



Charleston Historic Landmarks Commission

4:00 p.m., April 21, 2022

City Service Center Conference Room • 915 Quarrier Street

Agenda

COA-22-0216

Application of St. Albans Windows on behalf of Marilyn McGeorge requesting a Certificate of Appropriateness in order to replace wood windows with vinyl on the property located at **1529 Virginia Street, East.**

COA-22-0217

Application of American Legion requesting a Certificate of Appropriateness in order to connect two existing driveways with concrete in the front yard of the property located at **2016 Kanawha Boulevard, East.**

COA-22-0218

Application of Rea of Hope, Inc. requesting a Certificate of Appropriateness in order to replace a slate roof with shingles and eliminate built-in gutters on the property located at **1411 Quarrier Street.**

Report on Minor Work Permits

Fort Scammon Stabilization

Project Updates

Planning Department Annual Report Review

Approval of Minutes of the February 17, 2022 and March 3, 2022 Meetings

Adjournment



**Charleston Historic Landmarks Commission
PUBLIC HEARING NOTICE**

The CHLC is returning to in-person meetings, practicing safe social distancing, and requiring face coverings for anyone not fully vaccinated against COVID-19.

Case Description

COA-22-0216: Application of St. Albans Windows on behalf of Marilyn McGeorge requesting a Certificate of Appropriateness in order to replace wood windows with vinyl on the property located at **1529 Virginia Street, East.**

The file (including the application and other supporting documentation) is available for your inspection online at <https://charlestonwv.civicclerk.com/>. If you have questions, email lori.brannon@cityofcharleston.org or call 304-348-8105.

Hearing Details

WHEN: 4:00 pm
Thursday, April 21, 2022

WHERE: City Service Center Conference Room
915 Quarrier Street

Public Participation

Anyone who wishes to comment on the case described above is encouraged to do so in one of the following ways:

1. Send a written statement to lori.brannon@cityofcharleston.org. These statements will become a part of the record and will be shared with members of the Commission prior to the hearing.
2. Speak directly to the Commission by joining the meeting.

As a matter of general policy these proceedings will not be transcribed by the Commission. Anyone wishing a legal transcript must provide a court reporter at his/her own expense.

Charleston Historic Landmarks Commission

Application for Certificate of Appropriateness

CofA # _____

Hearing Date: _____

Name of Landmark or Historic District _____

Applicant Information	Property Information
Name: <u>St Albany Window</u>	Address: <u>1529 Virginia St.</u>
Address: <u>2141 MacCorkle Ave</u>	Tax Map and Parcel:
Phone: <u>304-727-9363</u>	Zoning District:
Agent Name, Address and Phone Number: (if other than applicant)	Property Owner and Mailing Address: (if other than applicant) <u>Marilyn McGeorge</u>

IMPORTANT: This application must be typed or legibly printed and filed with the Planning Department, 915 Quarrier Street, Suite 1 Charleston, WV 25301. The following items must accompany this application: 1) a site plan drawn to scale; 2) shop drawings; 3) a list of the owners of adjacent properties with their mailing addresses; 4) photographs, elevations, testimonials or other documentation, which may support your application. You or your representative must be present at the scheduled public hearing in order to present your request and answer questions. THE PLANNING DEPARTMENT WILL NOT ACCEPT ANY INCOMPLETE APPLICATIONS.

The request for a Certificate of Appropriateness involves:

☐ Repair ☐ Alteration ☐ New Construction ☐ Demolition

Is this a tax credit project?

☐ Yes ☐ No

Please describe the proposed work to be done on the property. Replace 6 wood
Windows with vinyl windows
3 windows on Rear of Home
3 windows on Right Side

What measures are being taken to retain and preserve the historic character of the property? Are existing materials being restored or replaced in like kind? Windows to be same
dark Brown color - SDL grids Top sashes to
match existing pattern

How are the distinctive, character-defining features of the structure being affected or altered by the proposed work? _____

Is the work planned in accordance with substantiated documentation, physical or pictorial evidence? If so, please explain and attach copies to this application. _____

Does any proposed new construction honor the historic materials that characterize the property and conform to the massing, size and scale of the historic environment? Explain. _____

I hereby affirm that all of the statements and information contained in or filed with this application are true and correct to the best of my knowledge.

