

CHARLESTON SANITARY BOARD
JUNE 9, 2022 BOARD MEETING – 10:30 A.M.
VIA ZOOM TELECONFERENCE

NOTICE AND AGENDA

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Kanti Patel, PE and Jack Rossi, CPA, Treasurer

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Tim Haapala, Operations Manager; Crystal Sanders, Finance Manager; and Teresa Dawson, Board Secretary and Administrative Assistant

Since this meeting will be conducted via Zoom (due to the COVID-19 pandemic), anyone wishing to comment during the public comments portion of the meeting are asked to email comments to, info@csb-wv.com by June 9, 2022, at 10:30 AM. Any comments received will be read into the record during the meeting. Any member of the public who wishes to comment live during the meeting can do so by calling 304-348-1084 ext 250 at 10:30 AM on June 9, 2022.

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- I. Approval of the May 12, 2022 Minutes (to be e-mailed by 6-7).
 - II. Public Speakers.
 - III. Old Business.
 - A. Woodward Drive Sewer Replacement Project.
 - IV. New Business.
 - A. Unaudited Financial Report and Check Register for the period ended May 31, 2022 (to be e-mailed by 6-7).
 - B. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to execute and submit its draw resolution and attached invoices (SRF Payment Requisition Form #23) in the amount of \$420,614.34 to West Virginia Department of Environmental Protection for its Woodward Branch Sanitary Sewer Replacement and Rehabilitation Project, Phases I and II.

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C. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to effect Work Change Directive No. 2, to Tribute Contracting and Consultants, Inc. Contract 18-13B Phase II Woodward Branch Sanitary Sewer Improvements Project in the amount of \$67,560.00, thus revising the contract price from \$4,737,445.88 to \$4,805,005.88. There is no increase to the Contract Time and the date of Final Completion remains October 26, 2022. The work associated with this change order includes approximately 840-linear feet of cleaning, televising and lining 8-inch diameter sanitary sewer pipe beneath GW High School's football field and Oakmont Park's baseball field.

D. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Task Order No. 6, in the amount of \$195,000.00, under the March 1, 2021 Agreement for Engineering Services with Burgess and Niple, Inc. for preliminary design, final design, easement exhibits and bidding phase services for the Rolling Hills Road and Lucado Road Sanitary Sewer Improvements Project. CSB FYE23 capital budget for this item is \$315,000.00.

V. Executive Session Matters.

VI. Personnel matters.

VII. Legal matters.

1. Russell Williams vs. CSB – *awaiting an order signed by the Magistrate, dismissing this case.*
2. Kanawha Public Service District vs. Town of Cedar Grove, et al. – *CSB was dismissed from this case on May 31, 2022.*

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3. Other

VIII. Next Scheduled Meeting: July 14, 2022.

IX. Adjourn.

June 2, 2022– Copies via e-mail to Board members, advisors and staff and for posting, to the CSB IT Manager and Charleston City Clerk.