



CITY OF CHARLESTON West Virginia



Council Member – 12th WARD

Joseph Jenkins
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Charleston, West Virginia 25303
304-575-9202
joseph.jenkins@cityofcharleston.org

Finance Committee, Chair
Parking Committee, Chair
Parks and Recreation Committee

AGENDA
FINANCE COMMITTEE MEETING
Monday, March 7, 2022
6:00 PM

CITY COUNCIL CHAMBERS, CITY HALL, CHARLESTON, WV

AVAILABLE TO VIEW VIA LIVESTREAM AT <https://charlestonwv.civicclerk.com/web/home.aspx>

I. DISCUSSION:

- a. Approval of Previous Minutes 2-22-2022

II. RESOLUTIONS:

- a. Resolution No. 609-22 Committee Substitute – Authorizing the approval of the American Rescue Plan Act budget for City Allocations.
- b. Resolution No. 610-22 - Authorizing the Mayor or City Manager to submit an application to the WV Division of Administrative Services under the Violence Against Women Act grant program and administer any funds awarded to provide overtime reimbursement for investigations of violent crimes involving female victims.
- c. Resolution No. 612-22 – Authorizing the Mayor or City Manager to approve and execute Change Order No. 1 relating to the 2021 CIP Pipe Lining project, in the amount of \$12,000.00 to permit additional installation of pipe lining.
- d. Resolution No. 613-22 - Authorizing the Mayor or City Manager to approve and execute Change Order No. 2 relating to the Concrete Sidewalk and Accessible Ramp Project Agreement – Summer 2021 to permit additional installation of additional ADA improvements at the MLK Community Center and the Kanawha City Community Center.
- e. Resolution No. 614-22 - Authorizing the Mayor or City Manager to approve and execute Change Order No. 1 relating to the purchase of Smart Meter Cellular Hardware Upgrades.

- f. Resolution No. 615-22 - Authorizing the Mayor or City Manager to enter into a contract for sound and light production services for Live on the Levee.

III. BILLS:

- a. Bill No. 7950 - A BILL authorizing the Mayor or City Manager to execute a Quitclaim Deed for Barlow Drive to the West Virginia Department of Transportation, Division of Highways to finalize its inclusion in the Industrial Access Road Program.

IV. BUDGET:

- a. Presentation of the Mayor's recommended budget for the fiscal year ending June 30, 2023.

***Meetings may be recorded and broadcast via internet <https://charlestonwv.civicclerk.com>**

MINUTES
FINANCE COMMITTEE MEETING
6:30 P.M., FEBRUARY 22, 2022
COUNCIL CHAMBERS, CITY HALL

Joseph Jenkins, Chairperson, called the meeting of the Charleston City Council Committee on Finance to order at 6:30 p.m., February 22, 2022.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Ben Adams
Brent Burton
Mary Beth Hoover
Chad Robinson

Absent:

Bobby Reishman, Vice Chair
Becky Ceperley

Other Councilmembers present:

Bobby Brown
Bobby Haas
Emmett Pepper

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Robinson asked for unanimous consent to dispense with the reading of the minutes for the February 7, 2022 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 605-22 – Authorizing the Finance Director to amend the 2018, 2019 and 2020 Community Development Block Grant budgets as indicated on the accounts listed below.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Finance Director is hereby authorized and directed to amend the 2018, 2019 and 2020 Community Development Block Grant budgets as indicated on the accounts listed below:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
009-018-00-059-0-999	MLK Community Center – Misc. Renovations	(1,324.24)
009-018-00-059-0-999	NC Community Center – Misc. Renovations	(39,046.77)
009-018-00-199-0-999	Contingencies	40,371.01
009-018-00-199-0-999	Contingencies	(40,371.01)
009-019-00-199-0-999	Contingencies	(52,211.95)
009-020-00-199-0-999	Contingencies	(68,897.89)
009-019-00-059-0-999	MLK Community Center – HVAC	161,480.85
009-020-00-199-0-999	Contingencies	(150,000.00)
009-019-00-059-0-999	NC Community Center - HVAC	150,000.00

The city proposes to cancel CDBG funding for: MLK & NC Community Centers – Misc. renovation activities and re-allocate CDBG funds for the HVAC Renovations at MLK & NC Community Centers.

Finance Director, Andy Wood, added that Council had previously approved a contract for replacing HVAC systems in two City recreation centers. The resolution is showing that money from the unspent Contingency fund will be used to pay for those projects.

Councilmember Robinson moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 605-22 approved.

- b. Resolution No. 607-22 – Authorizing the Mayor or City Manager to purchase 3 zero-turn mowers for Public Grounds from State Equipment, Inc. for the total amount of \$46,380.66 pursuant to a competitively sourced multi-state contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase 3 zero-turn mowers for Public Grounds from State Equipment, Inc. for the total amount of \$46,380.66 pursuant to a competitively sourced multi-state contract. These are replacing Public Grounds units M1, M3, and M4.