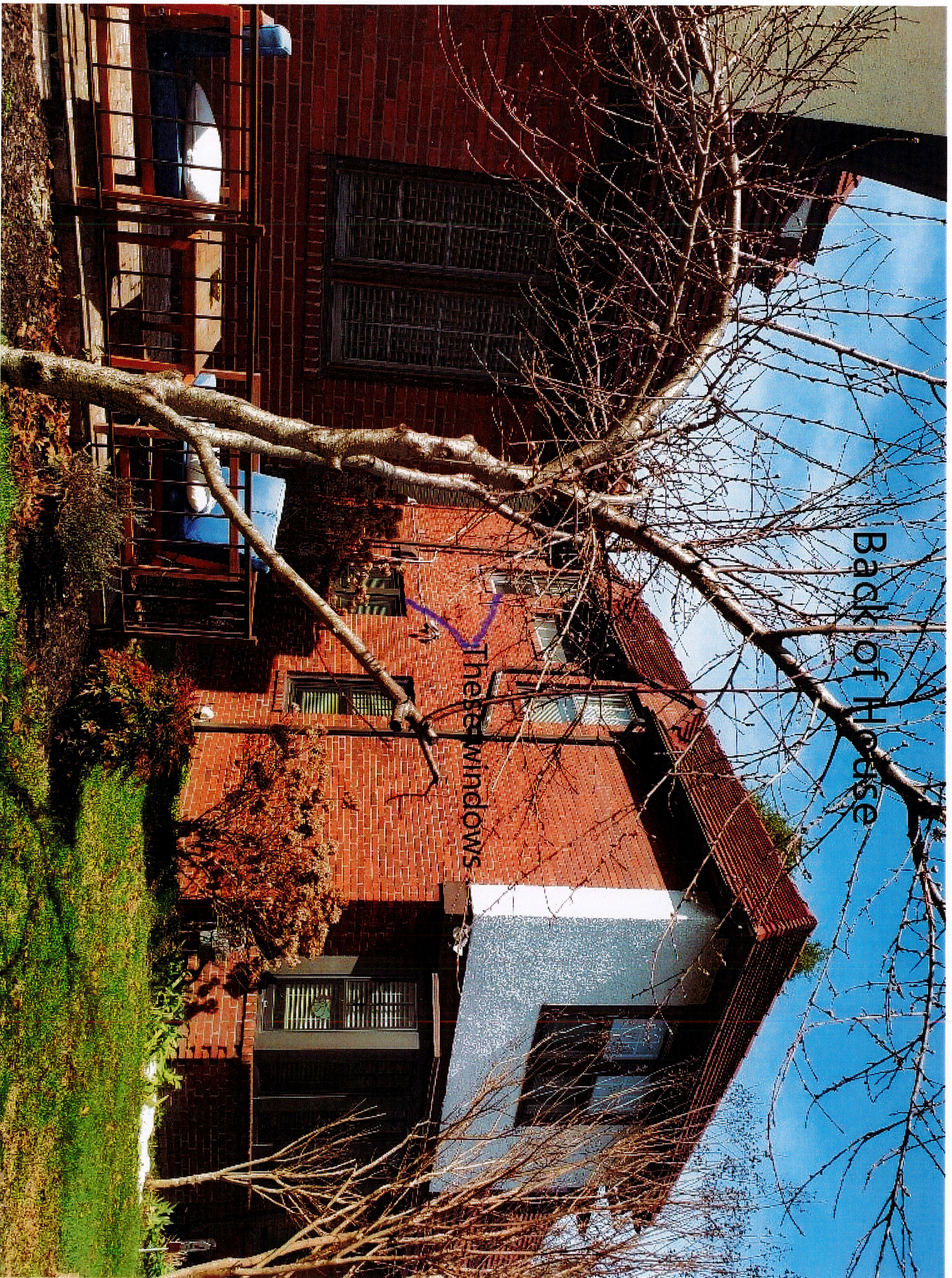
Brian Lowe
Signature

3-23-22
Date

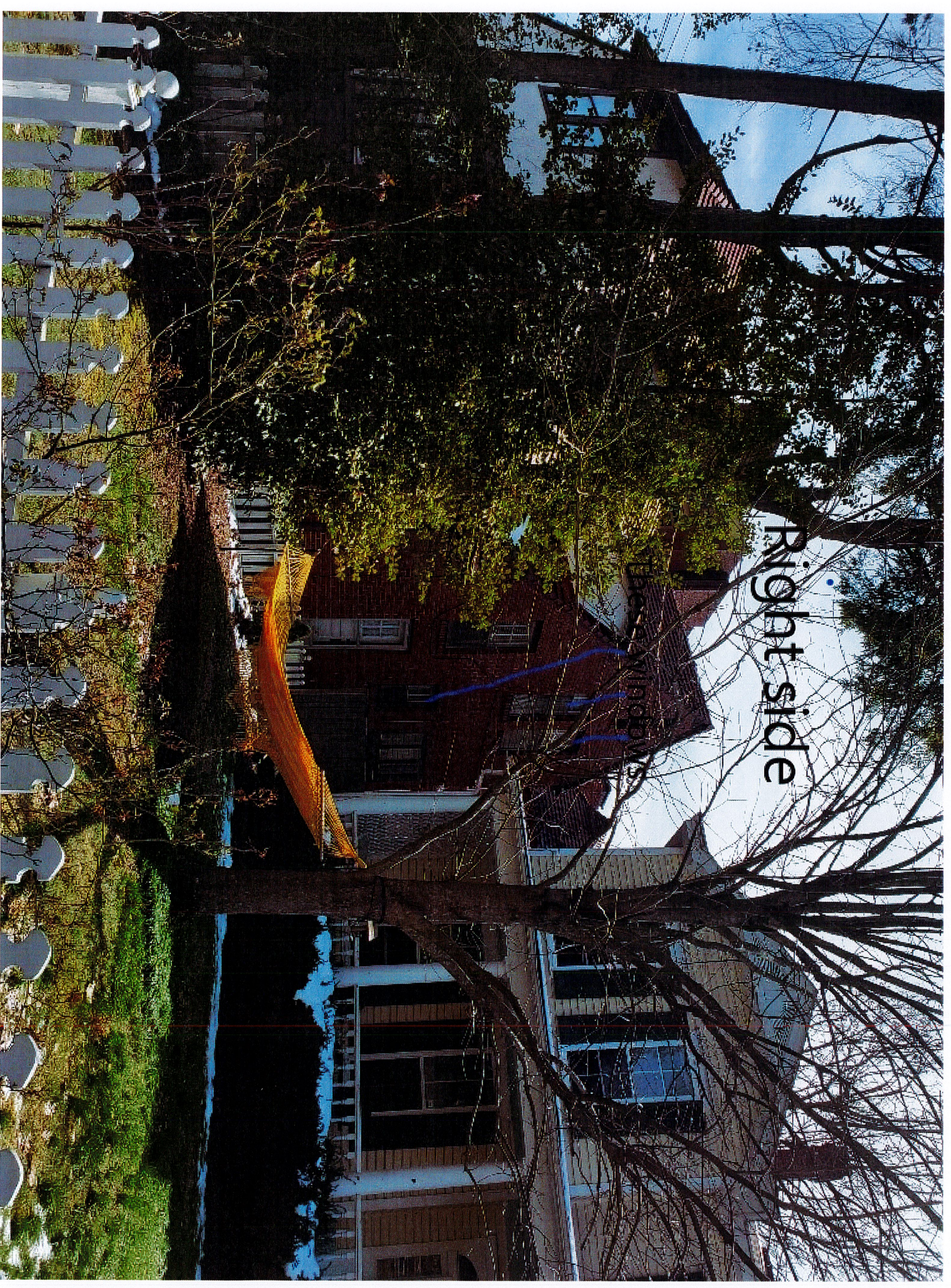
Planning Department Use Only	
The following is a list of related cases:	
The following is a list of zoning ordinance violations, building code violations and enforcement actions relating to the subject property:	
Application reviewed by:	
Action: ☐ Approved ☐ Rejected	
If approved, were there any specific conditions or limitations imposed by the CHLC?	
Planning Official Signature and Title	Date

Back of House

These windows



Right side





**Charleston Historic Landmarks Commission
PUBLIC HEARING NOTICE**

The CHLC is returning to in-person meetings, practicing safe social distancing, and requiring face coverings for anyone not fully vaccinated against COVID-19.

