilmember Jenkins confirmed with Storage and Grant Coordinator Melissa Taylor that the City has applied for the grant since about 2000. The City received approximately \$518,000 last year.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 707-22 approved.

- b. Resolution No. 709-22 – Authorizing the Mayor or City Manager to enter into a renewal service contract with Suttle & Stalnaker to conduct the City’s single audit for FY 2022 in the amount of 84,240 in accordance with Federal OMB Circular A-133, where the cost includes \$78,000 to Suttle & Stalnaker for the audit contract and \$6,240 to the WV State Auditor’s Office for a processing fee, and where Suttle & Stalnaker was selected through an evaluation process prescribed by the WV State Auditor’s Office.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a renewal service contract with Suttle & Stalnaker to conduct the City’s single audit for FY 2022 in the amount of 84,240 in accordance with Federal OMB Circular A-133, where the cost includes \$78,000 to Suttle & Stalnaker for the audit contract and \$6,240 to the WV State Auditor’s Office for a processing fee. The initial agreement with Suttle & Stalnaker was authorized by Resolution No. 504-21, adopted July 6, 2021.

Storage added that the resolution authorizes Year 2 of a 3 Year agreement with Suttle & Stalnaker to perform the City’s required annual audit. The original contract was approved by Council in 2021. The City is also required to pay an 8% processing fee to the State Auditor.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 709-22 approved.

III. Miscellaneous

Councilmember Jenkins confirmed with the Committee to keep the time of 6:30 as the standard, default meeting time. The Chair can also change the time at their discretion.

Councilmember Ceperley motioned to adjourn the meeting.
Meeting adjourned.