Wood added that the purchases will replace three similar mowers in the Public Grounds Department. It is slightly over the expected budgeted cost.

Councilmember Robinson moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 607-22 approved.

- c. Bill No. 7948 – A Bill and order determining the necessity for continuance of additional levies for the fiscal years beginning July 1, 2023, July 1, 2024, July 1, 2025, and July 1, 2026, for current general governmental expenses, and providing for submission to the voters within the City of Charleston of the question of a continuance of the additional levy at the primary election to be held on May 10, 2022.

Providing for the continuance of the levy rate, providing for publication of notice of the election to authorize the additional levy; providing for application of the primary election laws to such primary election, authorizing the City Clerk and Kanawha County Clerk to furnish election officials with proper election supplies and make publication of this ordinance, delivery of this ordinance to the Ballot Commissioners and the printing of ballots; providing the form of the official ballot; and providing for the voting precincts and determining those entitled to vote.

WHEREAS, after full information and consideration thereof, the Council of the City of Charleston, West Virginia, is of the opinion and finds that the maximum levies for current expenses for the general fund purposes of said City authorized to be laid by the provisions of Section 14, Chapter 11, Article 8 of the Code of West Virginia, 1931, as amended, will not provide sufficient funds for the four fiscal years which begin, respectively, on the first day of July 2023, 2024, 2025, and 2026, and to cover expenditures properly payable from said funds, including expenditures for the purpose hereinafter set out, and having ascertained that the amounts hereinafter shown, in excess of the amount raised by regular levies, will be needed by the said City of Charleston during each of said four fiscal years for the purpose as follows, and that such levies constitute a continuance of the additional levies heretofore provided for the fiscal years beginning respectively on the first day of July 2023, 2024, 2025, and 2026, and that an election should be held pursuant to the provisions of Section 16 and 17 of Article 8, Chapter 11 of the Code of West Virginia, 1931, as amended; therefore,

Be it Ordained by the City Council of the City of Charleston, West Virginia:

(1) The purpose for which additional funds are needed by said City for each of the four fiscal years beginning July 1, 2023, July 1, 2024, July 1, 2025, and July 1, 2026, are current, general governmental expenses.

(2) The amounts considered necessary for each of said purposes for each fiscal year beginning on the date indicated are as follows:

July 1, 2023

For current, general governmental expenses	\$4,793,082
TOTAL EXPENDITURES	\$4,793,082
Allowance for tax discounts, delinquencies, exonerations, and uncollectable taxes (7.5%)	\$383,591
TOTAL AMOUNT OF ADDITIONAL LEVY	\$5,176,673

July 1, 2024

For current, general governmental expenses	\$4,793,082
TOTAL EXPENDITURES	\$4,793,082

Allowance for tax discounts, delinquencies, exonerations,
and uncollectable taxes (7.5%) \$383,591
TOTAL AMOUNT OF ADDITIONAL LEVY \$5,176,673

July 1, 2025

For current, general governmental expenses \$4,793,082
TOTAL EXPENDITURES \$4,793,082
Allowance for tax discounts, delinquencies, exonerations,
and uncollectable taxes (7.5%) \$383,591
TOTAL AMOUNT OF ADDITIONAL LEVY \$5,176,673

July 1, 2026

For current, general governmental expenses \$4,793,082
TOTAL EXPENDITURES \$4,793,082
Allowance for tax discounts, delinquencies, exonerations,
and uncollectable taxes (7.5%) \$383,591
TOTAL AMOUNT OF ADDITIONAL LEVY \$5,176,673

(3) The total amount necessary to carry out the above purposes for the term of the levy, after making reasonable allowance for tax discounts, delinquencies, exonerations, and uncollectable taxes as set forth above is \$19,172,328.

(4) The separate and aggregate assessed valuation in each class of taxable property within the said City of Charleston is as follows:

d. Class I	e. \$ - 0
f. Class II	g. \$1,307,675,
h. Class III	i. \$ - 0-
j. Class IV	k. \$1,919,061,
l. Aggregate	m. \$3,226,737,
	ccc

(5a) The proposed additional rate of levy in cents per \$100 assessed valuation on each class of property within the said City of Charleston for the fiscal years beginning July 1, 2023, July 1, 2024, July 1, 2025, and July 1, 2026, is as follows:

Class I..... 5.03 cents/\$100
Class II..... 10.06 cents/\$100
Class IV..... 20.12 cents/\$100

(5b) Provided that in the event the separate and aggregate assessed evaluations of each class of taxable property within the City of Charleston increases during the term of the special levy, the levy rate may be adjusted so that the projected gross tax revenue will not exceed 95% of the previous year's projected gross tax revenue. An increase in the aggregate assessed valuation of each class of taxable property due to new construction or improvements to existing real property, including beginning recovery of natural resources and newly acquired personal

property shall not be included in calculating the new tax levy for the purposes of this section.