Case Description

COA-22-0217: Application of American Legion requesting a Certificate of Appropriateness in order to connect two existing driveways with concrete in the front yard of the property located at **2016 Kanawha Boulevard, East.**

The file (including the application and other supporting documentation) is available for your inspection online at <https://charlestonwv.civicclerk.com/>. If you have questions, email lori.brannon@cityofcharleston.org or call 304-348-8105.

Hearing Details

WHEN: 4:00 pm
Thursday, April 21, 2022

WHERE: City Service Center Conference Room
915 Quarrier Street

Public Participation

Anyone who wishes to comment on the case described above is encouraged to do so in one of the following ways:

1. Send a written statement to lori.brannon@cityofcharleston.org. These statements will become a part of the record and will be shared with members of the Commission prior to the hearing.
2. Speak directly to the Commission by joining the meeting.

As a matter of general policy these proceedings will not be transcribed by the Commission. Anyone wishing a legal transcript must provide a court reporter at his/her own expense.

Charleston Historic Landmarks Commission

Application for Certificate of Appropriateness

CofA # _____

Hearing Date: _____

Name of Landmark or Historic District _____

Applicant Information	Property Information
Name: Miles S. Epling/Lois E. Moles The American Legion, Dept. of WV	Address: 2016 Kanawha Blvd. East Charleston, West Virginia 25311
Address: 2016 Kanawha Blvd. East	Tax Map and Parcel: 1128 187
Phone: 304-343-7591	Zoning District: 11-CHAS E
Agent Name, Address and Phone Number: (if other than applicant) Same	Property Owner and Mailing Address: (if other than applicant) The American Legion Department of West Virginia P.O. Box 3191 Charleston, West Virginia 25332

IMPORTANT: This application must be typed or legibly printed and filed with the Planning Department, 915 Quarrier Street, Suite 1 Charleston, WV 25301. The following items must accompany this application: 1) a site plan drawn to scale; 2) shop drawings; 3) a list of the owners of adjacent properties with their mailing addresses; 4) photographs, elevations, testimonials or other documentation, which may support your application. You or your representative must be present at the scheduled public hearing in order to present your request and answer questions. THE PLANNING DEPARTMENT WILL NOT ACCEPT ANY INCOMPLETE APPLICATIONS.

The request for a Certificate of Appropriateness involves:

☐ Repair ☐ Alteration ☒ New Construction ☐ Demolition

Is this a tax credit project?

☐ Yes ☒ No

Please describe the proposed work to be done on the property. Driveway Extension
approximately, 70 x 12; 4 inches deep. Material: Concrete.
Extending driveway to adjoin one driveway (driveway #1) with
another driveway (driveway #2). Extension to go across
front yard in the building. There are currently, two driveways
on the property. Request is to adjoin, both driveways.

What measures are being taken to retain and preserve the historic character of the property? Are existing materials being restored or replaced in like kind? Professional contractor will
pour concrete for the driveway extension. There are no
existing materials being restored, or replaced. Ferrell
Construction will be hired to construct the driveway
extension. The historic character of the property will
not be affected.

How are the distinctive, character-defining features of the structure being affected or altered by the proposed work? The distinctive character-defining features of the
structure are not being affected, or altered by the
proposed work.

Is the work planned in accordance with substantiated documentation, physical or pictorial evidence? If so, please explain and attach copies to this application. Yes. Copy of estimate for
proposed work from Ferrell Construction. Also, copy of land
layout showing office building, existing driveways and
proposed new construction. Thank you.

