

CHARLESTON COLISEUM & CONVENTION CENTER / MUNICIPAL AUDITORIUM BOARD

Meeting Minutes: November 30, 2021

Chairperson Carrie Fenwick called the Charleston Coliseum & Convention Center / Municipal Auditorium Board to order at 4:00 P.M. on November 30, 2021 in the Parlor Club. Those members in attendance included Tim Brady, Kim Burton, Carrie Fenwick, Mary Beth Hoover, John Ingram, Andrew Jordon, Bernie Layne, Belle Manjong, Brad Marple, Ronnie Murad, Eric Nelson, Andy Richardson, Chad Robinson, City Manager Jonathan Storage, Tessa White, General Manager Patrick Leahy, Assistant General Manager Andrew Thompson, and Business Manager Betty Tinney.

Mr. Leahy opened the meeting to introduce the newly created Parlor Club. He explained that the concept for the Club and the ideas behind how the space was designed. Several members expressed their excitement and desire to join the club once membership is open.

Todd Tinney, Centerplate GM, reminded everyone of the Community Culinary Showcase that was taking place in the kitchen after the meeting and encouraged everyone to attend and interact with the chef's participating. He explained the concept behind the culinary showcases and asked that everyone talk, take pictures and post to social media about these chef's and the experience.

Ms. Fenwick reported that the minutes of the board meeting held on October 26, 2021 were distributed prior to the meeting. Ms. White noted that the minutes needed to be updated to reflect that she was in attendance of that meeting. Ms. White motioned to accept the minutes with that change. Mr. Brady seconded the motion. Motion approved.

Mr. Nelson gave a financial report. He stated that for the month of October we had a net loss of \$145,496. Auditorium concerts are again above budget for the month by \$38,073, which is making the most significant impact. During the month the facility required a subsidy of \$276,127 compared to \$210,000 in the previous year to date. Year to date subsidy totals \$528,627 compared to \$494,000 last year to date. Mr. Nelson motioned to accept the financial report. Ms. White seconded the motion. Motion approved.

Mr. Jordon gave a Building & Grounds Committee Report. He stated that the committee met on November 29, 2021 to discuss the purchase of a curtaining system for the Coliseum with Capital Improvement funds. Mr. Leahy gave a presentation to the committee explaining the system for screening the upper seating bowl from view and how it would be beneficial to the CCCC in programming shows that require a smaller capacity than the full Coliseum but larger than the Auditorium. Mr. Leahy also shared that there are opportunities to program shows in the smaller capacity Coliseum on the same date that the Auditorium is in use. Mr. Jordon motioned to authorize spending of capital improvement funds not to exceed \$100,000 for the purchase of a blackout curtaining system and the specified truss and motors. Mr. Nelson seconded the motion. Motion approved. Mr. Storage stated that the next step would be for City Purchasing to manage the RFP process and once a successful bidder is identified then the purchase request would be presented to City Council for approval.

Mr. Leahy gave a venue report for October 2021, updating the board on all departments.

Meeting adjourned.