The years which the additional levies shall apply if authorized by the voters, are the fiscal years beginning July 1, 2023, July 1, 2024, July 1, 2025, and July 1, 2026.

The Council of the City of Charleston declares that it will not issue bonds under the provisions of Section 16, Article 8, Chapter 11, of the West Virginia Code of 1931, as amended, on approval of the voters of the proposed additional levy.

The Council of the City of Charleston finds that additional levies were heretofore authorized by the voters of the City of Charleston and have been in effect for the fiscal years beginning July 1, 2019, July 1, 2020, July 1, 2021, and July 1, 2022, and that the additional levies proposed by this ordinance constitute as continuation of such additional levies for the fiscal years beginning July 1, 2023, July 1, 2024, July 1, 2025, and July 1, 2026.

The question of such additional levies shall be submitted to the voters within the City of Charleston, West Virginia, at the primary election to be held in said City on the 10th day of May 2022.

Notice of the election to authorize the additional levy shall be given by publication of this ordinance and order at least once each week for two successive weeks, both publications to occur within fourteen (14) consecutive days, next preceding the date of the election, in the Charleston Gazette-Mail, a newspaper of the general circulation published in the City of Charleston, West Virginia.

All provisions of the laws concerning primary elections shall apply so far as they are applicable to the holding of said election and the ascertainment of the results thereof. The City Clerk is hereby authorized and directed to furnish the Clerk of Kanawha County with necessary and proper election supplies, and to do any and all things necessary and proper attendant to said primary election, including but not limited to, the performance of primary election duties imposed by law upon Clerks of the Circuit Courts in relation to primary elections, and shall furnish and deliver a certified copy of this ordinance and order to the Ballot Commissioners of the County of Kanawha, who shall take the same and provide for the printing of ballots, in accordance with the provisions of law, as made and provided, and with the provisions of this ordinance and order.

(12) That portion of the ballot to be used in said election to authorize the additional levy shall be in the form substantially as follows:

h "An Election to authorize the continuation of additional levies for the years beginning July 1, 2023, July 1, 2024, July 1, 2025, and July 1, 2026, for the purpose of providing additional funds annually during such years for current, general governmental expenses according to the order and ordinance of the Council of the City of Charleston passed and adopted at its meeting on the 22nd day of February 2022."

"The additional levies shall be on Class I property 5.03 cents; and on Class II property 10.06 cents; and on Class IV property 20.12 cents; all per \$100 assessed valuation."

"Provided that in the event the separate and aggregate assessed valuations of each class of

taxable property within the City of Charleston increases during the term of the special levy, the levy rate may be adjusted so that the projected gross tax will not exceed 95% of the previous year's projected gross tax revenue. An increase in the aggregate assessed valuation of each class of taxable property due to new construction or improvements to existing real property, including beginning recovery of natural resources, and newly acquired personal property shall not be included in calculating the new tax levy for purposes of this section."

"INSTRUCTION TO THE VOTER: Those favoring and wish to vote for the proposed continuance of additional levies shall darken the oval completely next to "FOR THE LEVIES", those opposing and wish to vote against the proposed continuance of additional levies shall darken the oval completely before "AGAINST THE LEVIES."

FOR THE LEVIES ☐

AGAINST THE LEVIES ☐

(13) The voting precincts within the City of Charleston as now existing and as established by the County Commission of Kanawha County, West Virginia, shall be, and the same are hereby designated as the voting precincts for such election and the registration of voters and the use of registration law of the State, and the City of Charleston hereby adopts the registration list of Kanawha County as to precincts and as to persons within the limits of the City of Charleston entitled to vote, as amended and corrected according to law as the official registration list of said City of Charleston to be used as such election on the said 10th day of May, 2022, and all persons who would be qualified to vote in the primary election shall be qualified to vote for or against said additional levies in said election.

(14) After completion of the canvass of the results of said election, the Council of the City of Charleston shall convene at its regular meeting to be held in Council Chambers of the City Hall in said City at 7:00 p.m. on the 6th day of June, 2022, to certify the returns of said election, as required by law.

Wood added that the bill will continue the City's excess levy that has been in effect for decades. The rate has not changed. The excess levy is estimated to generate about \$4.3 million per fiscal year.

Councilmember Jenkins confirmed with Wood that the bill is not to increase taxes, but simply a continuation of the current rate.

Councilmember Robinson moved to approve the Bill. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Bill No. 7948 approved.

Councilmember Robinson motioned to adjourn the meeting.
Meeting adjourned.