Does any proposed new construction honor the historic materials that characterize the property and conform to the massing, size and scale of the historic environment? Explain. Yes. Same driveway being requested is in the same block at other businesses.
The extension driveway will not take away from the property.
The massing, size and scale of the historic environment will remain the same.

I hereby affirm that all of the statements and information contained in or filed with this application are true and correct to the best of my knowledge.

Signature

State Adjutant

March, 30, 2022

Date

Executive Assistant

March 30, 2022

Planning Department Use Only

The following is a list of related cases:

The following is a list of zoning ordinance violations, building code violations and enforcement actions relating to the subject property:

Application reviewed by:

Action: ☐ Approved ☐ Rejected

If approved, were there any specific conditions or limitations imposed by the CHLC?

Planning Official Signature and Title

Date

The American Legion
Department of West Virginia
304-343-7591

New Construction

Driveway Extension
Approximately
70 x 12
4 inches deep
Material: Concrete

Current Driveway #2

Current Driveway #1

2016 Kanawha Blvd East
Charleston, West Virginia

ESTIMATE

FERRELL CONSTRUCTION 2638 PUTNAME AVE. HURRICANE W.V.
25526



BILL TO
AMERICANE LEGION

ESTIMATE # 1
ESTIMATE DATE 11/30/2021

DESCRIPTION	AMOUNT
Adding a Driveway extension approximately 70x12 4 inches deep. 7,259.61	7,259.00
TOTAL	\$7,259.00





**Charleston Historic Landmarks Commission
PUBLIC HEARING NOTICE**

The CHLC is returning to in-person meetings, practicing safe social distancing, and requiring face coverings for anyone not fully vaccinated against COVID-19.

Case Description

COA-22-0218: Application of Rea of Hope, Inc. requesting a Certificate of Appropriateness in order to replace a slate roof with shingles and eliminate built-in gutters on the property located at **1411 Quarrier Street**.

The file (including the application and other supporting documentation) is available for your inspection online at <https://charlestonwv.civicclerk.com/>. If you have questions, email lori.brannon@cityofcharleston.org or call 304-348-8105.

Hearing Details

WHEN: 4:00 pm
Thursday, April 21, 2022

WHERE: City Service Center Conference Room
915 Quarrier Street

Public Participation

Anyone who wishes to comment on the case described above is encouraged to do so in one of the following ways:

1. Send a written statement to lori.brannon@cityofcharleston.org. These statements will become a part of the record and will be shared with members of the Commission prior to the hearing.
2. Speak directly to the Commission by joining the meeting.

As a matter of general policy these proceedings will not be transcribed by the Commission. Anyone wishing a legal transcript must provide a court reporter at his/her own expense.

Charleston Historic Landmarks Commission

Application for Certificate of Appropriateness

CofA # _____

Hearing Date: _____

Name of Landmark or Historic District _____

Applicant Information	Property Information
Name: Rea of Hope, Inc.	Address: 1411 Quarrier Street
Address: 1429 Lee Street, Charleston WV 25301	Tax Map and Parcel: 20/45
Phone: 304-344-5363	Zoning District: R-8, High Density Residential District
Agent Name, Address and Phone Number: (if other than applicant)	Property Owner and Mailing Address: (if other than applicant)

IMPORTANT: This application must be typed or legibly printed and filed with the Planning Department, 915 Quarrier Street, Suite 1 Charleston, WV 25301. The following items must accompany this application: 1) a site plan drawn to scale; 2) shop drawings; 3) a list of the owners of adjacent properties with their mailing addresses; 4) photographs, elevations, testimonials or other documentation, which may support your application. You or your representative must be present at the scheduled public hearing in order to present your request and answer questions. THE PLANNING DEPARTMENT WILL NOT ACCEPT ANY INCOMPLETE APPLICATIONS.

The request for a Certificate of Appropriateness involves:

☒ Repair ☒ Alteration ☐ New Construction ☐ Demolition

Is this a tax credit project?

☐ Yes ☒ No

Please describe the proposed work to be done on the property. Replace existing slate roof with standard shingles eliminate internal guttering and repair fascia due to extensive external and internal roof/soffit damage.