Resolution No. 609-22 Committee Substitute

Introduced in Council:

Adopted by Council:

February 22, 2022

Introduced by:

Referred to:

Mayor Goodwin and Becky Ceperley

Finance

Resolution No. 609-22 Committee Substitute – Authorizing the approval of the American Rescue Plan Act budget as indicated on the attached list of accounts for City Allocations ~~and authorizing the Mayor or City Manager sign all required sub-recipient agreements relating to the American Rescue Plan Act allocations.~~

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the American Rescue Plan Act budget as indicated on the attached list of accounts for City Allocations is authorized ~~and the Mayor or City Manager is authorized to sign all required sub-recipient agreements relating to the American Rescue Plan Act allocations.~~

American Rescue Plan Act Fund Budget - City Allocations

Item	Account No.						Expenditure Category	Account Description	Amount
1	073	022	01	005	5	566	Personal Protective Equipment	City Response Expenses	100,000
2	073	022	01	009	5	566	COVID-19 Vaccination Incentive	City Response Expenses	464,165
3	073	022	01	009	5	566	Payroll Costs for Response to COVID-19	City Response Expenses	250,000
4	073	022	06	001	5	566	Revenue Replacement	Charleston Land Reuse Agency	1,500,000
5	073	022	06	001	5	568	Revenue Replacement	Charleston Regatta Commission	500,000
6	073	022	06	001	2	223	Revenue Replacement	Public Safety Center Study	1,000,000
7	073	022	06	001	4	458	Revenue Replacement	Athletic Field Turfing and Upgrades	6,000,000
8	073	022	06	001	5	566	Revenue Replacement	Sidewalk Improvement Program Fund	500,000
9	073	022	06	001	5	566	Revenue Replacement	Youth Job Opportunities	250,000
10	073	022	06	001	4	458	Revenue Replacement	Infrastructure and Broadband Upgrades	7,445,278
11	073	022	06	001	5	566	Revenue Replacement	Grant Matching	1,250,000
12	073	022	06	001	6	699	Revenue Replacement	Future Identified Projects	5,000,000
13	073	022	07	001	5	566	Administrative Expenses	Implementation Services	1,000,000
Total									25,259,443

Resolution No. 610-22

Introduced in Council:

Adopted by Council:

March 7, 2022

Introduced by:

Referred to:

Mayor Goodwin and Becky Ceperley

Finance

Resolution No. 610-22 – Authorizing the Mayor or City Manager to submit an application to the WV Division of Administrative Services under the Violence Against Women Act grant program in the amount of \$31,500 and administer any funds awarded. These funds will be used to provide overtime reimbursement to the Charleston Police Department (\$21,500) and Kanawha County Sheriff's Office (\$10,000) for investigations of violent crimes involving female victims. There is a 25% match requirement that will be met through the unreimbursed salary portion absorbed by the department's salary and wage budgets.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to submit an application to the WV Division of Administrative Services under the Violence Against Women Act grant program in the amount of \$31,500 and administer any funds awarded. These funds will be used to provide overtime reimbursement to the Charleston Police Department (\$21,500) and Kanawha County Sheriff's Office (\$10,000) for investigations of violent crimes involving female victims. There is a 25% match requirement that will be met through the unreimbursed salary portion absorbed by the department's salary and wage budgets.

Resolution No. 612-22

Introduced in Council:

March 7, 2022

Introduced by:

Joseph Jenkins

Adopted by Council:

Referred to:

Finance

Resolution No. 612-22 - Authorizing the Mayor or City Manager to approve and execute Change Order No. 1 relating to the 2021 CIP Pipe Lining project, in the amount of \$12,000.00 to permit additional installation of pipe lining at the Lilly Drive and Sugar Creek Drive intersection, raising the total contract amount to \$267,510.00 as the pricing details are indicated on Exhibit A attached hereto.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to approve and execute Change Order No. 1 relating to the 2021 CIP Pipe Lining project, in the amount of \$12,000.00 to permit additional installation of pipe lining at the Lilly Drive and Sugar Creek Drive intersection, raising the total contract amount to \$267,510.00 as the pricing details are indicated on Exhibit A attached hereto.



CITY OF CHARLESTON
2021 CIP Pipe Lining

CHANGE ORDER NO. 1

Date of Approval: February 24, 2022

Contractor: Insight Pipe Contracting, LLC.
232 E. Lancaster Rd.
Harmony, PA 16037

The Contract is changed as follows:

The proposed portions and locations of pipe that were determined unrepairable were left out of the contract and replaced with more qualified portions and locations. There are two 48" CMP pipe (40 LF each) at the Lilly Dr. and Sugar Creek intersection that need repaired. Insight Pipe Contracting has proposed to line them for \$62,000.00. With roughly \$50,000.00 balance remaining on the contract, only \$12,000.00 would be needed for this Change Order.

Description:

- CIP Pipe Line two 48" CMP pipe at Lilly Dr. and Sugar Creek intersection

Totaling.....\$12,000.00

Original Contract Price:	\$255,510.00
Total of this Change Order	\$ 12,000.00
Total of previously approved Change Orders:	\$ 0.00
Contract Price with all Approved Change Orders:	\$267,510.00

*Any final remaining balance will remain in the City's account.