What measures are being taken to retain and preserve the historic character of the property? Are existing materials being restored or replaced in like kind? Front porch railing, pillars, existing siding, and entry way doors remain restored and intact to preserve the historical character of the property. Soffit and fascia will also remain white and intact, but repaired and a fresh coat of paint.

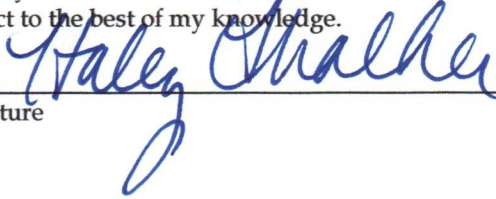
How are the distinctive, character-defining features of the structure being affected or altered by the proposed work? These changes will eliminate slate roof tiles and internal guttering but will allow for preservation of the integrity of the existing structure. Due to age and water damage, there is currently visible rot and internal damage. By removing the cost of continued annual upkeep and maintenance on slate roofing and internal guttering, this improvement allows for funds that can be used to maintain and preserve the existing historical features.

Is the work planned in accordance with substantiated documentation, physical or pictorial evidence? If so, please explain and attach copies to this application. Yes, please see attached.

Does any proposed new construction honor the historic materials that characterize the property and conform to the massing, size and scale of the historic environment? Explain. Improvements will mimic attached neighboring properties that have upgraded to this same standard and allow for continuity along the city street.

I hereby affirm that all of the statements and information contained in or filed with this application are true and correct to the best of my knowledge.

Signature



4/5/2022

Date

Planning Department Use Only

The following is a list of related cases:

The following is a list of zoning ordinance violations, building code violations and enforcement actions relating to the subject property:

Application reviewed by:

Action: ☐ Approved ☐ Rejected

If approved, were there any specific conditions or limitations imposed by the CHLC?

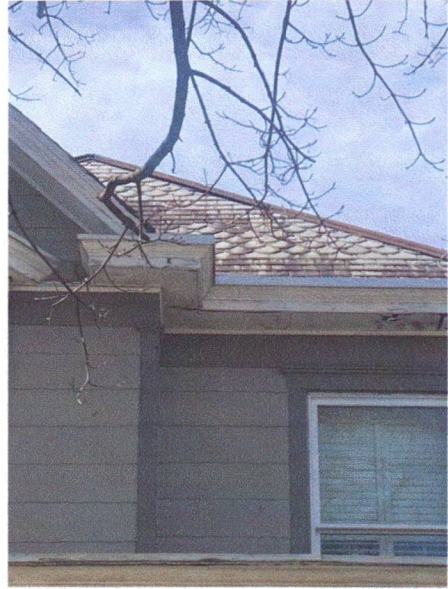
Planning Official Signature and Title

Date

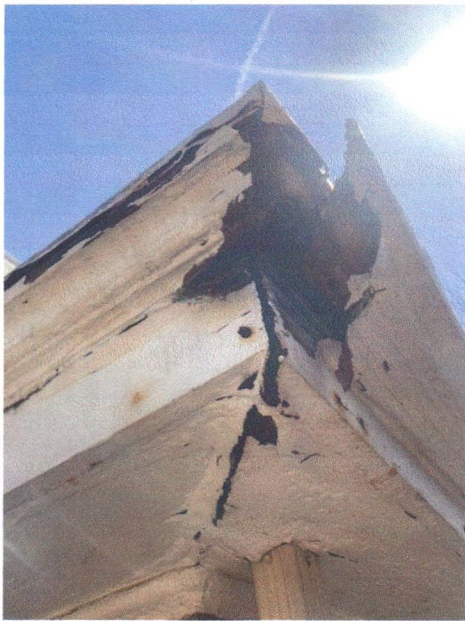
1411 Quarrier Repairs



1411 Front view from Quarrier Street



Soffit/fascia damage from internal guttering



Damage from roof leak/internal guttering deterioration

Proposed standard shingles and external guttering of neighboring properties:



1409 Quarrier Street – showing external guttering and standard shingles



1410 Quarrier – Showing external guttering



1415 Quarrier – Showing external guttering and standard shingles

(Also visible, 1417 Quarrier – showing external guttering and standard shingles)