Approved by:

Accepted by:

City of Charleston

Insight Pipe Contracting, LLC.

Date

Date

Resolution No. 613-22

Introduced in Council:

March 7, 2022

Introduced by:

Joseph Jenkins

Adopted by Council:

Referred to:

Finance

Resolution No. 613-22 - Authorizing the Mayor or City Manager to approve and execute Change Order No. 2 relating to the Concrete Sidewalk and Accessible Ramp Project Agreement – Summer 2021, in the amount of \$42,888.00 to permit additional installation of ADA improvements at the MLK Community Center and the Kanawha City Community Center, raising the total contract amount to \$536,688.00 as the pricing details are indicated on Exhibit A attached hereto.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorize to approve and execute Change Order No. 2 relating to the Concrete Sidewalk and Accessible Ramp Project Agreement – Summer 2021, in the amount of \$42,888.00 to permit additional installation of additional ADA improvements at the MLK Community Center and the Kanawha City Community Center, raising the total contract amount to \$536,688.00 as the pricing details are indicated on Exhibit A attached hereto.



CONCRETE SIDEWALK AND ACCESSIBLE RAMP PROJECT
SUMMER 2021

PROJECT NUMBER E2 06/21-136

Change Order No.2
March 3, 2022

This change order will consist of installing new handicap parking, sidewalk and an ADA accessible ramp at Martin Luther King Center and two ADA accessible ramps and sidewalk at Kanawha City Recreation Center.

Martin Luther King Center

Sidewalk/Ramp and Parking	1550.00 s.f. @ \$20.75/s.f.	\$ 32,162.50
Detectable Warning Surface	1 ea. @ \$200.00	\$ 200.00
Signage and Pre-Marking	1 ea. @ \$300.00	\$ 300.00
Allowance	1 ea. @ \$5000.00	<u>\$ 5,000.00</u>
	Sub-Total:	\$ 37,662.50

Kanawha City Recreation Center

Sidewalk/Ramps	194.00 s.f. @ \$20.75/s.f.	\$ 4,025.50
Detectable Warning Surfaces	2 ea. @ \$200.00	\$ 400.00
Signage and Pre-Marking	1 ea. @ \$800.00	<u>\$ 800.00</u>
	Sub-Total:	\$ 5,225.50

Change Order No.2 Total: \$ 42,888.00

Original Contract Price..... \$457,487.50

Change Order No.1 Price.....\$36,312.50

Change Order No.2 Price..... \$42,888.00

New Contract Price.....\$536,688.00

**THE CITY OF CHARLESTON,
a municipal corporation**

By _____

Its City Manager _____

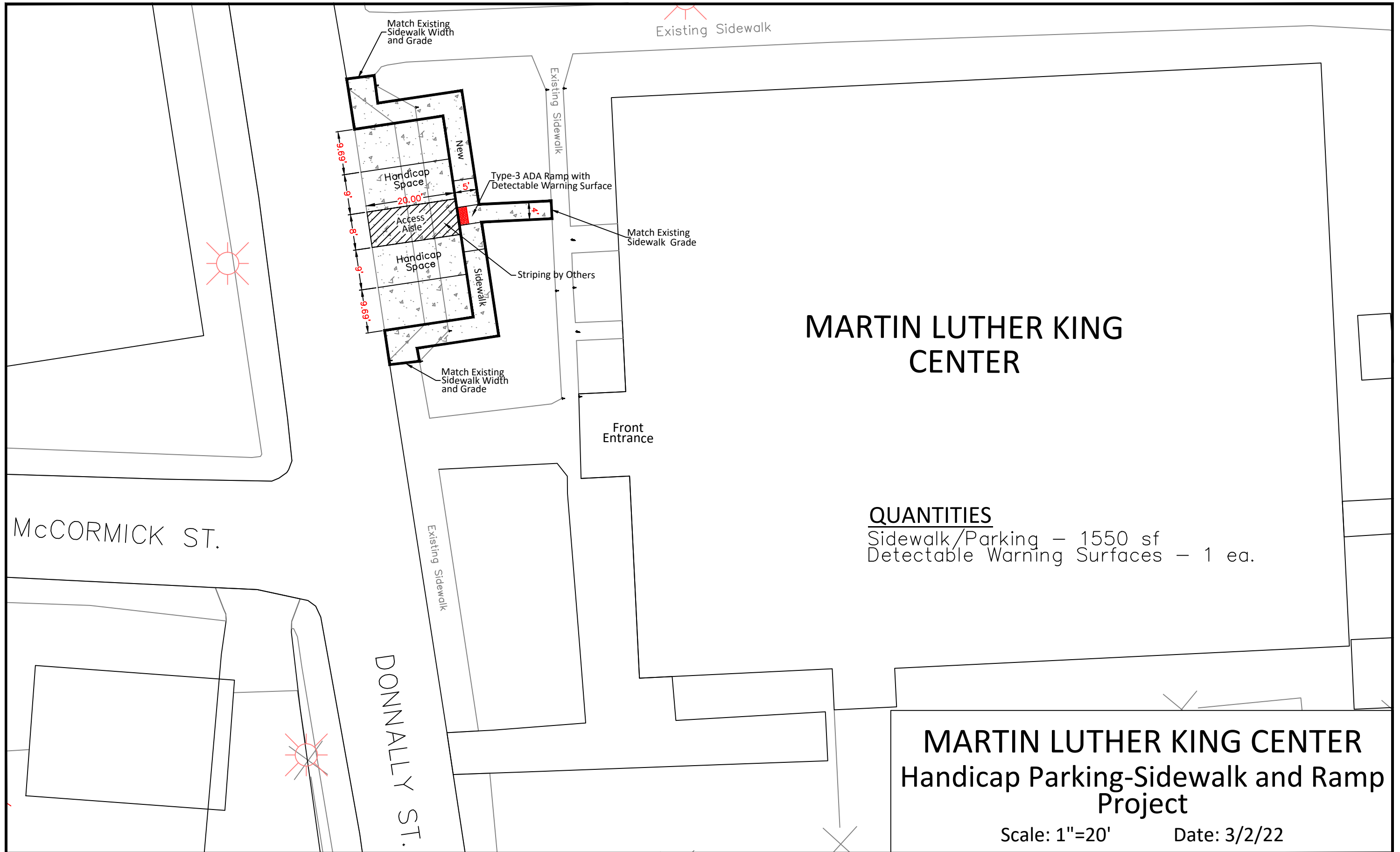
Date _____

McCLANAHAN CONSTRUCTION CO., LLC

By _____

Its _____

Date _____



KANAWHA CITY INDOOR TENNIS CENTER

VENABLE AVENUE

Match Existing Grade

Existing Sidewalk

5.50'

8.00'

4.00'

Existing Asphalt to be Replaced to Provide Positive Drainage

4'x5.5' Concrete Landing with Detectable Warning Surface

Striping by Others

4'x6' Concrete Landing with Detectable Warning Surface

8.00'

4.00'

25.00'

New Concrete Sidewalk

P Pole

Entrance

Exit

Match Existing Grade of Parking Lot

KANAWHA CITY REC. CENTER
PARKING LOT

QUANTITIES

Concrete Sidewalk — 194 sf
Detectable Warning Surfaces — 2 ea.

KANAWHA CITY REC. CENTER
Crosswalk and ADA Ramp
Project

Scale: 1"=20'

Date: 3/2/22

Resolution No. 614-22

Introduced in Council:

Adopted by Council:

March 7, 2022

Introduced by:

Referred to:

Joseph Jenkins

Finance

Resolution No. 614-22 – Authorizing the Mayor or City Manager to approve and execute Change Order No. 1 relating to the purchase of Smart Meter Cellular Hardware Upgrades, in the amount of \$10,100 to incorporate price increases over the purchase previously approved in Res. No. 589-22 on January 18, 2022 to upgrade existing Civic Smart parking meters to be compatible with modern wireless technology, raising the total contract amount to \$76,600.00 as the pricing details are indicated on Exhibit A attached hereto.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to approve and execute Change Order No. 1 relating to the purchase of Smart Meter Cellular Hardware Upgrades, in the amount of \$10,100 to incorporate price increases over the purchase previously approved in Res. No. 589-22 on January 18, 2022 to upgrade existing Civic Smart parking meters to be compatible with modern wireless technology, raising the total contract amount to \$76,600.00 as the pricing details are indicated on Exhibit A attached hereto.

LNG Single Space Smart Meter Upgrade Quote

Prepared for: Charleston
Quote ID: 21 12 08 205c
Sales Rep: Brad Magee

Ship-to Region: WV
Prepared Date: 02/18/2022
Expiry Date: 03/20/2022

Product ID	Description	Unit Price	Qty	Extended Price
1. Single Space Meter Upgrade				
SSM - LNG - UG	2G/3G LNG Upgrade to LNG Meter with 4G/5G. Includes one year warranty. Existing Liberty units to be sent back to CivicSmart for upgrade. Meters to fit in existing housings and customer batteries will be reused.	\$ 181.50	380	\$ 68,970.00
Subtotal				\$ 68,970.00
2. Freight				
FRGHT	Freight/Shipping for Lot (icludes both directions, to and from CivicSmart)	\$ 10.00	380	\$ 3,800.00
Subtotal				\$ 3,800.00
Grand Total:				\$ 72,770.00

3. Monthly Fees			Monthly Total
SSM - CC - WIRE	Monthly wireless PEM System fee per single space credit card meter - Does not include Credit Card Gateway Fees. Price is per meter/per month.	380	As per current fees
Subtotal: Monthly Fees			As per current fees

4. Additional Requirements

Sales Tax, if applicable, has not been included
Equipment is covered by a 1-year standard manufacturer's warranty. Warranty begins 6 months after final shipment is received.
Shipping Terms FOB Origin. Shipping/Freight is not included. Freight will be prepaid and added to the invoice.
Payment terms: 50% billed upon receipt of order. 25% billed upon delivery. 25% billed upon installation. Net 30 Days.
Customer will be invoiced monthly in advance for recurring wireless service fees.
Quotation does not include installation.
Quotation subject to Duncan Parking Technologies, Inc. Standard Terms and Conditions. Please see attached.
Additional service and transaction processing costs apply from third parties, including credit card merchant processing fees. Customer is responsible for setting up merchant processing arrangement.
Prices are subject to change in the event of new or increased costs of wireless communications and other third party vendor services.
Recurring prices are valid for the first full year of service and may be subject to change for subsequent contract terms.

Please Send Purchase Order To:
Duncan Parking Technologies, Inc.
Attn: Meigan Lindholm
PO BOX 2081
Milwaukee, WI 53201-2081
Ph: (414) 534-8066 Fax: (870) 741-6806
mlindholm@civicsmart.com

I hereby certify that the products and services referenced above have been requested and that by signing below I am confirming the order and agree to the terms and conditions presented in this quotation

Authorized Signature

Date

Print or Type Name

Print or Type Title

Email Address

Phone Number

Continued on next page

LNG Single Space Smart Meter Upgrade Quote

Prepared for: Charleston
 Quote ID: 21 12 08 205c
 Sales Rep: Brad Magee

Ship-to Region: WV
 Prepared Date: 02/18/2022
 Expiry Date: 03/20/2022

Product ID	Description	Unit Price	Qty	Extended Price
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Bill To Address:

Ship To Address:

Programming Contact Information Required:

Contact Name

Contact Phone Number

Contact Email

Ship To Phone Number:

LNG Single Space Smart Meter Upgrade Quote

Prepared for: Charleston
Quote ID: 21 12 08 204c
Sales Rep: Brad Magee

Ship-to Region: WV
Prepared Date: 02/18/2022
Expiry Date: 03/20/2022

Product ID	Description	Unit Price	Qty	Extended Price
1. Single Space Meter Upgrade				
SSM - LNG - UG	2G/3G LNG Upgrade to LNG Meter with 4G/5G. Includes one year warranty. Existing Liberty units to be sent back to CivicSmart for upgrade. Meters to fit in existing housings and customer batteries will be reused.	\$ 181.50	20	\$ 3,630.00
Subtotal				\$ 3,630.00
2. Freight				
FRGHT	Freight/Shipping for Lot (icludes both directions, to and from CivicSmart)	\$ 10.00	20	\$ 200.00
Subtotal				\$ 200.00
Grand Total:				\$ 3,830.00

3. Monthly Fees			Monthly Total
SSM - CC - WIRE	Monthly wireless PEM System fee per single space credit card meter - Does not include Credit Card Gateway Fees. Price is per meter/per month.	20	As per current fees
Subtotal: Monthly Fees			As per current fees

4. Additional Requirements

Sales Tax, if applicable, has not been included
Equipment is covered by a 1-year standard manufacturer's warranty. Warranty begins 6 months after final shipment is received.
Shipping Terms FOB Origin. Shipping/Freight is not included. Freight will be prepaid and added to the invoice.
Payment terms: 50% billed upon receipt of order. 25% billed upon delivery. 25% billed upon installation. Net 30 Days.
Customer will be invoiced monthly in advance for recurring wireless service fees.
Quotation does not include installation.
Quotation subject to Duncan Parking Technologies, Inc. Standard Terms and Conditions. Please see attached.
Additional service and transaction processing costs apply from third parties, including credit card merchant processing fees. Customer is responsible for setting up merchant processing arrangement.
Prices are subject to change in the event of new or increased costs of wireless communications and other third party vendor services.
Recurring prices are valid for the first full year of service and may be subject to change for subsequent contract terms.

Please Send Purchase Order To:
Duncan Parking Technologies, Inc.
Attn: Meigan Lindholm
PO BOX 2081
Milwaukee, WI 53201-2081
Ph: (414) 534-8066 Fax: (870) 741-6806
mlindholm@civicsmart.com

I hereby certify that the products and services referenced above have been requested and that by signing below I am confirming the order and agree to the terms and conditions presented in this quotation

Authorized Signature

Date

Print or Type Name

Print or Type Title

Email Address

Phone Number

Continued on next page

LNG Single Space Smart Meter Upgrade Quote

Prepared for: Charleston
Quote ID: 21 12 08 204c
Sales Rep: Brad Magee

Ship-to Region: WV
Prepared Date: 02/18/2022
Expiry Date: 03/20/2022

Product ID	Description	Unit Price	Qty	Extended Price
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Bill To Address:

Ship To Address:

Programming Contact Information Required:

Ship To Phone Number:

Contact Name

Contact Phone Number

Contact Email

Resolution No. 615-22

Introduced in Council:

March 7, 2022

Introduced by:

Joseph Jenkins

Adopted by Council:

Referred to:

Finance

Resolution No. 615-22 - Authorizing the Mayor or City Manager to enter into a contract with Studimo Sound Stage and Light in the amount of \$33,768.07 for sound and light production services for Live of Levee during the 2022 season.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Studimo Sound Stage and Light in the amount of \$33,768.07 for sound and light production services for Live of Levee during the 2022 season.

Hello Live on the Levee supporters and enthusiasts!

John Griffiths here with Studimo Sound Stage and Light responding to your request for Expressions of Interest to provide sound and production services for Live on the Levee 2022. I wasn't aware until today that the city was requesting a proposal so if I have not met all the requirements here, please let me know.

We have been with Live on the Levee since its inception. We were integral to the system design and implementation, working within the budget to give the best possible "bang for the buck" possible. We are one of the only one stop shop production providers in the region, able to provide sound, lighting, backline and video, all in house. We have developed friendships and working relationships with city employees also tasked with the LOTL project to make it the success that it is. In wrapping up years end last year, I recommended additional lighting for the coming season.

The system as of last year consisted of:

QSC Wideline 8 speakers with QSC power

Meyer 650P subwoofers

Yamaha Digital console (with feed to radio station)

EAW monitors

Microphone, stand and stage cabling package

Chauvet Colorado72 baton lighting

All power distribution and feeder

We have the equipment and personnel to perform the required production service for the 2022 Live on the Levee season and look forward to doing so. We have always had the ability to augment our system to meet any riders from artists who require additional equipment including sound, lighting, video and/or backline. Insurance liability coverage is in place and proof of such can be provided on request. Please let me know if you need anything else and we look forward to working with the City of Charleston and the LOTL committee again this season.

Thank you,

John Griffiths

John Griffiths

www.studimo.com

606-922-0380

Studimo References

Zach Bogan

The Clay Center

Charleston, WV

304-389-6255

ZBogan@theclaycenter.org

I am writing this letter to recommend Studimo Productions for the sound and lighting and technical rentals for all performances for Live on the Levee. We use Studimo exclusively at the Clay Center for all our performances. We have always had a relationship with this company for their technical equipment, but during the pandemic we took it a step further. We now use Studimo technicians for all performances and technical needs at the Clay Center. These show include the Beach Boys, Three Dog Night, nelly and REO Speedwagon just to name a few. John Griffiths and his team are an absolute pleasure to work with and consistently go above and beyond what is asked.

I offer my highest recommendation and welcome any questions you may have.

Todd Boltin

Variety Attractions

Zanesville, OH

740-453-0394

tboltin@varietyattractions.com

Variety Attractions and Studimo have had a relationship that goes back over 20 years. There is a good reason for that, as we feel when Studimo handling the production needs of our clients, its one less thing we have to worry about. Whether it be staging, light, video or generators the guys can make all your production needs turnkey.

Bill No. 7950

Introduced in Council:

February 22, 2022

Introduced by:

Joseph Jenkins

Adopted by Council:

Referred to:

Finance

Bill No. 7950 - A BILL authorizing the Mayor or City Manager to execute a Quitclaim Deed for Barlow Drive to the West Virginia Department of Transportation, Division of Highways to finalize its inclusion in the Industrial Access Road Program.

Whereas, the City Council duly adopted Resolution No. 203-19 on June 3, 2019, and Resolution No. 246-19 on September 16, 2019, authorizing applications to the State Development Office to add Barlow Drive to the Industrial Access Road Program; and

Whereas, the City of Charleston's applications for the Industrial Access Road Program were approved and the City of Charleston and the West Virginia Department of Transportation, Division of Highways entered into Legal Division Contract No. 1908094 on April 27, 2020 and Legal Division Contract No. 2006036 on July 6, 2020, to memorialize the terms of the Industrial Access Road Program agreement; and

Whereas, as part of the finalization of the project funded through the Industrial Access Road Program, the City is required to transfer the relevant portion of Barlow Drive to the State of West Virginia to become a part of the State Road System.

Now, therefore, be it ordained by the Council of the City of Charleston:

That the Mayor or City Manager is hereby authorized to execute, acknowledge, and deliver a proper quitclaim deed to the West Virginia Department of Transportation, Division of Highways, conveying any and all right, title and interest of the City of Charleston in and to the portion of Barlow Drive beginning at the state-owned bridge over Elk Twomile Creek and continuing to its intersection with Twilight Drive to finalize its inclusion in the Industrial Access Road Program.